



## CITY OF LANCASTER

### COMMUNITY DEVELOPMENT DEPARTMENT

104 EAST MAIN STREET

SECOND FLOOR

LANCASTER, OHIO 43130

PHONE: (740) 687-6663 FAX: (740) 681-5011

E-mail: [cdd@ci.lancaster.oh.us](mailto:cdd@ci.lancaster.oh.us)

**Lynda Berge Disser**, *Executive Director*

**Kelley Scott**, *Assistant Executive Director*

**Robert Sulick**, *Housing Program Coordinator*

To: Small Businesses, Housing and Supportive Service Providers, and Interested Citizens

From: Lynda Berge Disser, Executive Director

Subject: Notice of Funding Availability - City of Lancaster  
Community Development Block Grant CARES Act (CDBG-CV) Funds

Date: January 6, 2021

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### Availability of Funds

The City of Lancaster's Community Development Department anticipates receiving an allocation of Community Development Block Grant CARES Act (CDBG-CV) funds issued by the U. S. Department of Housing and Urban Development for use to prevent, prepare for, and respond to the coronavirus (COVID-19). The City's CDBG-CV allocation is \$520,158.

### Limitations on use of funds

The use of CDBG is governed by HUD regulations and by the City of Lancaster's Consolidated Plan. Funds are being used for the eligible activities of 1) assistance to small businesses to enable retention of jobs held by low- and moderate-income persons, 2) foreclosure prevention for homeowners with low and moderate incomes, and 3) planning and administration. The allocation of funds is as follows:

- Small Business Relief Grants (60%) \$312,094
- Foreclosure Prevention (20%) \$104,032
- Planning and administration (20%) \$104,032

### Public Hearing

The Community Development Department will conduct a public hearing to discuss the Community Development Block Grant-CV (CDBG-CV) program on **Wednesday, January 13, at 3:00 p.m. by Zoom** which will be recorded and made available on the City's website.

Register in advance for this meeting:

<https://us02web.zoom.us/meeting/register/tZUsd-ivrDluH9T2J3QqeGjS07VxXnLuT2fC>

After registering, you will receive a confirmation email containing information about joining the meeting.

## **SMALL BUSINESS RELIEF GRANT PROGRAM**

### Purpose

- Provide financial assistance to small businesses in the City of Lancaster
- Provide grant assistance to help sustain business operations through the COVID-19 pandemic
- Goal of maintaining existing business operations and retaining jobs

### Eligibility

- Businesses operating within the City of Lancaster's municipal boundaries
- 25 or fewer FTE employees, preference given to 5 or fewer FTE employees
- Sales reduced (25% or more) by COVID-19 since March 17, 2020
- Grants cannot be used for any expense previously paid by CARES Act funding

### Award

- Grants up to \$10,000
- Can be used for rent payments, mortgage payments, and utilities
- If the business does not have facility costs, other costs will be considered
- Payments do not need to be in arrears
- Funding amount may be less than request, determined by review of the application

### Submission Requirements

Completed application form which includes:

- Basic business information
- A description of the impact of COVID-19 on the business (including revenue)
- Proposed recovery plan
- Budget for use of funds
- Signed business tax return to confirm annual revenue
- Signed personal tax return to confirm personal income of business owner
- Other financial information (Balance Sheet, Profit & Loss)
- Confirmation of receipt of other pandemic-related relief funding

### If Funded

- Business owner must participate in mandatory technical assistance program.
- Business must provide a one-page annual status report.

## **FORECLOSURE PREVENTION PROGRAM**

Funding will be provided to homeowners for mortgage payment assistance and for foreclosure prevention counselling. Program details are pending, and applications are not currently being accepted. However, homeowners in need of financial assistance are encouraged to contact Kelley Scott, Assistant Director, Community Development at (740) 687-6663 ext 3401.

Public comments are requested during the public hearing, by email to [cdd@ci.lancaster.oh.us](mailto:cdd@ci.lancaster.oh.us), and by mail sent to:

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City of Lancaster  
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### Programming Schedule Community Development Block Grant – CARES Act Funds (CDBG-CV)

January 6, 2021	<p>Initial notice of CDBG-CV funding availability and notice of Public Hearing</p> <p>Small Business Relief Grants Application form is available on the City's website.</p> <p>Applications for Small Business Relief Grants will be accepted until all funds are expended.</p>
January 13, 2021	<p>Public Hearing held at 2:00 PM on Wednesday, January 13, 2021 via video conference (recorded)</p> <p>The public hearing provides information about the funding available and an opportunity for the public to comment on the City's CDBG-CV funding program.</p> <p>The recording will be available on the City's website.</p>
January 18, 2021	<p>Public comment period ends.</p> <p>CDBG-CV Amendment to the City's approved FY2020 Annual Action Plan submitted to HUD for approval</p>
February 1, 2021	<p>The Small Business Grants Committee will make decisions on the applications received before Friday January 21, 2021.</p> <p>Details of the Foreclosure Assistance Program will be announced.</p>
Ongoing	<p>Applications for Small Business Relief Grants will be accepted until all funds are expended.</p> <p>The Small Business Grants Committee will review applications and make awards on a monthly basis.</p>



***City of Lancaster, Ohio  
Community Development Block Grant – CARES Act (CDBG-CV)  
Program***

***INCOME  
LIMITS***

These HUD income limits are used for low- and moderate-income guidelines



# FY 2020 INCOME LIMITS DOCUMENTATION SYSTEM

[HUD.gov](http://HUD.gov) [HUD User Home](#) [Data Sets](#) [Fair Market Rents](#) [Section 8 Income Limits](#) [MTSP Income Limits](#) [HUD LIHTC Database](#)

## FY 2020 Income Limits Summary

**Selecting any of the buttons labeled "Explanation" will display detailed calculation steps for each of the various parameters.**

FY 2020 Income Limit Area	Median Family Income  <input type="button" value="Explanation"/>	FY 2020 Income Limit Category	Persons in Family							
			1	2	3	4	5	6	7	8
<b>Columbus, OH HUD Metro FMR Area</b>	\$84,500	Very Low (50%) Income Limits (\$) <input type="button" value="Explanation"/>	29,500	33,700	37,900	<b>42,100</b>	45,500	48,850	52,250	55,600
		Extremely Low Income Limits (\$)* <input type="button" value="Explanation"/>	17,700	20,200	22,750	<b>26,200</b>	30,680	35,160	39,640	44,120
		Low (80%) Income Limits (\$) <input type="button" value="Explanation"/>	47,150	53,900	60,650	<b>67,350</b>	72,750	78,150	83,550	88,950

**NOTE:** Fairfield County is part of the **Columbus, OH HUD Metro FMR Area**, so all information presented here applies to all of the **Columbus, OH HUD Metro FMR Area**. HUD generally uses the Office of Management and Budget (OMB) area definitions in the calculation of income limit program parameters. However, to ensure that program parameters do not vary significantly due to area definition changes, HUD has used custom geographic definitions for the **Columbus, OH HUD Metro FMR Area**.

The **Columbus, OH HUD Metro FMR Area** contains the following areas: Delaware County, OH; Fairfield County, OH; Franklin County, OH; Licking County, OH; Madison County, OH; Morrow County, OH; and Pickaway County, OH.

\* The FY 2014 Consolidated Appropriations Act changed the definition of extremely low-income to be the greater of 30/50ths (60 percent) of the Section 8 very low-income limit or the poverty guideline as [established by the Department of Health and Human Services \(HHS\)](#), provided that this amount is not greater than the Section 8 50% very low-income limit. Consequently, the extremely low income limits may equal the very low (50%) income limits.

Income Limit areas are based on FY 2020 Fair Market Rent (FMR) areas. For information on FMRs, please see our associated FY 2020 [Fair Market Rent documentation system](#).

For last year's Median Family Income and Income Limits, please see here:

[FY2019 Median Family Income and Income Limits for Columbus, OH HUD Metro FMR Area](#)

Select a different county or county equivalent in Ohio:

- Cuyahoga County ▲
- Darke County
- Defiance County
- Delaware County
- Erie County
- Fairfield County ▼

Select county or county equivalent

Select any FY2020 HUD Metropolitan FMR Area's Income Limits:

Columbus, OH HUD Metro FMR Area

Select HMFA Income Limits Area

Or press below to start over and select a different state:

Select a new state

Update URL For bookmarking or E-Mailing

Prepared by the [Program Parameters and Research Division](#), HUD.