

**Regular Meeting #11-05
Fairfield County Commissioners' Office
February 1, 2011**

9:00 a.m. Meeting with County Auditor Jon Slater, Jr. re: Munis payments

A meeting was held at 9:00 a.m. with Jon Slater, Jr. to discuss the munis installment and maintenance payments. Commissioners present at this meeting were Steve Davis, Mike Kiger and Judith Shupe. Also present were Gregg Marx, David Miller and Staci Knisley.

Mr. Slater stated that Munis is the financial accounting system that was purchased approximately five (5) years ago. The former Auditor hired an accounting firm to identify the county's needs and there was a stakeholder group that consisted of Elected Officials, Department Heads and Fiscal Clerks who put out a Request for Proposals (RFP) to select the software.

Mr. Slater stated that the system is used by general fund and non general fund folks. This allows day to day functions that did not take place before.

Mr. Slater stated that the current contract has included on-going maintenance for the last four (4) years and the contract will be coming to an end. Mr. Slater stated that the new contract includes maintenance and future development in the system. Mr. Slater stated that the general fund has the benefit of picking up the costs and the current contract was allocated out to all entities not just the general fund.

Mr. Miller stated that the county has two (2) installments left and that the commitment from entities has been exhausted. Judge Martin has recommitted but this is not enough to cover the installments. Mr. Miller stated that the county needed to look at future maintenance costs that start October 1st, 2011 and added that final payment is due June 1st, 2011.

Commissioner Kiger asked if everyone has paid their fair share.

Mr. Slater stated that he had put out a letter to outside entities and as former County Treasurer he had paid his fair share along with additional dollars for the cashing system.

Mr. Slater stated that the allocation for entities was not based on a scientific method but based on what the entities fund balance consisted of.

Mr. Miller stated that he could not speak to original commitments that he thought there was a prior collaboration between the Board of Commissioners and the County Auditor, Barbara Curtiss but he could not find anything to support that.

Mr. Kiger asked if Mr. Miller reviewed the Board of Commissioners past minutes.

Mr. Miller responded yes, but still could not find anything.

Mr. Slater stated that there was an indication from former Auditor employee Bob Dvorcasky's notes that he was going to look at allocation for future maintenance costs. Mr. Slater stated that Mr. Dvorcasky went on to employment in the City of Granville.

Mr. Miller stated that Mr. Dvorcasky's note indicated that the allocation from entities would be based on the Maximus plan.

Commissioner Shupe stated that we have two (2) issues that the Auditor's office is bringing to the Board's attention. One (1) is installments due and two (2) on-going maintenance costs.

Mr. Miller stated that there are two (2) remaining installments of \$48,717.73 each and that there would be an approximate deficit of \$100,000 after the installments were made on March 1st and June 1st, 2011. Mr. Miller stated that the new annual maintenance is due October 1st, 2011 for \$45,000.

Mr. Slater stated that when he became Auditor he and Mr. Miller reviewed the commitments and was able to get the Prosecutor's outstanding commitment.

Mr. Miller stated that the Prosecutor's commitment carried us through the end of the year.

Mr. Slater stated that the Munis financial accounting system has not had a negative impact on the general fund budget and that the system is greater than anticipated. Mr. Slater stated that the general understanding to pay bills and make payroll and that the benefits have been divided out over the last four (4) years.

Commissioner Shupe asked if Mr. Slater has had discussion with other departments.

Mr. Miller stated that he could not say that they were aware. Mr. Miller stated that the Health Department and other entities have made generous contributions.

Mr. Slater stated that there is a scheduled meeting for the implementation team or stakeholders.

Mr. Slater stated that the general fund could either pay now or have to pay later and that the development of the payment process matured. Mr. Slater stated that finance is turning on things like work flow and other modules as well. Other folks are just now seeing benefits and that he believes that future conversations will be future commitments.

Mr. Slater stated that the Health Department wants relieved from their prior commitment.

Mr. Kiger asked Mr. Slater to bring the allocation of the Munis costs up at the roundtable this week.

Mr. Slater stated that the stakeholder group is made up of finance officers who did not make final budgetary decisions and that the budgetary decision makers may not have been fully informed to add the commitments to their future budgets. Mr. Slater stated that as former Treasurer he did not realize that he should have budgeted in his DRETAC budgets.

Mr. Miller stated that the ongoing maintenance would be for future development and planned obsolescence and that we are forced into following along to stay with it.

Commissioner Shupe asked who all participated in the shared costs for the purchasing and maintenance of the Munis financial system.

Mr. Miller responded that Fairfield County Developmental Disabilities, Municipal Court, Engineer, Multi-County Juvenile Detention Center, Sheriff, Recorder, Treasurer, Utilities, and ADAMH.

Mr. Kiger stated that he recalled that when the financial system was purchased it was sold to the Board of Commissioners that the costs would come out of everyone's pocket and not just the general fund and asked why the money was not in the fund.

Mr. Miller responded that Clerk of Courts commitment of \$100,000 is not satisfied.

Mr. Slater stated that he had approached Deborah Smalley, the Clerk of Courts and she said that she could not do the earlier commitment.

Mr. Miller stated that there were one round of commitments off the table and the second round of commitments was Barbara Curtiss and company.

Commissioner Shupe stated that we are now faced with the shortfall.

Commissioner Kiger stated that Clerk of Courts should have monies in their Computer fund.

Mr. Slater stated that he would revisit the request of the commitment with Deborah Smalley.

Commissioner Shupe stated that it is difficult for the general fund to pick up due to several factors. The expense of the Health Department, the loss of the \$75,000 contract that expired for prisoner housing with the City of Lancaster and expenses of the Dog Shelter due to a loss of allocations from Municipalities, although the Dog Shelter's is not a general fund expense unless they would run out of money.

Mr. Slater stated that he understands Commissioner Shupe's concerns.

Mr. Davis stated that according to the spreadsheet that Mr. Miller presented that 2006 commitments were greater than 2004 and the \$50,000 difference was the non commitment of \$10,000 that Judge Martin's office committed to and \$40,000 of the health department has not made their commitment either.

Mr. Slater stated that the Health Department will not be paying looking forward.

Commissioner Shupe asked if anyone else has not paid their commitment.

Mr. Miller responded that the Clerk of Courts and health Department were the only ones who have not yet made their commitment.

Commissioner Shupe asked if the general fund has made their full commitment.

Ms. Knisley responded that all of the commitment was made.

Mr. Slater stated that in other counties the Auditor's office pays for the expense of payroll, paying bills, fixed assets and that it is a general fund expense.

Mr. Slater stated that the implementation team (stakeholders group) has met on a regular basis.

Mr. Slater stated that the Health Department's allocation has been taken directly out of the settlement but the Auditor's office could not do this anymore.

Commissioner Davis asked if Mr. Slater had brought the shortfall to the Board of Commissioners attention in December.

Mr. Slater responded yes.

Commissioner Shupe stated that the Board was made aware.

Commissioner Kiger stated that they were aware but was not aware of all of it.

Commissioner Shupe stated that the first shortfall would be March 1st, 2011.

Mr. Slater stated that Munis is county marketed and they might recognize the shortfalls in county governments and they could adjust the amount.

Mr. Slater stated that when the financial accounting software was chosen, that there had been five (5) different vendors and that this conversion was the most difficult conversion that he had been through due to the growth of the county.

Commissioner Kiger stated that the first year of the implementation created a lot of overtime.

Mr. Miller stated that the Munis financial system is a good product.

Commissioner Shupe asked if it was working well.

Mr. Miller responded yes, that they closed year-end in one day. Although he did not use the system on a day to day basis he is familiar with the product. Mr. Miller stated that they are continually training departments and that the system could almost do anything that you want.

Commissioner Shupe asked that Mr. Slater or Mr. Miller mention the shortfall of the munis payments in the roundtable on Thursday.

Mr. Slater responded yes he thought he would.

Commissioner Davis stated that the munis obligations of \$180,000 would be added to the 2012 budget and that it is currently not budgeted for 2011.

Mr. Miller stated that he found in Mr. Dvorcasky's notes that the costs would be allocated departmentally in the future.

Mr. Slater stated that he and Mr. Miller are working with Tate Anderson with Maximus on sharing the costs with other departments.

Commissioner Shupe asked if the Maximus share of costs would be a surprise to other departments.

Mr. Slater responded that the stakeholders should be aware.

Mr. Miller stated that he had talked with Beth Seifert with the Board of Developmental Disabilities and that it is her expectation that they will not be making any further payments.

Mr. Slater stated that county government's general fund pays for accounting systems and that it is a value to other folks outside the general fund.

Commissioner Kiger asked Mr. Slater if he would talk to Ms. Smalley regarding the Clerk of Courts prior commitments.

Mr. Slater responded yes.

Mr. Kiger stated that the office staff will review prior year minutes to see if anyone else has committed.

Mr. Slater stated that the finance staff of his office has found approximately \$28,000 in funds that have been transferred to the general fund. These are funds that are no longer active that include debt service funds and unclaimed funds.

Mr. Miller stated that Lisa Notestone is researching old funds that approximately \$35-\$40,000 will be transferred to the General Fund.

Ms. Knisley stated that this is unanticipated revenues.

Commissioner Davis asked if the system is used by outside authorities or agencies or if a department like Fairfield County Developmental Disabilities uses the county asset system is this under contract.

Mr. Miller stated that the County Auditor is the fiscal agent per the Ohio Revised Code.

Mr. Slater stated that only a few entities can do contractually.

Mr. Miller stated that the County Auditor is the fiscal agent for the majority of entities.

Commissioner Davis asked if there are entities that re using the system that did not want to pay could we turn it off.

Mr. Slater stated that it did not cost the county anything to provide services and that the health department is the only agency that could be on their own.

Commissioner Davis clarified that he was not saying to turn them off, but whatever the obligation is they should pay and that the future expense of \$180,000 is a legit number added to the budget.

Mr. Slater stated that it is a significant number and that he did not anticipate that the amount would come up like this.

Commissioner Kiger asked if there were any further questions and concluded the meeting.

9:45 a.m. Review Session

The Board of Commissioners met to review legal issues, pending and future action items and correspondence. Commissioners present were Steve Davis, Mike Kiger and Judith Shupe. Also present were Gregg Marx and Staci Knisley.

Commissioner Kiger asked Mr. Marx if he had any updates on pending items for the Prosecutor's office.

Mr. Marx stated no, nothing from his office.

Commissioner Davis stated that the City of Lancaster voluntarily without legal obligations turned back on their \$5,000 gas credit to the Dog Shelter.

Commissioner Shupe stated that in the past they had asked the City of Lancaster to increase the credit.

Commissioner Kiger stated that Gavin Blair with the City of Pickerington indicated to him that they would not contribute any dollars to the Dog Shelter, but this was not official.

Commissioner Davis stated that municipalities were not obligated to do so.

Commissioner Kiger reviewed the following pending items:

- *Letter from Humane Society – wants permission to build (Judy gave to Tony 11/30) – Jason D. wants survey done of area and plan - and bonded – waiting on Humane Society – Mr. Kiger stated that nothing has changed*
- *City of Lancaster – prisoner housing contract – email from Jason Dolin regarding Law Director's recommendation of not meeting, J. Dolin recommends negotiating a contract –Commissioner Kiger recommended that a letter be sent to the City regarding negotiating a new contract. Commissioner Shupe stated that the city is under no obligation to negotiate a contract and to wait until Jason Dolin is back*
- *Commissioner Committee positions –Commissioner Shupe recommends Tony Vogel to fill the Public Safety position – Commissioner Kiger recommends Brian Kuhn – Commissioner Shupe stated that she would like the purpose of the committee to be revisited and that Mr. Kuhn was new to the committee. Commissioner Davis stated that he had been reading through the information that Mike gave him and if the Board is waiting on him to break the tie between Tony Vogel and Brian Kuhn that it may be a while. He has a number of things on his mind and wants to be reasonably well educated. Commissioner Kiger stated that a week or two was fine. Commissioner Shupe stated that she had information she could give to Commissioner Davis also. Commissioner Davis stated that if the Board selected a new chairman that*

we should consider a specific mission and time frame and then the Board will have a product to base their decisions on. Commissioner Davis stated that he was not anxious in selecting a chairman until the board decides on the specific responsibility of the charter and the time frame concluding the work. Once this is decided and the chairman accepts, then he will make his decision. Commissioner Kiger stated that Scott Zody had a big file on the Public Safety Committee and that he can give to him to view. Commissioner Shupe stated that there was no immediate rush on decision.

- *State of the County – planning, changing date? – Tuesday, March 1st - Bob Competti scheduled at 1:30 today – Commissioner Shupe recommends “opiate” theme - Commissioner Kiger stated that they would discuss later today in the scheduled meeting*
- *3090 Stoney Hill Residence, Mrs. Brown – road is on maintained status – waiting on fee contract from Stebelton Aranda and Snider – The Board of Commissioners responsible for payment per J. Dolin 1/27 – Commissioner Kiger asked Mr. Marx why the Board was responsible. Mr. Marx responded that per Ohio Revised Code the Board of Commissioners is responsible for the payment.*
- *Removal of obstruction – Steve Steffy – Board approved declaration of removal 1/18 – 1/20 certified letter mailed from Comm’s office requesting Mr. Steffy to remove and respond – Commissioner Davis asked how the Board was sure or not that the obstruction has or has not been removed. Ms. Knisley stated that she would contact Jeff Camechis at the Engineer’s office to get further information.*

10:00 a.m. Commissioners’ Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, February 1, 2011 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Mike Kiger and Judith Shupe. Also present were Brian Kuhn, Ed Laramee, Aundrea Cordle, Gregg Marx, and Staci Knisley.

Announcements

Commissioner Kiger asked Ms. Knisley if there were any announcements.

Ms. Knisley stated that the 9:30 meeting regarding the benefits presentation that was scheduled earlier was cancelled. Commissioner Kiger stated that he had gave Ms. Cordle the information and to contact Mr. Graham. Ms. Cordle stated that she has and she has a meeting scheduled with him.

Public Comment

Commissioner Kiger asked if there were any public comments and to state their name and address for the record. There was no public comment.

Approval of Minutes for Tuesday, January 25, 2011.

On motion of Judith Shupe and second of Steve Davis, the Board of Commissioners voted to approve the minutes for Tuesday, January 25, 2011.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steve Davis and Mike Kiger

Approval of an amendment to agreement between the Fairfield County Commissioners and Dr. Thomas Vajen for medical services at the Fairfield County Jail Facilities

On motion of Judith Shupe and second of Steve Davis, the Board of Commissioners voted to approve the amendment to the agreement between the Fairfield County Commissioners and Dr. Thomas Vajen for medical services at the Fairfield County Jail Facilities, see resolution 11-02.01.a

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steve Davis and Mike Kiger

Approval of FY2010 Fairfield County Community Development Block Grant (CDBG) Consultant Selection – CDC of Ohio, Inc

On motion of Judith Shupe and second of Steve Davis, the Board of Commissioners voted to approve of the FY2010 Fairfield County Community Development Block Grant consultant selection to CDC of Ohio, Inc, see resolution 11-02.01.b

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steve Davis and Mike Kiger

Approval of requests for payments and status of funds reports for FY2008 NSP1

On motion of Judith Shupe and second of Steve Davis, the Board of Commissioners voted to approve the following resolutions submitted by the Fairfield County Commissioners office:

- 11-02.01.c Approval of request for payment and status of funds report – FY2008 NSP1 Funds – drawdown # 246

- 11-02.01.d Approval of request for payment and status of funds report – FY2008 NSP1 Funds – drawdown # 247

- 11-02.01.e Approval of request for payment and status of funds report – FY2008 NSP1 Funds – drawdown # 248

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steve Davis and Mike Kiger

Approval of purchasing a John Deere Mowing Tractor and a Tiger Side Mount Flail Mower for the Fairfield County Engineer

On motion of Judith Shupe and second of Steve Davis, the Board of Commissioners voted to approve the purchase of a John Deere Mowing Tractor and Tiger Side Mount Flail Mower for the Fairfield County Engineer, see resolution 11-02.01.f

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steve Davis and Mike Kiger

Approval of IV-D contracts for the Fairfield County Child Support Enforcement Agency

On the motion of Judith Shupe and second of Steve Davis, the Board of Commissioners voted to approve the following IV-D contracts for the Fairfield County Child Support Enforcement Agency:

- 11-02.01.g Approval of the IV-D contract between the Fairfield County Job and Family Services, Child Support Enforcement Agency and Brian Morabito, Provider

- 11-02.01.h Approval of the IV-D contract between the Fairfield County Job and Family Services, Child Support Enforcement Agency and American Court Services, Provider

Approval of authorization for signature waive for the Fairfield-Hocking Major Crimes Unit OCJS FY2010 grant

On the motion of Judith Shupe and second of Steve Davis, the Board of Commissioners voted to approve the authorization for signature waiver for the Fairfield-Hocking Major Crimes Unit, see resolution 11-02.01.i

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steve Davis and Mike Kiger

Approval of Fairfield-Hocking Major Crimes Unit acceptances of grant quarterly reports

On the motion of Judith Shupe and second of Steve Davis, the Board of Commissioners voted to approve the following Fairfield-Hocking Major Crimes Unit resolutions:

- 11-02.01.j Approval of acceptance of the Quarterly Report for the 2010 JAG OCJS Grant Award – Fairfield-Hocking Major Crimes Unit
- 11-02.01.k Approval of acceptance of the Quarterly Report for the 2010 Drug Law Enforcement Grant Award – Fairfield-Hocking Major Crimes Unit

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steve Davis and Mike Kiger

Approval of authorization for Director of Fairfield County Utilities to sign service agreements and contracts as county representative

On motion of Judith Shupe and second of Steve Davis, the Board of Commissioners voted to approve the authorization for Director of Fairfield County Utilities to sign service agreements and contracts as county representative, see resolution 11-02.01.l

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steve Davis and Mike Kiger

Approval to ratify previously approved seven (7) financial resolutions for various departments

On motion of Judith Shupe and second of Steve Davis, the Board of Commissioners voted to approve to ratify the previously approved seven (7) financial resolutions for various departments, see resolution 11-02.01.m

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steve Davis and Mike Kiger

Approval of financial resolutions

On the motion of Judith Shupe and second of Steve Davis, the Board of Commissioners voted to approve financial resolutions n-ee as follows:

- 11-02.01.n Approval to ratify previously approved advance and fund to fund transfer – Family Adult & Children First Council
- 11-02.01.o Approval to ratify previously approved rescind resolution – Fairfield County Sheriff
- 11-02.01.p Approval to extend the repayment date for an advance - Fairfield County Airport
- 11-02.01.q Approval to appropriate from unappropriated – Fairfield County Adult Probation
- 11-02.01.r Approval to appropriate from unappropriated – Fairfield County Adult Probation
- 11-02.01.s Approval to appropriate from unappropriated – Fairfield County Airport
- 11-02.01.t Approval to amend certificate, update revenue estimate and appropriate from unappropriated – Fairfield County Auditor – Fund # 7681 Undivided Wireless 911
- 11-02.01.u Approval of account to account transfer – Fairfield County Commissioners

- 11-02.01.v Approval to amend the certificate, update receipts and appropriate from unappropriated – Fund #2730 – Fairfield County Commissioners
- 11-02.01.w Approval to amend the certificate, update receipts and appropriate from unappropriated – Fund # 2731 – Fairfield County Commissioners
- 11-02.01.x Approval of account to account transfers – Fairfield County Economic Development
- 11-02.01.y Approval to appropriate from unappropriated – Fairfield County Engineer
- 11-02.01.z Approval of memo expenditure – Fairfield County Job and Family Services
- 11-02.01.aa Approval of memo expenditure – Fairfield County Job and Family Services
- 11-02.01.bb Approval of attached requests for payments without appropriate carryover purchase orders – Fairfield County ADAMH Board
- 11-02.01.cc Approval of payment of a voucher without an appropriate carryover purchase order – Fairfield County Commissioners
- 11-02.01.dd Approval of the payments of invoices without an appropriate carryover purchase orders – Fairfield County Job and Family Services
- 11-02.01.ee Approval of payment of a voucher without an appropriate carryover purchase order – Fairfield County Sheriff

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steve Davis and Mike Kiger

Approval of authorization for payment of bills, February 1, 2011 – check date February 4, 2011

On motion of Judith Shupe and second of Steve Davis, the Board of Commissioners voted to approve the authorization for payment of bills, February 1, 2011 – check date February 4, 2011, see resolution 11-02.01.ff

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steve Davis and Mike Kiger

Commissioner Davis stated that he will be attending a dinner with congressmen Austria on Thursday and if anyone had any concerns for him to address, let him know.

10:30 a.m. – Stan Robinson – Town & Country @ Fairfield Federal

Commissioners Kiger, Shupe and Davis all went down to Fairfield Federal to wish Mr. Robinson well on his last show.

11:05 a.m. – Meeting with Aundrea Cordle re: update on insurance

A meeting was held at 11:05 a.m. with Aundrea Cordle, Director of Human Resources to discuss updated costs to the county health plan. Commissioners present at this meeting were Steve Davis, Mike Kiger and Judith Shupe. Also present were Gregg Marx and Staci Knisley.

Ms. Cordle stated that the Franklin County Consortium determined last year that there would have to be a 16% increase to the health Insurance. Franklin County determined that 8% would be the max that the county could incur and that changes to the plan needed to be made to reduce costs. Ms. Cordle worked on this committee to cut costs and Fairfield County had an increase of 9%. Ms. Cordle stated that Franklin County formally adopted changes and they would be effective April 1st, 2011. Ms. Cordle stated

that the plan year will also change from April 1st to March 31st that the plan ending in November created problems. Ms. Cordle stated that she needed to notify the Sheriff unions that the Board has an obligation to notify the unions and the unions could request a meeting with her if they were dissatisfied.

Ms. Cordle stated that the committee had to cut \$4 million in the plan in order not to increase the rates by 16%.

Ms. Cordle stated that the first major change is in the pharmaceutical area. There are increases prescriptions costs. Generic is from \$3 to \$5, preferred is from \$20 to \$25 and non preferred prescriptions from \$40 to \$50. A small population will be affected by the increase in the specialty drugs. Generic is from \$3 to \$5, preferred is from \$20 to \$25 and 10% to a maximum of \$150 per script stays the same. Ms. Cordle stated that the employees will be forced into choosing prescriptions to be renewed at a pharmacy or a mail script. They have the option to renew at pharmacy but they will be given three chances and if they do not decline the mail script option they will be denied the third time for their refill. Another change will be over the counter drugs versus prescription drugs. There is a method in place to get the employees and doctors to choose over the counter drugs or rather to have the doctors write out the prescription. Ms. Cordle stated that the UHC website will be helpful to employees.

Ms. Cordle stated that ER charges will not increase that they will stay the same \$150.

Ms. Cordle stated that medical co-pays will change from \$15 to \$20 and that non premium designated specialists will change from \$30 to \$40. Behavioral health co-pays from \$15 to \$20, an increase in urgent care co-pays from \$20 to \$25.

Ms. Cordle stated that she was most worried about communicating the change in deductible. The committee increased the deductible because the increase would create cost sharing for the users. The deductible will be \$200 for single and \$500 family. Ms. Cordle stated that she was working on informational pieces to give to the employees.

Ms. Cordle stated that \$138,000 is the estimated increase to the plan due to the Patient Protection and Affordable Care Act.

Commissioner Davis asked if the Board of Commissioners were obligated to pay rates that Franklin County has determined.

Ms. Cordle stated that Fairfield County could set their rates or charges to employees but still had to pay Franklin County the same rates. Fairfield County also controls eligibility.

Commissioner Davis asked if these increases were built into the 2011 budget.

Ms. Cordle stated that no adjustments need made to the 2011 budget.

Commissioner Shupe asked Ms. Cordle if she could present this at the Elected Official/Department Head round table.

Ms. Cordle responded that if she had all of the information in her hand she will. She does not want to present the information without all supporting documentation.

Ms. Cordle stated that she would need to contact the Sheriff's unions and that there is no time line or deadline to do so. She usually tries to give at least 30 days notice.

Commissioner Davis asked how Ms. Cordle would communicate the changes.

Ms. Cordle stated that the majority would be communicated by email, but will do special communication to others.

Commissioner Davis asked Ms. Cordle if she thought it would be more harmful to inform the Elected Officials/Department Heads before having all information.

Ms. Cordle responded yes and that she would rather have everything prepared to communicate.

Commissioner Davis stated that he thought the changes were not that dramatic.

Ms. Cordle agreed but to some employees it would be with the lack of salary increase and the increase to benefit costs a small vocal minority would be upset.

Mr. Marx stated that Ms. Cordle was accurate in thinking some would be upset. He recommends that she waits until she gets all of her information before communicating the changes. Mr. Marx stated that he is a frequent user and has become fairly aware and the insurance is not simple and most doctor's offices do not understand it.

Ms. Cordle stated that she hoped to have something by Thursday to give detailed communication to employees and asked the Board for permission to speak to the Sheriff's unions.

Review Session continued

The Board of Commissioners continued their review session at 11:24 a.m. to review pending and future action items and correspondence. Commissioners present were Steve Davis, Mike Kiger and Judith Shupe. Also present were Greg Marx, Brian Kuhn, Aundrea Cordle, Tony Vogel, Ed Laramée, Jon Slater, Jr. and Staci Knisley.

- *Removal of obstruction – Steve Steffy – Board approved declaration of removal 1/18 – 1/20 certified letter mailed from Comm's office requesting Mr. Steffy to remove and respond – Commissioner Davis asked how the Board was sure or not that the obstruction has or has not been removed. Ms. Knisley stated that she would contact Jeff Camechis at the Engineer's office to get further information. – **continued** Commissioner Kiger stated that Ms. Knisley contacted the Engineer's office and the obstruction has not yet been removed and the Engineer's office will be using Deputy Feyko to deliver the letter to Mr. Steffy.*
- *Vacancy pending for Fairfield County Board of Developmental Disabilities – Judy Cottrill sent resignation – talked to John Pekar, he is meeting with interested person – we will probably receive letter in a few days – 60 days to fill – Commissioner Kiger stated that nothing has changed.*
- *Commissioner Kiger – letterhead - Commissioner Kiger stated that he would work on creating an electronic version*
- *Commissioners Schedule – electronic version (Data Processing reviewing – has some bugs to work out) – Commissioner Kiger stated that Data Processing has created the calendar (schedule) electronically by using outlook*
- *Request from Jerry Lee – purchase of county property – Comm Kiger emailed Mr. Lee and said that no decision could be made at this time until the public safety facility is determined – Commissioner Kiger stated that nothing has changed.*
- *Clerk of Courts – Tabled Resolution regarding appropriating monies for legal fees – J. Dolin recommends wait to put resolution back on when he hears from Mark Fishel - Commissioner Davis stated that this should only be a thirty (30) second phone call and that this should be resolved. Commissioner Kiger asked Mr. Marx if he had any information on this issue. Ms. Cordle stated that she would contact Mr. Fishel to see what his answer is.*
- *Soil & Water – AG's opinion – Comm Kiger to contact Jonathan F. for more info to give to J. Dolin – Commissioner Kiger stated that there was no change.*
- *Soil & Water – NRAC position – S&W recommend Joy Davis, Violet Township – Commissioner Kiger apologized and said he will call Mr. Ferbrache to get more information.*
- *CCAO Training Seminar ,New & Veteran Commissioners – Sunday, February 27th through Tuesday, March 1st – Commissioner Davis – maybe – RSVP by Friday, February 11th*

Commissioner Davis asked Ms. Knisley how much the costs were. Ms. Knisley stated that it is \$100 for meals and materials.

- *Disband the Friends Committee – MOW/OAA* – Commissioner Kiger stated that the disband of the committee is not the Board of Commissioner decision. Commissioner Shupe stated that Becky Edwards is researching information and will forward.
- *Lease agreement for ODRC – Hall of Justice space – lease expires 6/30/11, 614-466-6746 Debbie Kuen contact – Comm Kiger gave Tony Vogel info to proceed* - Commissioner Shupe stated that Mr. Vogel would like to negotiate that the \$10 square footage rate be increased. This would cover the costs of the new benefits they are receiving such as computer enhancements.

Ms. Knisley asked the Board if they would be available to meet with Mark Fishel regarding pending litigation matters at the request of Ms. Cordle. The Board agreed to meet with Mr. Fishel Wednesday, February 8th at 10:00 a.m.

The Board of Commissioners reviewed items that need new action/attention.

- *John Campbell from Senator Rob Portman's office will be in town on Tuesday, February 8th after 2:00 p.m.* Commissioner Davis stated that he appreciated the invitation but he would not be able to make it. Commissioner Shupe and Commissioner Kiger stated that they could not make it either.

The Board of Commissioners reviewed requests

- *Request for waiving fee for the Liberty Center – Tammy Drobina ceremony for local man killed in the Vietnam War* – The Board of Commissioners all agreed to waive the fee.

The Board of Commissioners reviewed informational items.

- *Ohio Division of Liquor Control Notice – Kingys Inc DBA Kingys Pizza Pub & Patio* - Commissioner Shupe asked Ms. Knisley to check with the Sheriff's office to see if there were any non-compliant citations.
- *Court of Common Pleas, Fairfield County Probate Division – 2010 Statement for Probate Court fees earned*
- *CCAO Board of Directors Meeting Minutes – December 6, 2010*

Commissioner Davis asked the Board of Commissioners what the purpose of the 1:30 State of County meeting is.

Commissioner Shupe responded that there are usually three (3) portions to the State of the County. Financial, where we are and are going and clippings from the newspaper articles will help the Board create a presentation with past county issues.

Commissioner Davis asked if the Board should have a sense of direction for the meeting. Commissioner Shupe responded that it would be helpful. Commissioner Kiger agreed.

Commissioner Davis stated that he thought one third (1/3) of the presentation would be financial. Commissioner Kiger stated that he would do the financial piece. Commissioner Kiger stated that he would get Commissioner Davis copies of the last two (2) years presentations.

Commissioner Shupe asked Mr. Marx if he had any suggestions to add to the presentation.

Mr. Marx responded that he thought it would be good to mention how good public employees are and how many we have.

Commissioner Shupe would like to talk about the opiate problem and how it affects the county departments and community.

Mr. Marx stated that the court system could communicate how badly drugs impact the county.

Commissioner Kiger stated that each Commissioner will speak 8-10 minutes and that this is a catered event handled by the Lancaster-Fairfield Chamber of Commerce. Commissioner Kiger stated that Mr. Competti will talk to each Commissioner and do segments with each of us.

Mr. Marx stated that "change" could be a theme, due to a new Auditor, Treasurer and Commissioner.

Commissioner Davis suggested that the theme be past, present and future based and that Commissioner Kiger could do the financial piece as present, Commissioner Shupe could use her past years of experience of land use projects, county facilities projections and could set the stage as the past. Commissioner Davis suggested that he would take the future part and give status of the public safety facility and the need for it to be brought to a conclusion.

Commissioner Shupe stated that it is a good place to start.

Commissioner Kiger stated that they could make changes as they put things together.

Commissioner Davis stated that he has no credibility on past issues and only has credibility on the future and will address where the county can go. Commissioner Davis stated that his suggestions were just preliminary and will have Mr. Competti give the board guidance.

Commissioner Davis asked for a recess at 11:49 until 1:30.

1:30 p.m. Meeting with Bob Competti with Innerphase regarding State of the County planning

A meeting was held at 1:30 p.m. with Bob Competti of Innerphase to discuss the planning of the State of the County Address. Commissioners present at this meeting were Steve Davis, Mike Kiger and Judith Shupe. Also present were Shane Farnsworth and Staci Knisley.

Commissioner Shupe stated that she would like to go live with her presentation.

Commissioner Kiger stated that he would like to video his segments for the presentation along with some visual aid.

Commissioner Davis suggested a "past, present and future" theme for the presentation. Commissioner Davis stated that he would like to take the audience through a forward look and communicate specific ways opiate addiction is affecting Fairfield County.

Commissioner Shupe stated that half of the jail population is addicts and that Job and Family Service have seen an increase in their cases.

Commissioner Davis stated that the county is seeing their greatest crisis with the jail costs and would like to let other departments that are affected have input on their view point.

Mr. Farnsworth asked if the presentation would be an opiate theme.

Commissioner Davis responded no and that since he is the newest commissioner he would like to take a forward look in his presentation.

Commissioner Shupe stated that the overall theme of change would be good. The County has changed the way we do business. Job and Family Services and the Jail have seen increases and decreases in funding.

Mr. Farnsworth stated that the opiate theme could be a watershed moment and explain how the county identifies and recognizes by taking steps to know how to deal with the drug addictions.

Commissioner Shupe stated that there is a change in finances, a new Commissioner a new Clerk will be appointed and that change is relevant.

Commissioner Davis stated that the Board should convey awareness and responsibility.

Commissioner Shupe stated that she would like to mention the day reporting and sheriff programs.

Mr. Farnsworth stated that businesses have opened doors, expanded and has created partnerships and would like to mention what the Alliance is doing in 2011 and on.

Mr. Competti recommended that Economic Development play a part in the presentation.

Commissioner Davis asked if March 1st was still the State of the County date.

Commissioner Kiger stated that he would like to change the date.

Commissioner Davis stated that March 15th is the State's proposal date for the cuts.

The Board of Commissioners agreed to move the date for the State of the County to March 22nd or March 29th depending on availability of the Liberty Center.

Commissioner Davis stated that if local government funds went away that it could be a dramatic effect on the 2011 budget and that the Board might have to have emergency budget meetings.

Commissioner Davis stated that the past, present and future theme brings credibility to all the Board members. Commissioner Shupe should be credible with the foundation being laid. Commissioner Kiger is credible with financial information and he would be most effective with relaying information as moving forward.

Commissioner Kiger stated that he did not want the opiate awareness to be the center of the presentation.

Commissioner Davis stated that every single leader is affected, the schools, jails, Job and Family Services.

Mr. Farnsworth stated that the workforce is affected and that the opiate addiction is impacting the quality of life and that it is not going to control our county and that the county has recognized the opiate addiction.

Mr. Competti stated that the past, present and future theme fits all three Commissioners.

Commissioner Shupe stated that the county is a business community and that the opiate addiction does affect the workforce.

Mr. Farnsworth stated that there are amazing and talented people in this county who have addictions and that it is affecting the workforce.

Commissioner Davis stated that he would like to do his segment live instead of video.

Mr. Competti stated that he could incorporate clips into his speech.

Commissioner Shupe stated that she would like to tie Economic Development into Historical Parks.

Commissioner Davis stated that the state cuts could put a sobering shadow on the presentation.

Commissioner Shupe stated that the Board could be positive about the county's cash carryover balance.

Commissioner Davis stated that a prideful approach on foundation that the county has laid, a positive approach on financials, and an inspirational approach on where the county is going. Commissioner Davis stated that he would like to see what the Board could do to inspire the audience.

Mr. Farnsworth stated that he would like the Board to encourage partnerships between municipalities and businesses.

Commissioner Davis stated that Commissioner Shupe should be take ownership of the healthy carryover and foundation laid.

Commissioner Shupe stated that the county has managed to keep a healthy carryover that helps ride out the ups and downs of the economy.

Mr. Farnsworth recommended that we do a comparison of other county cash carryovers.

Mr. Davis stated that the Board needed to be careful in retrieving the information that different people think cash carryover being different things and that it is hard to compare.

Commissioner Shupe stated that she would do the first part of laying the foundation.

Mr. Competti stated that Mr. Farnsworth could be next and then Commissioner Kiger could present the financial piece.

Commissioner Davis stated that his standpoint of presenting the future is he wants to be credible with this presentation and since he just came to the county as Commissioner. Commissioner Davis stated that he would like to be hopeful in his presentation.

Commissioner Davis stated that a nice table-setter at the presentation would to ask the audience the population and budget for 1993.

Commissioner Davis stated that even after the March 15th announcement of the state cuts that it would take awhile to find out on the local government funds cuts because the lobbyist and legislatures get involved.

Commissioner Shupe asked Ms. Knisley to get cash carryover numbers for the past few years and asked Ms. Knisley to get the 1993 Budget for comparison.

Commissioner Shupe stated that the county has been proactive with expenses and budgeting and that the county might be able to ride the cuts out.

Mr. Competti recommended that the presentation be positive with a little bit of humor added to it.

Commissioner Shupe stated that Patty Bratton from Community Action will provide the table settings. The recycled items are at no cost to the General Fund.

Commissioner Shupe stated that the presentation be fun and positive and not just about facts and figures.

Commissioner Davis stated that would like to present a powerful message to the audience.

Commissioner Shupe stated that Mr. Marx suggested that the Board point out public employees.

Adjournment

With no further business to come before the Board, on the motion of Steve Davis and the second of Judith Shupe, the Board of Commissioners voted to adjourn at 2:41 p.m.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Steve Davis, Judith Shupe and Mike Kiger

Mike Kiger
Commissioner

Steven A. Davis
Commissioner

Judith K. Shupe
Commissioner

Staci A. Knisley, Temporary Clerk

THE NEXT REGULAR MEETING OF THE BOARD OF COMMISSIONERS' IS SCHEDULED FOR THURSDAY, FEBRUARY 3, 2011 AT 10:00 A.M.