

## Data Board Agenda – October 19, 2016

Present:

X	Jim Bahnsen
	Judge Berens
	Jillian Boone
	Liz Borgan
X	Carri Brown
X	Randy Carter
X	Mark Conrad
	Jennifer Effinger
	Joyce Hill
X	Josh Horacek
	Michael Kaper
X	Mike Kiger

	Beth Lane
	Eric McCrady
X	Lisa McKenzie
	Branden Meyer
X	Dan Neeley
X	Jerry Perrigo
X	Jon Slater
	Barb Smith
X	Kelly Turben
X	Gene Wood
	Rick Szabrak
	Mike Shumway

Total present:

Guests: Janice Fry, Kathleen Whitlock, Holly Mattei

### 1. Approve RC-2 and RC-3 forms

Form Type	Dept.	1 <sup>st</sup>	2 <sup>nd</sup>	In favor	Opposed	Abstain
Resolution	Health District/County Data Board Cooperation Resolution	Jon	Gene	13	0	0
Contract	Building Dept Contract with iWorQ	Gene	Jim	12	0	1
RC-3	Auditor	Mike	Jerry	13	0	0
RC-3	Human Resources (BWC Claims)	Gene	Jerry	13	0	0
RC-3	Human Resources (Flex Spending and COBRA)	Josh	Jon	13	0	0
RC-3	Treasurer	Jerry	Dan	12	0	1
RC-3	Visitation Center	Dan	Josh	13	0	0
RC-3	Clerk of Courts Legal	Gene	Jerry	12	0	1
RC-3	Clerk of Courts Title	Jon	Jerry	12	0	1

## 2. Old business

Randy: Branding will begin with the Auditor's Dept, then move to the departments in the Hall of Justice, then to the rest of the county. Plan to be complete by the end of the year.

## 3. New business

Randy: IT has begun doing some cybersecurity auditing and testing. CORSA security scan found some weaknesses, most of which were patched. Some weaknesses remain as they are present due to business practices, such as being able to approve ESS requests via mobile devices connected to the county exchange server. The Department of Homeland Security also did a scan and they will provide this service for free in the future. IT used an outside vendor to perform a phishing test. Out of 100 emails sent, 30 staff clicked on the supplied link, which is a 30% failure rate. Training is definitely needed for the staff. The company that did the phishing test offers on-line training as well. For 900 users, the cost is \$9 per user minus a 10% discount. Dan mentioned that ODJFS uses a company that offers similar training services. Randy will look into that company as well as see if there is a partnership that we can utilize with ODJFS to see if we can obtain those services freely for us.

Jon: We are performing COOP testing, especially on Finance applications currently.

Jerry: By mid-November, we can offer tours of the new building.

Dan: FCJFS has a fingerprint station for BCII and FBI background checks that needs to be replaced. He was wondering if this might be something that the county would make more use of and therefore could partner with FCJFS in purchasing the updated equipment.

Mark: "Just the Basics" webinar is being offered by Ohio History Connection Local Government Records Program on December 12 at 10 AM. Mark will forward the email about this to the records retention staff on his list.

Mark: Attended a body camera discussion at the fall CARMA meeting. We were given copies of the Mahoning County Sheriff's Office policies regarding their use of the body cameras. Mahoning County and Stark County have found the body cameras useful. The Mahoning County Assistant Prosecutor stated that currently they treat body camera footage as evidentiary. Josh Horacek mentioned that there is a case pending concerning this issue.

4. Next Meeting: To be set for some time after January 1, 2017

5. Adjourn. 1<sup>st</sup>: Jerry, 2<sup>nd</sup>: Dan, In Favor 13, Opposed 0, Abstain 0.

Submitted by Mark Conrad