

MINUTES

December 7, 2021

The minutes of the Regional Planning Commission meeting held at the Fairfield County Courthouse, Commissioner's Hearing Room, 210 E. Main Street, Third Floor, Lancaster, Ohio, and also via livestream and conference call.

Presiding: Betsy Alt, President

Present: Joe Ebel, Vince Carpico, Gail Ellinger, Shawn Haughn, Charles Hockman, Kent Huston, Douglas Ingram, Randy Kemmerer, Darrin Monhollen, Ira Weiss, Bill Yaple, Dave Levacy (County Commissioner), Aunie Cordle (County Administrator), James Mako (Executive Director), Tamara Ennist (Planner), and Sharlene Bails (Adm.Asst.).

ITEM 1. MINUTES

The Minutes of the November 2, 2021, Fairfield County Regional Planning Commission meeting, were presented for approval. Ira Weiss made a motion for approval of the minutes. Bill Yaple seconded the motion. Motion passed.

ITEM 2. PRESIDENT'S REPORT

Betsy Alt welcomed everyone to the meeting.

ITEM 3. APPROVAL OF THE RPC 2022 FINAL BUDGET

James Mako gave an overview of the final budget for 2022.

A motion was made by Doug Ingram to approve the 2022 final budget. Ira Weiss seconded the motion. Motion passed.

ITEM 4. PROPOSED MEETING DATES AND DEADLINES FOR 2022

The meeting dates and deadlines were presented for review by the commission members.

A motion was made by Kent Huston to approve the 2022 meeting dates and deadlines. Bill Yaple seconded the motion. Motion passed.

ITEM 5. AGREEMENT FOR LEGAL SERVICES

The agreement is for the Fairfield County Prosecutor's office to provide legal services to the Regional Planning Commission as needed. The Prosecutor's office provides excellent service and they are knowledgeable regarding the issues that might arise.

A motion was made by Darrin Monhollen to approve the agreement for legal services. Doug Ingram seconded the motion. The motion passed with Dave Levacy abstaining.

ITEM 6. PROPOSED AMENDMENT TO RPC BY-LAWS

The amendment to the by-laws as proposed will change the definition of quorum from 12 members to 10. The Executive Committee discussed this at their last meeting and recommended this change.

A motion was made by Kent Huston to approve the amendment to the by-laws. Ira Weiss seconded the motion. Motion passed.

ITEM 7. BUILDING DEPARTMENT APPLICATIONS UNDER REVIEW FOR BUILDING PERMITS

RPC staff presented a list of building permit applications under review.

ITEM 8. BILLS

James Mako presented the following bills for payment:

558000	TRAVEL & EXPENSES	<u>\$142.21</u>
	TOTAL	\$142.21

A motion was made by Doug Ingram to approve the bills for payment. Bill Yaple seconded the motion. Motion passed.

ITEM 9. OTHER BUSINESS

James Mako gave the following updates:

1. 2021 Permits - Lot Splits-216, Flood Permits-36, Building Permits-94
2. Due to a conflict as the new County Auditor, Carri Brown has resigned from the RPC as an at large member.
3. The RPC office will be moving in 2022 to the Fairfield County Records Center.
4. An update to the Agricultural Economic Plan should be completed by February.
5. The Active Transportation committee will be working on a County Plan.
6. 2022 will be the last year for the CDBG allocation program.
7. The Technical Review Committee will be working more closely with developers.

There being no further business, a motion was made to adjourn the meeting by Randy Kemmerer and seconded by Ira Weiss. Motion passed.

Minutes Approved By:

Betsy Alt, President

Kent Huston, Secretary