

Those present:

Office	Name	Present (P) Voting (V)	Representative	Present (P) Voting (V)
Voting Members (13 total)				
Auditor	Jon Slater	PV	Mark Conrad Ed Laramee	P P
Board of Elections (Opposing Parties)	(Mary) Jane Hanley		Beth Lane	
Board of Elections (Opposing Parties)			Brett Riffle	
Clerk of Courts	Branden Meyer		Kelly Turben Jessica Murphy	PV P
Coroner	Thomas Vajen		Luann Davidson	
County Commissioner	Carri Brown	PV	Steve Davis David Levacy Mike Kiger Rachel Elsea Staci Knisley	
Developmental Disabilities	John Pekar		Ray Schmidt Beth Seifert Robert Lovell	
Engineer	Jeremiah Upp		Eric McCrady Jeff Camechis Cheryl Downour	
Judge	Richard Berens		Jillian Boone Shannon Seesholtz	PV
Prosecutor	Kyle Witt		Joshua Horacek Kirk Shaw Amy Brown-Thompson	PV
Recorder	Gene Wood		Lisa McKenzie	PV
Sheriff	Dave Phalen		Alex Lape Jeneanne Smyers	PV
Treasurer	Jim Bahnsen		Michael Kaper Jennifer Effinger	PV
Total Voting Members Present (marked PV)		8		
Total Representatives Present But Not All Voting (Marked P)		11		

Observers:

Dan Neeley

Sherrie Ledgett

Kathie Whitlock

LeAnna Shaeffer

Total observers present: 4

Total Present: 15

1. Approve forms

Form Type	Dept.	1 st	2 nd	In favor	Opposed	Abstain
RC-2	Commissioners	Jon Slater	Michael Kaper	7	0	0
RC-3	Commissioners	Jon Slater	Jillian Boone	7	0	0
RC-3	Juvenile Court	Lisa McKenzie	Jon Slater	7	0	0
RC-3	Probate Court	Jillian Boone	Joshua Horacek	7	0	0
RC-3	Clerk of Courts	Jon Slater	Carri Brown	7	0	0

2. Around the Table

IT Priorities:

- 1) Collaboratory groups
- 2) Communications/ Training
- 3) Social Media and Website
- 4) Timekeeping
- 5) Security (Cybersecurity and Records Security)

Carri Brown: We should form a group to examine some longer term priorities. Some examples include court case management systems for Juvenile/Probate Court and Common Pleas Court and a system for the Recorder’s office. This group will need to identify the next priorities for the county.

Group will include Carri Brown, Branden Meyer, LeAnna Shaeffer. However, it will be a collaborative group, so the rest of the Data Board is invited to attend as they wish.

The November meeting should be two hours long: the first hour will be for the normal Data Board business, the second hour will be for this group to meet. Whoever wants to participate can stay for this meeting.

IT needs to continue working on what computers still need to be updated to Windows 10 or replaced entirely.

Based on current best practices in cybersecurity, IT would like to change the password policy to make the passwords 20 characters long and to expire only once a year. Mark Conrad will contact the Ohio Auditor of State to see if that policy would be acceptable.

ESS and time keeping are going well in Test. October 29 will begin the initial roll out of testing county wide, which will run in parallel with the current system. At the official go live time, Tyler will be on site. It is possible to clock in and out at the Executime kiosks, on your computer, or on an app on your phone.

This workgroup has worked very hard to get this running and should be acknowledged at the November customer service moment.

Josh Horacek: In dealing with employees that leave and old email boxes that still exist, IT needs to let departments know about the old email boxes before deleting them to give departments a chance to go through the email if needed. Mark Conrad will work on this. We need to make this part of the deboarding process, so that departments will know what their responsibility is regarding emails of employees who leave the county.

Carri Brown: WorkForce Training Center is being developed in collaboration with Ohio University and Hocking College. This will be to develop training programs for adults. We will be using the building that is currently housing the DD Opportunity Center, which will be moving out. We are purchasing appropriate equipment and other items to make this building ready.

Jon Slater: The Records Center has had a lot of activity. Board of Elections recently moved in and Juvenile/Probate Court will be moving in the next two days.

3. Next Meeting Dates

Wednesday, November 20, 2:00 PM, Commissioners Hearing Room

4. Adjourn	1 st Lisa McKenzie	2 nd Jon Slater	In favor 8	Opposed 0	Abstain 0
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