

**Regular Meeting #33-2011
Fairfield County Commissioners' Office
July 26, 2011**

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, July 26, 2011 beginning at 10:01 a.m., with the following Commissioners present: Judith Shupe, Steven Davis, and Mike Kiger. Also present were Jeff Barron, Aunie Cordle, Jason Dolin, Mary Beth Lane, Ed Laramée, and Branden Meyer.

Pledge of Allegiance

Commissioner Kiger asked everyone to rise and led the Pledge of Allegiance.

Announcements

No announcements made.

Public Comment

No public comments made.

Approval of Minutes for Tuesday, July 12, 2011

On motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the minutes for Tuesday, July 12, 2011.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis, and Mike Kiger

Approval of Minutes for Tuesday, July 19, 2011

On motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the minutes for Tuesday, July 19, 2011.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis, and Mike Kiger

Approval of Engineer's Resolutions

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the following Engineer's resolutions:

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|------------|--|
| 11-07.26.a | Approval of Advertising for the 2011 Pavement Markings (Item 644M) Project [Fairfield County Engineer] |
| 11-07.26.b | Approval of Advertising for the 2011 Pavement Markings (Item 642) Project [Fairfield County Engineer] |
| 11-07.26.c | Approval of Contract Bid Award for the Purchase of Liquid Asphalt [Fairfield County Engineer] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis, and Mike Kiger

Approval of a Service Contract by and between Fairfield County Job & Family Services (FCJFS) and Eastland-Fairfield Career Center and Technical Schools, 4300 Amalgamated Place, Groveport, OH 43125 [Fairfield County Job & Family Services]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the Approval of a service contract by and between Fairfield County Job & Family Services (FCJFS) and Eastland-Fairfield Career Center and Technical Schools, 4300 Amalgamated Place, Groveport, OH 43125 [Fairfield County Job & Family Services], see Resolution 11-07.26.d.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steven Davis, and Mike Kiger

Approval of Contract Bid Award for the Oak Creek Section 1 Acceptance Work [Fairfield County Regional Planning Commission]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of contract bid award for the Oak Creek Section 1 Acceptance Work [Fairfield County Regional Planning Commission], see Resolution 11-07.26.e.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steven Davis, and Mike Kiger

Approval of Certification of the Fairfield Metropolitan Housing Authority 2012 Annual Plan with the Fairfield County's Community Housing Improvement Strategy (CHIS) [Fairfield County Regional Planning Commission]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Certification of the Fairfield Metropolitan Housing Authority 2012 Annual Plan with the Fairfield County's Community Housing Improvement Strategy (CHIS) [Fairfield County Regional Planning Commission], see Resolution 11-07.26.f.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steven Davis, and Mike Kiger

Approval to Update Policing Protection Agreement Held with Pickerington Schools [Fairfield County Sheriff]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval to update policing protection agreement held with Pickerington Schools [Fairfield County Sheriff], see Resolution 11-07.26.g.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steven Davis, and Mike Kiger

Approval of Purchase of Replacement Vehicles for the Fairfield County Utilities Department [Fairfield County Utilities]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of purchase of replacement vehicles for the Fairfield County Utilities Department [Fairfield County Utilities], see Resolution 11-07.26.h.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steven Davis, and Mike Kiger

Approval of Fiscal Resolutions

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the following fiscal resolutions:

- 11-07.26.i Approval of Account to Account Transfer- (1001 General Fund) [Fairfield County Auditor]
- 11-07.26.j Approval of Account to Account Transfer- 2022- Real Estate [Fairfield County Auditor]
- 11-07.26.k Approval of Account to Account Transfer 2060- FCBDD [Fairfield County Board of Developmental Disabilities]
- 11-07.26.l Approval of Account to Account Transfer 2060- FCBDD [Fairfield County Board of Developmental Disabilities]
- 11-07.26.m Approval of Account to Account Transfer 2060- FCBDD [Fairfield County Board of Developmental Disabilities]
- 11-07.26.n Approval to Appropriate from Unappropriated 2060- FCBDD [Fairfield County Board of Developmental Disabilities]
- 11-07.26.o Approval to Appropriate from Unappropriated 3698- Capital Improvement FCBDD [Fairfield County Board of Developmental Disabilities]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis, and Mike Kiger

Approval to Appropriate from Unappropriated Money Clerk of Courts- Computer Fund 11231800 [Fairfield County Clerk of Courts]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted to table the motion on the approval to appropriate from unappropriated money Clerk of Courts- Computer Fund 11231800 [Fairfield County Clerk of Courts], see Resolution 11-07.26.p.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis, and Mike Kiger

Approval of Fiscal Resolutions

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the following fiscal resolutions:

- 11-07.26.q Approval of Account to Account Transfer- General Fund #1001- Fairfield County Commissioners [Fairfield County Commissioners]
- 11-07.26.r Approval of Advance from the General Fund to the OTHF/Repairs FY2010 Fund #2732- Fairfield County Commissioners [Fairfield County Commissioners]
- 11-07.26.s Approval of Advance from the General Fund to the OTHF/Repairs FY2010 Fund #2732- Fairfield County Commissioners [Fairfield County Commissioners]
- 11-07.26.t Approval to Appropriate from Unappropriated Funds [Fairfield County Common Pleas Court]
- 11-07.26.u Approval to Appropriate from Unappropriated Funds [Fairfield County Common Pleas Court]

- 11-07.26.v Approval of Account to Account Transfer of Appropriations- Reentry Coalition Grant- Fairfield County Job & Family Services [Fairfield County Job & Family Services]
- 11-07.26.w Approval of Advance for Fund 2599, a Fund Used to Account for Workforce Investment Act Revenues and Expenditures with Repayment in August 2011 [Fairfield County Job & Family Services]
- 11-07.26.x Approval of Account to Account Transfers, the County Engineer [Fairfield County Engineer]
- 11-07.26.y Approval to Appropriate from Unappropriated Funds, Subdivision Fund 2580, the County Engineer [Fairfield County Engineer]
- 11-07.26.z Approval to Appropriate from Unappropriated Funds, Subdivision Fund 2580, the County Engineer [Fairfield County Engineer]
- 11-07.26.aa Approval to Memo of Expenditure- 2050 (Engineer- Drainage Maintenance District) [Fairfield County Engineer]
- 11-07.26.bb Approval to Memo of Expenditure- 2050 (Engineer- Drainage Maintenance District) [Fairfield County Engineer]
- 11-07.26.cc Approval to Appropriate from Unappropriated Funds (7521 FACH) [Fairfield County Family Adult & Children First Council]
- 11-07.26.dd Approval of Amended Certificate & Request for Appropriations for Additional Unanticipated Receipts Fund #23244200- Commissary [Fairfield County Sheriff]
- 11-07.26.ee Approval of Account to Account Transfer within Sewer Fund 12504429 [Fairfield County Utilities]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis, and Mike Kiger

Approval of Authorization for Payment of Bills for July 26, 2011

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of authorization for payment of bills, July 26, 2011 [Fairfield County Commissioners], see Resolution 11-07.19.ff.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

The Regular Meeting ended at 10:05 a.m.

Review Session

The Board of Commissioners met at 10:26 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Judith Shupe and Mike Kiger. Also present were Jeff Barron, Carl Burnett, Aunie Cordle, Jason Dolin, Ed Laramee, Branden Meyer, Jon Slater, and Tony Vogel.

I. PENDING ITEMS

Legal Questions Under Review and Prosecutor’s Pending Items

• Agreement between the Sheriff’s Office and Camp Reams

Mr. Dolin stated that he is still waiting on the Management Agreement from ODRC. He stated that the Lease and Management Agreement should start on the same date. He spoke with Mr. Perrigo regarding this. He stated that then all parties agree that there should be a few months before the documents commence.

Other Pending Items

▪ Group Purchasing through Amerinet and/or Office Max

Mr. Dolin stated that he does not like some of the language in the Amerinet agreement. He said that the Office Max agreement is "very laid back" and shorter, and imposes fewer burdens on the county. He suggested that the Commissioners decide which one makes better sense and then work out the legal things after a decision is made.

▪ Water Problems at Liberty Center

Commissioner Kiger stated that the Education Service Center is having water problems.

Mr. Vogel stated that they have drilled holes, had sonar inspection and have not found the problem.

Commissioner Kiger asked whether the sprinkler system is leaking.

Mr. Vogel stated that the sprinklers have been ruled out.

▪ Fire Alarms in Courthouse

Mr. Vogel stated that he is in the process of talking to Claypool Electric. Several sections of the Courthouse will have to be rewired.

II. ITEMS THAT NEED NEW ACTION/ATTENTION

Requests/Review

▪ Request for Nominations to the District 17 Integrating Committee.

Commissioner Shupe stated that several counties are involved with this.

Mr. Meyer stated that he will look to see who is currently serving on this committee.

Commissioner Shupe asked that Mr. Meyer check with Frank Anderson.

▪ Request for Nominations for the Athena Award. [Athena Award Banquet, Thursday, August 25 at Lancaster Country Club. Invitation to follow].

Commissioner Kiger stated that Commissioner Shupe usually attends this event.

Commissioner Shupe stated that this event is not just for women.

▪ County Newsletter

Mr. Meyer stated that the deadline to submit articles for the newsletter is July 30.

▪ Budget Retreat

Commissioner Shupe stated that she feels it is important to continue having the Budget Retreat. She stated that the State of Ohio has a grant fund, which the local governments can apply for funds. She suggested using the budget retreat to discuss this.

Commissioner Kiger stated that he is not opposed to having one, but he feels that there is nothing to discuss.

Commissioner Davis stated that he would like to participate in one before he advocates doing away with it. He stated that if he feels it is worthless, he will let everyone know.

▪ Health Insurance Rates

Ms. Cordle stated that the timing has changed. She stated that it has changed from a calendar year to April to March on when the county gets charged.

Commissioner Shupe asked Mr. Laramée his opinion.

Mr. Laramée stated that it should be made less complicated for the employees.

Commissioner Davis asked if the rates go up April 1, then the charge is in March.

Ms. Cordle stated yes. She asked whether the Commissioners want to charge the current rate for January and February and then charge the new rate for March.

Commissioner Davis stated that we don't want to charge the higher rate and be behind.

Mr. Laramée stated that this looks like a permanent change.

Ms. Cordle stated that this would be complicated to change it in April. Franklin County has asked her to find out what our county wants to do for planning purposes for them. She stated that Ms. Knisley sent a memo stating that there would be no change. She stated that we may know more information in August.

Invitations

- **Farm Bureau 90th Annual Meeting, Sunday, August 21 at Fairfield County Fairgrounds (Elected Official Reception 4:00 p.m., Dinner- 4:30 p.m.). Dinner: \$10.00. RSVP by August 15.**

Commissioner Kiger stated that he attended last year; it was very hot. He stated that he will try to attend this year.

Commissioner Shupe stated that she will decide when it gets closer to the RSVP deadline.

- **Dedication Ceremony, Upper Hocking Water Pollution Control Facilities, Thursday, August 11 at 11:00 a.m.**

Commissioner Shupe asked that this be placed on the calendar.

Informational

- **Memo from Jon Slater, re: 2010 Comprehensive Annual Financial Report (CAFR).**

Mr. Meyer stated that copies are available on the Auditor's website.

- **Letter from The Canal Society of Ohio, re: Lockville Park and Lock 18 near Baltimore**

Commissioner Davis stated that he has spoken to Mr. Fey regarding this letter.

Commissioner Shupe asked Mr. Meyer to save all of the letters that the Commissioners have received regarding the Parks Levy.

- **Letter from Federal Emergency Management Agency, re: Final Flood Plain Determination for the Unincorporated Areas of Fairfield County.**

- **IRS Uniform Guidelines**

Ms. Cordle stated that if the employer provides a "uniform" that it will be taxable. If the employees want them, she suggested that the employees purchase them on their own.

- **LGF Allocation**

Mr. Laramee stated that there was about \$49 million taken from another fund and that money was put into the LGF. He stated that Fairfield County should receive approximately \$410,000 of this money. He stated that the county will receive 5 payments in 2011- August to December and receive 6 payments in 2012. For 2011, the county will receive about the same amount of money as calendar year 2010 and for 2012, the county will receive \$1.6 million as their General Fund share.

Commissioner Davis asked for 2012 whether the ratio is 45%, he thought that the amount was capped at a certain percentage.

Mr. Laramee stated that the amount came out of the Senate at 30%, but didn't survive.

Commissioner Shupe asked whether the county is in better shape than originally thought.

Mr. Laramee stated yes.

Commissioner Davis asked whether the last 6 months of 2013 may not be as bad as the last 6 months of 2012.

Mr. Laramee stated that the last 6 months of 2013 will be the same as the last 6 months of 2012.

- **Street Light Repair in front of Sheriff's Office**

Commissioner Shupe asked what the county's obligation is regarding the repair.

Mr. Laramee stated that the original city project stopped at High Street. The Commissioners were concerned at the time and the county agreed at the time to pay for the light installation to keep the theme the same up to Pearl Alley. He stated that he was sure the county paid the city for the installation of the lights on their part of the street.

Commissioner Shupe asked whether the county is responsible for paying for them since the county paid to have them installed.

Commissioner Kiger stated that they city was listed on the invoice instead of the county.

Commissioner Davis wanted to disclose that his law firm does represent the City of Lancaster.

Mr. Dolin stated that Mr. Meyer had asked Mr. Ullom for the legal authority by which the county is required to pay for this.

Commissioner Shupe stated that it was not the county's intent to cover maintenance forever.

Mr. Dolin stated that we need to see if an agreement exists.

▪ **EPA Violations**

Mr. Vogel stated that the one facility gets overburdened with rain fall. He received a list of violations and is 90% done with the plans to remedy the problem. He stated that the EPA is not interested in a settlement regarding the violation that is pending on appeal.

▪ **Public Safety Committee**

Commissioner Shupe stated that Lancaster was involved when the joint venture with the court was being discussed.

Commissioner Davis stated that he wants the Committee to be done after August 18. He asked about cooperation of local governments for local service. He asked whether there are opportunities for county governments and city to benefit from this service and whether the citizens can benefit from this.

Mr. Dolin stated that many things were taken out of the budget bill, but believes that this survived. He stated that he will provide an executive summary of this.

The Review Session ended at 11:01 a.m. and was in recess until the meeting with Ms. Addington.

Executive Session #1

On the motion of Steven Davis and second of Judith Shupe, the Board of Commissioners voted to enter into Executive Session at 11:02 a.m. for the purpose of discussing personnel. Commissioners present were Judith Shupe, Steve Davis, and Mike Kiger. Also present were Aunie Cordle Jason Dolin, and Branden Meyer.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steve Davis, and Mike Kiger

On the motion of Steven Davis and second of Judith Shupe, the Board of Commissioners voted to adjourn from Executive Session at 11:07 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steve Davis, and Mike Kiger.

No formal actions were taken.

Meeting with Larry Hanna and Gwen Shafer

At 11:13 a.m., the Commissioners met with Larry Hanna and Gwen Shafer from the Health Department. The Commissioners present were Judith Shupe, Steve Davis, and Mike Kiger. Also present were Jeff Barron, Ed Laramée, Branden Meyer, and Tony Vogel.

Mr. Hanna explained the minimum space requirements that the need.

Ms. Shafer stated that they really need one intake area that would serve all of their departments. She said that the current design is poor and they have people from the public all over the building.

Commissioner Shupe asked how these new requirements compare to their current space that they occupy.

Mr. Meyer asked how much square footage was included on the new plans for what they need.

Mr. Hanna did not know.

Mr. Meyer asked about how much space is in the Health Department building now.

Mr. Hanna did not know.

Commissioner Shupe asked whether the problems had ever been addressed to the Commissioners before. She stated that she was under the impression that the building was fine for the time being.

Mr. Hanna asked what "time being meant."

Mr. Vogel stated that a plan has to be put together. He stated that all we are doing is band aiding a building. He stated that we need to find someone to build a building and lease it from them.

Commissioner Davis asked how many staff they have.

Mr. Hanna stated they have 32 staff members.

Ms. Shafer stated that the building is not getting better and it has been put off for too long.

Commissioner Davis asked whether the department is structured by division.

Mr. Hanna stated that Pickerington and Lancaster have pulled out; they contract with them, but are not combined anymore. Having Pickerington pull out, they lost 2 staff members.

Commissioner Davis asked what function that Pickerington played.

Mr. Hanna stated that they handled food inspections.

Commissioner Shupe stated that she would "keep her ears open."

Ms. Shafer asked that the Commissioners keep them on their radar screen.

Mr. Hanna stated that JFS and Mr. Vogel have been great to work with.

Ms. Shafer stated that the building is sturdy, but in bad condition.

The meeting ended at 11:35 a.m.

Executive Session #2

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted to enter into Executive Session at 11:36 a.m. for the purpose of discussing a real estate purchase. Commissioners present were Judith Shupe, Steve Davis, and Mike Kiger. Also present were Jason Dolin, Ed Laramée, Branden Meyer, and Tony Vogel.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steve Davis, and Mike Kiger

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted to adjourn from Executive Session at 11:39 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steve Davis, and Mike Kiger.

No formal actions were taken.

Review Session (continued)

The Board of Commissioners continued the Review Session at 11:40 a.m. to review legal issues, pending and future action items and correspondence that was discussed earlier in the morning. Commissioners present were Judith Shupe, Steven Davis, and Mike Kiger. Also present were Jason Dolin and Branden Meyer.

Jeremiah Upp came in to introduce himself to the Commissioners. He stated that he is interested in running for County Engineer.

The Review Session ended at 11:44 a.m.

Adjournment

With no more business to discuss, on the motion of Judith Shupe and a second of Steven Davis, the Board of Commissioners voted to adjourn at 11:44 a.m.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis, and Mike Kiger

The next regular meeting of the Board of Commissioners is scheduled for Tuesday, August 2, 2011 at 10:00 a.m.

Motion by: Judith Shupe

Seconded by: Steven Davis

that the minutes were approved by the following vote:

YEAS: Judith Shupe, Steven Davis, and Mike Kiger

NAYS: None

ABSTENTIONS: None

*Approved on August 9, 2011

Mike Kiger
Commissioner

Judith K. Shupe
Commissioner

Steven A. Davis
Commissioner

Branden C. Meyer, Clerk