

MINUTES

December 2, 2014

The minutes of the Fairfield County Regional Planning Commission meeting held at the Fairfield County Courthouse, Commissioners' Hearing Room, 210 East Main Street, Lancaster, Ohio.

Presiding: Kent Huston, President

Present: Donna Abram, Zack DeLeon, Joel Denny, Todd Edwards, Gail Ellinger, Rachel Elsea, Ivan Ety, Jim Hochradel, Doug Ingram, Harry Myers, Larry Neeley, Phil Stringer, Ira Weiss, Bill Yaple, Dave Levacy (County Commissioner), Carri Brown (County Administrator), Bob Clark (County Economic Development Director), Holly Mattei (Executive Director), James Mako (Senior Planner), and Gail Beck (Adm. Asst).

ITEM 1. MINUTES

The Minutes of the November 4, 2014 Fairfield County Regional Planning Commission meeting were presented for approval. Doug Ingram made a motion for approval of the minutes. Donna Abram seconded the motion. Motion passed.

ITEM 2. PRESIDENT'S REPORT

Kent Huston welcomed everyone to the meeting. Kent thanked everyone for attending the RPC meetings throughout the year and wished them a happy holiday.

ITEM 3. PRESENTATION

A presentation was given by Dave Burgei on the Fairfield County GIS.

ITEM 4. SUBDIVISION ACTIVITIES

Holly Mattei presented the following report:

ITEM 4a. SUBDIVISION: Violet Meadows- Section 3 – Replat of lots 83 and 84.

OWNER/DEVELOPER: Violet Meadows, Inc.

SURVEYOR/ENGINEER: J & J Surveying, c/o John Wetherill

LOCATION AND DESCRIPTION: The Violet Meadows subdivision is located on the north side of SR 204 in Sections 23 and 24, Township 16, Range 20 of Violet Township. The section 3 Final Plat was approved by the Regional Planning Commission on September 2, 2003 and recorded on May 18, 2004. Central water and sewer services are provided by the Fairfield County Utilities Department.

SUBDIVISION REGULATIONS COMMITTEE RECOMMENDATION: The Subdivision Regulations Committee recommends approval of the Violet Meadows, Section 3, Re-Plat of Lots 83 and 84, subject to complying with the requirements of the County Engineer’s Office, County Sanitary Engineer, Soil and Water Conservation District, Fairfield County GIS, and Violet Township Zoning. Sidewalks must be constructed across lots 83 and 84 as required by the construction drawings.

A motion was made by Ira Weiss to approve the Subdivision Regulations Committee recommendation. Joel Denny seconded the motion. Motion passed with Harry Myers abstaining.

Holly Mattei presented the following report:

ITEM 5. APPROVAL OF 2015 FINAL BUDGET

Below is the Final 2015 Budget. The RPC Executive Committee approved this budget at its November 4, 2014 meeting. RPC staff is recommending approval of the 2015 Final Budget at the December meeting. Most line items remain at or near 2014 budget levels.

**FINAL 2015 BUDGET
FAIRFIELD COUNTY REGIONAL PLANNING COMMISSION
2015 PROJECTED RECEIPTS**

434130	2015 Member Assessments	
	County Commissioners Allocation	135,250
	<i>Other Membership Assessments</i>	35,100
434101	Subdivision Review and Permit Fees	45,450
434000	CDBG Administration	47,500
433000	Subdivision Inspection Fees (Pass Thru)	3,000
433000	Parks and Recreation Fees (Pass Thru)	3,000
TOTAL ANTICIPATED RECEIPTS		\$269,300



FAIRFIELD COUNTY REGIONAL PLANNING COMMISSION
 2015 FINAL BUDGET

CODE	ACCOUNT	2015 BUDGET
511010	Salaries	\$149,500
522000	Medicare (1.45%)	2,200
523000	PERS (14%)	21,000
526000	Worker's Compensation	1,500
521000	Medical/Hospitalization Insurance	51,500
521100	Life Insurance	200
525000	Unemployment	10
561000	Supplies	2,000
530005	Contract Services – Other	28,540
530000	Contract Services (includes Pass Thru Subdivision Inspections & Recreation Fees)	5,700
543000	Contract – Repair	1,250
558000	Travel and Expenses	2,500
574000	Equipment	2,500
590000	Other Expenses	<u>900</u>
FINAL 2015 BUDGET		\$269,300

Letter of Credit Fund

438000	Other Financing Sources – Letter of Credit	-0-
590000	Other Expenses – Letter of Credit	\$ 740.00
<u>Sub-Fund</u>		
8044	Violet Meadows 4.2	740.00

A motion was made by Zack DeLeon to approve the 2015 Final Budget. Todd Edwards seconded the motion. Motion passed.

Holly Mattei presented the proposed 2015 meeting and submittal dates:

ITEM 6. REVIEW OF 2015 MEETING DATES AND DEADLINES

MAJOR SUBDIVISION DEADLINE GUIDE

RPC MEETING DEADLINE	TECH REVIEW MEETING	SUB REGS COMM. MEETING	RPC MEETING
12-5-14	12-19-14 Fri.	12-29-14	1-6-15
1-2-15	1-20-15	1-26-15	2-3-15
1-30-15	2-17-15	2-23-15	3-3-15
3-6-15	3-24-15	3-30-15	4-7-15
4-3-15	4-21-15	4-27-15	5-5-15
5-1-15	5-19-15	5-26-15 Tues.	6-2-15
6-5-15	6-23-15	6-29-15	7-7-15
7-2-15 Thurs.	7-21-15	7-27-15	8-4-15
7-31-15	8-18-15	8-24-15	9-1-15
9-4-15	9-22-15	9-28-15	10-6-15
10-2-15	10-20-15	10-26-15	11-3-15
10-30-15	11-17-15	11-23-15	12-1-15
12-4-15	12-22-15	12-28-15	1-5-16

REZONING APPLICATIONS

RPC MEETINGS	DEADLINES
1-6-15	12-15-14
2-3-15	1-12-15
3-3-15	2-9-15
4-7-15	3-16-15
5-5-15	4-13-15
6-2-15	5-11-15
7-7-15	6-15-15
8-4-15	7-13-15
9-1-15	8-10-15
10-6-15	9-14-15
11-3-15	10-12-15
12-1-15	11-9-15
1-5-16	12-14-15

**ACTIVE TRANSPORTATION SUBCOMMITTEE MEETINGS
2015
(meetings held the third Monday of the month)
2:30 P.M.**

January 12, 2015 (second Monday)
February 9, 2015 (second Monday)
March 16, 2015
April 20, 2015
May 18, 2015
June 15, 2015
July 20, 2015
August 17, 2015
September 21, 2015
October 19, 2015
November 16, 2015
December 21, 2015

A motion was made by Doug Ingram to approve the 2015 Meeting Dates and Deadlines. Bill Yaple seconded the motion.

Holly Mattei presented the following bills for payment:

ITEM 7. BILLS		
561000	OFFICE SUPPLIES	\$ 65.52
530005	CONTRACT SERVICES - OTHER	\$ 383.88
558000	TRAVEL & EXPENSES	<u>\$ 346.63</u>
	TOTAL	\$ 796.03

A motion was made by Doug Ingram to approve the bills for payment. Ira Weiss seconded the motion. Motion passed.

ITEM 8. OTHER BUSINESS

There was no other business discussed at the meeting.

There being no further business, a motion was made to adjourn the meeting by Todd Edwards and seconded by Ira Weiss. Motion passed.

Minutes Approved By:

Kent Huston, President

Mary K. Snider, Secretary