

**Regular Meeting #27-2011
Fairfield County Commissioners' Office
June 14, 2011**

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, June 14, 2011 beginning at 10:03 a.m., with the following Commissioners present: Mike Kiger and Steven Davis. Also present were Jennifer Boggs, Jason Dolin, Mary Beth Lane, Branden Meyer, David Miller, and Jon Slater.

Pledge of Allegiance

Commissioner Kiger asked everyone to rise and led the Pledge of Allegiance.

Announcements

Mr. Meyer stated that an amended petition for annexation was received by Charles Bluestone, agent for the petitioner for a proposed annexation of 5.2675 acres from Bloom Township into the Village of Lithopolis on June 9, 2011. He also stated that a pre-annexation agreement was received from the City of Pickerington for a proposed annexation of 0.86 acres from Violet Township into the City of Pickerington on June 9, 2011.

Public Comment

No comments made.

Approval to Rescind Resolution 11-06.07.gg, Approval of the Fund to Fund Transfer- General Fund Allocation- Fairfield County Regional Planning Commission Fund #7030 [Fairfield County Commissioners]

Mr. Meyer stated that this resolution was duplicative.

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval to rescind resolution 11-06.07.gg, approval of the fund to fund transfer- General Fund Allocation- Fairfield County Regional Planning Commission Fund #7030 [Fairfield County Commissioners], see Resolution 11-06.14.a.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval to Rescind Resolution 11-05.10.x, Approval of Advance from the General Fund to the CDBG/OHTF Fund #2732- Fairfield County Commissioners [Fairfield County Commissioners]

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval to rescind resolution 11-05.10.x, approval of advance from the General Fund to the CDBG/OHTF Fund #2732- Fairfield County Commissioners [Fairfield County Commissioners], see Resolution 11-06.14.b.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval of Requesting a Certificate of Estimated Property Tax from the Fairfield County Auditor [Fairfield County Commissioners]

On the motion of Steve Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of requesting a Certificate of Estimated Property Tax from the Fairfield County Auditor [Fairfield County Commissioners], see Resolution 11-06.14.c.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval of Nominations to the Fairfield County Local Emergency Planning Committee- LEPC [Fairfield County EMA]

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of nominations to the Fairfield County Local Emergency Planning Committee- LEPC [Fairfield County EMA], see Resolution 11-06.14.d.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval of Advertising for the BER-30, FAI-CR50-3.755 Sugar Grove Road Bridge Replacement Project [Fairfield County Engineer]

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of advertising for the BER-30, FAI-CR50-3.755 Sugar Grove Road Bridge Replacement Project [Fairfield County Engineer], see Resolution 11-06.14.e.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval of Engineer and Regional Planning Commission Resolutions

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of the following Engineer's and Regional Planning Commission Resolutions:

- 11-06.14.f Approval of Advertising for the Oak Creek Section 1 Acceptance Work Project [Fairfield County Regional Planning Commission]
- 11-06.14.g Approval of Unneeded, Obsolete, & Unfit Property of the Fairfield County Engineer [Fairfield County Engineer]
- 11-06.14.h Approval of Violet Meadows Section 3- Final Acceptance [Fairfield County Regional Planning Commission]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval of Job & Family Services' Resolutions

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of the following Job & Family Services' Resolutions:

- 11-06.14.i Approval of a Purchase of Service Agreement Contract by and between Fairfield County Job & Family Services (FCJFS) Child Protective Services (CPS) and Heather Prestidge [Fairfield County Job & Family Services]
- 11-06.14.j Approval of a Purchase of Service Agreement Contract by and between Fairfield County Job & Family Services (FCJFS) and Daily Services, LLC, D.B.A. Talocity Staffing/i-Force [Fairfield County Job & Family Services]
- 11-06.14.k Approval of Agreement Between Fairfield County Juvenile Court and Ohio Department of Job & Family Services [Fairfield County Job & Family Services]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval of Fiscal Resolutions

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of the following Fiscal Resolutions:

- 11-06.14.l Approval of Account to Account Transfer- Auditor [Fairfield County Auditor]
- 11-06.14.m Approval of Fund to Fund Transfer Insurance 7671 to General 1001 [Fairfield County Fairfield County Auditor]
- 11-06.14.n Approval of BWC 2011 (pd in 2010) Employer Premium Refund Invoice [Fairfield County Auditor]
- 11-06.14.o Approval to Appropriate from Unappropriated Money- Clerk or Courts Computer FUND 11231800 [Fairfield County Clerk of Courts]
- 11-06.14.p Approval of the Account to Account Transfer- Fairfield County Commissioner/911 Services [Fairfield County Commissioners]
- 11-06.14.q Approval of the Account to Account Transfer- Fairfield County Commissioner/Maintenance [Fairfield County Commissioners]
- 11-06.14.r Approval of the Advance from the General Fund CGBD/OHTF Fund #2732- Cash Sub fund #8008- Fairfield County Commissioners- FY2010 [Fairfield County Commissioners]
- 11-06.14.s Approval of the Account to Account Transfer- General Fund #1001- Fairfield County Commissioners [Fairfield County Commissioners]
- 11-06.14.t Approval to Appropriate from Unappropriated #2722 EMA/Citizen Corps FY2008 Fund [Fairfield County EMA]
- 11-06.14.u Approval to Appropriate from Unappropriated #2723 State Homeland Security Planning FY2008 Fund [Fairfield County EMA]
- 11-06.14.v Approval of the Repayment of an Advance to the General Fund of the Fairfield County Commissioners by the EMA Fund #2724 Citizen Corps Project Fund [Fairfield County EMA]
- 11-06.14.w Approval of the Repayment of an Advance to the General Fund of the Fairfield County Commissioners by the EMA Fund #2735 SHSP09 (State Homeland Security Grant) [Fairfield County EMA]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval of Change Order for the 2010 Pavement Markings (Item 644M) [Fairfield County Engineer]

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of change order for the 2010 Pavement Markings (Item 644M) [Fairfield County Engineer], see Resolution 11-06.14.x.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval of Fiscal Resolutions

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of the following Fiscal Resolutions:

- 11-06.14.y Approval of the Fund to Fund Transfer General Fund Allocation to Fairfield County GIS Department #2443 [Fairfield County GIS]
- 11-06.14.z Approval of an Account to Account Transfers of Appropriations- Public Assistance Fund- Fairfield County Job & Family Services [Fairfield County Job & Family Services]
- 11-06.14.aa Approval of an Account to Account Transfers of Appropriations- Public Assistance Fund- Fairfield County Job & Family Services [Fairfield County Job & Family Services]
- 11-06.14.bb Approval to Appropriate from Unappropriated Funds and Fund to Fund Transfers in Connection with Unclaimed Funds, 1080 Unclaimed Fund, 1001 General Fund and 2015 CSEA [Fairfield County Job & Family Services]
- 11-06.14.cc Approval of the Account to Account Transfer- Juvenile Court #2377- Alt School Fund [Fairfield County Juvenile Court]
- 11-06.14.dd Approval of the Account to Account Transfer- Sheriff's Office- General Fund 23100101 [Fairfield County Sheriff]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval of Amended Certificate- Fund 5776 [Fairfield County Utilities]

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of amended certificate- Fund 5776 [Fairfield County Utilities], see Resolution 11-06.14. ee.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval of Authorization for Payment of Bills for June 14, 2011

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of authorization for payment of bills for June 14, 2011 [Fairfield County Commissioners], see Resolution 11-06.14. ff.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval of an Application for Grant Funding and Signature on Grant Application for Victims of Crime Act (VOCA) and State Victim Assistance Act (SVAA) Grant Year 2011/2012 in the Prosecutor's Office Victim/Witness Assistance Division [Fairfield County Prosecutor]

On the motion of Steven Davis and second of Judith Shupe, the Board of Commissioners voted on the approval of an application for grant funding and signature on grant application for Victims of Crime Act (VOCA) and State Victim Assistance Act (SVAA) Grant Year 2011/2012 in the Prosecutor's Office Victim/Witness Assistance Division [Fairfield County Prosecutor], see Resolution 11-06.14. gg.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

The Regular Meeting ended at 10:11 a.m.

Review Session

The Board of Commissioners met at 10:17 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Steven Davis and Mike Kiger. Also present were Carl Burnett, Aunie Cordle, Jason Dolin, Shane Farnsworth, Mary Beth Lane, Ed Laramée, Branden Meyer, David Miller, and David Scheffler.

I. PENDING ITEMS

Legal Questions Under Review and Prosecutor's Pending Items

▪ Agreement between the Sheriff's Office and Camp Reams

Mr. Meyer stated that he received a phone call from Mr. Blair on June 13. He stated that the contract will not have to go back to ODAS; only from the County to ODRC.

Mr. Dolin stated that he sent a red lined, draft version to the Commissioners to look at.

Other Pending Items

▪ Muskingum County (MCU) Property

Mr. Dolin stated that the property can be transferred to the Muskingum County Commissioners.

Commissioner Davis asked Mr. Meyer to send a letter to the township and Muskingum County asking them if they have an interest in the property.

▪ Public Safety Committee

Mr. Meyer stated that the next meeting will be on Thursday, June 23 at 1:30 p.m. Mr. Meyer is working on scheduling Gary McAnally to come present to the Committee at the next meeting.

▪ County Mail Procedures

Mr. Meyer asked whether the Commissioners have a problem implementing the 6% savings by having Pitney Bowes pick up the mail around the middle of July.

The Commissioners approved this.

▪ Energy Upgrade for JFS Building

The Commissioners are waiting on resolution from the Utilities Department for Commissioners to give their approval.

▪ Courthouse Repairs: fire alarms, Hearing Room wall/ceiling

Mr. Meyer stated he will speak to Tony Vogel when he returns from vacation. Mr. Vogel had reported previously that the fire alarms should be completed in around 4 weeks and the Hearing Room wall/ceiling will be completed as soon as he is able to use the crane from JFS to look on the roof for any potential existing leaks.

▪ Vending Machines in County Buildings

Mr. Meyer stated that he will speak to Tony Vogel when he returns from vacation.

II. ITEMS THAT NEED NEW ACTION/ATTENTION

Requests/Review

▪ Key card/Key fob Access into Courthouse

Commissioner Kiger stated that One Stop, the Hall of Justice and JFS building all have key card access. He stated that he would like to discuss this with Commissioner Shupe to get her approval before moving forward. He reported that the cost associated with this would be possibly \$5,000-\$6,000, plus about \$1-\$2 per key card or key fob. The cost with this would be much less than having to re-key door locks. As from a security stand point, this would be much safer if a staff person loses their keys, they could just deactivate the card or fob.

Invitations

- No invitations were received

Informational

- Solid Waste District Board Meeting Minutes from May 27, 2011 (Copy was provided to Commissioners)

*Additional Items Added During Review Session

▪ *Board of DD's Public Records Request**

Commissioner Davis stated that the BDD received a Public Records request. He asked whether they have outside counsel to handle this.

Mr. Dolin stated that John Pekar and BDD would have outside counsel.

▪ *Decorative Arts Center of Ohio Wall**

Mr. Dolin stated that the costs will most likely exceed the estimates.

Mr. Meyer showed the Commissioners a photo that Mr. Vogel provided of the Y Bridge in Zanesville where formed blocks of concrete were used; different textures and colors can be customized. He also explained that this would be a very safe method of repairing the wall, but also more cost effective.

Commissioner Davis stated that during the meeting with Julie Parke and James Aranda the Commissioners told Mr. Vogel to prepare estimates the following week. He stated that he would like to have the information when it was promised.

Mr. Meyer stated that he saw Ms. Parke last week and she said that Mr. Vogel has been in communication with her. He also stated that Mr. Vogel has contacted both of the companies that Ms. Parke has recommended and if he does not hear back, he will move on to other companies.

▪ *Questions from the Media**

Ms. Lane inquired about what structure is falling down.

Commissioner Davis stated that the current conversation was related to the wall in front of the Decorative Arts Center. He stated that the county owns the building and leases it to the DACO Center. He stated that this is the Commissioners' responsibility; it needs to be repaired so it doesn't fall down. He stated that the question is whether to fix it so it is fixed or repair it in a historically accurate manner.

Ms. Lane asked when the Commissioners expect to vote on the Camp Reams contract.

Commissioner Kiger stated that it may be as early as the next week. He stated that as soon as the contract has been approved by both ODRC and the Prosecutor's office, the Commissioners will vote on it.

Commissioner Davis stated that it will be longer than 30 days before it will become operational. He stated that the Sheriff mentioned needing 90 days to hire personnel to staff the prison.

Ms. Lane also asked who Garry McAnally was.

Commissioner Kiger stated that he is from the architectural firm who prepared renderings, plans and figures for the Public Safety Facility.

Commissioner Davis stated that Mr. McAnally is coming to provide preliminary and updated figures for the reconvened Public Safety Committee. He stated that Mr. Meyer directed the Committee to rank the potential sites in rank order and then provide a laundry list of funding options for each site; the deadline for the Committee is August and then the Committee will disband.

▪ *Finance/Payroll Office Relocation**

Mr. Miller stated that he would like to relocate the finance and payroll offices to the 4th Floor. He stated that Jon Slater had met with Mr. Vogel regarding this and Mr. Vogel did not object to this.

Commissioner Kiger stated that he would recommend waiting until Mr. Vogel returns from vacation.

Mr. Miller stated that Mr. Slater wanted Mr. Miller to make the request from the Commissioners and his objective is to move rather quickly.

Commissioner Kiger stated that Mr. Meyer will look into this and see what options are available for the office relocation.

▪ *Fuel at Fairfield County Airport**

Mr. Scheffler came to discuss the purchasing of fuel at the Fairfield County Airport. He stated that it is not profitable for the FBO to make a profit for selling fuel. Fairfield Air Ventures has withdrawn pursuing this. Fairfield Air Ventures

LLC would like to pursue selling fuel. Mr. Scheffler stated that the airport can purchase the fuel cheaper than a private company. Many fixed based aircraft purchase fuel at other airports. He stated that the airport's fuel sales have increased. Company Wrench has purchased an aircraft and the two medical evac companies will now be purchasing fuel. He stated that they will need an additional \$20,000 appropriation. In the past, he stated that the airport has turned over \$160,000 back to the county. They have an unusual situation this year due to the Election House Road relocation. They received a grant where they had to match 5%.

Commissioner Kiger stated that Commissioner Shupe had stated previously how and whether this money will be paid back.

Mr. Scheffler wanted to know whether they would be asked to return the \$20,000.

Commissioner Kiger asked whether there is an agreement where the county purchases their fuel.

Mr. Scheffler stated that there is with jet fuel and they mark up the price.

Commissioner Kiger asked whether money will come back to the county.

Mr. Scheffler stated that the money will not come back to the General Revenue Fund (GRF). Any money generated has to come back to airport, but can't go into the GRF, but must be dedicated. He asked the Commissioners about the Board position.

Commissioner Kiger stated that they know about 2 interested persons.

Mr. Scheffler stated that Curt Lape is a civil engineer, pilot and pavement expert. He felt it would be beneficial to have him on the board. Mr. Lape was the Board's recommendation.

Commissioner Davis stated that the Commissioners received correspondence pertaining to Mr. Lape's recommendation and inquired whether there was any other recommended name sent prior to Mr. Lape's.

Mr. Scheffler stated that Mr. Lape's was the first name.

Commissioner Davis asked whether the Commissioners should have actively filled the slot or wait on the recommendation from the Board.

Mr. Scheffler stated that the Board has done a lot of searching and felt that Mr. Lape is the right person for the Board; it is important to have the right person in the Board.

Commissioner Kiger stated that the Commissioners also received the name of Chris Chapman. He stated that there are two people and they need to make a decision. He stated that the Commissioners should wait until Commissioner Shupe returns to make the decision.

Commissioner Davis asked to have a resolution prepared for gas appropriation.

Mr. Miller stated that he will help Mr. Meyer prepare it.

Commissioner Kiger stated that he received a phone call from Al Moyer regarding the mowing at the airport.

Mr. Scheffler stated that this has been addressed already.

The Review Session ended at 10:53 a.m.

Meeting with Holly Mattei and James Mako

At 11:01 a.m., the Commissioners met with Holly Mattei and James Mako from the Regional Planning Commission. The Commissioners present were Steve Davis, and Mike Kiger. Also present were Carl Burnett, Aunie Cordle, Jason Dolin, Mary Beth Lane, Ed Laramée, Branden Meyer, and Tony Vogel.

Mr. Mako provided a memo which outlined the projects that Commissioners agreed upon. Richland Township: (\$6,700); Lancaster/Fairfield Public Transit (\$20,700); Fairfield Metro Housing (\$13,400); Village of Pleasantville Water Storage Tank Project (\$46,500); Village of Sugar Grove Sanitary Sewer Project (\$46,200); Fairfield County Engineer's Office, Pine Grove Road Project (Remainder of the allocation, minus the administrative costs). He stated that he public hearing needs to be scheduled. He

stated that they still do not know the funding amount that they will receive from the state, they are expecting an 8% cut. He stated that the previous list could be completed and then adding a \$70,000 project, possibly Madison Township. The deadline is July.

Ms. Mattei stated that the memo should reflect that the remainder of the grant allocation will state "minus the administrative costs."

Commissioner Davis asked whether there is a precedent and whether people show up to the hearings.

Ms. Mattei stated that people usually state that they will reapply and try again if they are not one of the projects chosen. She stated that overall 90% of the people are okay with the decisions. She stated that she will schedule the public hearing with Mr. Meyer.

The meeting ended at 11:12 a.m.

Meeting with Aunie Cordle

At 11:13 a.m., the Commissioners met with Aunie Cordle- HR Director regarding the County's Motor Vehicle Phone Policy. The Commissioners present were Steve Davis, and Mike Kiger. Also present were Aunie Cordle, Jason Dolin, Ed Laramee, Branden Meyer.

Ms. Cordle stated that she would like to discuss the County's motor vehicle policy with the Commissioners.

Commissioner Kiger asked if anything regarding the policy had changed.

Ms. Cordle stated that there have been additions to the policy and she had sent the Commissioners the most recent version.

Commissioner Kiger asked whether cell phone use was the only problem.

Ms. Cordle stated that the policy stated that employees must use hands free devices if they are available.

Commissioner Davis asked how many employees have county cell phones.

She did not know the exact amount, but she stated that there are a lot.

Commissioner Davis asked whether the degree of gray in the policy is a good thing. If there had been black and white, the reality is that most cell phone users use their cell phones and not hands free devices. The black and white prohibition is an area that would be a lot of work from an HR standpoint.

Ms. Cordle stated that the new policy allows each supervisor or authorizing person to make the decision.

Commissioner Davis asked whether there is a policy that prevents cell phone usage currently.

Ms. Cordle stated no.

Commissioner Davis stated that this is a good middle point to be at with regards to what people can and cannot do.

Ms. Cordle stated that the County will save money on their CORSA policy. She stated that the proposed changes will make the policy work for everyone involved.

Commissioner Davis stated that texting is dangerous for everyone, more so than talking on the phone. He stated that texting is at the top of the list of the things most likely to result in accident or injury; texting belongs in a category with driving under the influence.

Commissioner Kiger asked whether the policy mentions text messaging.

Ms. Cordle answered that texting is not mentioned specifically, but is covered under "electronic communications." She stated that the policy is not well written and the County has not been a problem with this, but these issues need to be written in the policy.

Commissioner Kiger asked whether texting can be included in the policy.

Ms. Cordle stated yes.

Commissioner Davis stated that the research shows that the real danger is texting. He asked Ms. Cordle to prepare a resolution to update the personnel policy and have it ready for the next meeting.

Commissioner Kiger agreed.

The meeting ended at 11:22 a.m.

Executive Session #1

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted to enter into Executive Session at 11:23 a.m. for the purpose of discussing a personnel issue. Commissioners present were Steve Davis and Mike Kiger. Also present were Aunie Cordle, Jason Dolin, and Branden Meyer.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis and Mike Kiger

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted to adjourn from Executive Session at 11:28 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis and Mike Kiger.

No formal actions were taken.

Executive Session #2

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted to enter into Executive Session at 11:28 a.m. for the purpose of discussing a personnel issue. Commissioners present were Steve Davis and Mike Kiger. Also present were Aunie Cordle, Jason Dolin, and Branden Meyer.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis and Mike Kiger

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted to adjourn from Executive Session at 11:33 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis and Mike Kiger.

No formal actions were taken.

