

**Regular Meeting #47-2011
Fairfield County Commissioners' Office
October 25, 2011**

Meeting with Jen Thrasher, Attorney General Mike DeWine's Office

The Commissioners met with Jen Thrasher from Mike DeWine's Office to discuss the Ohio Attorney General's Office. Commissioner Kiger called the meeting to order at 9:04 a.m. with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Dan Barham, Dave Levacy, Branden Meyer, and Jen Thrasher.

Ms. Thrasher stated that she represents the Attorney General in the 8 counties around Central Ohio. She stated that the Attorney General's office offers free training for Sheriff's offices.

Commissioner Shupe stated that the county has a serious drug problem and asked whether there are any programs to help with prisoners' medical costs.

Ms. Thrasher stated that she will check into this and look at any available grant opportunities. She stated that Scioto and Lawrence counties also have serious drug problems.

Commissioner Kiger asked her to look into funding or grants to help with security personnel.

Ms. Thrasher stated that she will ask the Grants Section to look into the requests.

Mr. Meyer asked Ms. Thrasher to look into any funding for a public safety facility.

Ms. Thrasher asked about the county drug programs.

Commissioner Shupe stated that the county has a prevention works program.

Ms. Thrasher stated that the Attorney General's drug task force has been working with citizens; they have met with the Major Crimes Unit and the Fairfield Hocking Major Crimes Task Force. She stated that they also teach Sunshine Law training courses.

Commissioner Davis asked Mr. Meyer to find out whether he needs to take this class.

Ms. Thrasher stated that she will have this person call Mr. Meyer. She mentioned having a grants workshop, which is free. She stated that she will send the information to Mr. Meyer.

The meeting concluded at 9:27 a.m.

Budget Hearing: Maintenance- Tony Vogel

The Commissioners met to discuss the 2012 budget for the Maintenance Department. Commissioner Kiger called the meeting to order at 9:28 a.m. with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Dan Barham, Staci Knisley, Dave Levacy, Branden Meyer, Jen Thrasher, and Tony Vogel.

Mr. Vogel stated that he has taken on some maintenance items that were not expected.

Commissioner Kiger asked about the DACO Center wall project.

Mr. Vogel stated that the project has been bid out.

Mr. Meyer asked how many projects can be used as an energy project.

Mr. Vogel stated that the two window projects and the boiler system could be used as an energy project.

Commissioner Davis asked what the savings will be by replacing the Courthouse windows.

Mr. Vogel stated that an RFP needs to be sent out.

Commissioner Davis stated that he sees three categories when looking at the Capital Project list: 1. Safety; 2. Additional Exposure, i.e. not fixing a gutter would leak on something, 3. Return on Investment (energy savings).

Mr. Vogel stated that he would suggest doing the DACO wall project and the Hall of Justice fire safety system and then group the other projects together. He stated that the windows in the JFS building are bad.

Commissioner Davis stated that a good strategic goal is to get the audit to understand and then get the project underway. He stated that these companies will analyze the problem and do it hoping to get the business.

Mr. Vogel stated that we can pick and choose the projects.

Commissioner Davis stated that he likes the idea of looking at capital projects. Having cash, but out year projections where expenses exceed revenue.

Mr. Vogel asked whether the Commissioners would like a selection panel.

Commissioner Davis suggested Mr. Vogel and Mr. Meyer make these suggestions regarding an energy savings program and report back to the Commissioners. He stated that the job is to figure at what price and what savings. He suggested having this plan implemented by winter. He suggested a timeline of ready to implement this for the 2012-2013 winter savings.

Mr. Vogel stated that some buildings will need to have carpet replaced.

Commissioner Shupe asked Mr. Vogel to assess what carpet needs to be replaced.

Commissioner Davis asked what the cost will be.

Commissioner Shupe stated that if the carpet needs to be replaced, then it may just have to be done.

Ms. Knisley asked whether this would be done this year.

Commissioner Kiger suggested looking into industrial type of laminate flooring for the high traffic areas.

Commissioner Davis asked Mr. Vogel to come up with a price for the carpet. He stated that the Sheriff's budget did not include a maintenance person.

Mr. Vogel stated that his staff has done about 90 percent of the maintenance since April.

Commissioner Davis asked whether the Commissioners should push the Sheriff into including a Maintenance person in his budget.

Mr. Vogel's suggestion was no. He stated that the buildings belong to the Commissioners and it would be better to have this person under their supervision.

The meeting concluded at 10:04 a.m.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, October 25, 2011 beginning at 10:06 a.m., with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Dan Barham, Marsha Burton, Aunie Cordle, Dave Levacy, and Branden Meyer.

Pledge of Allegiance

Commissioner Kiger asked everyone to rise and led the Pledge of Allegiance.

Announcements

No announcements made.

Public Comment

No public comment.

Approval of Minutes from the Regular Meeting for Tuesday, October 4, 2011

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of minutes from the Regular Meeting for Tuesday, October 4, 2011.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Engineer's Resolutions

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the following Engineer's resolutions:

- | | |
|------------|---|
| 11-10.25.a | Approval of Advertising for the FAI-CR6-7.674 Cedar Hill Road Culvert Replacement Project [Fairfield County Engineer] |
| 11-10.25.b | Approval of Declaration of Necessity of Hamburg Road CR55 Drainage Improvement Project [Fairfield County Engineer] |
| 11-10.25.c | Approval of Declaration of Necessity of the FAI-CR55-3.9 Hamburg Road Culvert Replacement Project [Fairfield County Engineer] |
| 11-10.25.d | Approval of Declaration of Necessity of the FAI-CR55-4.3 Hamburg Road Culvert Replacement Project [Fairfield County Engineer] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis, and Mike Kiger

Approval of Authorization of the Prevention, Retention and Contingency Plan [Fairfield County Job & Family Services]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of authorization of the Prevention, Retention and Contingency Plan [Fairfield County Job & Family Services], see Resolution 11-10.25.e.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Disposal of Assets- Sheriff's Office [Fairfield County Sheriff]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Disposal of Assets- Sheriff's Office [Fairfield County Sheriff], see Resolution 11-10.25.f.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Request for Payment and Status of Funds Report- FY2010 OHTF Funds- Drawdown for \$9,815 [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Request for Payment and Status of Funds Report- FY2010 OHTF Funds- Drawdown for \$9,815 [Fairfield County Commissioners], see Resolution 11-10.25.g.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Fiscal Resolutions

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the following fiscal resolutions:

- 11-10.25.h Approval of Account to Account Transfer- Fairfield County Commissioners [Fairfield County Commissioners]
- 11-10.25.i Approval of Advance from the General Fund to the HOME Fund #2731- Cash Subfund #8007 Fairfield County Commissioners- FY2010 [Fairfield County Commissioners]
- 11-10.25.j Approval of Advance from the General Fund to the OHTF Fund #2732- Cash Subfund #8008 Fairfield County Commissioners- FY2010 [Fairfield County Commissioners]
- 11-10.25.k Approval of Repayment of an Advance to the General Fund- ODOT/Aviation Fund #3034- Subfund #8002 [Fairfield County Commissioners]
- 11-10.25.l Approval to Extend the Repayment Date for the Advance of Funds- OHTF Fund #2732 & FAA Fund #3011 Subfund #8000 [Fairfield County Commissioners]
- 11-10.25.m Approval of Account to Account Transfer- Fund 2689- Adult Community Based Correction Fund [Fairfield County Adult Probation]
- 11-10.25.n Approval of Account to Account Transfer- Fund 2365- Probation Services Fund [Fairfield County Adult Probation]
- 11-10.25.o Approval of Account to Account Transfer 2060- FCBDD [Fairfield County Board of Developmental Disabilities]
- 11-10.25.p Approval of Repayment of an Advance to the General Fund of the Fairfield County Commissioners by the EMA Fund #2724 FY2009 CCP (Citizen Corps Grant) [Fairfield County EMA]
- 11-10.25.q Approval to Appropriate from Unappropriated #2090 EMA General Fund [Fairfield County EMA]
- 11-10.25.r Approval of Advance from the General Fund to the EMA- Fund 2708- State Homeland Security Grant FY10 [Fairfield County EMA]

- 11-10.25.s Approval of Account to Account Transfer, the County Engineer Motor Vehicle Fund 2024 [Fairfield County Engineer]
- 11-10.25.t Approval to Appropriate from Unappropriated Bridge & Road Levy Fund (2362) the County Engineer [Fairfield County Engineer]
- 11-10.25.u Approval to Appropriate from Unappropriated Funds, Motor Vehicle Fund 2024, the County Engineer [Fairfield County Engineer]
- 11-10.25.v Approval of Account to Account Transfer- 7521 FACF Council [Fairfield County Family, Adult & Children First Council]
- 11-10.25.w Approval of Reducing Appropriations for Specific Line Items- Fund #2599, Workforce Investment Act and Updating the Receipt Line Item and Issuing an Additional Amended Certificate- Fairfield County Job & Family Services [Fairfield County Job & Family Services]
- 11-10.25.x Approval of Memo Expenditure- Fairfield County Job & Family Services [Fairfield County Job & Family Services]
- 11-10.25.y Approval of Account to Account Transfer- Sheriff's Office Weights (Road & Bridge) Fund Services [Fairfield County Sheriff]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis, and Mike Kiger

Approval of Authorization for Payment of Bills, October 25, 2011 [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Authorization for Payment of Bills, October 25, 2011 [Fairfield County Commissioners], see Resolution 11-10.25.z.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of HVAC Service and Monitoring Agreements with Trane [Fairfield County Commissioners/Maintenance]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted to table the approval of HVAC Service and Monitoring Agreements with Trane [Fairfield County Commissioners/Maintenance], see Resolution 11-10.25.aa.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

The Regular Meeting ended at 10:11 a.m.

Review Session

The Board of Commissioners met at 10:20 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Judith Shupe, Steven Davis and Mike Kiger. Also present were Dan Barham, Marsha Burton, Randy Carter, Aunie Cordle, Staci Knisley, Mary Beth Lane, Ed Laramée, Dave Levacy, Branden Meyer and Jon Slater.

*Additional Items Placed on Review**

**Meals on Wheels*

Commissioner Shupe stated that someone at the Millersport Senior Citizen Luncheon told her that if the Meals on Wheels paperwork is not turned in by 2:30 p.m. that it will not be accepted.

Ms. Burton stated that their office does close earlier. She stated that she will check and they may need to eliminate the time requirement.

**Trane Service and Monitoring Agreement*

Commissioner Davis asked whether the Trane Service contract is for one year or two years.

Mr. Vogel stated that the maintenance was for one year.

Remove from the Table Resolution 11-10.25.aa- Approval of HVAC Service and Monitoring Agreements with Trane [Fairfield County Commissioners/Maintenance]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted to remove from the table the approval of HVAC Service and Monitoring Agreements with Trane [Fairfield County Commissioners/Maintenance], see Resolution 11-10.25.aa.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of HVAC Service and Monitoring Agreements with Trane [Fairfield County Commissioners/Maintenance]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of HVAC Service and Monitoring Agreements with Trane [Fairfield County Commissioners/Maintenance], see Resolution 11-10.25.aa.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

**Letter to the Editor Supporting the Parks Levy*

Mr. Meyer showed the Commissioners a draft of the Letter to the Editor.

Commissioner Shupe suggested that the dollar amount that comes from the General Fund be removed because someone may feel that that dollar amount is sufficient and it may not help having that amount listed. She also suggested a change to a few sentences.

Commissioner Davis suggested a change using the change that Commissioner Shupe suggested.

**Decorative Arts Center (DACO) Wall Repair*

Mr. Vogel stated showed different options for completing the wall repairs. He suggested that all options except for the \$4,000 get completed.

Commissioner Shupe stated that a financial update with the DACO should be scheduled.

Legal Questions Under Review and Prosecutor's Pending Items

- No pending items.

Other Pending Items

▪ **Public Safety Committee Report**

No update.

▪ **MAPSYS Software/3SG**

Mr. Carter stated that he has requested a cost of sequel server hardware from MAPSYS.

Commissioner Davis asked Mr. Carter his thoughts regarding these two purchases.

Mr. Carter stated that 3SG could give software to handle a huge imaging system. He stated that the county will be saving money on software that will not be used.

Commissioner Shupe stated that the Data Board will have to approve these purchases.

Mr. Meyer asked Mr. Carter what the cost of the sequel server is.

Mr. Carter stated that the cost will be approximately \$10,000.

Mr. Meyer asked whether the Commissioners approve moving forward.

The Commissioners agreed to proceed.

Mr. Meyer stated that he will coordinate with Mr. Carter to have the Data Board meet.

▪ **X-ray Machine at Hall of Justice**

Mr. Meyer stated that Stephanie Tansill from the Ohio Supreme Court came to look at the machine on October 24. When she was at the Hall of Justice, she stated that the machine appears to not be dead. She stated that Smith machines are among the best made. She stated that the machine as well as our magnetometer should be calibrated regularly and can teach our staff how to do this.

Items that Need New Action/Attention- Requests and Review

▪ **AEP Aggregate Discount Program**

Commissioner Kiger stated that he received information from John Baus regarding this.

Mr. Vogel stated that he will look into this.

Invitations

▪ **Wednesday, November 2: Adults Belong in College (ABC), Military Awareness and Recognition Ceremony** (Informational Booths- 5:00 p.m.-6:00 p.m.; Flag Ceremony, Speakers, Ceremony- 6:00 p.m.; Reception immediately following the ceremony), An RSVP is requested. Location: OU-L.

▪ **Monday, November 21: 2011 4-H Advisor's Banquet (Registration & Dessert Reception- 7:00 p.m.; Recognition Program- 7:45 p.m.).** RSVP by Monday, November 14. Location: Liberty Center.
Commissioner Shupe stated that she will attend this.

▪ **Friday, November 18: Economic Development & Business Financing Summit (9:00 a.m.-3:00 p.m.).**
The Commissioners stated that they cannot attend due to them hosting the county commissioners from the other counties for two other meetings.

▪ **Thursday, November 17: FAF Council Annual Meeting (8:30 a.m.)** Location: Liberty Center.

Informational

▪ No informational items.

Review Session ended at 11:03 a.m.

Public Hearing: Fairfield County Special Purpose Flood Damage Prevention Regulation Amendments #2

The Commissioners held a Public Hearing to amend the Flood Plain Regulations. Commissioner Kiger called the meeting to order at 11:05 a.m. with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Staci Knisley, Ed Laramée, Dave Levacy, James Mako, Holly Mattei, and Branden Meyer.

Mr. Meyer read the following statement:

*"PUBLIC HEARING – OCTOBER 25, 2011 11:00AM
SPECIAL PURPOSE FLOOD DAMAGE PREVENTION REGULATIONS*

THIS IS THE SECOND PUBLIC HEARING HELD TO DISCUSS AMENDMENTS TO FAIRFIELD COUNTY'S SPECIAL PURPOSE FLOOD DAMAGE PREVENTION REGULATIONS.

FAIRFIELD COUNTY IS ONE OF NEARLY TWENTY-THOUSAND COMMUNITIES WHO PARTICIPATE IN THE NATIONAL FLOOD INSURANCE PROGRAM (NFIP) IN EXCHANGE FOR FEDERALLY BACKED INSURANCE MADE AVAILABLE TO OWNERS AND RENTERS OF HOMES AND BUSINESSES. TO PARTICIPATE IN THIS PROGRAM FAIRFIELD COUNTY HAS ADOPTED AND ENFORCES THE SPECIAL PURPOSE FLOOD DAMAGE PREVENTION REGULATIONS. THE PURPOSE OF THE REGULATIONS IS TO PROMOTE THE PUBLIC HEALTH, SAFETY, AND GENERAL WELFARE, AND TO MINIMIZE PUBLIC AND PRIVATE LOSSES DUE TO FLOOD CONDITIONS IN SPECIFIC AREAS.

THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) HAS UNDERTAKEN A FLOOD INSURANCE RATE MAP MODERNIZATION PROJECT FOR FAIRFIELD COUNTY. THE MAP MODERNIZATION PROJECT WILL RESULT IN NEW FLOOD INSURANCE RATE MAPS FOR FAIRFIELD COUNTY. FEMA HAS INDICATED THAT THE NEW FLOOD INSURANCE RATE MAPS WILL BECOME EFFECTIVE ON JANUARY 6, 2012. IN ORDER FOR FAIRFIELD COUNTY TO BE IN COMPLIANCE WITH THE NFIP, FAIRFIELD COUNTY MUST AMEND ITS SPECIAL PURPOSE FLOOD DAMAGE PREVENTION REGULATIONS.

THE AMENDMENTS WILL UPDATE FAIRFIELD COUNTY'S SPECIAL PURPOSE FLOOD DAMAGE PREVENTION REGULATIONS. THE AMENDED REGULATIONS HAVE BEEN REVIEWED AND APPROVED BY THE OHIO DEPARTMENT OF NATURAL RESOURCES WHICH IS THE STATE-WIDE FLOODPLAIN MANAGEMENT COORDINATING AGENCY."

Mr. Mako stated that new changes were being inserted into the existing maps. He said that this is necessary to be in compliance with NFIP.

Commissioner Kiger asked whether there was any public comment.

There was no public comment made.

On the motion of Judith Shupe and a second of Mike Kiger, the Board of Commissioners voted to adjourn at 11:07 a.m.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Amendments to the Special Purpose Flood Damage Prevention Regulations for Fairfield County [Fairfield County Regional Planning Commission]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Amendments to the Special Purpose Flood Damage Prevention Regulations for Fairfield County [Fairfield County Regional Planning Commission], see Resolution 11-10.25.bb.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Account to Account Transfer- Fund 2689- Adult Community Based Correction Fund [Fairfield County Adult Probation]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of account to account transfer- Fund 2689- Adult Community Based Correction Fund [Fairfield County Adult Probation], see Resolution 11-10.25.cc.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

This meeting concluded at 11:10 a.m.

Budget Hearing: Regional Planning Commission- Holly Mattei

The Commissioners met to discuss the 2012 budget for the Regional Planning Commission. Commissioner Kiger called the meeting to order at 11:10 a.m. with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Staci Knisley, Ed Laramée, Dave Levacy, Holly Mattei, and Branden Meyer.

Ms. Mattei stated that she has submitted the same budget as 2011. She stated that she is in need of a new copy machine. The current machine was purchased in 2000 and the maintenance plan has been paid. She contacted Gordon Flesch and was told that they would not service the copy machine anymore. She stated that she has \$4,000 in her budget to put towards a new one and she has received estimates on new ones. Her office printer also needs to be upgraded because of MUNIS upgrades.

Commissioner Shupe asked how many copies a year their office makes.

Ms. Mattei stated that they make about 4,500 copies a month. She has started sending her packets electronically instead of printing them.

Commissioner Davis asked how many copies the current copy machine has made.

Ms. Mattei stated that she is unsure, but can get that amount.

Commissioner Davis asked on the new machine how long the service contract is for.

Ms. Mattei stated that she believes the contract is for one year.

Ms. Knisley asked whether this was state term pricing.

Ms. Mattei stated that she was unsure, but was told that she could get a government discount.

Ms. Shupe asked whether Ms. Mattei has seen any increase in subdivision activity.

Ms. Mattei stated that the subdivision activity has increased this year verses last year. She stated that they are 3 months ahead of lot splits from last year.

The meeting concluded at 11:25 a.m.

Meeting with Jon Slater

The Commissioners met with Jon Slater and the Auditor's Staff. Commissioner Kiger called the meeting to order at 10:38 a.m. with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Staci Knisley, Ed Laramée, Dave Levacy, Branden Meyer, David Miller, Lisa Notestone, and Jon Slater.

Mr. Slater presented a proposed budget document, which shows the expenses with each line item code. He stated that Franklin County passes their budget like this.

Ms. Notestone stated that Franklin County condenses their budget further than this.

Commissioner Davis asked whether they took the 2011 budget and printed it how they are proposing the 2012 budget document to look like.

Ms. Notestone said yes.

Mr. Miller stated that the chart of accounts is already determined.

Mr. Slater stated that the ORC states how the chart of accounts is set up.

Commissioner Davis stated the upside of changing this budget document is to eliminate the number of financial resolutions that are done. He asked if there is any other upside to this.

Mr. Miller stated that the finance office can do immediate actions, without having to wait on Commissioners' approval, which will be very efficient.

Commissioner Davis asked what the downside this this proposed change is.

Ms. Notestone stated that there is no downside to reducing the legal level of control. She stated that the county has always passed the budget at the lowest level of control. If the department wants to transfer from certain account numbers, those may require Commissioners' approval.

Commissioner Davis asked if there is any reason not to proceed.

Mr. Miller stated no. He stated that the Auditor's staff will still be involved with this process.

Commissioner Davis stated that the legal level of control will still be in place. He asked how many substantive verses non-substantiate.

Mr. Slater stated that his office will communicate with the Commissioners if anything questionable comes through.

Commissioner Davis stated that this is a greater level of efficiency.

Mr. Miller stated that the fiscal clerks will not have to do resolutions.

Commissioner Davis asked whether Mr. Slater would advocate to change or whether he feels like he is being pushed to change.

Mr. Slater stated that this would be a good change, just a matter of how the budget is presented and reported.

Commissioner Davis asked whether this change will eliminate the \$0.26 resolutions.

Ms. Knisley stated that there could still be resolutions for low dollar amounts because of budgeting to the penny and not rounding line items and also depending on the fringe benefit budget line items.

Commissioner Davis suggested discussing this at a Roundtable before the end of the year.

Ms. Knisley stated that the fiscal staff would need to attend.

Mr. Slater stated that if the budget is passed at a different level the Commissioners will still be given any information that they request regarding the budget line items.

Commissioner Davis stated that there is a level of trust going from the fiscal clerks.

Mr. Miller stated that nothing is being lost because the Auditor's office still checks everything.

Commissioner Davis stated that the element of trust in year one, after year two there will be a better feel if this works.

Commissioner Shupe asked what will be done if something questionable comes up.

Mr. Slater stated that his office is responsible for this and will do due diligence and have an internal policy regarding these types of issues.

Ms. Knisley stated that the approval process will be the same.

Commissioner Shupe stated that this looks good to her.

Ms. Notestone stated that she suggest option 2.

Mr. Miller stated that this option will be easier for the departments to understand.

Commissioner Davis asked if there is anything else.

Mr. Miller stated that they will create the document after the Commissioners decide which option they prefer. They will gather the fiscal staff to have a meeting so they understand this new budget document.

Commissioner Davis suggested early December to have the roundtable to invite the county's fiscal staff. He stated that the county is almost finished with the budget hearings.

Commissioner Shupe stated that the budget is usually passed during the second week of December.

Commissioner Davis stated that many of the departments that the Commissioners have met with have mentioned raises. He stated that there are three options: yes, no or cash bonus in lieu of a raise. He stated that the numbers don't seem to work to include raises, but will know after everything has been looked at.

Commissioner Shupe thanked the Auditor's staff for their work.

Commissioner Davis thanked them as well.

Mr. Slater asked that the Commissioners make a decision on which option they prefer, option 1 or option 2.

The meeting concluded at 12:10 p.m.

Collaboration Work Group Meeting

Carri Brown formed this work group as a follow up to the 2011 County Budget Retreat. The purpose of this work group is to explore opportunities that may be available to the county as a result of HB 153 regarding shared and consolidated services. The meeting began at 1:11 p.m., with the following Commissioners present: Judith Shupe and Steven Davis. Also present were Judge Laura Smith, Gregg Marx, David Miller, Tony Vogel, Branden Meyer, Aunie Cordle, Jerry Perrigo, Carri Brown, Brian Kuhn, Holly Mattei, Heather Winchell, Kelly Turben, and Kimberly Teague. This meeting was held in the Rising Conference Room of the Government Services Center.

Please refer to the attached meeting minutes for information discussed during this meeting.

The meeting concluded at 2:09 p.m.

Budget Hearing: Coroner- Dr. Thomas Vajen

The Commissioners met to discuss the 2012 budget for the Coroner's Office. Commissioner Kiger called the meeting to order at 2:28 p.m. with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Staci Knisley, Branden Meyer, and Dr. Thomas Vajen.

Dr. Vajen showed a document which listed the Ohio corner's workload. He stated that his office is thorough in investigations and has been very frugal with his budget. He stated that he does not do autopsies on all auto accidents, but Franklin County does.

Commissioner Shupe asked whether the figures are the same now because the figures that Dr. Vajen showed were from 2006.

Mr. Vajen stated yes, about the same.

Ms. Knisley asked whether the Commissioners get billed for autopsies.

Mr. Vogel stated that that the bodies are sent to Franklin County and not autopsied, the County is billed. He stated that his investigator drives a 10 year vehicle, but they plan to continue making repairs to it. He stated that with the addition of the Jail Annex at SCI, 80-100 more patients will be added on, plus mileage, travel time and 60% more work.

Commissioner Davis thought that the average jail population is 263 inmates. He asked what the contract price is.

Dr. Vajen stated \$82,000.

Commissioner Davis asked whether Dr. Vajen wants 50% more.

Dr. Vajen stated yes.

Commissioner Davis stated that the Commissioners have not had a discussion with the Sheriff about the SCI budget.

Dr. Vajen stated that he worries about the liability for him and the Commissioners. He needs another full time nurse. He stated that with the workload he needs either 2 part time or 1 full time nurse.

Commissioner Davis stated that new sentencing guidelines from the State will increase the amount of prisoners coming to our jail. He stated that all of the judges stated that the inmate population will grow. He stated that he has had difficulty obtaining the actual number of prisoners and gets the capacity numbers, the actual numbers and is not wure which is accurate.

Dr. Vajen stated that he currently has a full time nurse- Kathy and a part time nurse- Cindy. He stated that the deputies do not see medicine as part of their responsibility; it should be because the prisoners are entitled to it.

Commissioner Davis asked who the nurses work for.

Dr. Vajen stated that they work for the Sheriff, but they work under his license.

The meeting concluded at 2:57 p.m.

Adjournment

With no more business to discuss, on the motion of Judith Shupe and a second of Steven Davis, the Board of Commissioners voted to adjourn at 3:03 p.m.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

The next regular meeting of the Board of Commissioners is scheduled for Tuesday, November 1, 2011 at 10:00 a.m.

Motion by: Judith Shupe

Seconded by: Steven Davis

that the minutes were approved by the following vote:

YEAS: Judith Shupe, Steven Davis, Mike Kiger

NAYS: None

ABSTENTIONS: None

*Approved on November 15, 2011

Mike Kiger
Commissioner

Judith K. Shupe
Commissioner

Steven A. Davis
Commissioner

Branden C. Meyer, Clerk