

**Regular Meeting #10-32
Fairfield County Commissioners' Office
August 3, 2010**

9:00 a.m. Government Service Center Walk-through

The Board of Commissioners met to walk through and review the renovation process for the first floor of the Government Service Center (Job & Family Services building). Commissioners present were Judith Shupe, Jon Myers and Mike Kiger. Also present were Tony Vogel, Jon Kochis, Carl Burnett, Jason Dolin and Scott Zody.

Mr. Vogel led the tour, explaining the various changes taking place on the first floor to house the Emergency Management Agency and Prosecutor's Office. The Board also viewed the facility parking lot and Mr. Vogel explained plans for accommodating both the public and employees, as well as explained plans for repairing and resurfacing the lot.

9:30 a.m. – Meeting with Aundrea Cordle @ EMA Office

The Board of Commissioners with County Human Resources Director Aundrea Cordle to discuss personnel matters and potential litigation. Commissioners present were Judith Shupe, Jon Myers and Mike Kiger. Also present were Jason Dolin and Scott Zody.

Executive Session

On the motion of Jon Myers and second of Judith Shupe, the Board voted to enter into Executive Session at 9:31 a.m. to discuss potential litigation against the county. Commissioners present were Judith Shupe, Jon Myers and Mike Kiger. Also present were Aundrea Cordle, Jason Dolin, Scott Zody and via telephone, Marc Fishel.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

On the motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to adjourn from Executive Session at 9:55 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

No official actions were taken.

10:00 a.m. Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, August 3, 2010 beginning at 10:00 a.m., with the following Commissioners present: Judith Shupe, Jon Myers and Mike Kiger. Also present were Ed Laramée, Rita Seitz, Carri Brown, Richland Township Trustee Brian Oliver, Mayor David Smith, Carl Burnett, David Landefeld, Jason Dolin and Scott Zody.

Announcements

Mr. Zody announced that there would be one add-on item for the Sheriff's Office relative to a policing protection agreement with the Village of Canal Winchester.

Public Comment

There were no public comments.

Approval of Minutes of Tuesday, July 27, 2010

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve the minutes for Tuesday, July 27, 2010.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers and Mike Kiger
Abstaining: Judith Shupe

Approval of Contract Bid Award for the BLO-07, FAI-CR-20-2.588 Pickerington Road over a Tributary of Walnut Creek Bridge Replacement Project

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve a Contract Bid Award for the BLO-07, FAI-CR-20-2.588 Pickerington Road over a Tributary of Walnut Creek Bridge Replacement Project, see resolution 10-08.03.a

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of request for payment and status of funds report – FY2008 CDBG Formula Program – Drawdown #220

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve a request for payment and status of funds report – FY2008 CDBG Formula Program – Drawdown #220, see resolution 10-08.03.b

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval of Entering into a Plan Agreement with the County Commissioners Association of Ohio for inclusion in the Workers' Compensation Group Retrospective Rating Plan

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve Entering into a Plan Agreement with the County Commissioners Association of Ohio for inclusion in the Workers' Compensation Group Retrospective Rating Plan, see resolution 10-08.03.c

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of a Contract for Services between the Fairfield County Board of Commissioners, administrative agent for the Fairfield County Family, Adult & Children First Council and Lancaster Fairfield Community Action Head Start

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve a Contract for Services between the Fairfield County Board of Commissioners, administrative agent for the Fairfield County Family, Adult & Children First Council and Lancaster Fairfield Community Action Head Start, see resolution 10-08.03.d

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval of Contract and notice to proceed and notice of commencement – CDBG FY2009 Fairfield County, Village of Bremen – ADA Curb Cut Project

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve a Contract and notice to proceed and notice of commencement CDBG FY2009 Fairfield County, Village of Bremen – ADA Curb Cut Project Easement,

see resolution 10-08.03.e

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of Access Control Upgrades for the Minimum Security Jail Hall of Justice and Sheriff's Department and Jail

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve Access Control Upgrades for the Minimum Security Jail Hall of Justice and Sheriff's Department and Jail, see resolution 10-08.03.f

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval of Job & Family Services resolutions

On the motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve resolutions for the Fairfield County Job & Family Services agency as follows:

10-08.03.g Approval of Purchase of Service Contract by and between Fairfield County Job & Family Services and Business Systems Solutions, Inc.

10-08.03.h Approval of Purchase of Service Contract by and between Fairfield County Job & Family Services and Workforce Services Unlimited, Inc.

Ms. Brown stated the first contract is a renewal of the Teenworks agreement, and the second is a renewal of the Job for Ohio Graduates agreement.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of a petition to alter a portion of a public road right of way, Elevation Road – Walnut Township – establishment of a viewing and a hearing

On the motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve a petition to alter a portion of a public road right of way, Elevation Road – Walnut Township – establishment of a viewing and a hearing, see resolution 10-08.03.i

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval of the Appointment of Cindy Herd to fill an unexpired term on the Fairfield County District Library Board

On the motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve the Appointment of Cindy Herd to fill an unexpired term on the Fairfield County District Library Board, see resolution 10-08.03.j

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of Sheriff's Office resolutions

On the motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve resolutions for the Sheriff's Office as follows:

10-08.03.k Approval of an Update to a Policing Protection Agreement held with Lancaster City Schools - Sheriff

10-08.03.l Approval of an Update to a Policing Protection Agreement held with Pickerington City Schools - Sheriff

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of Financial Resolutions

On the motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted to approve financial resolutions as follows:

10-08.03.m Approval of Ratification of previously approved financial resolutions - Commissioners

10-08.03.n Approval of an Advance from the General Fund to the NSP1 Grant Fund #2748 - Commissioners

10-08.03.o Approval of an Advance from the General Fund to the FY2008 HOME Fund #2731 - Commissioners

10-08.03.p Approval to Amend Certificate, update receipts, increase appropriations, account to account and fund to fund transfer – Motor Vehicle Fund 2024 to OPWC Fund 3434 - Engineer

10-08.03.q Approval of Fund to Fund transfer – Insurance/General

10-08.03.r Approval of Account to Account Transfer – Fund 5595 Utilities Administration Office & Garage Complex

10-08.03.s Approval of Account to Account Transfer – Maintenance

10-08.03.t Approval of Account to Account Transfer – EMA EMPG Grant Fund

10-08.03.u Approval of Account to Account Transfer – EMA State Homeland Security Grant FY2009

10-08.03.v Approval of Account to Account Transfer – Veterans' Services

10-08.03.w Approval to Appropriate from unappropriated – Engineer Motor Vehicle Fund 2024

10-08.03.x Approval to Appropriate from unappropriated – EMA – EMPG Grant Fund

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval of Authorization for Payment of Bills, August 3, 2010, check date August 6, 2010

On the motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve the Authorization for Payment of Bills, August 3, 2010, check date August 6, 2010, see resolution 10-08.03.y

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval to Update a Policing Protection Agreement held with Canal Winchester

On the motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve to update a policing protection agreement held with Canal Winchester, see resolution 10-08.03.z

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Review Session

The Board of Commissioners met to review legal issues, pending and future action items and correspondence. Commissioners present were Judith Shupe, Jon Myers and Mike Kiger. Also present were Ed Laramee, Staci Knisley, Carl Burnett, Aundrea Cordle David Landefeld, Jason Dolin and Scott Zody.

Mr. Landefeld provided the Board with an updated quote relative to purchasing new copiers for his office. Mr. Landefeld stated that he had checked with Randy Carter per Barb Curtiss' suggestion and the copiers he is asking the Board to purchase are compatible with the county system.

Commissioner Kiger stated he had asked the Data Processing office to try to obtain quotes for other brands of copiers that would also be compatible, but had not heard anything back. Mr. Zody stated he had spoken with Andrew Stemen and Mr. Stemen had given him names of other brands he would recommend, but no price quotes. Mr. Zody added that Mr. Stemen recommend adding fax boards to at least one of the copiers, as it should only cost a few hundred additional dollars. Mr. Zody stated the two options on the table are 2 similar sized copiers, one black & white, and one color, or one color, and one slightly smaller black & white machine. The cost difference is only about \$1,000, not counting fax board costs. Total cost would be either \$26,000 or \$27,000.

Ms. Knisley stated she would prefer a straight purchase over a lease, as it is likely the Prosecutor will retain these machines as long as they can. Commissioner Myers asked about servicing the machines, and Ms. Knisley stated she believes the machines could be serviced for at least 7-8 years if not longer. Mr. Landefeld stated his office would try to maintain the machines for as long as they possibly can – the current office copiers are already past their life expectancy and can no longer be serviced.

Commissioner Myers asked if the new option would be the preferred option, and Mr. Landefeld stated he is not picky he just needs new machines. Commissioner Kiger asked if the Prosecutor truly needed a color copier, and Mr. Landefeld stated for court documents, it can many times be very useful and helpful, especially for photographs.

Mr. Zody noted that he makes use of the color function on the Commissioners office copier quite often, especially for pictures, maps and graphs. Commissioner Myers stated the options on the machines look roughly the same.

Commissioner Shupe asked if the fax board should be installed and what the cost would be, and Mr. Zody stated that according to Mr. Stemen the cost should be a few hundred dollars. Mr. Landefeld stated he could transfer his current fax machine to another office if one needs it, which would help save money elsewhere.

Mr. Laramee stated it would probably be better to go with the two larger machines and invest the dollars necessary. Mr. Landefeld stated it did not matter to him as long as he got new copiers. Commissioner Myers suggested Mr. Landefeld get with Gordon Flesch and check on the cost of the fax boards and the order could be placed and the Commissioners could approve it the following week. Commissioner Kiger stated he would be comfortable with that.

Mr. Landefeld asked if the move was still scheduled for August 23rd, and everyone agreed that was the goal. Mr. Landefeld stated he has remaining concerns relative to parking – both at the GSC and the Hall of Justice for attorneys. The Prosecutors Office

employees have enjoyed assigned parking spaces for the past 11 years at the Chestnut Street lot, and now that they are moving further away from the Hall of Justice, many attorneys who typically walk to court will now have to drive and that makes for efficiency concerns.

Commissioner Myers asked how many spaces were reserved for the Prosecutor now near the Hall of Justice, and Mr. Landefeld stated there are 2 spaces in the Sheriff's Office lot for attorneys and he would like 2 additional spaces if possible, 1 at a minimum. Commissioner Myers asked who parks in the garage in the HOJ, and Mr. Landefeld stated all but one of the judges park in there currently.

Commissioner Myers stated that in regards to the GSC lot, there will be transient spaces along Memorial Drive for "in & out" parking for all employees, and there needs to be sufficient spaces reserved for public/visitor use. Commissioner Shupe noted that employees would still have parking available across Memorial Drive, and asked Mr. Landefeld if he wanted a reserved space, and Mr. Landefeld stated he did not want a space just for himself.

Commissioner Shupe stated part of the problem is policing a mixed use lot like this and taking away usable space from current employees. Mr. Landefeld stated he believes his employees deserve some consideration as well, especially the attorneys, who are highly educated and highly compensated. Commissioner Shupe noted there are several employees at JFS and EMA that are also highly educated and highly compensated. Commissioner Myers agreed and suggested it may be possible to work on getting the city to give up their small parking lot adjacent to Main Street to alleviate parking.

Mr. Dolin provided an update on legal issues, stating he recently met with the Department of Health and the Economic Development Office as part of assuming some of Roy Hart's former duties. Commissioner Myers asked if Mr. Dolin would be covering the District Advisory Council meetings, and Mr. Dolin stated he believes Jim Edwards may attend those.

Mr. Dolin provided the Board with a quarterly report from the Grand Jury on the conditions of the county jail facilities, stating the Grand Jury is required to conduct a quarterly walk through of the facilities. Commissioner Myers noted the report states there is no physical activity space, and asked if that is a requirement, and Mr. Dolin stated it is a requirement, and Commissioner Shupe stated the jail has been cited for that in the past and will likely continue to be cited for it.

The Board discussed the upcoming budget retreat and Mr. Zody asked the Board for any thoughts or input on the agenda. Commissioner Myers noted that while it would be nice to conduct some long-range planning exercises, the current condition of the economy and state budget make it difficult to do so. Commissioner Myers suggested setting aside time to discuss the jail and particularly funding options for the facility. Commissioner Shupe stated the easy suggestion will be to place a levy on the ballot, but with the current economic conditions, there is no way something like that would be approved. Mr. Zody suggested creating a committee specifically to develop and implement a long term education and marketing initiative to inform the public of the need for a facility to build support.

Commissioner Myers suggested another topic for discussion could be whether or not to provide salary increases for county employees in 2011. Commissioner Shupe stated the Pickaway County jail is now full and is no longer accepting Federal inmates from Columbus, so there may be some potential for income there if a new public safety facility is constructed.

Mr. Laramée stated such income could not be considered or counted on for paying off any bonds issued to construct the facility, but could be used to offset operational costs –

the bondholders will want proof of long term revenue, such as sales tax receipts, for the debt service.

11:00 a.m. – Public Hearing – Shenandoah Drive/Shenandoah Circle/Chateau Drive name change

The Board of Commissioners met to conduct a public hearing on the proposed name changes for portions of Shenandoah Drive, Shenandoah Circle and Chateau Drive in Violet Township. Commissioners present were Judith Shupe, Jon Myers and Mike Kiger. Also present were County Engineer Frank Anderson, Jeff Camechis, Bill Yaple, Holly Mattei, Aundrea Cordle, Carl Burnett, Lancaster Mayor David Smith, Jason Doilin and Scott Zody.

Mr. Anderson provided an overview of the need for the name change. Several years ago, the Countrywood subdivision was platted and there were some naming issues involved with some of the streets on three of the plats. It is a very confusing issue, as it appears as though the residents are using the correct names and numbers for their addresses, but the plats show the incorrect information in sections 2,3 & 5. Mr. Anderson stated that everyone agrees what needs to be done, but the plats were never corrected and a hearing was never held to approve the changes to the plats.

Mr. Anderson explained the problems in each section, stating that for Section 2 Lots 64-66 should be on Chateau Drive, and a few others need to be changed to Shenandoah Circle. In Section 3, there are some lots that need to be changed from Shenandoah Drive to Shenandoah Circle, and the Section 5 plat indicated that a road name change was pending but no documentation verifying the change could be located.

Mr. Anderson stated he had consulted several other counties and all had indicated they believed a Commissioners hearing and approval were required in order to effect any changes. Mr. Anderson stated he does not believe there is any opposition to the proposed changes.

Commissioner Myers asked if any of the addresses would change for the residents, and Mr. Anderson stated that he believes all the residents are currently using the correct addresses and numbers. Commissioner Shupe stated that it appears that the residents are using the correct addresses and numbers, and the only thing that needs corrected are the plat maps, and Mr. Anderson stated he believes that is the case.

Mr. Yaple stated that this all started when Violet Township changed a road sign in the subdivision and one of the property owners raised a concern. Mr. Yaple stated he believes everyone uses the correct name and address and the numbers should not change.

Mr. Zody stated that notice was sent to all residents potentially affected and he had worked with Eric McCrady in the Engineer's office to check and verify the correct residents were contacted.

Commissioner Myers asked if this would create any 9-1-1 issues, and Mr. Yaple stated he does not believe so. Mr. Camechis stated 9-1-1 would coordinate with the GIS department to ensure correct information is inputted in the systems. Mr. Anderson stated he just needs the formal approval of the Board to change the plats. Commissioner Myers asked how soon approval would be needed, and Mr. Anderson stated he would like to complete this as soon as possible.

On the motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to close the hearing.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Review, cont.

The Commissioners met to continue their Review Session. Commissioners present were Judith Shupe, Jon Myers and Mike Kiger. Also present were Tony Vogel, Aundrea Cordle, Carl Burnett, Jason Dolin and Scott Zody.

The Board discussed parking at the Hall of Justice relative to the Prosecutor's request. Commissioner Kiger stated that Mr. Landefeld had indicated that there were some parking spaces available to assign his office near the HOJ. Mr. Vogel stated the only unassigned spaces at the Courthouse/HOJ is the one Randy Carter currently utilizes. The Prosecutor has 2 assigned spaces across the street at the Sheriff's lot.

Commissioner Shupe stated parking down at the GSC/JFS building isn't really changing much except for the transient parking spaces. Mr. Vogel agreed, stating he is also having the county vehicles moved across the street to free up a few more spaces. Commissioner Myers stated up around the Courthouse there were some rented spaces that should be reviewed and also check the area behind the Veterans' Services Commission. Mr. Vogel stated the Veterans Services office has been using an area behind their office to park their vans and he believes the Probation office parks their vans there as well as the Auditor's vehicle.

Commissioner Kiger asked if there was any news relative to the Courthouse generator, and Mr. Vogel stated he has not sized it yet, but it is on his list once some of the other immediate need projects are taken care of.

Commissioner Myers stated the 1st floor restrooms in the Courthouse also need to be renovated before the end of the year, and Mr. Vogel stated he had met with the architect last week and expressed his concerns with the pace of the plans, as he has no desire to lose the funding either.

Mr. Vogel stated he would respond to the recent letter the Commissioners received from the Huffines regarding a claim for sewage backup into their home that was denied by CORSA. Mr. Vogel stated the CORSA representative was supposed to send Mr. Huffines a more detailed explanation of why the claim was denied.

The Board discussed the upcoming budget retreat and Ms. Cordle suggested the Board could look at other options besides salary increases such as allowing employees to convert a certain amount of sick leave into vacation leave if they don't take sick leave during the course of the year. That would be a "non-financial" reward the Board could consider.

Ms. Cordle stated she needed to discuss potential changes for the county motor vehicle policy per CORSA. Commissioner Kiger asked if this would be an appropriate subject for next week's Roundtable or the budget retreat, and Ms. Cordle stated it would probably be more appropriate for the budget retreat. CORSA would like all county elected officials to mirror the policy the Commissioners have in place. Ms. Cordle noted that most comply now with the exception of the Juvenile Court. The Juvenile Court objected to conducting driving record checks on their employees. Ms. Cordle stated she would introduce the topic at the Roundtable and plan on a more in depth discussion at the budget retreat.

Ms. Cordle noted that CORSA would also like the Commissioners to amend their policy to require a greater level of coverage be carried by individual employees, as they believe the current standards are too minimal. Commissioner Myers asked who would monitor the program, and Ms. Cordle stated the Human Resources office would handle that. Commissioner Myers asked if the policy would dictate what an individual's minimum coverage would be, and Ms. Cordle stated that was correct. Commissioner Myers stated that could be a problem – requiring employees to obtain increased coverage. Ms. Cordle agreed that it could have a financial impact on those employees who do not currently carry more than minimal coverage.

Commissioner Myers stated that, for example, if Mr. Zody was driving his personal vehicle to a road viewing and was in an accident, both he and the county could be sued, and Ms. Cordle stated that is correct. Commissioner Myers asked if under the policy then each employee would have to obtain and maintain a certain minimal level of coverage, and Ms. Cordle stated that is correct, and that is the current policy at JFS.

Commissioner Shupe reported that she had attended a meeting the previous evening with the Engineer's Office and a couple living on Mount Zion Road who would like to split lots off of their property for their children to construct homes on. The Engineer is opposed to the split based on the proposed location of the driveways for the lots and wants to force deed restrictions similar to those imposed upon the Steele's.

Mr. Zody asked if the issue is sight restriction similar to the Steele's case, and Commissioner Shupe stated it is and the property is directly across the road from Roger Ruble's rural subdivision, so they wanted the drives to match up with the subdivision, but the Engineer is opposed. The Engineer stated he wants the drive at the bottom of the hill and even if the speed limit is lowered for the road, he would remain opposed to the current location. Unfortunately, this has delayed their ability to start building their houses for several months and now they will likely have to wait until next year to start.

Adjournment

With no further business to come before the Board, on the motion of Jon Myers and the second of Judith Shupe, the Board of Commissioners voted to adjourn at 12:00 p.m.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Mike Kiger
Commissioner

Jon D. Myers
Commissioner

Judith K. Shupe
Commissioner

Scott Zody, Clerk/Manager

**THE NEXT REGULAR MEETING OF THE BOARD OF COMMISSIONERS' IS
SCHEDULED FOR TUESDAY, AUGUST 10, 2010 AT 10:00 A.M.**