

**BOARD OF DIRECTORS
FAIRFIELD COUNTY PORT AUTHORITY**

The Board of Directors (Board) of the Fairfield County Port Authority (Port Authority), met at 8:30 AM on March 18, 2015, at the Fairfield County Court House, 210 East Main Street, Lancaster, Ohio 43130 with the following members present:

M__. _____
M__. _____
M__. _____
M__. _____
M__. _____
M__. _____
M__. _____

M__. _____ introduced the following resolution and moved its passage:

RESOLUTION NO. 2015-08

A RESOLUTION ADOPTING AN INVESTMENT POLICY, AN INTERNAL FINANCIAL CONTROLS POLICY, A CAPITAL ASSETS POLICY, A REIMBURSEMENT POLICY, A PUBLIC COMMENT POLICY, A MEDIA INTERVIEWS POLICY, AND A CONFLICTS OF INTEREST AND ETHICS POLICY.

A. The Board of Directors (Board) of the Fairfield County Port Authority (Port Authority) governs the Port Authority pursuant to Section 4582.27 of the Ohio Revised Code and the Rules and Regulations of the Fairfield County Port Authority adopted on January 28, 2015; and

B. The Board has deemed it necessary to establish the investment objectives of the Port Authority as set forth in the Investment Policy attached to this Resolution No. 2015-08 as Exhibit A; and

C. The Board further has deemed it necessary to set guidelines and requirements for officers, employees, and Board members to observe in carrying out various financial transactions and bookkeeping functions as set forth in the Internal Financial Controls Policy attached to this Resolution No. 2015-08 as Exhibit B; and

D. The Board further has deemed it necessary to set guidelines and procedures for maintaining a capital asset system that will contain sufficient data to ensure adequate insurance coverage and permit the preparation of year-end financial statements for the Port Authority in accordance with Generally Accepted Accounting Principles as set forth in the Capital Assets Policy attached to this Resolution No. 2015-08 as Exhibit C; and

E. The Board further has deemed it necessary to set guidelines and requirements for reimbursement of expenses incurred by officers, employees, and Board members in carrying out the Port Authority's official business as set forth in the Reimbursement Policy attached to this Resolution No. 2015-08 as Exhibit D; and

F. The Board further has deemed it necessary to set guidelines and requirements for members of the public to speak at public meetings of the Board, with an aim to facilitate public involvement in an orderly and productive manner, as set forth in the Public Comment Policy attached to this Resolution No. 2015-08 as Exhibit E; and

G. The Board further has deemed it necessary to set guidelines and requirements for officers, employees, and Board members in communicating with members of the media, with an aim to achieve the greatest possible levels of responsiveness and consistency and accuracy in communications with the media, as set forth in the Media Interviews Policy attached to this Resolution No. 2015-08 as Exhibit F;

H. The Board further has deemed it necessary to establish the policies by which conflicts of interest will be handled and to state the Port Authority's position on matters relative to open meetings and confidential information, as set forth in the Conflicts of Interest and Ethics Policy attached to this Resolution No. 2015-08 as Exhibit G;

THE BOARD OF DIRECTORS OF THE FAIRFIELD COUNTY PORT AUTHORITY
THEREFORE RESOLVES AS FOLLOWS:

Section 1. The Board hereby adopts the Investment Policy, the Internal Financial Controls Policy, the Capital Assets Policy, the Reimbursement Policy, the Public Comment Policy, the Media Interviews Policy, and the Conflicts of Interest and Ethics Policy attached to this Resolution No. 2015-08 as Exhibits A, B, C, D, E, F, and G, respectively.

Section 2. This Board finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were passed in an open meeting of this Board, and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Section 3. This resolution shall be in full force and effect immediately upon its passage.

[Balance of Page Intentionally Left Blank]

M. _____ seconded the motion and, after discussion, a roll call vote was taken and the results were:

Voting Aye: _____

Voting Nay: _____

Absent: _____

Passed: March 18, 2015

BOARD OF DIRECTORS,
FAIRFIELD COUNTY PORT AUTHORITY

Chair

CERTIFICATE

The undersigned [FISCAL OFFICER] of the Fairfield County Port Authority hereby certifies that the foregoing is a true copy of a resolution duly adopted by the Board of Directors of the Port Authority on March 18, 2015.

[FISCAL OFFICER]
Fairfield County Port Authority

EXHIBIT A
INVESTMENT POLICY

[See Attached]

EXHIBIT B

INTERNAL FINANCIAL CONTROLS POLICY

[See Attached]

EXHIBIT C

CAPITAL ASSETS POLICY

[See Attached]

EXHIBIT D

REIMBURSEMENT POLICY

[See Attached]

EXHIBIT E

PUBLIC COMMENT POLICY

[See Attached]

EXHIBIT F

MEDIA INTERVIEWS POLICY

[See Attached]

EXHIBIT G

CONFLICTS OF INTEREST AND ETHICS POLICY

[See Attached]