

WE ARE HIRING

JOIN OUR TEAM

Deputy Recorder

Want to be a part of one of the fastest growing counties in the State of Ohio?

Do you value a competitive salary and generous time off? How about a free wellness clinic, workout facilities, and great health insurance? What about excellent retirement benefits, on the job training, and a tuition reimbursement program to further your career?

If so, Fairfield County is the place for you!

The Fairfield County Recorder is looking for a Deputy Recorder.

The successful candidate will be responsible for the processing of original and duplicate real property deeds and other documentation as necessary under state and local law.

Qualifications:

- High school diploma or GED.
- At least 2 years professional experience with a business or government office.
- Excellent customer services skills required.
- Ability to lift up to 25lbs.

The starting salary of pay for this position is \$27,300. Applicants should visit <https://mss.co.fairfield.oh.us/ESS> and complete an online application and attach a letter of interest and resume by April 5, 2020.



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PROTECT**

Fairfield County Human
Resources

740-652-7893

<https://www.co.fairfield.oh.us/>

