

## **FAIRFIELD COUNTY COURT OF COMMON PLEAS - DOMESTIC RELATIONS DIVISION**

Per the instructions on the Supreme Court of Ohio Domestic Relations standardized forms, the following documents are the minimum required by the Court at the time of initial filing of the listed actions.

### **DISSOLUTION WITHOUT CHILDREN**

1. Petition for Dissolution (Form 17) signed by both parties
2. Separation Agreement (Form 19) signed by both parties
3. Affidavit of Basic Information, Income and Expenses (Affidavit 1) completed by and signed by each party
4. Affidavit of Property and Debt (Affidavit 2) completed by and signed by each party
5. Notice of Filing for Family File
6. Personal Identifier Form

### **DISSOLUTION WITH CHILDREN**

1. Petition for Dissolution (Form 17) signed by both parties
2. Separation Agreement (Form 19) signed by both parties
3. Shared Parenting Plan (Form 20) or Parenting Plan (Form 21) signed by both parties
4. Child Support Worksheet
5. Affidavit of Basic Information, Income and Expenses (Affidavit 1) completed by and signed by each party
6. Affidavit of Property and Debt (Affidavit 2) completed by and signed by each party
7. Parenting Proceeding Affidavit (Affidavit 3)
8. Health Insurance Affidavit (Affidavit 4)
9. Application for Child Support Services
10. Notice of Filing for Family File
11. Personal Identifier Form

### **DIVORCE WITHOUT CHILDREN**

1. Complaint for Divorce Without Children (Form 6)
2. Affidavit of Basic Information, Income and Expenses (Affidavit 1)
3. Affidavit of Property and Debt (Affidavit 2)
4. Fairfield County Standard Mutual Restraining Order
5. Notice of Filing for Family File
6. Personal Identifier Form

### **ANSWER/COUNTERCLAIM DIVORCE WITHOUT CHILDREN**

1. Answer to Complaint for Divorce Without Children (Form 10)
2. Counterclaim for Divorce Without Children, if applicable (Form 8)
3. Affidavit of Basic Information, Income and Expenses (Affidavit 1)
4. Affidavit of Property and Debt (Affidavit 2)
5. Fairfield County Standard Mutual Restraining Order
6. Notice of Filing for Family File
7. Personal Identifier Form

***For legal advice you should contact an attorney. This checklist and the documents listed above are not legal advice.***

### **DIVORCE WITH CHILDREN**

1. Complaint for Divorce With Children (Form 7)
2. Affidavit of Basic Information, Income and Expenses (Affidavit 1)
3. Affidavit of Property and Debt (Affidavit 2)
4. Parenting Proceeding Affidavit (Affidavit 3)
5. Health Insurance Affidavit (Affidavit 4)
6. Fairfield County Standard Mutual Restraining Order
7. Application for Child Support Services
8. Notice of Filing for Family File
9. Personal Identifier Form

### **ANSWER/COUNTERCLAIM DIVORCE WITH CHILDREN**

1. Answer to Complaint for Divorce With Children (Form 11)
2. Counterclaim for Divorce With Children, if applicable (Form 9)
3. Affidavit of Basic Information, Income and Expenses (Affidavit 1)
4. Affidavit of Property and Debt (Affidavit 2)
5. Parenting Proceeding Affidavit (Affidavit 3)
6. Health Insurance Affidavit (Affidavit 4)
7. Application for Child Support Services
8. Notice of Filing for Family File

### **ESTABLISH CUSTODY, PARENTING TIME, OR PARENTAGE**

1. Complaint for Parentage, Allocation of Parental Rights and Responsibilities, and Parenting Time (Form 23)
2. Parenting Proceeding Affidavit (Affidavit 3)
3. Affidavit of Basic Information, Income and Expenses (Affidavit 1)
4. Health Insurance Affidavit (Affidavit 4)
5. Application for Child Support Services
6. Request for Service (Form 31)
7. Notice of Filing for Family File
8. Personal Identifier Form

### **ANSWER/COUNTERCLAIM TO ESTABLISH CUSTODY, PARENTING TIME, OR PARENTAGE**

1. Answer (your own)
2. Counterclaim, if applicable (your own)
3. Parenting Proceeding Affidavit (Affidavit 3)
4. Affidavit of Basic Information, Income and Expenses (Affidavit 1)
5. Health Insurance Affidavit (Affidavit 4)
6. Application for Child Support Service
7. Notice of Filing for Family File
8. Personal Identifier Form

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### **CHANGE PRIOR CUSTODY ORDER**

1. Motion for Change of Parental Rights and Responsibilities (Form 27)
2. Parenting Proceeding Affidavit (Affidavit 3)
3. Affidavit of Basic Information, Income and Expenses (Affidavit 1)
4. Health Insurance Affidavit (Affidavit 4)
5. Request for Service (Form 31)
6. Notice of Filing for Family File
7. Personal Identifier Form

### **CHANGE PRIOR PARENTING TIME ORDER**

8. Motion for Change of Parenting Time (Form 26)
9. Parenting Proceeding Affidavit (Affidavit 3)
10. Affidavit of Basic Information, Income and Expenses (Affidavit 1)
11. Request for Service (Form 31)
12. Notice of Filing for Family File
13. Personal Identifier Form

### **CHANGE PRIOR CHILD SUPPORT, MEDICAL SUPPORT, TAX EXEMPTION, OR OTHER CHILD-RELATED EXPENSES ORDER**

1. Motion for Change of Child Support, Medical Support, Tax Exemption, or other Child-Related Expenses (Form 28)
2. Affidavit of Basic Information, Income and Expenses (Affidavit 1)
3. Health Insurance Affidavit (Affidavit 4)
4. Request for Service (Form 31)
5. Notice of Filing for Family File
6. Personal Identifier Form

### **CONTEMPT—ENFORCEMENT OF A COURT ORDER**

1. Motion for Contempt, Affidavit and Instructions for Service (Form 24)
2. Show Cause Order and Notice (Form 25)
3. If there is an allegation that the other party has not paid required health care bills, the Explanation of Health Care Bills (Form 29)
4. Notice of Filing for Family File
5. Personal Identifier Form

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