

**Regular Meeting #25-2011
Fairfield County Commissioners' Office
May 31, 2011**

Meeting with Jennifer Walters and Trisha Saunders

At 9:09 a.m., the Commissioners met with Jennifer Walters- President of Fairfield Homes and Trisha Saunders- CEO, The Recovery Center. The Commissioners present were Judith Shupe, Steve Davis, and Mike Kiger. Also present were Jason Dolin and Branden Meyer.

Ms. Walters stated that they are planning to build a in house drug treatment center for families, which would include 36 apartments. Fairfield Homes and Gorsuch Management would manage this. She stated that they had looked into purchasing the Essex Building, but it was not acceptable for use as a residential building and would take too much work. She stated that they are looking at a site that will need both rehab and new construction for the type of building they are looking for.

Ms. Saunders stated that they wrote a grant two years ago for women and children and received 23 vouchers. They conducted a survey and had over 30 women and children who needed housing. The recovery Center has had good success. They have strong monitoring and support. The challenges they have are: housing, transportation, child care and getting a job. If the in house drug treatment facility gets built, the children will be in a stable environment, i.e. school and housing.

Ms. Walters stated that this would be permanent housing with drug addiction services attached to it. The residents must sign a minimum of 6 months and is not transitional.

Commissioner Shupe asked if there is a limit to the length they can stay.

Ms. Walter stated no. When the children reach 18 years of age, they must move.

Ms. Saunders stated that there are many shelters for single people, but nothing for families.

Ms. Walters showed a rendering that was created for the Essex Building. She stated that they are working on an OHFA grant application that is due on October 20.

Commissioner Shupe asked whether a site has to be secured before submitting the application.

Ms. Walters stated yes, they are currently working on the application.

Commissioner Kiger referred them to Shane Farnsworth and the Economic Development Office to see if they know of any buildings or space available.

Ms. Walters stated that they want a safe place for those living there and a place that will have least resistance from the community.

Ms. Saunders stated that they need a place that offers childcare during the treatment sessions. She stated that Chief Bailey is "on board." Many children are left unattended during the sessions. Transportation is another challenge, getting people to their meetings.

Commissioner Shupe asked about the tolerance for complying with the rules of the program.

Ms. Walters stated that Gorsuch Management will work with the Recovery Center when someone must be evicted. Gorsuch Management has a zero tolerance policy, but "Permanent Supportive Housing" must have a policy and procedures in place.

Ms. Saunders stated that they visited Daybreak in Dayton, which is a treatment center for adolescents. They earn “fake” money towards completing their tasks, doing what they are supposed to do.

Commissioner Shupe asked if there would be a cost associated with this.

Ms. Walters stated that this would be Section 8 housing and it would be based on their income.

Ms. Saunders stated that they have learned that the other residents will tell on other residents and help monitor because if they have to follow the rules, then they want all of the other residents to have to follow the rules as well.

Commissioner Shupe asked about job readiness programs and whether they have used Job & Family Services (JFS).

Ms. Saunders stated that this idea of the in house facility came from Orman Hall. JFS will give money to help with some services. This money they are applying for will be in place for a year and half, but if it is not used it will go back to the federal government.

Commissioner Davis stated that he met with Orman Hall. He suggested that Ms. Walters discuss the drug treatment opportunities at SCI.

Ms. Saunders stated that they have a meeting with Orman Hall scheduled for later in the month.

Ms. Walters stated that they wanted to present the plan, concept and idea to make the Commissioners aware.

Commissioner Davis asked about local government support in regards to the scoring of the application.

Ms. Walters stated that this is a competitive process. She stated that last October 108 applications were submitted and 32 were funded. There were none in rural or suburban areas and have never been funded and nothing for families has been funded either. She stated that they can prove there is a real need for families. They want and need to improve the lives of children as well. She also said that they can prove the support they have behind their plan/concept.

Commissioner Shupe asked if there was anything they needed from the Commissioners.

Ms. Walters stated that nothing, but letters of support would be appreciated.

Commissioner Shupe asked Ms. Walters to contact the Commissioners prior to submitting their application to request a letter of support.

Mr. Walters stated that the application process is moving very fast now.

Commissioner Kiger asked whether they can accept in kind contributions, i.e. benches.

Ms. Walters stated that they are working hard on a site location. The downtown area is preferable because of the proximity to the courts and JFS.

Commissioner Shupe asked about the North School area.

Ms. Walters stated that this may be too residential, but would be a great site.

Ms. Saunders said that they really need to find a site downtown or close to downtown.

The meeting ended at 9:41 a.m.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, May 31, 2011 beginning at 10:03 a.m., with the following Commissioners present: Mike Kiger, Judith Shupe, and Steven Davis. Also present were Jason Dolin, Brian Kuhn, and Branden Meyer.

Pledge of Allegiance

Commissioner Kiger asked everyone to rise and led the Pledge of Allegiance.

Announcements

No announcements made.

Public Comment

No comments made.

Approval of Minutes for Tuesday, May 24, 2011

On motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the minutes for Tuesday, May 24, 2011.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Disposal of Property [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of disposal of property [Fairfield County Commissioners], see Resolution 11-05.31.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Declaration of Necessity of the Clearport Road MAD-33 Bridge Replacement Project [Fairfield County Engineer]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of declaration of necessity of the Clearport Road MAD-33 Bridge Replacement Project [Fairfield County Engineer], see Resolution 11-05.31.b.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Declaration of Necessity of the Hamburg Road CR55 Culvert Replacement Project [Fairfield County Engineer]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of declaration of necessity of the Hamburg Road CR55 Culvert Replacement Project [Fairfield County Engineer], see Resolution 11-05.31.c.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Service Contract by and between Fairfield County Job & Family Services, Adult Protective Services (APS) Division and Jeffrey Feyko, Attorney at Law [Fairfield County Job & Family Services]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of approval of service contract by and between Fairfield County Job & Family Services, Adult Protective Services (APS) Division and Jeffrey Feyko, Attorney at Law [Fairfield County Job & Family Services], see Resolution 11-05.31.d.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Subsidy Grant, Fairfield County Juvenile Court [Fairfield County Juvenile Court]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of subsidy grant, Fairfield County Juvenile Court [Fairfield County Juvenile Court], see Resolution 11-05.31.e.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Violet Meadows- Section 1- Re-plat of Lots 81 and 82 [Fairfield County Regional Planning Commission]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Violet Meadows- Section 1- Re-plat of Lots 81 and 82 [Fairfield County Regional Planning Commission], see Resolution 11-05.31.f.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Purchasing Gun- Disposal of Asset- Fairfield County Sheriff [Fairfield County Sheriff]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of purchasing gun- disposal of asset- Fairfield County Sheriff [Fairfield County Sheriff], see Resolution 11-05.31.g.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of BWC 2009 (pd in 2010) Group Pooling Reimbursement [Fairfield County Auditor]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of BWC 2009 (pd in 2010) group pooling reimbursement [Fairfield County Auditor], see Resolution 11-05.31.h.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Fiscal Resolutions

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the following Fiscal Resolutions:

11-05.31.i Approval of Repayment of an Advance to the General Fund- FY2008 NSP1 Fund #2748 [Fairfield County Commissioners]

11-05.31.j Approval of Advance from the General Fund, Update Receipts, Appropriate from Unappropriated- Fairfield County Commissioners- Lateral A Ditch [Fairfield County Commissioners]

- 11-05.31.k Approval to Appropriate from Unappropriated #2708 FY2010 State Homeland Security Program [Fairfield County EMA]
- 11-05.31.l Approval to Appropriate from Unappropriated #2724 FY09 Citizen Corps Program Grant [Fairfield County EMA]
- 11-05.31.m Approval of Amended Certificate & Request for Appropriations for Additional Unanticipated Receipts of Memo Expenditure- 3445 ODOT Payments [Fairfield County Engineer]
- 11-05.31.n Approval of an Account to Account Transfer- #7521- Fairfield County Family, Adult & Children First Council [Fairfield County Fairfield County Family, Adult & Children First Council]
- 11-05.31.o Approval to Appropriate from Unappropriated Funds and in the Matter of Reducing Appropriations for Specific Line Items- Fund #2771, Reentry Coalition- Fairfield County Job & Family Services [Fairfield County Job & Family Services]
- 11-05.31.p Approval of the Repayment of Invoices Without an Appropriate Carry-over Purchase Order, Fairfield County Job & Family Services [Fairfield County Job & Family Services]
- 11-05.31.q Approval of Cash Advance to the DLEF Fund 2765- Sub Fund 8004 for the Fairfield-Hocking Major Crimes Unit [Fairfield County Major Crimes Unit]
- 11-05.31.r Approval to Appropriate from Unappropriated for Fund 7619- Federal Equitable [Fairfield County Major Crimes Unit]
- 11-05.31.s Approval of the Account to Account Transfer in ORG 21100100 OBJ 511010 (Salary, Employees) to OBJ 514010 (Vacation Payout) and OBJ 514020 (Sick Payout) [Fairfield County Prosecutor]
- 11-05.31.t Approval to Appropriate from Unappropriated Money (2065- Delinquent Real Estate Collection) [Fairfield County Treasurer]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Authorization for Payment of Bills for May 31, 2011

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of authorization for payment of bills for May 24, 2011 [Fairfield County Commissioners], see Resolution 11-05.31.u

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Fiscal Resolutions

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the following Fiscal Resolutions:

- 11-05.31.v Approval of an Account to Account Transfer- Auditor [Fairfield County Auditor]
- 11-05.31.w Approval to Appropriate from Unappropriated Money Clerk of Courts- Computer Fund 11321800 [Fairfield County Clerk of Courts]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

The Regular Meeting ended at 10:11 a.m.

Review Session

The Board of Commissioners met at 10:16 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Steven Davis and Mike Kiger. Also present were Aunie Cordle, Jason Dolin, Brian Kuhn, Branden Meyer, Jon Slater, and Tony Vogel

I. PENDING ITEMS

Legal Questions Under Review and Prosecutor's Pending Items

- **Agreement between the Sheriff's Office and Camp Reams-**
ODAS was due to receive the lease from ODRC last week.

Mr. Meyer stated he would get in contact with Bob Blair of ODAS regarding this to ask him to "push" his staff to send the lease back to ODRC.

Other Pending Items

- **Memo received from Fairfield County Airport Board, re: Change of Operation and Funds Request**
Commissioner Shupe asked whether there was an ad in the newspaper.

Commissioner Kiger stated that he had not seen an ad and that he would ask Carl Burnett whether he will write an article about this.

- **Bid Opening for Muskingum County (MCU) Property on Wednesday, June 1 at 9:00 a.m.**

Mr. Meyer stated he has not received any bids for the property. He also stated that he emailed a copy of the ad to the person who had expressed an interest to Commissioner Shupe.

- **Public Safety Committee**

Mr. Meyer stated that he would like to have the meeting on June 9.

Mr. Dolin stated that the meetings usually were held on Thursday afternoons at either 1:00 p.m. or 2:00 p.m. and usually lasted one hour.

- **Pitney Bowes Meeting/Elected Official and Department Head Mail Procedures.**

Commissioner Kiger stated there will be a meeting on Friday, June 3 (1:00 p.m.) with Flo Brimstein and Randy Carter to discuss costs.

II. ITEMS THAT NEED NEW ACTION/ATTENTION

Requests/Review

- **Use of Social Media, i.e. Facebook, Twitter, etc.**

Mr. Meyer stated that several government entities use social media to communicate with the public. He shared a copy of Fairfax County, Virginia's Facebook page as an example.

Ms. Cordle stated that the Health Department has a Facebook page.

Commissioner Davis stated that the Parks Department also has one. He stated that his wife uses Facebook for everything. He also stated that he does not want the Facebook page turning into another blog site.

Commissioner Kiger asked about geo-tagging.

Ms. Cordle stated that the county's webpage could have greater capabilities added to it.

Commissioner Davis asked Mr. Meyer to give some options regarding operating a Facebook page at the next week's meeting.

- **Oversight over elected officials**

Commissioner Kiger stated that the Commissioners each have another Commissioner sign off and approve the mileage of one of the other Commissioners. He asked who approves the elected officials' mileage.

Mr. Slater stated that he sent a Resolution to the Commissioners at the beginning of the year to get authority to travel.

Commissioner Shupe suggested that this be discussed at the next roundtable.

Commissioner Kiger asked Mr. Dolin to look into this.

Commissioner Davis asked whether there is a problem that he is aware of.

Commissioner Kiger stated that he is not aware of one, but is trying to be proactive should one arise.

Mr. Dolin stated that he is not aware of an O.R.C. Section pertaining to this.

Mr. Slater stated that the Auditor's Finance Office approves all of the reports. He suggested that the Commissioners talk to Lisa Notestone regarding this.

Invitations

- **Southeastern Association of County Commissioners and County Engineers Summer Quarterly Meeting, Tuesday, June 21 (8:00 a.m.-6:00 pm.) at the Marietta Country Club**

The Commissioners will not be attending this event.

Informational

- **Memo received from the U.S. Board on Geographic Names, re: Stream in Violet Township was named Coyote Run**

Commissioner Kiger stated that the proposed name change was approved.

- **Memo from FEMA, re: 30-Day Notification of Provisionally Accredited Levee Period Expiration**

- **Memo from Michael Orlando, re: FCJFS Report to Commissioners (January-April 2011)**

**Additional Items Added During Review Session*

- *Internship at the Dog Shelter**

Commissioner Kiger stated that Nina West had sent information regarding a potential internship opportunity at the Dog Shelter.

Commissioner Davis agreed that this would be fine.

Commissioner Shupe also agreed.

- *Hunterwood Park Ribbon Cutting- Friday, June 10 at 2:00 p.m.**

Commissioner Davis asked that this event be placed on his calendar.

Commissioner Kiger asked that this event be placed on his calendar.

Commissioner Shupe stated that she will check her availability to attend this event.

The Review Session ended at 10:42 a.m.

Meeting with Corey Schoonover

At 11:02 a.m., the Commissioners met with Corey Schoonover- Executive Director of the Fairfield County Humane Society and Mark Nicholas, Senior Project Manager with Keiser Design Group. The Commissioners present were Judith Shupe, Steve Davis, and Mike Kiger. Also present were Jason Dolin, Branden Meyer, and Tony Vogel.

Mr. Schoonover stated that the Humane Society has received \$15,000 from one individual towards the construction of a new building. He stated that the current building is not large enough to provide what services are needed. They want to develop the land next to the current site.

Commissioner Shupe inquired about the lease.

Mr. Dolin stated that of the 99 year lease, there are 90 years left. He would like to have planned what happens at the end of the lease. He stated that the lease is in place already, so that is not an issue.

Commissioner Shupe asked Mr. Schoonover if he needs more land.

Mr. Schoonover stated that this "Phase 1" building would be built on existing land. He stated that being next to the dog shelter helps both of them.

Mr. Dolin stated that the additional land needs surveyed and then the lease will need to have the legal description amended.

Commissioner Davis asked about the architect's rendering where the new building sits in relationship to the existing structure.

Mr. Schoonover stated that this new building will sit behind the current structure. He stated that they have a problem with space. There are 17 kennels, but cannot quarantine the sick dogs. The quarantine building would separate the sick dogs and keep them from the public and keep the public from them.

Commissioner Davis asked about the \$150,000 cost.

Mr. Schoonover stated that the building can be built for \$150,000.

Commissioner Davis stated he heard about another, higher figure option being discussed.

Mr. Schoonover stated that "Phase 2" will be a more expensive. Mr. Schoonover stated that Mr. Nicholas can discuss this when he arrives. He stated that the phase 1 building is needed now.

Commissioner Davis stated that he got a dog from the Humane Society on December 30, and he has been a wonderful addition to their family.

Mr. Schoonover stated that he was a great dog. He stated that they cannot take in stray cats. They currently have 70 stray cats at their building. He stated that the plan is to create a multi-level place like Lancaster high School and include a community dog park. They need phase 1 now without extra land, but would like to solidify the plans for future building and expansion.

Commissioner Davis stated that the land will be surveyed.

Mr. Dolin stated that the lease must be amended after the land is surveyed.

Mr. Dolin stated that there will need to be a turn over provision at the end of the lease and a bond must be in place to give financial security to the county.

Commissioner Davis stated that other than the terms and conditions associated with the lease whether there was anything else that he needed.

Mr. Schoonover stated that he did not need anything else. He stated that phase 1, the quarantine building is the immediate need.

Commissioner Davis asked whether the land is under the current lease and whether the property line is completely wooded.

Mr. Schoonover stated yes.

Commissioner Davis asked whether there would have to be clearing done in order to construct the new building and whether the construction would alter the aesthetics of the neighbors.

Mr. Nicholas stated that the woods would not be as dense as current, but many of the trees will remain in place. They would mostly have to clear brush. He stated that they want to maintain as many trees as possible.

Commissioner Davis asked if there is an existing relationship with the neighboring land owner.

Mr. Schoonover stated that there is not a relationship with them.

Commissioner Davis asked whether this would be a one story building.

Mr. Schoonover stated yes. He stated that the city/county is missing a dog park and would like to incorporate a dog park on the property.

Commissioner Davis asked whether there is a difference of opinion between Mr. Schoonover and Mr. Dolin.

Mr. Schoonover stated that he did not believe so, he just does not want the Humane Society homeless in 90 years. He stated his goal is to build what is needed and then in 3 years build the new building "phase 2."

Mr. Schoonover stated that they have to go after the lease after approval and he has the performance bond already.

Mr. Dolin stated that he will draft the amendments.

Commissioner Davis asked whether the Commissioners could just approve.

Mr. Schoonover stated he would like approval to start construction on the phase 1 building. The estimate is \$150,000 of which he has \$40,000 pledged. He stated that they have not rolled out this plan to the public yet.

Mr. Dolin stated that they can approve it, but the money has not been raised yet. He stated that his experience with non-profits is that you wait until the money has been raised.

Commissioner Davis asked what the down side to building now is.

Commissioner Shupe asked if the Commissioners are in agreement on moving forward.

Commissioners Kiger and Davis both agreed.

Commissioner Kiger stated that they are already under a contract for the land that the existing facility is on.

Mr. Schoonover stated that the hill will have to be graded.

Commissioner Davis asked whether there will need to be amendments to the description.

Mr. Dolin stated that he will need to amend the legal description and get authorization from the Commissioners. He suggested waiting a few weeks.

Commissioner Davis asked whether this could be approved at next week's Commissioners' meeting.

Mr. Dolin stated that he will review the lease.

Commissioner Davis stated to Mr. Schoonover that he does not want the Commissioners to be the hold up from them moving forward.

Mr. Dolin stated that the land must be surveyed first.

MR. Schoonover stated that he wants to move forward with building phase 1 and get approval now to plan for building phase 2 in the future.

Commissioner Davis stated that he would like the Commissioners to be told of any important communication between the Humane Society and the neighboring land owner that they should be told about.

Mr. Schoonover stated that he will meet with the neighboring land owner within the next week.

The meeting ended at 11:42 a.m.

Executive Session #1

On the motion of Steven Davis and second of Judith Shupe, the Board of Commissioners voted to enter into Executive Session at 11:43 a.m. for the purpose of discussing a pending litigation. Commissioners present were Judith Shupe, Steve Davis and Mike Kiger. Also present were Aunie Cordle, Jason Dolin, Branden Meyer, and Tony Vogel.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steve Davis and Mike Kiger

On the motion of Judith Shupe and second of Steve Davis, the Board of Commissioners voted to adjourn from Executive Session at 11:56 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steve Davis and Mike Kiger.

No formal actions were taken.

Review Session (Continued)

Mr. Vogel stated that the decision from the Environmental Reviews Appeals Council (ERAC) regarding the phosphorus level violation should be appealed.

Commissioner Kiger asked whether the Commissioners agree to appeal the decision received from ERAC.

All three Commissioners agreed with Mr. Vogel's recommendation that the County should appeal ERAC's decision to the Court of Appeals.

Executive Session #2

On the motion of Steven Davis and second of Judith Shupe, the Board of Commissioners voted to enter into Executive Session at 11:59 a.m. for the purpose of discussing personnel. Commissioners present were Judith Shupe, Steve Davis and Mike Kiger. Also present were Aunie Cordle, Jason Dolin, and Branden Meyer, and Jon Slater.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steve Davis and Mike Kiger

On the motion of Steven Davis and second of Judith Shupe, the Board of Commissioners voted to adjourn from Executive Session at 12:23 p.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steve Davis and Mike Kiger.

No formal actions were taken.

Review Session (Continued)

Commissioner Kiger asked whether a Department Head Meeting is on the calendar for June 6.

The Commissioners agreed to cancel the meeting since three department heads will be out of town.

Mr. Meyer stated that he will notify the department heads regarding the meeting cancelation.

Adjournment

With no more business to discuss, on the motion of Steven Davis and a second of Judith Shupe, the Board of Commissioners voted to adjourn at 12:25 p.m.

Roll call vote on the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

The next regular meeting of the Board of Commissioners is scheduled for Tuesday, June 7, 2011 at 10:00 a.m.

Motion by: Judith Shupe Seconded by: Steven Davis

that the minutes were approved by the following vote:

YEAS: Judith Shupe, Steven Davis, Mike Kiger NAYS: None

ABSTENTIONS: None

*Approved on June 7, 2011

Mike Kiger
Commissioner

Judith K. Shupe
Commissioner

Steven A. Davis
Commissioner

Branden C. Meyer, Clerk