

Data Board Agenda – June 29, 2016

Present:

X	Jim Bahnsen
	Judge Berens
	Jillian Boone
	Liz Borgan
X	Carri Brown
X	Randy Carter
X	Mark Conrad
	Jennifer Effinger
X	Joyce Hill
	Josh Horacek
	Michael Kaper
X	Mike Kiger

	Beth Lane
	Eric McCrady
X	Lisa McKenzie
	Branden Meyer
	Dan Neeley
	Jerry Perrigo
X	Jon Slater
	Barb Smith
	Kelly Turben
	Gene Wood
	Rick Szabrak
X	Mike Shumway

Total present: 9

Guests: Jay Mattlin, Andrew Stemen

1. Approve RC-2 and RC-3 forms

Form Type	Dept.	1 st	2 nd	In favor	Opposed	Abstain
RC-3	Clerk of Courts Legal	Jim	Mike S	9	0	0
RC-3	Commissioners	Jon	Joyce	9	0	0

2. Old business

County Branding: The domain will be fairfieldcountyohio.gov . The email address format will be firstname.lastname@fairfieldcountyohio.gov . The plan is to make the changes one department at a time to allow for the reprogramming of mobile devices. We can standardize the email signature and can make localize those changes by department. The old email address and old URLs will still work. We can start anytime once the Data Board has approved the change; IT needs about one month of preparation time.

Motion to approve the change to fairfieldcountyohio.gov and associated changes to email signatures, to include the new county logo: 1st: Carri, 2nd: Mike K, In Favor 9, Opposed 0, Abstain 0.

3. New business

Jon: Josh Horacek has noted that we have authority to house email servers for the townships if the county and the townships so desire. Jon will explore with the townships to see if there is any interest in this. Randy mentioned that we will have to investigate chargeback possibilities for this service. Carri stated that we will need to have some conversation to make clear that we are providing a hosting service only, not a policy service.

Randy: Meeting Manager is a part of Tyler Content Manager. Randy contacted RPC and Health Department to see if they were interested. Carri suggested contacting Veterans Administration, Park Soil and Water, and Board of Elections also.

Randy: Mark and I have discussed setting the RC-2 schedules on a five year, rotating review basis. This would amount to reviewing and perhaps updating 6 RC-2 schedules each year.

4. Next Meeting: This was not set at the meeting, but in a later email, the next Data Board meeting was set to Wednesday, October 19, 2:00 PM, Commissioner Kiger's Office.

5. Adjourn. 1st: Jennifer, 2nd: Mike K, In Favor 9, Opposed 0, Abstain 0.