

**DATA PROCESSING BOARD  
MINUTES OF MEETING  
December 4, 2013**

MEMBERS PRESENT: Carri Brown, Randy Carter, Mark Conrad, Jason Dolin,  
Jennifer Effinger, Mike Kiger, Brian Kuhn, David Miller,  
Dan Neeley, Jon Slater, Gene Wood

**Item 1**

We discussed the RC-3 submission from the Auditor – Real Estate.

Motion to approve: Mike, Second: Jason, All in favor: Everyone, Opposed: None, Abstain: None

**Item 2**

We discussed the RC-3 submission from the Board of Elections.

Motion to approve: Jon, Second: Brian, All in favor: Everyone, Opposed: None, Abstain: None

**Item 3**

We discussed the RC-3 submission from the Clerk of Courts - Legal.

Motion to approve: Gene, Second: Jon, All in favor: Everyone, Opposed: None, Abstain: None

**Item 4**

In Chief Perrigo's absence Randy discussed the Sheriff's office purchasing a new CAD (computer aided dispatching) system. Joe Morris is working with IT to submit to the Data Board at a later date.

**Item 5**

There was a discussion on forming a workgroup to create a usage and retention policy for social media. The workgroup will consist of Randy, Dan, Mark, Rachel Elsea (possibly), and Jon Kochis (possibly). Our first meeting will be in February 2014.

**Item 6**

Our first 2 meeting time for 2014 are:

Wednesday, March 19, 2:00 P.M. in Commissioner Kiger's office.

Wednesday, June 18, 2:00 P.M. in Commissioner Kiger's office.

**The following board member(s) offered reports:**

Jon S. – GIS and EMA are working together to create a web application to be used by EMA in the event of emergencies. The GIS department is interested in developing more web apps as they are needed. GIS is also looking a new imagery in 2014-2015 that will be used by numerous political subdivisions in Fairfield County.

Gene – The Recorder's office is filing deeds electronically using a product from XEROX called e-recording. The fees generated through e-recording are deposited in the bank the following day of being recorded. The Recorder's office generated \$8,000 through this product in November.

Motion to adjourn: Gene, Second: Carri All in favor: Everyone, Opposed: None, Abstain: None

The next board meeting is scheduled for Wednesday, March 19, 2:00 P.M. in Commissioner Kiger's office.