



Fairfield County Port Authority

4465 Coonpath Rd. NW, Carroll, OH 43112

Fairfield County Port Authority
Board of Directors Meeting Minutes
July 14, 2022 at 9:30 am
Fairfield County Courthouse, Commissioners Hearing Room, 3rd floor
210 Main St. Lancaster, OH 43130

Introductions/ Roll Call: Present were Josh Horacek, Brian Householder, Tom James, Jeff Sauer, Charles Elsea, Vince Carpico, Rick Szabrak. Jeff Sauer called the meeting to order at 9:30am.

Review and Approval of previous meeting minutes: The meeting minutes from June 29, 2022 meeting were presented for review. A motion was made by Tom James to approve the minutes as is. 2nd by Brian Householder. Motion passed unanimously.

Review Joinder Agreement between Fairfield County Board of Commissioners and Violet Township Trustees: Rick Szabrak explained the purpose of the joinder agreement between Fairfield County Board of Commissioners and Violet Township Trustees. Violet Township is dissolving their Port Authority, resulting in Fairfield County assuming that territory. Josh Horacek, council for the Port Authority, Violet Township Trustees, and the Fairfield County commissioners reviewed the details of the agreement with the Board. Tom James made a motion to accept the Joinder Agreement, 2nd by Charles Elsea. Motion passed unanimously.

Discuss future of Fairfield County Port Authority with additional members and Violet Township in its territory: With the dissolvment of the Violet Township Port Authority, the Fairfield County Port Authority will have members added to its board of directors. The Port Authority Board will expand from five members to nine members. Three of those members will be appointed by Violet Township trustees in perpetuity. A fourth member will be appointed by the Fairfield County commissioners with the recommendation of the Violet Township trustees. Moving forward, Fairfield County commissioners will appoint six members and Violet Township will appoint three members. The four new members considered for nomination are Mark Matthews, Luann Snyder, Rick Lemonds, and Robert Carbonara.



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At 9:50 am, Tom James made a motion to enter into Executive Session, 2nd by Brian Householder. Motion passed unanimously through roll call. Present for the Executive Session were Tom James, Brian Householder, Jeff Sauer, Charles Elsea, Vince Carpico, Rick Szabrak, and Caleb Bell. Josh Horacek excused himself from the meeting. At 10:53am, Tom James made a motion to exit Executive Session. 2nd by Charles Elsea. Motion passed unanimously through roll call.

Other business: The board of directors reviewed the Video Conference and Teleconference Board Meeting Participation Policy. Charles Elsea made a motion to adopt the policy. 2nd by Brian Householder. Motion passed unanimously.

Set Date, Time, and Location of Next Meeting: The next Fairfield County Port Authority Board of Directors meeting will be held on July 28th 10:30 am at the Fairfield County Workforce Center.

At 11:05 am, with no other business to discuss, Tom James made a motion to adjourn. 2nd by Charles Elsea. Motion passed unanimously.

Recorded by Vince Carpico on July 14, 2022.