

**Regular Meeting #23-2011
Fairfield County Commissioners' Office
May 17, 2011**

Viewing- Clearport Road Bridge Replacement

Pursuant to Resolution 11-04.05.b *[Approval of the Establishing, Altering, and Widening of Clearport Road in Madison Township, Fairfield County, Ohio Declaration of Necessity and Setting a Commissioner Viewing Date of May 17, 2011 at 9:00 a.m. and a Final Hearing Date of May 17, 2011 at 11:00 a.m.]* a Viewing for the Clearport Road Bridge Replacement was held by the Fairfield County Board of Commissioners on Tuesday, May 17, 2011 at 9:00 a.m. The following Commissioners were present: Steven Davis and Mike Kiger. The following property owners were present: Mark Ballenger, Joscelyn Pult, Jerry Lamp, and Tim Luft.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, May 17, 2011 beginning at 10:03 a.m., with the following Commissioners present: Mike Kiger and Steven Davis. Also present were Carl Burnett, Jason Dolin, Shane Farnsworth, Mary Beth Lane, Ed Laramée, Gregg Marx, Branden Meyer, David Miller, and Jon Slater.

Pledge of Allegiance

Commissioner Kiger asked everyone to rise and led the Pledge of Allegiance.

Announcements

Mr. Meyer stated that a Viewing took place earlier in the morning at 9:00 a.m. regarding a bridge replacement for Clearport Road and the Hearing will be held at 11:00 a.m.

Public Comment

No comments made.

Approval of Minutes for Tuesday, April 26, 2011

On motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of the minutes for Tuesday, April 26, 2011.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval of Ratification of Previous Authorization of the Board of Commissioners- Proclamation for S. Farrell Jackson [Fairfield County Commissioners]

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of ratification of previous authorization of the Board of Commissioners- Proclamation for S. Farrell Jackson [Fairfield County Commissioners], see Resolution 11-05.17.a.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval of Participation Agreement between the City of Pickerington and Fairfield County- FY2010 CDBG Formula Program [Fairfield County Commissioners]

On motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of participation agreement between the City of Pickerington and Fairfield County- FY2010 CDBG Formula Program [Fairfield County Commissioners], see Resolution 11-05.17.b.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval of Certification of Job Creation and/or Retention Requirements for Community Development Block Grant Revolving Loan Fund (CDBG-RLF) Program [Fairfield County Economic Development]

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of certification of job creation and/or retention requirements for Community Development Block Grant Revolving Loan Fund (CDBG-RLF) Program [Fairfield County Economic Development], see Resolution 11-05.17.c.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval of Certification of Job Creation and/or Retention Requirements for Community Development Block Grant Revolving Loan Fund (CDBG-RLF) Program [Fairfield County Economic Development]

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of certification of job creation and/or retention requirements for Community Development Block Grant Revolving Loan Fund (CDBG-RLF) Program [Fairfield County Economic Development], see Resolution 11-05.17.d.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval of Permission to Attend- Fairfield County Treasurer [Fairfield County Treasurer]

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of permission to attend- Fairfield County Treasurer [Fairfield County Treasurer], see Resolution 11-05.17.e.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval of Authorization for Director of Fairfield County Utilities to Sign Service Agreements and Contracts as County Representative [Fairfield County Utilities]

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of authorization for Director of Fairfield County Utilities to Sign Service Agreements and Contracts as County Representative [Fairfield County Utilities], see Resolution 11-05.17.f.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval and Creation of a New Grant Fund for the Victim/Witness Assistance Division of the Office of the Fairfield County Prosecuting Attorney- State Victims Assistance Act (SVAA) Grant 2011/2012 [Fairfield County Prosecutor]

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval and creation of a new grant fund for the Victim/Witness Assistance Division of the Office of the Fairfield County Prosecuting Attorney- State Victims Assistance Act (SVAA) Grant 2011/2012 [Fairfield County Prosecutor], see Resolution 11-05.17.g.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval and Creation of a New Grant Fund for the Victim/Witness Assistance Division Within the Office of the Fairfield County Prosecuting Attorney- Victims of Crime Act (VOCA) Grant Fund 2011/2012 [Fairfield County Prosecutor]

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval and creation of a new grant fund for the Victim/Witness Assistance Division Within the Office of the Fairfield County Prosecuting Attorney- Victims of Crime Act (VOCA) Grant Fund 2011/2012 [Fairfield County Prosecutor], see Resolution 11-05.17.h.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval of the Payment of Invoices Without an Appropriate Carry-over Purchase Order for the ADAMH Board [Fairfield County ADAMH Board]

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of the payment of invoices without an appropriate carry-over purchase order for the ADAMH Board [Fairfield County ADAMH Board], see Resolution 11-05.17.i.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval of an Account to Account Transfer- Fairfield County Airport [Fairfield County Airport]

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of an account to account transfer- Fairfield County Airport [Fairfield County Airport], see Resolution 11-05.17.j.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

Approval of Fiscal Resolutions

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of the following Fiscal Resolutions:

- | | |
|------------|---|
| 11-05.17.k | Approval of an Account to Account Transfer, Fund to Fund Transfer- 10100100 543000 Repair and Maintenance [Fairfield County Auditor] |
| 11-05.17.l | Approval of an Account to Account Transfer- Clerk of Courts Title Department (2326 Title Fund) [Fairfield County Clerk of Courts] |
| 11-05.17.m | Approval to Appropriate from Unappropriated Money- Fairfield County Commissioners- 911 Wireless Fund #2683 [Fairfield County Commissioners] |

- 11-05.17.n Approval of an Account to Account Transfers- Fairfield County Commissioners/911 Radio/Fire Services [Fairfield County Commissioners]
- 11-05.17.o Approval to Appropriate from Unappropriated Money (#7521- FAF Council) [Fairfield County Family, Adult & Children First Council]
- 11-05.17.p Approval of an Account to Account Transfer- Juvenile Court 1001- General Fund [Fairfield County Juvenile Court]
- 11-05.17.q Approval of an Account to Account Transfer- Probate Court (20100100- Probate General Fund) [Fairfield County Probate Court]
- 11-05.17.r Approval of Payment of Voucher Without an Appropriate Carry-over Purchase Order for the MCU Department [Fairfield County Major Crimes Unit]
- 11-05.17.s Approval of the Amended Certificate, Update Receipts, Fund to Fund Transfer & Request for Appropriations for Debt Service Fund 5776 Utility Administration Building & Garage [Fairfield County Utilities]

Roll call vote of the motion resulted as follows:
 Voting aye thereon: Steven Davis and Mike Kiger

Approval of Authorization for Payment of Bills for May 17, 2011

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of authorization for payment of bills for May 10, 2011 [Fairfield County Commissioners], see Resolution 11-05.17.t

Roll call vote of the motion resulted as follows:
 Voting aye thereon: Steven Davis and Mike Kiger

Commissioner Kiger recognized Mr. Marx as the new County Prosecutor.

The Regular Meeting ended at 10:12 a.m.

Review Session

The Board of Commissioners met at 10:10 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Steven Davis and Mike Kiger. Also present were Carl Burnett, Jason Dolin, Staci Knisley, Ed Laramee, Mary Beth Lane, Branden Meyer, David Miller, and Jon Slater.

I. PENDING ITEMS

Legal Questions Under Review and Prosecutor's Pending Items

▪ Clerk of Courts Funds

Commissioner Kiger stated that he and Mr. Slater have a meeting scheduled with Judge Martin for Friday, May 20 at 2:30 p.m.

▪ Agreement between the Sheriff's Office and Camp Reams

Mr. Dolin stated that he sent an email from Mr. Chualas regarding the status of the lease from ODAS and ODRC.

▪ Memo received from CCAO. Re: Request for Assistance in the Ohio Supreme Court Lawsuit

The memo was provided to Mr. Dolin and the Commissioners received copy of legal opinion from Mr. Dolin.

Mr. Dolin stated that this is a policy issue, not a legal issue. Commissioner Davis inquired as to whether there is a cost involved.

Mr. Dolin stated that there is no cost involved with joining this lawsuit.

Commissioner Kiger stated that Commissioner Shupe has expressed her support in the past.

Commissioner Shupe called in to join this discussion. She gave her approval to join this lawsuit.

Commissioners Davis and Kiger agreed to join this lawsuit.

Mr. Meyer stated that he would turn in the necessary paperwork.

▪ **Dog Adopters Liability Release**

Commissioner Kiger spoke with Ms. West at the Dog Shelter and he stated her concern regarding “fear biters” (the smaller dogs) and whether the liability would apply as well.

Other Pending Items

▪ **Humane Society Update**

The Commissioners will be meeting with Mr. Schoonover on Tuesday, May 31 at 11:30 a.m.

Mr. Dolin stated that he told Mr. Schoonover to bring a lot of detailed information with him to the upcoming meeting.

▪ **Notice of Violation Received from Ohio EPA**

The Commissioners received a decision from the Environmental Appeals Commission on May 13.

Mr. Vogel provided a sample press release for the Commissioners to review.

▪ **Elected Officials/Department Head Roundtable- Thursday, May 19 (8:30 a.m.)**

Commissioner Davis stated that is scheduled to be in trial, but will be in attendance if the case is resolved.

II. ITEMS THAT NEED NEW ACTION/ATTENTION

Requests/Review

▪ **Pitney Bowes Meeting/Postage Savings/ Elected Official and Department Head Mail Procedures**

Mr. Meyer stated that he, Randy Carter, Theresa Haynes, and Bob Holland met with Flo Brimstein from Pitney Bowes on May 12.

Mr. Meyer recommended having Ms. Brimstein, Ms. Haynes and Mr. Carter talk to the departments to watch their mail procedure. He stated that many of the departments may not know that just by using the correct types of envelopes, the county will save a lot of money. Ms. Brimstein estimated that the county could potentially save around \$46,000 by making some minor envelope changes. He stated that the using the electronic mail instead of manual will also save a lot of money. The Clerk of Courts and Job and Family Services send the majority of the mail and changes in their mail procedure need to be made.

Ms. Knisley suggested that this be discussed at the upcoming Elected Official Roundtable.

The Commissioners agreed that these changes should be made and support making changes to the mail procedure.

▪ **MAPSYS Electronic Program**

Commissioner Kiger stated that this program would be very efficient. This program is used in Franklin County. The cost is under \$40,000. He recommended a meeting with him, Ms. Knisley, David Miller, and Mr. Meyer.

Commissioner Davis agreed that he thought the others should meet with this company prior to the company meeting with the full Board of Commissioners.

▪ **Big Cat Reserve on Hamburg Road**

Commissioner Kiger received a phone call from a resident regarding this.

Mr. Dolin stated that he will look into this issue.

Invitations

▪ **New DARE Vehicle Ribbon Cutting and Buckeye Honda Open House- Friday, May 27 (Open House- 3:00 p.m.-5:00 p.m., Ribbon Cutting- 3:30 p.m.)**

Commissioner Kiger stated that Buckeye Honda is donating a DARE car to the city.

▪ **Adult Workforce Development Recognition Ceremony-Thursday, June 9 (7:00 p.m.) at Eastland Career Center. RSVP deadline is Friday, June 3**

The Commissioners stated that they will look at their schedules.

- **CCAO/CEAO Summer Seminar- Friday, June 10 (all day) in Dublin. Cost is \$75/person.**

The Commissioners stated that they will let Mr. Meyer know should they decide to attend.

- **Pitney Bowes Mail Management Seminar- Tuesday, June 14 & Wednesday, June 15 in Wilmington. There is no cost to attend.**

Mr. Meyer stated that he felt that Ms. Haynes should attend this seminar.

The Commissioners agreed that they felt that this would be important for Ms. Haynes to attend.

- **Community Action 45th Annual Dinner-Thursdays, June 9 (6:00 p.m.-8:00 p.m.) at Alley Park. Cost is \$20/person. RSVP deadline is Thursday, June 2.**

Commissioner Kiger stated that he and his wife would both attend.

Commissioner Davis stated that he would attend this as well.

Mr. Meyer asked Commissioner Shupe later and she stated that she would like to attend this event.

- **National Stand for Children Day Recognition Ceremony and Picnic Dinner- Wednesday, June 1 (5:00 p.m.) at Utica Head Start. RSVP deadline is Friday, May 27.**

Commissioner Kiger stated that he will attend this event.

Informational

- **Conveyance Fees information received from Ed Laramee.**

Copies of this memo were provided to the Commissioners.

**Additional Items Added During Review Session*

- *Sales Tax Information Received from Ed Laramee**

Mr. Laramee stated that the sales tax from January 2010 was received in April. He stated that there is currently a 4% annual growth rate without the additional quarter percent.

Commissioner Davis asked if 16.4% is the floor of the projection if nothing else happens.

Mr. Laramee stated yes.

- *Lancaster Eagle Gazette**

Commissioner Kiger told Mr. Burnett he was glad to see him.

Mr. Burnett stated that Mr. Barron is temporarily covering the paper's sports stories since they have had their sports reporters leave.

- *OSU Extension**

Commissioner Davis stated that he will attend the upcoming OSU Extension Meeting.

- *Fairfield County Airport Board**

Commissioner Davis inquired about the number of people on the Airport Board.

Commissioner Kiger stated that he thought there were 7 members.

Commissioner Davis asked whether the Commissioners appoint these positions.

Commissioner Kiger stated that the Commissioners do appoint them. He stated that there are 6 members currently, one person resigned. In the past, the Commissioners have approached the individuals to apply for the positions.

Commissioner Davis stated that he has been asked by members when the Commissioners are going to appoint the new members.

Commissioner Kiger stated that he will ask Mr. Scheffler about this.

- *Historical Aircraft Open House**

Commissioner Kiger stated that he attended the Historical Aircraft Open House on the past Saturday.

The Review Session ended at 10:52 a.m.

Hearing- Clearport Road Bridge Replacement Project

Pursuant to Resolution 11-04.05.b *[Approval of the Establishing, Altering, and Widening of Clearport Road in Madison Township, Fairfield County, Ohio Declaration of Necessity and Setting a Commissioner Viewing Date of May 17, 2011 at 9:00 a.m. and a Final Hearing Date of May 17, 2011 at 11:00 a.m.]* a viewing for the Clearport Road Bridge Replacement was held by the Fairfield County Board of Commissioners on Tuesday, May 17, 2011 at 9:00 a.m. The following Commissioners were present: Steven Davis and Mike Kiger. Commissioner Kiger called the hearing to order at 11:03 a.m., with the following Commissioners present: Steven Davis and Mike Kiger. Also present were Jeffery Baird, Carl Burnett, Mary Beth Lane, Ed Laramee and Branden Meyer. There were no property owners present.

Mr. Baird stated that this bridge is in an advanced state of deterioration and the Engineer has decided to replace the existing bridge before it becomes an emergency closure. The horizontal conditions need to be altered to fit the design conditions.

Commissioner Kiger asked how long the road will be closed.

Mr. Baird stated that there will be a 12-16 week construction period. He stated that the county is working with both the USDOT and ODOT.

Commissioner Kiger stated that several people attended the morning's viewing. He stated that they had minimal concerns. Their main concern was the speed limit, which the Engineer's office has no control over.

Commissioner Davis stated that he has usually seen the residents wanting the project to be completed, but he felt that this time he didn't feel that they did.

Mr. Baird stated that if they close the bridge because the problem was not fixed then they will wish it had been fixed.

Commissioner Davis asked how they determine which bridges need to be closed.

Mr. Baird stated that by law every bridge must be inspected every year. They use a scoring system, and then they send the scores to ODOT and USDOT. The USDOT also audits the county's scoring and inspections. He stated that the county has 340 bridges and each is supposed to last 100 years, which means that 3-4 bridges must be repaired a year. He said that the county has 3 people authorized to inspect bridges in addition to himself. He stated that the county is on a 5 year plan and uses a 10 point scale, with 10 being a new bridge and 1 being very bad. When a bridge hits a score of 4, then they go into the "Five Year Plan." When they don't have any score 4s left, the county looks at the roads that are "good" but can't handle the load limits.

Commissioner Kiger stated that Commissioner Davis told people at the morning's viewing that they could send any concerns to the Commissioners' Office.

Mr. Baird stated that this project will begin in 2014.

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted to adjourn from the Hearing at 11:14 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger.

Adjournment

On the motion of Steven Davis and a second of Mike Kiger, the Board of Commissioners voted to adjourn at 11:15 a.m.

Roll call vote on the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger

The next regular meeting of the Board of Commissioners is scheduled for Tuesday, May 24, 2011 at 10:00 a.m.

Mike Kiger
Commissioner

Judith K. Shupe
Commissioner

Steven A. Davis
Commissioner

Branden C. Meyer, Clerk

**Approved on May ??, 2011.*