

# Village of Millersport

Incorporated 1917

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## REQUEST FOR PROPOSALS FOR PROJECT MANAGEMENT SERVICES

The Village of Millersport (Village) desires to retain an outside firm (Consultant) to perform project management services, on an as-needed basis for the period of the completion of the 2025 Data Center Development private/public improvements involving the Village. This on-call contract is necessary to ensure the Project timeline is kept and construction standards are met. Qualified Consultants shall have until 12:00 PM, on Thursday June 4, 2026 to submit their Proposal to the Village Office, 2245 Refugee Street Millersport, OH, 43046. Submittals shall comply with the standards set forth in the Proposals for Project Management Services.

The Consultant shall perform Project Management Services on an on-call basis and will work under the direction and supervision of the Village. Management activities will cover both private/public improvements.

A project selection team will rank, and score all submitted Proposals to determine the most qualified Consultant. Scoring and ranking of Proposals will be based upon a pre-determined set of criteria outlined in the Request for Proposals for Project Management Services. The determination of the selected Consultant shall be final and not subject to appeal. The committee will negotiate an agreement with the top ranked firm. If an agreement cannot be reached, the committee will negotiate with the next ranked firm.

### Obtaining the Request for Proposals for Project Management Services

Electronic copies of the Request for Proposals for Project Management Services are available at no charge from:

<https://millersportohio.com/>

Paper copies of the Request for Proposals for Project Management Services are available at no charge from:

Village of Millersport  
2245 Refugee Street  
Millersport, OH, 43046

Should there be any questions, please contact Vince Popo at 740-467-2333.

