

**Regular Meeting #19-2011
Fairfield County Commissioners' Office
April 26, 2011**

Viewing- Cedar Hill Road Culvert Replacement

Pursuant to Resolution 11-03.22.1 [*Approval of the Establishing, Altering, and Widening of Westfall Road in Hocking Township, Fairfield County, Ohio Declaration of Necessity and Setting a Commissioner Viewing Date of April 26, 2011 at 9:00 a.m. and a Final Hearing Date of April 26, 2011 at 11:00 a.m.*] a Viewing for the Westfall Road Bridge Replacement was held by the Fairfield County Board of Commissioners on Tuesday, April 26, 2011 at 9:00 a.m. The following Commissioners were present: Steven Davis, Judith Shupe, and Mike Kiger. Also present were Jeff Baird and Gail Ellinger (Hocking Township Trustee). The following property owners were present: Annette Brunney, Mike Borland, Phil Fox, and Don Gardner.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, April 26, 2011 beginning at 10:03 a.m., with the following Commissioners present: Mike Kiger, Judith Shupe and Steven Davis. Also present were Jeff Barron, Jason Dolin, Brian Kuhn, Mary Beth Lane, Branden Meyer, and Tony Vogel.

Pledge of Allegiance

Commissioner Kiger asked everyone to rise and led the Pledge of Allegiance.

Announcements

Mr. Meyer stated that a Viewing took place earlier in the morning at 9:00 a.m. regarding a bridge replacement on Westfall Road and the Hearing will be held later in the morning at 11:00 a.m.

Public Comment

No comments made.

Removal from the Table of the Minutes for Tuesday, April 12, 2011

On motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted to remove from the table the minutes for Tuesday, April 12, 2011.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steve Davis, and Mike Kiger

Approval of Minutes for Tuesday, April 12, 2011

On motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the minutes for Tuesday, April 12, 2011.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Minutes for Friday, April 15, 2011

On motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of the minutes for Friday, April 15, 2011.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis and Mike Kiger

Abstaining: Judith Shupe

Approval of Minutes for Tuesday, April 19, 2011

On motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of the minutes for Tuesday, April 19, 2011.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe and Mike Kiger
Abstaining: Steven Davis

Approval of Authorization of Approval to Proceed with the Sale of 6025 Tignor Road, Parcel #47-80-04-04-000, a Property Located in Muskingum County [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of authorization of approval to proceed with the sale of 6025 Tignor Road, Parcel #47-80-04-04-000, a property located in Muskingum County [Fairfield County Commissioners], see Resolution 11-04.26.a.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of establishing, altering and widening of Hamburg Road in Hocking Township, Fairfield County, Ohio declaration of necessity and setting a Commissioner viewing date of May 24, 2011 at 9:00 a.m. and a final hearing date of May 24, 2011 at 11:00 a.m. [Fairfield County Engineer]

On motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of establishing, altering and widening of Hamburg Road in Hocking Township, Fairfield County, Ohio declaration of necessity and setting a Commissioner viewing date of May 24, 2011 at 9:00 a.m. and a final hearing date of May 24, 2011 at 11:00 a.m. [Fairfield County Engineer], see Resolution 11-04.26.b.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of the Declaration of Necessity of the FAI-CR6-7.674 Cedar Hill Road Culvert Replacement Project [Fairfield County Engineer]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the declaration of necessity of the FAI-CR6-7.674 Cedar Hill Road Culvert Replacement Project [Fairfield County Engineer], see Resolution 11-04.26.c.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval to Approve the Construction Drawings for the FAI-GR2012 2012 Guardrail Repair/Improvements Project [Fairfield County Engineer]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval to approve the construction drawings for the FAI-GR2012 2012 Guardrail Repair/Improvements Project [Fairfield County Engineer], see Resolution 11-04.26.d.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Fiscal Resolutions

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the following Fiscal Resolutions:

- 11-04.26.e Approval of the Account to Account Transfer- 10202200 HLTH INS- EAP) [Fairfield County Auditor]
- 11-04.26.f Approval of the Account to Account Transfer- 10100100 543000 Repair and Maintenance [Fairfield County Auditor]
- 11-04.26.g Approval of the Fund to Fund Transfer (Insurance 7671) to (General 1001) [Fairfield County Auditor]
- 11-04.26.h Approval to Amend the Certificate, Update Receipts, Appropriate from Unappropriated, Account to Account Transfer- Engineer Debt Service Fund #4523- Fairfield County Commissioners [Fairfield County Commissioners]
- 11-04.26.i Approval to Amend the Certificate, Update Receipts, Reduce the Appropriations & Account to Account Transfer- Liberty Center Debt Service Fund #4485- Fairfield County Commissioners [Fairfield County Commissioners]
- 11-04.26.j Approval to Amend the Certificate, Update Receipts, Reduce the Appropriations & Account to Account Transfer- Juvenile Detention Center Debt Service Fund #4529- Fairfield County Commissioners [Fairfield County Commissioners]
- 11-04.26.k Approval to Amend the Certificate, Update Receipts, Appropriate from Unappropriated- NSP1 Fund #2748 [Fairfield County Commissioners]
- 11-04.26.l Approval of the Account to Account Transfer #1300 General Fund- Common Pleas Court [Fairfield County Common Pleas Court]
- 11-04.26.m Approval of Reduction in Estimated Receipts 2708- FY2010 State Homeland Security Program (Grant) Fund [Fairfield County EMA]
- 11-04.26.n Approval of Reduction in Estimated Receipts 2738- FY2010 Medical Reserve Corps (Grant) Fund [Fairfield County EMA]
- 11-04.26.o Approval of the Account to Account Transfer- EMA 2708 FY2010 State Homeland Security Program (Grant) Fund [Fairfield County EMA]
- 11-04.26.p Approval of the Account to Account Transfers- the County Engineer Motor Vehicle Fund 2024 [Fairfield County Engineer]
- 11-04.26.q Approval to Appropriate from Unappropriated Bridge & Road Levy Fund (2362) the County Engineer [Fairfield County Engineer]
- 11-04.26.r Approval of the Amended Certificate & Request for Appropriations for Fund #7521 for Fairfield County Family, Adult & Children First Council and the Prevention Works Partners [Fairfield County Family, Adult & Children First Council]
- 11-04.26.s Approval of the Amended Certificate & Request for Appropriations for Fund #7521 for Fairfield County Family, Adult & Children First Council and the Fairfield County Foundation Grant [Fairfield County Family, Adult & Children First Council]
- 11-04.26.t Approval of the Payment of Invoices Without an Appropriate Carry-over Purchase Order, Fairfield County Job & Family Services [Fairfield County Job & Family Services]

- 11-04.26.u Approval of the Estimated Receipts and Appropriations from Unappropriated Funds- Protective Services Levy Fund #2758, Fairfield County Job & Family Services [Fairfield County Job & Family Services]
- 11-04.26.v Approval of the Account to Account Transfer of Funds- Public Assistance Fund- Fairfield County Job & Family Services [Fairfield County Job & Family Services]
- 11-04.26.w Approval to Amend the Certificate, Appropriate from Unappropriated for Fund 2764- OCJS JAG Grant [Fairfield County Major Crimes Unit]
- 11-04.26.x Approval to Appropriate from Unappropriated for Fund 7619- Federal Equitable [Fairfield County Major Crimes Unit]
- 11-04.26.y Approval of the Amended Certificate, Update Receipts, Fund to Fund Transfer & Request for Appropriations for Debt Service Fund 5776 Utility Administration Building & Garage [Fairfield County Utilities]
- 11-04.26.z Approval of the Payment of Voucher Without an Appropriate Carry-over Purchase Order for the Commissioners' Office [Fairfield County Commissioners]
- 11-04.26.aa Approval to Rescind Resolution 11-04.19.o, Approval of the Account to Account Transfer- Juvenile Court- #2641- Title IV-E to 2628- Family Drug Court Fund [Fairfield County Juvenile Court]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Authorization for Payment of Bills for April 26, 2011

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of authorization for payment of bills, April 26, 2011 [Fairfield County Commissioners], see Resolution 11-04.26.bb

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval to Appropriate from Unappropriated for Fund 2765- MCU DLEF Grant [Fairfield County Major Crimes Unit]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval to appropriate from unappropriated for Fund 2765- MCU DLEF Grant [Fairfield County Major Crimes Unit]], see Resolution 11-04.26.cc.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval to Appropriate from Unappropriated for Fund 7594- Project Income [Fairfield County Major Crimes Unit]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval to appropriate from unappropriated for Fund 7594- Project Income [Fairfield County Major Crimes Unit]see Resolution 11-04.26.dd.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of the Account to Account Transfer- #7521- Fairfield County Family, Adult & Children First Council [Fairfield County Family, Adult & Children First Council]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of account to account transfer- #7521- Fairfield County Family, Adult & Children First Council [Fairfield County Family, Adult & Children First Council], see Resolution 11-04.26.ee.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of the Advance from the General Fund to Fairfield County Family, Adult & Children First Council [Fairfield County Family, Adult & Children First Council]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the advance from the General Fund to Fairfield County Family, Adult & Children First Council [Fairfield County Family, Adult & Children First Council], see Resolution 11-04.26.ff.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Review Session

The Board of Commissioners met at 10:12 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Judith Shupe and Mike Kiger. Also present were Jeff Barron, Aunie Cordle, Jason Dolin, Staci Knisley, Mary Beth Lane, and Branden Meyer.

APRIL 26, 2011 COMMISSIONERS' REVIEW MEETING

I. PENDING ITEMS

Legal Questions Under Review and Prosecutor's Pending Items

• Clerk of Courts Funds

Mr. Slater will be scheduling a meeting with the Judges.

• Agreement Between the Sheriff's Office and Camp Reams

Mr. Dolin received an update from ODRC last week; ODAS was due to receive the lease from ODRC at the end of last week.

• Interim County Prosecutor Appointment-

Mr. Dolin stated that only two Commissioners need to be present to approve this, three are not required.

Commissioner Kiger stated that this meeting will be held Monday, May 2 at 8:45 a.m., before the Department Head meeting. He also stated that Roy Hart was Mr. Landefeld's suggestion.

Commissioner Davis asked whether Mr. Hart has agreed to this appointment.

Commissioner Shupe asked whether Mr. Hart has checked to see whether his retirement will be effected.

Mr. Dolin stated that Mr. Landefeld and Mr. Hart have spoken regarding this issue and he is willing to serve.

• Alcohol Permit Hearing received from the Ohio Dept. of Commerce regarding Beachcomber Bar and Grill, Monday, May 9, 1:00 p.m. at the Fairfield County Library and Alcohol Permit Hearing Notice received from the Ohio Dept. of Commerce regarding Old Town Tavern, Monday, May 9, 2:00 p.m. at the Fairfield County Library.

Mr. Dolin stated that Mr. Meyer forwarded the incident reports from both locations to him. He stated that this is the first time the Commissioners have dealt with this issue. One of these licenses is a transfer, the other is a renewal. He also stated that he will meet with the Sheriff regarding these permits.

Other Pending Items

- **Discussion with Horizon Regarding Cellular Service-**

There is no update; the County is still waiting for an answer from Horizon.

- **Account Resolution Proposal- Auditor will provide an update to the Commissioners every week.**

Mr. Slater stated that Mr. Miller and Ms. Notestone are working on this issue. Mr. Slater stated that this proposed idea will be sent to the Auditor of State for approval on compliance.

- **Humane Society Update**

Mr. Dolin stated that he had spoken with Mr. Schoonover. He stated that there is a 99 year lease in place. Mr. Vogel stated that we need more definition on where specifically on the parcel of land that the Humane Society wants to build their new building.

- **Sales Tax Extension**

Commissioner Kiger stated that this issue will be discussed with Ms. Addington at the meeting later in the afternoon.

- **Regional Planning Commission Office**

Commissioner Kiger stated that this issue will be discussed with the RPC Executive Board at the meeting later in the afternoon.

- **Letter received from Robert M. LeVeck, III. He is interested in purchasing property owned by the Commissioners- Parcels 0410467517 and 0360823500. The adjacent properties are located in Violet Township.**

Mr. Vogel stated that he received this information from Mr. Meyer. He stated that one parcel includes the Water Treatment Facility and the other parcel has two wells on it. If Mr. LeVeck is interested in purchasing the land, it could be worth millions.

Commissioner Davis asked Mr. Vogel to call Mr. LeVeck to discuss this issue with him further.

II. ITEMS THAT NEED NEW ACTION/ATTENTION Requests/Review

- **Meals on Wheels Senior Services Levy**

Commissioner Shupe stated that the Commissioners usually approve grant requests.

Commissioner Shupe asked Ms. Knisley to find out what the request amounts were and whether the total requested amount was being given.

Ms. Knisley went to obtain the requested information from Lisa Cheeseman. She stated the following information regarding the ask versus the granted amount: of a \$3,000 request, \$2,765 is being awarded; of a \$5,849 request, \$5,500 is being awarded; from a \$5,000 request, \$5,000 is being awarded; and from a \$38,000 request, \$33,720 is being awarded.

Ms. Knisley stated that a resolution will need to be submitted after 14 days

- **Commissioner Kiger to discuss Historical Parks Levy**

Commissioner Kiger stated that he would like to discuss this issue in Executive Session.

Invitations

- **Ribbon Cutting Ceremony at Jon Clark and Associates' New Office, Thursday, May 12 (4:30 p.m.)**

- **10th Annual Candlelight Walk, April 28 (6:30 p.m.) Walk begins at JFS and continues to Zane Square Gazebo**

- **Heart of Ohio EERA Meeting, Thursday, May 26 (10:00 a.m.) at Nationwide & Ohio Farm Bureau 4-H Center, 2201 Fred Taylor Drive, Columbus**

Commissioner Shupe stated that Mr. Siegrist asked that a Commissioner attend this.

Commissioner Davis stated that they will discuss this with Mr. Siegrist at next week's meeting with him. He stated that he is not against going, but would like to find out more information from Mr. Siegrist.

- **Fatherhood Summit, Thursday, May 26 (8:30 a.m. - 11:30 a.m.)**

Commissioner Shupe will be attending this event.

▪ **Columbus 2020, Thursday, May 12, Registration and Breakfast (7:30 a.m.), Program (8:30 a.m.- 9:30 a.m.) at The Blackwell, OSU Campus**

The Commissioners will not be attending this event.

▪ **AMVETS Post 1985 Dinner to honor the combined Lancaster Burial Squad, Friday, May 13, Doors Open (6:30 p.m.), Dinner (7:00 p.m.)**

Commissioner Kiger stated that he and his wife will be attending this event.

Commissioner Shupe stated that she will be on vacation and will be unable to attend.

Commissioner Davis stated that he will check on his availability to attend this event.

▪ **RPC Agricultural Economic Development Plan Meeting, Tuesday May 3 (2:00 p.m.- 4:00 p.m.) and June 2 (9:00 a.m.- 11:00 a.m.) Both will be held at the Ag Center.**

Due to the busy schedule on May 3, the Commissioners will be unable to attend this event.

Informational

▪ *Ohio Not Seasonally Adjusted Unemployment Rates March 2011*

Commissioner Kiger stated that the unemployment numbers have decreased for Fairfield County.

▪ *County's NACO Membership Information*

Commissioner Kiger stated that the County used to pay for NACO membership, but it now appears to be free.

▪ *Rockies Express- Estimated Tax Calculation TY2010- Settled FY2011*

Mr. Slater stated that Rockies should be well aware of these figures and will be interesting to see what the result is.

**Additional Items Added During Review Session*

▪ *CCAO Analysis**

Mr. Dolin provided a memo from the CCAO regarding House Bill 153 dealing with purchasing centralized services.

▪ *Clock tower Repair**

Mr. Vogel stated that he plans to call the company later in the afternoon.

▪ *Ohio Department of Public Safety Lease**

Mr. Vogel stated that DPS lease is coming up for renewal.

▪ *Department of Rehabilitation and Corrections Lease**

Mr. Vogel stated that DRC rents space in the Hall of Justice and their lease is coming up for renewal.

▪ *Letter from Judge Chris Martin Regarding an Appointment for Peter Vandervoort**

Mr. Meyer stated that the Commissioners received a letter and Court Entry from Judge Martin regarding Mr. Vandervoort's appointment to the Fairfield County District Library Board of Trustees.

▪ *Lot on Chestnut Street*

There is a month to month non written lease for the County owned lot on Chestnut Street.

Commissioner Davis stated that Crabbe, Brown and James leases 3 or 4 spaces in that lot.

Main Street Lancaster is interested in a trio along with Fairfield National Bank, and the City/County regarding this.

Mr. Uhl would like to have a meeting to discuss this issue further.

This would create in impression of creating more space in downtown Lancaster.

Commissioner Kiger stated that he will check with Maintenance to see how many spaces the County uses in that lot.

Mr. Meyer asked whether there are other County owned lots near there.

Commissioners Davis and Kiger stated that there are not any other County owned lots near there.

Commissioner Kiger stated that he will look into this further.

▪ *Farm Bureau Meeting*

Commissioner Shupe stated that there will be a Farm Bureau Meeting on June 1 at the Ag Center.

▪ *Common Pleas Court Lawsuit*

Commissioner Davis stated that there was a lawsuit wrongfully filed in Common Pleas Court against him and his wife. They had been named them incorrectly in a foreclosure action; this case does not involve them.

▪ *Bill received from Downes, Fishel, Hass and Kim LLP for services from Doug Duckett*

Commissioner Davis stated that the County will be better served in the future if they have a plan on how to handle investigations. He stated that he felt this bill is reasonable; that \$125 per hour is a very reasonable charge. He stated that when he works for Perry County that he bills them \$195 per hour. He stated that he felt that the hours billed appears to be true and accurate and the rate is fair.

Commissioner Shupe stated that the thought that Commissioner Davis would be best to ask since he is an attorney.

Mr. Dolin stated that he has met with Ms. Cordle to discuss the process on how to handle this type of issue in the future.

Ms. Cordle stated that Downes Fishel's rate is \$125 since we use them more often.

Commissioner Davis stated that the rates are usually based on a volume discount. The Downes Fishel rate is lower than Mr. Duckett's rate because the County uses Downes Fishel on a regular basis.

Executive Session

On motion of Steve Davis and second of Judith Shupe, the Board of Commissioners voted to go into Executive Session regarding personnel in the Parks Office at 10:58 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Judith Shupe and Mike Kiger

Also present were Aunie Cordle, Jason Dolin, and Branden Meyer.

On motion of Judith Shupe and second of Steve Davis, the Board of Commissioners voted to go out of Executive Session at 11:08 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Judith Shupe and Mike Kiger

No action was taken.

Hearing- Westfall Road Bridge Replacement

Pursuant to Resolution 11-03.22.1 [*Approval of the Establishing, Altering, and Widening of Westfall Road in Hocking Township, Fairfield County, Ohio Declaration of Necessity and Setting a Commissioner Viewing Date of April 26, 2011 at 9:00 a.m. and a Final Hearing Date of April 26, 2011 at 11:00 a.m.*] a viewing for the Westfall Road Bridge Replacement was held by the Fairfield County Board of Commissioners on Tuesday, April 26, 2011 at 9:00 a.m. Commissioner Kiger called the hearing to order at 11:17 a.m., with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Jeff Baird and Branden Meyer.

Mr. Baird, Fairfield County Chief Deputy Engineer stated that this project will replace the bridge on Westfall Road. He stated that this road is in an advanced state of deterioration and must be repaired. The Engineer will fix the horizontal and vertical alignments as well as widen the bridge. This will involve taking a small portion of the right of way on either side of the Westfall Road.

Commissioner Davis stated that Gail Ellinger, Hocking Township Trustee would like a copy of the hearing minutes sent to her. The following property owners were also present at the viewing: Annette Brunney, Mike Borland, Phil Fox, and Don Gardner. He further stated that Mr. Baird addressed their concerns.

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted to adjourn from the Hearing at 11:19 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis, and Mike Kiger.

Executive Session

On motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted to go into Executive Session regarding personnel in the Auditor's Office at 11:23 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steve Davis, and Mike Kiger

Also present were Aunie Cordle, Jason Dolin, Ed Laramée, Branden Meyer, and Jon Slater.

On motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted to go out of Executive Session at 12:28 p.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis and Mike Kiger

No action was taken.

Meeting with Jeanette Addington

At 1:32 p.m., the Commissioners met with Jeanette Addington. The Commissioners present were Judith Shupe, Steve Davis, and Mike Kiger. Also present were Jeanette Addington, Jeff Barron, Jason Dolin, Staci Knisley, Ed Laramée, and Branden Meyer.

Ms. Addington provided a handout (see attached handout *Fairfield County Quarterly and Projection Discussion*) that includes the following: 1. First Quarter revenues- Projection, estimated and actual ended March 31, 2011 (pages 1-2); 2. First Quarter expenditures- Appropriations and actual ended March 31, 2011 (pages 3-5); 3. Projection through 2015- With sales tax continuing and loss of LGF (pages 6-9); 4. Projection through 2015- With sales tax ending and loss of LGF (pages 10-13).

Ms. Addington stated that this is the first quarterly update, based on the history of revenues, not based on the Auditor's recommendation.

The estimates for the Total General Revenue Fund for FY2011 are: the Auditor's estimate is \$28,713,236 and the projection from Ms. Addington is \$33,808,000 (see page 2).

The General Fund revenue hits during second quarter. She stated that "we are where we need to be" financially.

Commissioner Davis asked where Ms. Addington gets the Local Government Revenue Assistance number from (see page 1).

Ms. Addington stated that she gets this information from Mr. Laramée.

Commissioner Davis stated that if the Budget goes through, the County will see a reduction. He suggested replacing this with a reduced number.

Ms. Addington stated that she will discuss this with Mr. Laramée and edit the spreadsheet. She stated that this year's departments will use about 92% of their allotted money. As of this year to date, the General Fund departments have spent 23% of their funds. She said that the departments seem to be conservative on their spending.

Ms. Addington has figured out two scenarios. The first scenario (see pages 6-9) is if the sales tax is continued and there is a loss of the Local Government Fund (LGF). With this situation, in 2011, the estimated ending cash before encumbrances would be \$10,474,887 and by the end of FY2015 the amount would be \$10,300,600.

The second scenario (see pages 10-13) is if the sales tax is eliminated and there is a loss of the LGF. With this situation, in 2011, the estimated ending cash before encumbrances would be \$10,474,887 and by the end of FY2015, the amount would be \$3,607,850.

Commissioner Davis asked about the reduction for local Government Assistance (see page 10).

Ms. Addington stated that the LGF was zeroed out for 2012.

Mr. Laramée stated that \$1,400,000 million is the reduction for FY2012 and \$2,070,000 is the reduction for FY2011 and stated that the reduction is monthly.

Ms. Addington asked whether the Commissioners want her to use zero for the other years.

Commissioner Davis stated that for FY2012, she can use the \$1,400,000 figure that Mr. Laramée provided and for FY2013, she can put in the first six months' worth (see page 4 and page 10).

Ms. Addington stated that she will fill in FY2011, FY2012 and use the first 6 months for FY2013, then zero out the remaining years.

Commissioner Davis asked whether there is an estate tax line item and whether this is a County revenue stream.

Mr. Dolin stated no, that this only goes to the townships and towns.

Ms. Addington stated that she is happiest when there is a onetime expense and not on-going expenses. Improvements such as windows, there is the cost for the windows, then the cost savings because the energy cost goes down.

Commissioner Shupe stated that the previous Commissioners looked at sales tax for 3 years, and then extended it for 4 years total. She stated that the sales tax looks good.

Ms. Addington stated that the only thing that transpires are the state budget cuts. At the last budget retreat, she stated that the County is behind keeping buildings updated like they should.

Mr. Laramée stated that the sales tax the County has done well. The conveyance fee may come back. When 2012 is through, the County will have lost more in LGF than they lost in the sales tax revenue. The County needs to know they have the source coming in. He stated that the County needs to start reducing expenses now if they decide not to extend the sales tax.

Commissioner Shupe stated that the previous Board of Commissioners at the time that the sales tax increase was implemented determined that a four year length would allow the two new Commissioners to have ample time to take office and understand the budgetary process.

Commissioner Davis asked about the out of county prisoner cost. The budget amount for 2011 is \$1,974,126 (see page 3).

Ms. Knisley stated that this includes electric monitoring, housing, and medical expenses.

Commissioner Davis stated that a factor in the SCI process is the prisoner housing numbers. He felt that the projection for this category is very low. Ms. Knisley stated that she will provide the numbers to Commissioner Davis regarding prisoner housing.

The meeting with Ms. Addington ended at 2:17 p.m. *The attached handout has been updated to reflect changes suggested to Ms. Addington during the meeting.

Meeting with RPC Executive Committee

At 2:18 p.m., the Commissioners met with Jim Hochradel and the following RPC Executive Committee members: Kent Huston, Bill Yapple, Zack DeLeon, Doug Ingram, and Phil Stringer. The Commissioners present were Judith Shupe, Steve Davis, and Mike Kiger. Also present were Jason Dolin, Ed Laramée, Holly Mattei, Branden Meyer, and Staci Knisley.

Mr. Hochradel stated that the budget is \$492,000. He stated that two employees were given buyouts and have retired. Three employees were

Since September 2009, Gail has been job sharing with the Law Library. Mr. Hochradel provided a memo explaining the duties of RPC. He said that the Executive Board asked Ms. Mattei to remain in her position. She stated that she would have to give it some thought.

Commissioner Kiger asked the RPC Committee what they are asking from the Commissioners.

Mr. Hochradel asked whether the Commissioners are giving RPC their \$65,000 for the second half of 2011. He will look over the fee structure to insure that they are in line with the other counties. He also mentioned that if RPC received a commitment to get \$1 per person in Fairfield County that they could cover their budget for 2012. He stated that the average certified planner is making over \$65,000 annually.

Commissioner Shupe stated that she supports giving RPC their second \$65,000 for the year.

Mr. Ingram stated that the staff has been reduced by 40 percent and they need a commitment from the Commissioners as they are trying to hire a new Executive Director.

Commissioner Davis asked what the population currently is.

Mr. Laramée stated that the current population of Fairfield County is about 146,000 residents.

Mr. Ingram stated that his real concern is finding a new director.

Jim stated that Ms. Mattei said that she will have to discuss this further. He also stated that Brooks Davis' and Bill Fritz's positions have not been replaced.

Commissioner Davis asked Mr. Hochradel to ask Ms. Mattei to come up to the meeting. He said that the Board wants a more firm commitment from her for 2011 and then will ask questions regarding 2012. He stated that he would like to get a good sense from Ms. Mattei what RPC needs.

Ms. Mattei stated that there is a lot of uncertainty for the next few years and the salary change. She stated that she will think about staying.

Commissioner Davis stated that he does not want to be part of a "feel good" misleading conversation. For 2012, he can speak in a clear voice and figure out how to get around

the reality of what 2013 will bring. The rest of 2011 and 2012 are understood, and then RPC can have candid conversations about 2013.

Ms. Mattei stated that this will be a family decision for her whether to stay or not to stay. Commissioner Davis asked whether there is a better way for the Commissioners to answer her questions.

Mr. Ingram stated that 2011 will work, and 2012 sounds like it will. RPC will continue to have an Executive Director and Executive Committee. He said that RPC will work with Ms. Mattei for the next few weeks.

Ms. Mattei asked that the Commissioners just support RPC and the support what they can give RPC, not just supporting her.

Commissioner Kiger asked if the fees are raised what this will generate.

Mr. Hochradel stated that the communities and towns currently pay \$0.20 per person and RPC has looked into raising the fee to \$0.30 per person.

Commissioner Davis asked if they are projecting a cash balance at the end of 2011, the balance is retained by RPC, can RPC decide to use cash for operational purposes.

Mr. Huston stated that the whole RPC Commission must decide.

Commissioner Davis asked whether the current Commissioners answer the questions regarding the uncertainty for 2011 and 2012, then give RPC \$20,000 if this will help. He said that this will not require two of the three current Commissioners being on the Board in 2013. He stated that the Commissioners can answer 3 years of questions with the current three Commissioners and help with a healthy cash balance.

Mr. Yapple stated that we have seen lot splits to see that the fees actually come in and this has not happened yet.

Commissioner Davis stated that he supports giving RPC their \$65,000 for the second half of 2011 and \$130,000 for 2012. If the Commissioners want, they could give RPC the cash now to take care of RPC for 2013. He stated that he is willing to invest in the future.

Mr. Yapple stated that only one township was not a member, Madison Township. Berne Township was not a member for several years, but could not vote.

Commissioner Davis stated that a discussion has been had and the RPC Executive Committee should take the suggestions and concepts and continue the discussion with Ms. Mattei and then send a proposal back to the Commissioners that answers Ms. Mattei's and the Executive Committee's questions. He requested a specific proposal with expenses for 2011 and expenditures for 2012 and 2013 at current levels. He felt that this would give a higher degree of confidence of who the director is. He supports giving \$65,000 for the second half of 2011 and \$130,000 for 2012 and would support giving \$35,000 cash now or \$17,500 in 2012 and \$17,500 in 2013.

Commissioner Shupe asked how it worked having the office open four days a week.

Mr. Ingram stated that it was done short term and during the fall season.

Mr. Huston stated that Ms. Mattei has a lot of late night meetings.

Commissioner Davis asked Ms. Mattei and the Executive Committee to ask for a dollar amount in their proposal and guidance then he would want to make a decision on this.

Mr. Ingram asked if RPC needs to request the second half of their funding from the Commissioners.

The three Commissioners agreed that RPC does not need to request this from them.

Commissioner Davis stated that RPC was asking for certainty during a period of uncertainty. If the Commissioners get a proposal based on that they discussed, then they can give some certainty to the unknown. He also stated that the goal of the Commission is to save Ms. Mattei from leaving and they discussed this.

Adjournment

On the motion of Judith Shupe and a second of Steven Davis, the Board of Commissioners voted to adjourn at 3:35 p.m.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

The next regular meeting of the Board of Commissioners is scheduled for Tuesday, May 3, 2011 at 2:00 p.m.

Mike Kiger
Commissioner

Judith K. Shupe
Commissioner

Steven A. Davis
Commissioner

Branden C. Meyer, Clerk

**Approved on May 17, 2011.*