

**DATA PROCESSING BOARD  
MINUTES OF MEETING  
September 5, 2013**

MEMBERS PRESENT: Carri Brown, Randy Carter, Mark Conrad, Nancy Duffee, Mike Kiger, Brian Kuhn, Eric McCrady, David Miller, Dan Neeley, Jerry Perrigo, Jeff Porter, Mike Shumway, Jon Slater

**Item 1**

We discussed the RC-3 submission from the Airport Authority.

Motion to approve: Mike, Second: Jerry, All in favor: Everyone Opposed: None

**Item 2**

We discussed the RC-3 submission from the Clerk of Courts - Legal.

Motion to approve: Jon, Second: Brian, All in favor: Everyone Opposed: None

**Item 3**

We discussed the RC-3 submission from EMA.

There was a question on the dates of the submission. Jon Kochis is going to check with the state EMA and resubmit.

Motion to table: Mike, Second: Jerry, All in favor: Everyone Opposed: None

**Item 4**

We discussed the RC-3 submission from Human Resources.

Motion to approve: Mark, Second: Mike, All in favor: Everyone Opposed: None

**Item 5**

We discussed the RC-3 submission from the Treasurer.

Motion to approve: Jon Second: Jerry, All in favor: Everyone Opposed: None

**Item 6**

We discussed the RC-2 submission from the Board of Elections.

Motion to approve: Eric Second: Nancy, All in favor: Everyone Opposed: None

The RC-2 will be sent to the Ohio Historical Society for approval.

**The following board member(s) offered reports:**

Mike S. – Are going to purchase a new server. Approval has been granted at the federal level and they are waiting on the state's approval. They will ask IT to put together a quote once they have state approval.

Jerry – Sheriff's office is looking at new CAD software. Joe Morris will work with Andrew Stemen to look at different vendors.

Carri – Fairfield County will need to look at social media platforms and create a countywide usage and retention policy. The Data Board should look at creating a small workgroup in 2014 to

pursue this.

Jon – Asked for an update on AIMS. Carri stated that we are editing the draft of the feasibility study with the intention of having an RFP ready in early 2014, provided the county is approved for LGIF interest free loans.

Motion to adjourn: Jon, Second: Jerry All in favor: Everyone Opposed: None

The next board meeting is scheduled for December 4, 2013 @ 2:00 P.M. in Commissioner Kiger's office.