

**Regular Meeting #10-28**  
**Fairfield County Commissioners' Office**  
**July 6, 2010**

**9:30 a.m. Meeting with Aundrea Cordle**

The Board of Commissioners met with County Human Resources Director Aundrea Cordle to discuss the potential appointment of a Clerk for the Fairfield County Airport Authority. Commissioners present were Judith Shupe and Mike Kiger. Absent was Jon Myers. Also present were Glenn Burns and Ed Laramee.

Mr. Burns explained that the Airport Board has not had a clerk for several years, since Beth Dennis used to perform those functions under an agreement with the Commissioners. Over the past few years, Dave Scheffler has been doing the work, but now that he is preparing to take a 4-month teaching sabbatical, there is a need to fill the position. In addition, Mr. Burns stated that he has suggested that the airport hold off on the annual 3% hangar rental increase given the state of the economy and number of vacancies in the hangars.

Commissioner Shupe stated the Commissioners might want to consult with David Conley relative to debt service needs on the hangar prior to signing off on no rate increase. Mr. Burns stated he believes a rate holiday would be a good service to the airport customers.

Mr. Burns stated that Theresa Haynes and Staci Knisley have been very helpful in handling deposits and processing rent payments but the Board needs a clerk to take care of the meetings, meeting minutes and other assorted paperwork issues. In addition, the Board's Articles require a clerk, so there is a need to fill the position, even if it is only 5-15 hours per month. Mr. Burns stated there is a person they know of that has expressed an interest in doing the work, they just need to know what process to follow.

Ms. Cordle it is really a function of the Airport Board's processes, and not up to the Commissioners. Mr. Burns stated that is the question – what policy or policies do they need to follow? Ms. Cordle stated she was not sure, and it would appear to be up to the Airport Board. Mr. Burns asked if the Board could choose who they wished to appoint, and Ms. Cordle stated she believes so.

Mr. Laramee stated the position may fall under Department of Administrative Services guidelines, particularly if the Airport Board falls under the County for fiscal agent purposes. Ms. Cordle stated the Airport Board could post the position if they wished, but her question would be where the position would fall relative to workers' compensation coverage and issues like unemployment insurance and CORSA liability.

Commissioner Kiger stated the Airport Authority is its own Board, even though the County Commissioners appoint the Board members. Ms. Cordle stated she is unclear what if any legal ramifications there are, and suggested having Mr. Dolin look into it when he returns to the office. Mr. Laramee stated that normally separate political entities are come under the Auditor for fiscal agent purposes.

Ms. Cordle advised Mr. Burns if they have a specific person in mind for the position the Airport Board should continue to make preparations and be ready to fill the position once the legal questions are answered, and asked Mr. Burns if a position description had been completed. Mr. Burns stated that he believes Mr. Scheffler completed a position description, and he would confirm that.

Commissioner Shupe asked if the Airport Authority had sufficient funding for the position, and Mr. Burns stated that is not a concern.

Commissioner Kiger asked Ms. Cordle if she would check with Mr. Dolin and et back to Mr. Burns in a week or so, and Ms. Cordle stated she did not want to put a timeframe on the issue as the health benefits, workers' compensation and other items could be complicated. For example, the County Health Department, which is a separate legal entity, is covered under the Commissioners workers' compensation policy, when they should technically be on their own.

### **Review**

The Board of Commissioners met to review pending and future actions items, legal issues and correspondence. Commissioners present were Judith Shupe and Mike Kiger. Absent was Jon Myers. Also present were Aundrea Cordle and Ed Laramee.

Ms. Cordle informed the Board that they would be asked to approve a voluntary disability separation for maintenance worker Wayne Dwyer. Mr. Dwyer has been off on medical disability for several weeks, and has exhausted his sick leave and FMLA, and is still awaiting a decision from OPERS relative to a disability retirement application. Ms. Cordle stated he should receive a hearing in August, and under the terms of the voluntary separation Mr. Dwyer would retain reinstatement rights for 2 years, but seriously doubts he would be able to return to work.

The Board discussed future parking considerations for the County Government Services Center with the addition of the Prosecutor's Office. Ms. Cordle stated she would have a concern with assigning parking spaces for employees, as that would likely create problems and concerns relative to employees and the public parking in the wrong places, and no one wants to be the "parking czar".

Commissioner Shupe stated there was sufficient parking prior to the JFS reorganization, and there should still be enough spaces to accommodate needs. Ms. Cordle noted there are certain peak periods of activity that can make the main lot crowded, but she has a concern with employees parking across the street and attempting to cross Memorial Drive – two employees have been hit, and she herself has nearly been struck twice. Ms. Cordle has been in contact with the Mayor's Office to see if the timing on the light signals and cross walk controls can be altered to stop all traffic to allow for pedestrian crossing.

Regarding the thank you and request from Ohio University-Lancaster for a recycled content bike rack, Commissioner Shupe stated that in the past the county had been able to provide a few, but now with Licking County taking away funding through the solid waste district for such items, it does not appear likely that the county will be able to accommodate any future requests like this.

Commissioner Shupe informed the Board of another driveway issue on Mt. Zion Road across from the Ruble subdivision where the Engineer is denying a property owner's request to install a driveway after the township (Hocking) had granted the request. The Engineer is attempting to deny the drive and force a change in location through the Regional Planning process similar to the Steele's driveway. Commissioner Shupe stated the Prosecutor is reviewing the case with Mr. Dolin.

### **10:00 a.m. Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, July 6, 2010 beginning at 10:00 a.m., with the following Commissioners present: Judith Shupe and Mike Kiger. Absent was Jon Myers. Also present were Carri Brown, Michael Orlando, Aundrea Cordle, Ed Laramee, Carl Burnett and Scott Zody.

### **Announcements**

There were no announcements.

**Public Comment**

There were no public comments.

**Approval of Minutes of Tuesday, June 29, 2010**

On motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to approve the minutes for Tuesday, June 29, 2010.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe and Mike Kiger

**Approval of a Voluntary Separation for a Fairfield County Maintenance Employee**

On motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to approve a Voluntary Separation for a Fairfield County Maintenance Employee, see resolution 10-07.06.a

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe and Mike Kiger

**Approval of a request for the Fairfield County Engineer to survey and prepare a plat of two public roads that provide access to the driveway on Fairfield County parcel number 0180066309**

On motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to approve an agreement between the Fairfield County Job & Family Services and Eastland-Fairfield Career and Technical Schools, 4300 Amalgamated Palce, Groveport, Ohio 43125, see resolution 10-07.139.b

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe and Mike Kiger

**Approval of the appointment of Pat Marshall to the Fairfield County Alcohol, drug Addiction & Mental Health Board**

On motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to the appointment of Pat Marshall to the Fairfield County Alcohol, Drug Addiction & Mental Health Board, see resolution 10-07.06.c

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe and Mike Kiger

**Approval of a contract by & between Fairfield County Job & Family Services and Business System Solutions, Inc.**

On motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to approve a contract by & between Fairfield County Job & Family Services and Business System Solutions, Inc., see resolution 10-07.06.d

Ms. Brown stated this is a renewal of a contract to help with the Teenworks program.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe and Mike Kiger

**Approval of a Participation Agreement with the County Commissioners association of Ohio and Fairfield County Job & Family Services, Child Support Enforcement Agency during state fiscal year 2011 (July 1, 2010 – June 30, 2011)**



Roll call vote of the motion resulted as follows:  
Voting aye thereon: Judith Shupe and Mike Kiger

**Approval of Authorization for Payment of Bills, July 6, 2010, check date July 9, 2010**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to approve the Authorization for Payment of bills, July 6, 2010, check date July 9, 2010, see resolution 10-07.06.w

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Judith Shupe and Mike Kiger

**Adjournment**

With no further business to come before the Board, on the motion of Judith Shupe and the second of Mike Kiger, the Board of Commissioners voted to adjourn at 10:30 a.m.

Roll call vote on the motion resulted as follows:  
Voting aye thereon: Judith Shupe and Mike Kiger

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Mike Kiger Commissioner	Jon D. Myers Commissioner	Judith K. Shupe Commissioner
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Scott Zody, Clerk/Manager

**THE NEXT REGULAR MEETING OF THE BOARD OF COMMISSIONERS' IS  
SCHEDULED FOR TUESDAY, JULY 13, 2010 AT 10:00 A.M.**