

Those present:

Office	Name	Present (P) Voting (V)	Representative	Present (P) Voting (V)
Voting Members (13 total)				
Auditor	Jon Slater	PV	Mark Conrad Ed Laramee	P
Board of Elections (Opposing Parties)	(Mary) Jane Hanley		Beth Lane	
Board of Elections (Opposing Parties)			Brett Riffle	
Clerk of Courts	Branden Meyer	PV	Kelly Turben Jessica Murphy	
Coroner	Thomas Vajen		Luann Davidson	
County Commissioner	Carri Brown	PV	Steve Davis David Levacy Mike Kiger Rachel Elsea Staci Knisley	
Developmental Disabilities	John Pekar		Ray Schmidt Beth Seifert Robert Lovell	PV
Engineer	Jeremiah Upp		Eric McCrady Jeff Camechis Cheryl Downour	PV
Judge	Richard Berens		Jillian Boone	
Prosecutor	Kyle Witt		Joshua Horacek Kirk Shaw Amy Brown-Thompson	PV P
Recorder	Gene Wood		Lisa McKenzie	
Sheriff	Dave Phalen		Alex Lape Jeneanne Smyers	PV
Treasurer	Jim Bahnsen		Michael Kaper Jennifer Effinger	
Total Voting Members Present (marked PV)		7		
Total Representatives Present But Not All Voting (Marked P)		2		

Observers:

Jay Mattlin	Tony Vogel	Dave Burgei	Brian Plummer
Dan Neeley	LeAnna Shaeffer	Ned Albasha	Kathie Whitlock
Todd McCullough			

Total observers present: 6

Total Present: 15

Due to the Governor's Directive regarding COVID-19, this meeting was held via GoToMeeting for the participants and live cast by InnerPhase video for the public. The live cast URL is:

<https://boxcast.tv/view/fairfield-county-data-board-meeting-688173>

On the Data Board web page, <https://www.co.fairfield.oh.us/intranet/Information-Technology.html>, we added this note as well:

Anyone viewing the meeting via the above live stream can send questions to:

Mark Conrad

By email: mark.conrad@fairfieldcountyohio.gov

By text: 740-243-4933

1. Approve forms

Form Type	Dept.	1 st	2 nd	In favor	Opposed	Abstain
RC-1	Health Dept	Jon Slater	Josh Horacek	7	0	0
RC-3	Juvenile	Josh Horacek	Carri Brown	7	0	0
RC-3	Auditor Real Estate	Jon Slater	Ray Schmidt	7	0	0

2. New Business

Bulletin Board Idea Box Suggestion: Joshua Horacek noted that this could be a first amendment issue with restricting what goes on the board. Policy would need to be well-researched. Carri Brown will see if other counties have a policy in place about bulletin boards.

Password manager Idea Box Suggestion: CarriBrown asked if there would be a way to explore it a phased fashion, possibly implementing it in component parts.

Rework website; put all rfp, rfq, itb on one page, Idea Box Suggestion: Some like their current setup.

GoToMeeting (LogMeIn) expansion: The current pandemic has expanded use of this system, and this expanded use is likely to continue in the future, as we learn what works well.

Electronic signatures: CRMS, DocuSign:

Ray Schmidt, County board of DD: Casework forms need to be signed. DocuSign was too costly. Adobe Acrobat has an internal function for signing that looks promising. DocuSign by individuals or packet was projected to cost \$40,000 per year for packets. Adobe Pro was \$179 per seat per year.

Carri Brown: Greene Count Data Board has a policy for electronic signatures. Mark Conrad should send this policy out to the Data Board.

Dan Neeley: The State does not currently use any electronic signature system. Carri Brown sated that the state has a policy but is not used for the JFS.

LeAnna Shaeffer suggested exploring DocuSign for county-wide use.

KnowBe4 trainings: There were some issues with making sure users would be able to get their password reset and to set up the trainings and the reminders associated with them. IT will begin working on this.

Todd McCullough: HR has had a large number of employees have completed trainings that were offered.

Carri is scanning the mission statement of the data board to Mark Conrad to share with board.

IT needs to send out an email about password renewals.

3. Around the Table

Ray Schmidt: Staff doing a great job at making the adjustment. Plugging a few holes. Been doing work at home trainings, how to use teams, outlook, other tools.

Jon Slater: Shout out to IT staff for their work.

Sherrie Ledgett, Health Dept: Thank you to IT. We do have a concern about passwords that need to be renewed and making sure that it is done properly.

Todd McCullough: A lot of people are using CORSA to accomplish training. Contact Todd if you have any problems with CORSA university.

4. Next Meeting Dates

Wednesday, July 15, 2:00 PM, Commissioners Hearing Room

Wednesday, November 18, 2:00 PM, Commissioners Hearing Room

8. Adjourn	1 st Jon Slater	2 nd Ray Schmidt	In favor 7	Opposed 0	Abstain 0
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