

**Regular Meeting #46-2011
Fairfield County Commissioners' Office
October 18, 2011**

Viewing- Hamburg Road Culvert Replacement Project

Pursuant to Resolution 11-09.13.e [In the matter of establishing, altering and widening of Hamburg Road, Fairfield County, Ohio declaration of necessity and setting a hearing Commissioner viewing date of October 11, 2011 at 9:00 a.m. and a final hearing date of October 11, 2011 at 11:00 a.m.]. Commissioner Kiger opened the hearing at 9:00 a.m. with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Frank Anderson and Jeff Baird.

The viewing concluded at 9:12 a.m.

Review Session

The Board of Commissioners met at 9:37 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Judith Shupe, Steven Davis and Mike Kiger. Also present were Jeff Barron, Dan Barham, Jason Dolin, Staci Knisley, Mary Beth Lane, Ed Laramée, Dave Levacy, Branden Meyer and Jon Slater.

Legal Questions Under Review and Prosecutor's Pending Items

▪ Engineer's Budget

Mr. Dolin stated that the funding for the Engineer's Budget 2/3 comes from the costs that are listed in the ORC. The ORC does not require operating expenses be paid from the General Fund, except for certain items listed in ORC 315.11 and 315.12.

Ms. Knisley asked why the Commissioners had to advertise and pay for the ad of the pile driver that the Engineer's office just sold. She said this is the first time in 14 years that the Commissioners' Office advertised and paid for an ad to sell Engineer's equipment.

Mr. Dolin stated that if the equipment was purchased from restricted fund, then yes.

Mr. Dolin stated that there is however nothing restricting the Engineer from paying for the legal ads.

Commissioner Davis stated that the Engineer was asked that 1/3 of administrative cost was used as a guideline because Robert Reef did it that way. He stated that Mr. Dolin's memo makes clear that there are certain things that the Commissioners are obligated to pay for.

Mr. Dolin stated that there is a fair amount of discretionary funding.

Commissioner Davis stated that if everything in 315.11 and double it, there still will not be \$300,000.

Mr. Slater stated that David Landefeld issued an opinion stating that the Road and Bridge Fund go into the General Fund.

Commissioner Davis thought it was a fair discussion to ask why the Engineer's Office requested what they requested.

Other Pending Items

▪ Public Safety Committee

Nothing new to report.

▪ MAPSYS/3SG

Mr. Meyer stated that the MAPSYS had sent over a Scope of Work including pricing. He stated that he has forwarded the information to Mr. Dolin and Randy Carter to review.

▪ County Surplus Auction

Mr. Meyer stated that the county auction is scheduled for the next Saturday on October 22. He stated that he has had not heard responses from the Auctioneer. He stated that if he had not heard from the auctioneer yesterday that he was going to make arrangements to hold the auction himself.

Commissioner Davis asked about the advertising for the auction.

Mr. Meyer stated that there was a nice ad in the Lancaster Eagle Gazette. He stated that the ad on AuctionZip.com was just put on. He felt that the ad should have been placed sooner.

▪ **X-ray Machine at Hall of Justice**

Commissioner Kiger stated that the situation regarding the X-ray machine is being worked on.

Mr. Meyer stated that he has been in contact with the Supreme Court's security staff. He stated that Stephanie Tansill was out of town and he is trying to schedule a date for her to look at our machine. He also stated that she was familiar with the machine that Franklin County is willing to give us.

Commissioner Shupe stated that we should definitely consider the free machine from Franklin County before a new machine is purchased.

Commissioner Davis stated that it may be necessary for Deputy Marvin to come meet with the Commissioners again regarding this.

▪ **Lancaster Public Transit 2012 Funding Request**

Commissioner Davis stated there are two questions to answer regarding this. The first being how much LPT is asking for and also their request for a support letter.

Commissioner Shupe asked how much LPT is requesting.

Ms. Knisley stated that they are asking for \$10,000.

Commissioner Davis stated that these questions can be answered during this budgeting process.

Items that Need New Action/Attention- Requests and Review

- No new items.

Invitations

- **Friday, October 28 (9:00 a.m.) 2011 Weatherization Day, Location: Recycling Center Education Room.**

Informational

- **Letter received from Sherry Eckman, re: Fees Collected in the Fairfield County Municipal Court, Criminal/Traffic Division for the month of September, 2011.**

- **Information received from Enterprise Products, re: Ethane Pipeline Project (1,230 mile pipeline project).**

Mr. Meyer stated that this company from Texas was in the area and stopped by to drop off some information in case the Commissioners' receive phone calls about this pipeline project.

Commissioner Davis asked how large the pipe will be.

Mr. Meyer stated that he was told 16"-24" diameter pipes.

- **Copy of 2011 Fairfield County Emergency Operations Plan (EOP), Adopted October 1, 2011**

- **Letter received from Jon Husted, re: Three Statewide Ballot Issues.**

Commissioner Davis stated that the Primary Election may be moved from March to May.

- **Letter received from ODOT, re: ODOT Project FRA-70-16.17, PID 76997**

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, October 18, 2011 beginning at 10:02 a.m., with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Dan Barham, Jeff Barron, Marsha Burton, Aunie Cordle, Jason Dolin, Mary Beth Lane, Dave Levacy, Branden Meyer, and Jon Slater.

Pledge of Allegiance

Commissioner Kiger asked everyone to rise and led the Pledge of Allegiance.

Announcements

Mr. Meyer stated that the Commissioners held a viewing earlier in the morning at 9:00 a.m. for a shoulder and drainage improvement project on Hamburg Road.

Public Comment

No public comment.

Approval to Ratify Previously Approved Payment of a Bill for the Fairfield County Commissioners [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval to ratify previously approved payment of a bill for the Fairfield County Commissioners [Fairfield County Commissioners], see Resolution 11-10.18.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of a Separation Agreement and Release and Waiver [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of a Separation Agreement and Release and Waiver [Fairfield County Commissioners], see Resolution 11-10.18.b.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of a Settlement Agreement [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of authorization of approval of a Settlement Agreement [Fairfield County Commissioners], see Resolution 11-10.18.c.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of a Contract Between the Fairfield County Commissioners and Maximus, Inc.- Indirect Cost Allocation Plans [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of a contract between the Fairfield County Commissioners and Maximus, Inc.- Indirect Cost Allocation Plans [Fairfield County Commissioners], see Resolution 11-10.18.d.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Change Order for the GRE-42, FAI-CR37-4.22 N. Columbus Street Over a Tributary to the Hocking River Bridge Replacement Project [Fairfield County Engineer]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of change order for the GRE-42, FAI-CR37-4.22 N. Columbus Street over a tributary to the Hocking River Bridge Replacement Project [Fairfield County Engineer], see Resolution 11-10.18.e.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of the Construction Drawings for the FAI-CR17-4.06 Pleasantville Road & Election House Road Roadway Improvement Project [Fairfield County Engineer]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the Construction Drawings for the FAI-CR17-4.06 Pleasantville Road & Election House Road Roadway Improvement Project [Fairfield County Engineer], see Resolution 11-10.18.f.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Order of an Order of Suspension for an Employee of the Fairfield County Utilities Department [Fairfield County Utilities]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Order of an Order of Suspension for an Employee of the Fairfield County Utilities Department [Fairfield County Utilities], see Resolution 11-10.18.g.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Fiscal Resolutions

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the following fiscal resolutions:

- 11-10.18.h Approval of Repayment of an Advance to the General Fund- OHTF Fund #2732 (cash #8008) [Fairfield County Commissioners]
- 11-10.18.i Approval of Request for Payment and Status of Funds Report- FY2010 CDBG Formula Funds- Drawdown in the amount of \$7030 [Fairfield County Commissioners]
- 11-10.18.j Approval of Request for Payment and Status of Funds Report- FY2010 HOME & OHTF Funds- Drawdown for \$3646 [Fairfield County Commissioners]
- 11-10.18.k Approval of Repayment of an Advance to the General Fund- HOME Fund #2731 (Cash #8007) [Fairfield County Commissioners]
- 11-10.18.l Approval of BWC 2011 (pd in 2010) Employer Premium Refund Invoice [Fairfield County Auditor]
- 11-10.18.m Approval to Appropriate from Unappropriated 7671 Health Insurance [Fairfield County Auditor]
- 11-10.18.n Approval of Fund to Fund Transfer 2326 Certificate of Title to 1001 General Fund and Appropriate from Unappropriated Monies [Fairfield County Clerk of Courts]
- 11-10.18.o Approval of an Amended Certificate & Request for Appropriations for the Fairfield 33 Development Alliance [Fairfield County Economic Development]
- 11-10.18.p Approval of Account to Account Transfer, the County Engineer Motor Vehicle Fund 2024 [Fairfield County Engineer]
- 11-10.18.q Approval of Amended Certificate & Request for Appropriations for Additional Unanticipated Receipts of Memo Expenditure- 3434 OPWC Payments [Fairfield County Engineer]
- 11-10.18.r Approval to Appropriate from Unappropriated Funds, Motor Vehicle Fund 2024, the County Engineer [Fairfield County Engineer]

- 11-10.18.s Approval to Appropriate from Unappropriated Funds, Motor Vehicle Fund 2024, the County Engineer [Fairfield County Engineer]
- 11-10.18.t Approval of Account to Account Transfer of Appropriations- Child Support Enforcement Fund- Fairfield County Job & Family Services [Fairfield County Job & Family Services]
- 11-10.18.u Approval to Reduce Appropriations for Specific Line Items- Fund #2771, Reentry Coalition and to Update the Receipt Line Item and Issue an Additional Amended Certificate- Fairfield County Job & Family Services [Fairfield County Job & Family Services]
- 11-10.18.v Approval of Repayment of an Advance for Fund 2771, a Fund Used to Account for a Sub Grant Award from the Ohio Office of Criminal Justice Services [Fairfield County Job & Family Services]
- 11-10.18.w Approval of Account to Account Transfer- General Fund #23100101 [Fairfield County Sheriff]
- 11-10.18.x Approval of Account to Account Transfer- Fairfield County Commissioners/911 Services [Fairfield County Sheriff]
- 11-10.18.y Approval to Appropriate from Unappropriated Money- Fairfield County Commissioners- 911 Wireless Fund #2683 [Fairfield County Sheriff]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis, and Mike Kiger

Approval of Authorization for Payment of Bills, October 18, 2011 [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Authorization for Payment of Bills, October 11, 2011 [Fairfield County Commissioners], see Resolution 11-10.18.z.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of the Selection of Terryl A. Queen to Provide Auctioneering Services for the 2011 County Surplus Auction [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the selection of Terryl A. Queen to provide auctioneering services for the 2011 County Surplus Auction [Fairfield County Commissioners], see Resolution 11-10.18.aa.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

The Regular Meeting ended at 10:11 a.m.

Meeting with Greg Eyerman/Fairfield County Visitors & Convention Bureau

The Commissioners met with Greg Eyerman to discuss the Fairfield County Visitors & Convention Bureau (VCB). Commissioner Kiger called the meeting to order at 10:38 a.m. with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Jeff Barron, Jason Dolin, Ed Laramée, Dave Levacy and Branden Meyer.

Mr. Eyerman went over the VCB tax receipts for 2011. He stated that the Third Quarter being collected now, always the largest quarter of the year. He said that the baseball tournament moved to Lancaster from Athens. He said that the organization gives cash per diem to the teams for food. He stated that this tournament brings in a lot of people to the county. He stated that the local hotels were very happy. He stated that the local hotels do more business during the County Fair week than they do during the Lancaster Festival week.

Commissioner Davis stated that the Little League World Series is held in Williamsport, Pennsylvania, with many tournaments that funnel into it. He stated that Lancaster was offered to host it, but could not.

Mr. Eyerman asked whether Lancaster has enough baseball diamonds to handle it.

Commissioner Davis stated yes, but changes need to be made such as fencing needing to be moved, etc. He stated that he would like to have a meeting with the Parks Directors regarding this.

Mr. Eyerman stated that it could be possible to host regional and state tournaments in Lancaster. He stated that Lancaster Bingo's large yearly event fills every hotel in town.

Commissioner Davis stated that he would like to get through this November and then have a meeting with the Parks Directors regarding this issue.

Mr. Eyerman stated that Ohio has budgeted \$5.5 million to market Ohio to the surrounding states. He stated that his organization cannot give the Historical Parks Commission Levy financial support, but has helped to promote it. He stated that they are helping to promote the historic bus tour, coming up at the end of the month.

Commissioner Davis stated that he has the Parks Commission working hard. He stated that they are doing the absentee chase mailing every day; two lit pieces are being sent out. He stated that electronic advertisements and 1,500 yard signs have gone out.

Mr. Eyerman stated that the Lancaster Eagle Gazette endorsed the levy, which will help.

Mr. Laramie stated that the economic development aspect of the parks, such as framing a story to give legs to what our parks means should be shared.

Commissioner Davis asked what Roscoe Village means to Coshocton.

Mr. Eyerman stated that Fairfield County will not generate the tourism dollars that Columbus, Cedar Point or the zoo generates.

Mr. Laramie stated that anything that is public and informational is helpful.

Commissioner Shupe suggested that Mr. Eyerman write a guest column for the newspaper.

The meeting concluded at 10:58 a.m.

Hearing- Hamburg Road Shoulder and Drainage Improvement Project

Pursuant to Resolution 11-09.13.f [*In the matter of establishing, altering and widening of Hamburg Road, Fairfield County, Ohio declaration of necessity and setting a hearing Commissioner viewing date of October 18, 2011 at 9:00 a.m. and a final hearing date of October 18, 2011 at 11:00 a.m.*] a viewing for this road project was held by the Fairfield County Board of Commissioners on Tuesday, October 18, 2011 at 9:00 a.m. Pursuant to Resolution 11-09.13.g [*In the matter of establishing, altering and widening of Hamburg Road, Fairfield County, Ohio declaration of necessity and setting a hearing Commissioner viewing date of October 18, 2011 at 9:00 a.m. and a final hearing date of*

October 18, 2011 at 11:00 a.m.] a viewing for this road project was held by the Fairfield County Board of Commissioners on Tuesday, October 18, 2011 at 9:00 a.m. Commissioner Kiger opened the hearing at 11:03 a.m. with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Jeff Baird, Jeff Barron, Dave Levacy, and Branden Meyer.

Mr. Meyer read Resolution 11-09.13.f and 11-09.13.g.

Mr. Baird stated that the Engineer's office will be working on culverts and will have to get right of way.

Commissioner Davis asked when this work will take place.

Mr. Baird stated that this project will take place next year or the following. He stated that there will be a paving project along this road in the July or August of the year after next.

Commissioner Kiger stated that there were no other people who attended the morning's viewing except for Frank Anderson and Jeff Baird.

Mr. Baird stated that the road will be closed for one week at both locations.

On the motion of Judith Shupe and a second of Steven Davis, the Board of Commissioners voted to adjourn at 11:08 a.m.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Public Hearing: Fairfield County Special Purpose Flood Damage Prevention Regulation Amendments #1

The Commissioners held a Public Hearing to amend the Flood Plain Regulations. Commissioner Kiger called the meeting to order at 11:31 a.m. with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Ed Laramée, Dave Levacy, James Mako, Holly Mattei and Branden Meyer.

Mr. Meyer read the following statement:

*"PUBLIC HEARING – OCTOBER 18, 2011
SPECIAL PURPOSE FLOOD DAMAGE PREVENTION REGULATIONS*

THE PURPOSE OF THIS PUBLIC HEARING IS TO DISCUSS AMENDMENTS TO FAIRFIELD COUNTY'S SPECIAL PURPOSE FLOOD DAMAGE PREVENTION REGULATIONS.

FAIRFIELD COUNTY IS ONE OF NEARLY TWENTY-THOUSAND COMMUNITIES WHO PARTICIPATE IN THE NATIONAL FLOOD INSURANCE PROGRAM (NFIP) IN EXCHANGE FOR FEDERALLY BACKED INSURANCE MADE AVAILABLE TO OWNERS AND RENTERS OF HOMES AND BUSINESSES. TO PARTICIPATE IN THIS PROGRAM FAIRFIELD COUNTY HAS ADOPTED AND ENFORCES THE SPECIAL PURPOSE FLOOD DAMAGE PREVENTION REGULATIONS. THE PURPOSE OF THE REGULATIONS IS TO PROMOTE THE PUBLIC HEALTH, SAFETY, AND GENERAL WELFARE, AND TO MINIMIZE PUBLIC AND PRIVATE LOSSES DUE TO FLOOD CONDITIONS IN SPECIFIC AREAS.

THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) HAS UNDERTAKEN A FLOOD INSURANCE RATE MAP MODERNIZATION PROJECT FOR FAIRFIELD COUNTY. THE MAP MODERNIZATION PROJECT WILL RESULT IN NEW FLOOD INSURANCE RATE MAPS FOR FAIRFIELD COUNTY. FEMA HAS INDICATED THAT THE NEW FLOOD INSURANCE RATE MAPS WILL BECOME EFFECTIVE ON JANUARY 6, 2012. IN ORDER FOR FAIRFIELD COUNTY TO BE IN COMPLIANCE WITH THE NFIP, FAIRFIELD COUNTY MUST AMEND ITS SPECIAL PURPOSE FLOOD DAMAGE PREVENTION REGULATIONS.

THE AMENDED REGULATIONS HAVE BEEN REVIEWED AND APPROVED BY THE OHIO DEPARTMENT OF NATURAL RESOURCES WHICH IS THE STATE-WIDE FLOOD

MANAGEMENT COORDINATING AGENCY. THE FAIRFIELD COUNTY COMMISSIONERS WILL BE HOLDING TWO PUBLIC HEARINGS TO SOLICIT PUBLIC INPUT ON THE AMENDED REGULATIONS.

JAMES MAKO OF THE REGIONAL PLANNING COMMISSION WILL MAKE A PRESENTATION ABOUT THE PROPOSED AMENDMENTS TO THE REGULATIONS.”

Mr. Mako stated that new changes were being inserted into the existing maps. He said that this is necessary to be in compliance with NFIP.

Commissioner Kiger asked whether there was any public comment.

There was no public comment made.

On the motion of Judith Shupe and a second of Mike Kiger, the Board of Commissioners voted to adjourn at 11:36 a.m.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Budget Hearing: Soil & Water Conservation District- Perry Orndorff

The Commissioners met to discuss the 2012 allocation for the Soil & Water Conservation District (SWCD). Commissioner Kiger called the meeting to order at 12:42 p.m. with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Jeff Barron, Jason Dolin, Bob Hoffman, Christina Holt, Staci Knisley, Ed Laramée, Dave Libben, Branden Meyer, Mike Wolfe, and Joe Young.

Mr. Orndorff stated that with grants, Clean Ohio money they have been able to show a return on the Commissioners' investment. Their office is in the top ten in the State of Ohio. He stated that they receive their money on May 31.

Ms. Holt stated that they receive the state match payment every month.

Commissioner Davis asked whether there is a formula as applied to the state match.

Mr. Orndorff stated that is is calculated through the ODNR budget. The Soil and Water Commission decides on the money given to each district and sets the level each year.

Commissioner Davis asked whether the state match is local dollars.

Mr. Orndorff stated if more money is given from the local money, then more money will be given from the state.

Commissioner Shupe stated that she saw a 9 percent reduction from 2010 and asked whether that reduction was voluntary.

Mr. Orndorff stated that it was voluntary. He stated that his office has 8 district staff and 2 federal staff.

Commissioner Kiger stated that some things are matchable and some things are not matchable. He stated that the local board makes the decision on what money can be spent on.

Commissioner Davis asked if the Commissioners cut his allocation by \$4,000 whether SWCD would receive a \$2,800 cut from the state.

Mr. Orndorff stated yes.

Mr. Wolfe stated that money spent proactively is better than cleaning up a problem down the road.

Mr. Orndorff stated that as an example, SWCD has been proactive regarding Buckeye Lake. He stated that they received a grant to do water quality testing.

The meeting concluded at 12:53 p.m.

Budget Hearing: OSU Extension- Hannah Kohler

The Commissioners met to discuss the 2012 allocation for the OSU Extension Office. Commissioner Kiger called the meeting to order at 1:03 p.m. with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Jeff Barron, Jason Dolin, Hannah Kohler, Staci Knisley, Ed Laramée, and Branden Meyer.

Ms. Kohler stated that she has been serving as interim Director since some staff have retired. She stated that she would like to hire some of the vacant positions if not all of them.

Commissioner Shupe asked why the fringe benefits are so high.

Ms. Kohler stated that the state determines this.

Commissioner Davis asked whether the CCS positions and Program Assistant positions are fully staffed.

Ms. Kohler stated yes, they have been for three years.

Commissioner Davis stated that the state funded positions are the positions that are not filled.

Ms. Kohler stated that she hopes to fill them.

Commissioner Davis asked whether the Educators rely on the CCS and Program Assistants. He stated that he attended a meeting in May and was told that a new model for OSU Extension would be unveiled.

Ms. Kohler stated that last year Fairfield County had the second largest 4-H program in Ohio.

Mr. Meyer asked about the cost for each of the positions.

Ms. Kohler stated that she included them in her information that she provided.

Commissioner Davis asked where the left over money goes at the end of the year.

Ms. Kohler stated that the money goes into a state pot. She stated that it is housed at the State, but she has access to it and can write checks.

Commissioner Davis asked whether Ms. Kohler would have utilized the money because of vacancies.

Ms. Knisley asked how Ms. Kohler knows how much money she has.

Ms. Kohler stated that she receives Quicken reports.

Commissioner Davis asked if OSU Extension has ½ of an Educator.

Ms. Kohler stated that she is the only Educator and stated that she hired a part-time temporary employee.

Commissioner Davis asked whether there would be an opportunity to get an Agriculture/Natural Resources Educator in a shared capacity.

Ms. Kohler stated that that position is vacant, but had had one for several years; it was Howard Siegrist.

Commissioner Davis asked whether the 4-H program is the most critical part of OSU Extension.

Ms. Kohler stated that all of the parts are critical to their office. She stated that since she was the 4-H Educator she is partial to 4-H. She suggested that he ask the Advisory Board.

Commissioner Davis stated that he would like guidance from the Advisory Board on the priorities.

Ms. Kohler stated that the next meeting will be held on November 3.

The meeting concluded at 1:40 p.m.

Budget Hearing: Clerk of Courts- Deborah Smalley

The Commissioners met to discuss the 2012 budget for the Clerk of Courts. Commissioner Kiger called the meeting to order at 1:40 p.m. with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Jeff Barron, Jason Dolin, Staci Knisley, Ed Laramée, Branden Meyer, and Deborah Smalley.

Commissioner Davis asked about the Health Insurance line item and asked whether the \$200,000 would be used.

Ms. Smalley stated that the amount will not be used. She stated that "buffer" is put in that line item. She stated she has not given raises in years. She stated that the salary line item is down. She stated that of the \$100,000 MUNIS contribution committed by previous Clerk Ron Balsler she has donated \$5,000 towards this. She stated that the computers had Windows 98 and she has worked with Randy Carter to upgrade all of her office's computer systems.

Commissioner Kiger asked what the Computer Fund line item is used for.

Ms. Smalley stated that she needs to meet with Mr. Carter. She stated that the license costs have increased and will need an additional \$50,000 for this. She stated that Andy Gleissner was not keeping up with how many users there are. She stated that she has been working from home due to recovering from knee surgery.

The meeting concluded at 1:51 p.m.

Budget Hearing: Auditor- Jon Slater, et al.

The Commissioners met to discuss the 2012 budget for the Auditor. Commissioner Kiger called the meeting to order at 1:56 p.m. with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Jeff Barron, Dave Burgei, Randy Carter, Jason Dolin, Staci Knisley, Ed Laramée, Gregg Marx, Branden Meyer, David Miller, Lisa Notestone, and Jon Slater.

Mr. Slater stated that his office has lost several staff this past year and would like to use this money next year. He stated that three individuals were replaced with one person, Lori Hampshire. He posted a clerical position and had 160 applicants; 60 of them had degrees. He stated that the majority of his budget is spent on personnel.

Commissioner Shupe inquired about the contractual services line item.

Commissioner Davis asked why there is a 10% differential instead of a 5%.

Mr. Miller stated that the LGS expense of \$57,000 was for the creation of the Comprehensive Annual Financial Report (CAFR).

Ms. Notestone stated that the budget has been flat for the last 3 years.

Commissioner Davis inquired about the advertising line item.

Ms. Laramee stated that the Auditor has to publish whole pages of ads for the delinquent taxes.

Commissioner Shupe stated that this may not have to be done in the future with some of the recent legislation that has passed.

Mr. Slater stated that in the past there has been carry over in this line item.

Commissioner Davis asked about expenditure for software.

Mr. Slater stated that it can come from the Real Estate Assessment Fund (REA) instead of the General Fund. He stated that the travel line item was expended. He stated that several staff members have attended Tyler training for the MUNIS software.

Commissioner Davis asked whether there were questions for the Commissioners.

Mr. Slater asked where the Commissioners stand regarding compensation for employees. He stated that he lost several employees to the private sector.

Commissioner Kiger stated that he is looking at keeping the option open; the purpose of the budget hearings is to gather the facts to make a decision.

Commissioner Davis stated that the Commissioners are learning more in each hearing. He stated that there is awareness at the Commission level of the sacrifice they are making. He stated that the hearing process has been helpful. He stated that once the budget hearing process is over, the idea of raises can be discussed.

Commissioner Shupe stated that she is "optimistic" about raises.

Mr. Slater stated that he tries to help the General Fund; if the REA can pay or something he will use that fund. He stated that GIS receives a General Fund allocation.

Mr. Burgei stated that an Engineer's employee used to work in the Auditor's office, but now GIS is under the County Auditor. \$44,000 is received from the Engineer to pay the GIS Department. Many departments, villages and townships utilize GIS.

Commissioner Kiger asked how the breakdown can be explained.

Mr. Burgei stated that 80% of the budget is personnel and the contract services line item is mostly used for the GIS software.

Mr. Laramee stated that the Engineer's contribution has been reduced.

Mr. Slater stated that Data Processing may have a need for personnel, but Mr. Carter thinks that additional personnel are not needed.

Mr. Carter stated that a few line items had increases supplies and equipment. He stated that he purchases toner for the entire county. He stated that the antivirus software ran out and needs to be renewed.

Commissioner Davis asked if the Board of Elections runs separately from Data Processing.

Mr. Carter stated that Andrew Stemen does 90% of the IT work for them. He stated that the Board of Election purchases their hardware, but Data Processing maintains it.

The meeting concluded at 2:30 p.m.

Budget Hearing: Municipal Court- Judge David Trimmer and Judge Patrick Harris

The Commissioners met to discuss the 2012 budget for the Municipal Court. Commissioner Kiger called the meeting to order at 2:34 p.m. with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Jeff Barron, Scott Beaver, Jason Dolin, Judge Patrick Harris, Staci Knisley, Ed Laramee, Jackie Long, Branden Meyer, and Judge David Trimmer.

Commissioner Davis asked what is statutorily required.

Judge Harris stated portion of the judges' salaries, and benefits. He stated that \$200,000 is mandated. The attorney's fees are paid outside of the court budget around \$700,000. He stated that \$350,000 in jail monitoring fees to keep the jail expenses down.

Mr. Beaver stated that the average prisoner cost is about \$65 per inmate per day.

Judge Harris stated that the county does not have a work release program. He stated that if they were monitoring them, they could continue working.

Commissioner Davis inquired about the insurance.

Ms. Long stated that she will know the insurance rate next week when she finds out from the City.

Mr. Beaver stated that the GPS monitoring costs \$12.50 per day and the Scram Bracelet costs \$13 per day.

Commissioner Shupe asked whether money is being collected from the prisoners.

Judge Trimmer stated that if the prisoner qualified for court appointed counsel, then they probably could not recover money from them.

Commissioner Davis asked whether the judges have questions for the Commissioners.

Judge Harris thanked the Commissioners for their support.

Commissioner Davis stated that the budget hearings have been important.

Judge Trimmer thanked the Commissioners for their support.

Judge Harris asked if the Commissioners needed anything from the judges.

Commissioner Davis asked what impact having prisoners far away from the Court does.

Judge Trimmer stated that it requires much more planning and there is a huge cost impact, but unsure of that.

Judge Harris stated that the greater the cost as you go further away from the Courthouse. He stated that a central location where all inmates could be housed would be the solution.

Commissioner Davis stated that with new sentencing guidelines the numbers of prisoners could over and beyond our capacity.

Judge Harris stated that the County is already exceeding the County's jail population limit. He stated that the County could see a 25-30% increase in 12 months, which would an increase of 75-100 inmates. Mr. Laramée stated that the days of spending \$40-45 a day are over.

Judge Harris stated that the options available to house our inmates out of the county will not be available because those counties will have to house their own prisoners.

The meeting concluded at 2:53 p.m.

Budget Hearing: Economic Development- Shane Farnsworth

The Commissioners met to discuss the 2012 budget for the Economic Development. Commissioner Kiger called the meeting to order at 3:04 p.m. with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Jeff Barron, Shane Farnsworth, Linda Kauffman, Staci Knisley, Ed Laramée, and Branden Meyer.

Mr. Farnsworth stated that he has been spending time out of the office meeting with businesses. He stated that the Revolving Loan Fund (RLF) is picking up again as well as the Enterprise Zone Fund. He stated that he is attending a software training seminar next week. He stated that the 33 Development Alliance is also getting busier. The focus on opportunities for businesses is in the areas of energy, bio-health and food processing.

Commissioner Davis asked about the health insurance line item.

Ms. Knisley stated that they can "bill hours" from other accounts if they can.

Ms. Kauffman stated that they have kept the numbers been flat.

Mr. Farnsworth stated that more money has been drawn from the RLF and Enterprise Zone Funds.

Ms. Kauffman stated that they have had several drawdowns, put the full amount in and pulled from other accounts when she can.

Commissioner Davis requested that they look at the health insurance numbers of 2010 verses 2011.

Mr. Farnsworth stated that his department will be returning money.

Ms. Knisley stated that they were told to budget 100 percent.

Mr. Farnsworth stated that they could keep their number at \$24,884. He asked about the commitment to the 33 Development Alliance (Alliance).

Commissioner Davis asked what the annual amount is.

Mr. Farnsworth stated \$30,000.

Ms. Kauffman stated that there has been shrinkage from private sector pledges. She stated that \$159,000 is the budget for the Alliance. She stated that some paid less, some paid their pledges and some clients have gone out of business.

Commissioner Kiger asked what the commitment from the other government entities is for the Alliance.

Ms. Kauffman stated that the Alliance received 100% commitments.

Commissioner Kiger stated that he heard that Violet Township would not fund the Alliance again.

Ms. Kauffman stated that for the past 4 years, the government entities have met their 100% commitment.

Commissioner Shupe stated that the City of Lancaster also pledges \$30,000.

Ms. Kauffman stated yes.

The meeting concluded at 3:25 p.m.

Budget Hearing: Board of Elections- Susan Bloom

The Commissioners met to discuss the 2012 budget for the Board of Elections. Commissioner Kiger called the meeting to order at 3:27 p.m. with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Jeff Barron, Susan Bloom, Staci Knisley, Ed Laramée, and Branden Meyer.

Commissioner Kiger stated that the difference between precincts and vote centers are.

Commissioner Davis asked what they budgeted for.

Ms. Bloom stated that she budgeted for a full primary, full general election and a August special. She stated that HB 318 was introduced by the Ohio Senate on October 17; hearings will be held on October 19 and a vote in Senate on Friday. This will move the primary election back to May.

Commissioner Davis inquired about the candidate petitions regarding the primary date.

Ms. Bloom stated that the verbal guidance that she received said that as long as it says primary it should be fine. She stated that they may have to make an addendum to the House Bill to allow the petitions to be amended.

Commissioner Davis stated that the health insurance line item is barely over 50% and should be over 67%.

Ms. Bloom stated that this may be an error. She stated that Debbie Henderley retired, and some other staff left.

Commissioner Davis stated that the estimate for health insurance should be estimated at 8%. He asked where the money goes at the end of the year.

Ms. Bloom stated that the carryover goes back to the General Fund.

Commissioner Davis asked what the promotional supply line item is used for.

Ms. Bloom stated that it is used for signature lists, facilitators and locks. She stated that the ballots that are sent to the polls verses the ballots used at the Board of Elections.

Commissioner Davis asked about a salary increase.

Ms. Bloom stated that the Board is waiting on guidance from the Commissioners.

Commissioner Shupe inquired about postage.

Ms. Bloom stated that the Commissioners pay the postage. She stated that the Secretary of State is not allowing any Board of Elections send any applications to voters unless they are requested. She stated that the Secretary of State will send out

applications to all voters. She stated that they have received double the amount of absentee ballot requests for an off year election, 5,600 absentee ballots have been requested and 60 percent have been mailed. She stated that the staff has changed to 12 hour days this past week.

Commissioner Davis asked if there has been any fall off on the number of requests.

Ms. Bloom stated that normally they do, but they have not seen a reduction in the requests yet. She stated the mail volume has been tremendous. She stated that next year will be dealing with the unknown. She said that her budget, she included doing one county-wide mailing.

Commissioner Davis stated that the Primary Election is set for March, but the House Bill under consideration will change it to May. He asked whether there will be two primaries. Commissioner Kiger asked how long it takes for people to receive their absentee ballots after requesting them.

Ms. Bloom stated that they try to get them sent out within 24 hours, but has been taking 6 days. She stated that a delay with the ballots coming from the printer. She hopes to be caught up with the mailing by the end of the week. She said that the turn around time will be 24-48 hours.

Commissioner Davis asked if she has any indication of the number that will be requested.

Ms. Bloom stated that she would not be surprised if the requests reach 10,000, just like a Presidential Election.

Commissioner Davis asked how many issues are on the ballot.

Ms. Bloom stated 14 issues on the ballot.

Commissioner Davis stated that he likes the voting machines that the Board of Elections has in their office to use for voting instead of the provisional ballots.

Ms. Bloom stated that she worked hard to make the voting process as smooth as possible. She stated that this is a cost savings; paper ballots are expensive. Secretary Husted likes the electronic voting machines, so she decided to take advantage of this. She stated that the fear will be eased if they get sufficient direction from the Secretary of State on how to proceed. There will be a lot of maintenance to prepare for next year to make sure that all equipment is in the best shape.

The meeting concluded at 3:51 p.m.

Adjournment

With no more business to discuss, on the motion of Judith Shupe and a second of Steven Davis, the Board of Commissioners voted to adjourn at 3:53 p.m.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

The next regular meeting of the Board of Commissioners is scheduled for Tuesday, October 18, 2011 at 10:00 a.m.

Motion by: Steven Davis

Seconded by: Mike Kiger

that the minutes were approved by the following vote:

YEAS: Steven Davis, Mike Kiger

NAYS: None

ABSTENTIONS: None

*Approved on November 8, 2011

Mike Kiger
Commissioner

Judith K. Shupe
Commissioner

Steven A. Davis
Commissioner

Branden C. Meyer, Clerk