Fairfield County, Ohio
Hotel/Motel Operators Occupancy Tax Return
ORC 5739.09

Hotel/Motel Name and Remittance Address

	Parcel Number	
	Property Address	

Remit Tax Quarterly as noted
Please indicate which quarter this form is in reference to by checking one of the following:

For the sales period of JAN – MAR, tax is due on or before **April 30th**

For the sales period of APR - JUN, tax is due on or before **July 31st**

For the sales period of JUL – SEPT tax is due on or before **October 31st**

For the sales period of OCT - DEC tax is due on or beofre **January 31st**

Tax Calculation

1. Gross Room Sales for Quarter	
2. Exempt Sales for Non-Transient Guests	
3. Other exemptions **(attach copy of exemption certificate)**	
4. Total Exempt Sales **(add likes 2 and 3)**	
5. Net Taxable Sales **(line 1 less line 4)**	
6. Tax Due for Fairfield County Visitors and Convention Bureau **(enter 3% of line 5)** (Does not apply in Reynoldsburg)	
7. Tax Due for Cultural Arts Facility **(1.5% of line 5)** (Including Reynoldsburg)	
8. Total Tax Due for current quarter (add lines 6 and 7)	
9. Credit or Debit **(over or underpayment in prior quarters)**	
10. Amount Enclosed **(add lines 8 and 9)**	

I declare under penalty of perjury that this return, including any attachments, has been examined by me, and to the best of my knowledge and belief is a true, correct, and complete return.

Signed _____   Date: _____   Title: _____

Make check payable to Fairfield County Treasurer.
Mail tax return, checks, and correspondence to:
Carri L. Brown, PhD, MBA, CGFM
Fairfield County Auditor
210 East Main Street
Lancaster, Ohio 43130
P: (740) 652-7020
Email: kayla.speakman@fairfieldcountyohio.gov

If business is no longer operating or if a change in ownership, corporate structure, or tax status has occurred, please notify the County Auditor by calling (740) 652-7020.