

Fairfield County Domestic Relations Court
REQUEST FOR COURT RECORDINGS
Pursuant to Local Rule 28.0

Name of Requestor: _____ Date: _____

Requestor Contact Information: _____

Case Number: _____

Plaintiff/Petitioner-1/Petitioner(s):

Defendant/Petitioner-2/Respondent(s):

Hearing Date(s): _____

I am requesting a:

CD COPY OF THE HEARING

The requestor must provide a **NEW BLANK CD-R TO THE COURT BAILIFF**. (The program TheRecord Player (also called FTR Player or simply Player) is needed to listen to this type of CD. The program can be downloaded free of charge from <http://www.fortherecord.com/products/player/>.)

AND/OR

TRANSCRIPT OF THE HEARING

The requestor must provide a **NEW BLANK CD-R TO THE COURT BAILIFF**. The requestor must also contact a registered professional court reporter and request that the reporter directly contact the Court. The Court will then mail a CD-R of the hearing to the court reporter. The court reporter is to send the completed transcript to the Fairfield County Clerk of Courts at 224 East Main Street, 4th Floor, Lancaster, Ohio 43130 for filing. **It is the responsibility of the requestor to verify that the original transcript has been filed with the Fairfield County Clerk of Courts upon completion.**

NOTICE TO THE COURT REPORTER: Please send the completed transcript to the Fairfield County Clerk of Courts at 224 East Main Street, 4th Floor, Lancaster, Ohio 43130 for filing.

FOR COURT USE ONLY

DATE COMPLETED: _____ COMPLETED BY: _____

COMMENTS: _____