

MINUTES

June 2, 2020

The minutes of the Regional Planning Commission meeting held at the Fairfield County EMA Office, 240 Baldwin Drive, Lancaster, Ohio, and also via livestream and conference call.

Presiding: Betsy Alt, President

Present: Todd Edwards, Gail Ellinger, Ralph Hedrick, Charles Hockman, Kent Huston, Randy Kemmerer, Darrin Monhollen, Jennifer Morgan, Jerry Rainey, Ira Weiss, Teri Wise, Dave Levacy (County Commissioner), Carri Brown (County Administrator), Rick Szabrak (County Economic Development Director), Doug Durrett (County Economic Development), Loudan Klein (Executive Director), James Mako (Assistant Director), and Gail Beck (Adm.Asst.).

ITEM 1. MINUTES

The Minutes of the April 7, 2020, Fairfield County Regional Planning Commission meeting were presented for approval. Ira Weiss made a motion for approval of the minutes. Charles Hockman seconded the motion. Motion passed.

ITEM 2. PRESIDENT'S REPORT

Betsy Alt welcomed everyone to the meeting.

ITEM 3. PRESENTATION

Loudan Klein presented the 2019 Annual Report.

Loudan Klein presented the following:

ITEM 4. APPROVAL OF PRELIMINARY 2021 BUDGET

2021 PRELIMINARY BUDGET			
FAIRFIELD COUNTY REGIONAL PLANNING COMMISSION			
2021 PROJECTED RECEIPTS			
2021 Member Assessments			
County Commissioners (includes Building Department Administration)		\$	150,000
Other Member Assessments		\$	35,100
Subdivision Review and Permit Fees		\$	50,800
CDBG Administration		\$	40,000
Parks and Recreation (Pass Thru)		\$	8,000
Building Department Contribution		\$	6,000
		\$	289,900

FAIRFIELD COUNTY REGIONAL PLANNING COMMISSION			
2021 PRELIMINARY BUDGET			
*Bold are Major Expenditure Object Categories			
Personal Services		\$	190,000
Fringe Benefits		\$	73,000
PERS	\$	26,525.00	
Worker's Compensation	\$	3,000.00	
Medical/Hospitalization Insurance	\$	39,500.00	
Medicare	\$	2,800.00	
Life Insurance	\$	216.00	
Unemployment	\$	10.00	
Materials and Supplies		\$	900
Contract Services		\$	23,000
Contract Services - Other			
Contract-Repair			
Travel and Expenses			
Capital Outlay		\$	2,500
Other Expenses		\$	500
BUDGET		\$	289,900
Projected 2021 Carryover			\$265,000

A motion was made by Ira Weiss to approve the Preliminary 2021 Budget. Kent Huston seconded the motion. Dave Levacy discussed the changes in medical insurance costs for employees and also that there would be no raises in 2021 to keep from laying off employees. After discussion, a vote was taken and the Preliminary 2021 Budget passed with Dave Levacy abstaining.

ITEM 5. PERSONNEL UPDATE

Loudan Klein updated the Commission on his recent relocation to Cleveland in order for his fiancé to pursue a new career opportunity. He added that over the past few months he has been coordinating with the Executive Committee for a future replacement and possible telework situation as a temporary solution due to the COVID-19 pandemic. During that time, he was offered and conditionally accepted an offer with an expected resignation on June 19, 2020. After this offer was proposed and accepted, he discussed his replacement with the Executive Committee. The Executive Committee approved Assistant Director James Mako as Loudan's replacement. That decision must be approved by the RPC.

A motion was made by Darrin Monhollen to approve the appointment of James Mako as Director of the RPC effective June 22, 2020. Gail Ellinger seconded the motion. Motion passed. RPC members wished Loudan good luck in his new position and said that they have enjoyed working with him.

ITEM 6. BUILDING DEPARTMENT APPLICATIONS UNDER REVIEW FOR BUILDING PERMITS

RPC staff presented a list of building permit applications under review.

Loudan Klein presented the following bills for payment:

ITEM 7. BILLS

558000	TRAVEL & EXPENSES	<u>\$ 128.63</u>
	TOTAL	\$ 128.63

A motion was made by Todd Edwards to approve the bills for payment. Jennifer Morgan seconded the motion. Motion passed.

ITEM 8. OTHER BUSINESS

Gail Ellinger with Hocking Township mentioned a development possibly in Hocking Township that the trustees would have liked to have been involved with. Gail stated that the trustees would like to be included in any new developments in their township moving forward.

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There being no further business, a motion was made to adjourn the meeting by Kent Huston and seconded by Ira Weiss. Motion passed.

Minutes Approved By:

Betsy Alt, President

Kent Huston, Secretary