



## Fairfield County Port Authority

4465 Coonpath Rd. NW, Carroll, OH 43112

Robert Carbonara  
Charles Elsea  
Brian Householder  
Tom James  
Rick Lemonds  
Mark Matthews  
Robert Maynard  
Jeff Sauer  
Luann Snyder

Fairfield County Port Authority  
Board of Directors Meeting Minutes  
August 10, 2023 at 9:00 am  
Fairfield County Workforce Center  
4465 Coonpath Rd. NW Carroll OH 43112

1. Chair Jeff Sauer called the meeting to order at 9:00 am. Present were board members Robert Carbonara, Brian Householder, Rick Lemonds, Mark Matthews, Jeff Sauer, Luann Snyder, and Fairfield County Economic Development staff Rick Szabrak, Vince Carpico and Anthony Iachini
2. The board reviewed meeting minutes from the July 13, 2023 meeting. Rick Lemonds made a motion to accept the minutes as is. Mark Matthews 2<sup>nd</sup> the motion. With no discussion, motion passed unanimously.
3. Brian Householder reviewed the financials. The Port received payment from DHL of \$147,740.96. These proceeds will be used to pay legal fees incurred by the Port and continue to assist Violet Township with their economic development expenses through Dec. 31, 2023. A motion to accept the financials was made by Rick Lemonds. Jeff Sauer 2<sup>nd</sup> the motion. With no further discussion, motion passed unanimously. Invoices over \$5,000 require board approval; the Port has an invoice from Bricker Graydon for \$5,333.75 for expenses uncured on behalf of Violet Township for the DHL project. Rick Lemonds made a motion to approve the expenses. Robert Carbonara 2<sup>nd</sup> the motion. Motion passed unanimously. The Port also has an invoice for \$35,000



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for legal fees to the Port for the DHL project. Robert Carbonara made a motion to approve the expenses. Luann Snyder 2<sup>nd</sup> the motion. Motion passed unanimously.

4. Rick Szabrak presented the MOU between City of Canal Winchester, Fairfield County, Violet Township, Fairfield County TID, and Fairfield County Port Authority. There are 6 parcels in varying stages of development along Basil Western Rd. and road improvement may total \$10 million. This MOU explains the responsibilities among the interested parties in utilizing the Port Authority and other economic development financing tools. Mark Matthews asked about the wording in section 3(d) – Term and Termination; and Rick Lemonds asked for clarification in section 2 (C) Port Authority Capital Lease. Rick explained that this agreement is a general understanding by all parties and is meant to be a template to treat all development procedures and financial obligations in a similar manner.
5. At 9:27 am, Rick Lemonds made a motion to enter into Executive Session. 2<sup>nd</sup> by Brian Householder. Motion passed through roll call. Present were Robert Carbonara, Brian Householder, Rick Lemonds, Mark Matthews, Jeff Sauer, Luann Snyder, and Fairfield County Economic Development staff Rick Szabrak, Vince Carpico, and Anthony Iachini. At 9:42 am Mark Matthews made a motion to exit the executive session. Robert Carbonara 2<sup>nd</sup> the motion. Motion passed unanimously through roll call.
6. The next meeting is scheduled for September 14<sup>th</sup> at 9:00 am at the Workforce Center.
7. With no other business to discuss, Brian Householder made a motion to adjourn. Robert Carbonara 2<sup>nd</sup> the motion. Motion unanimously and the meeting was adjourned at 9:47 am

Recorded by Vince Carpico on August 10<sup>th</sup>, 2023.