



FOR IMMEDIATE RELEASE
Thursday, April 11, 2024

Cigarette Dealer’s License Deadline Approaching

Lancaster, Ohio – The deadline for renewing cigarette dealer license is approaching. All licenses must be renewed between May 1, 2024, and May 27, 2024.

“Anyone who sells or transports cigarettes within the county must obtain a cigarette dealer's license,” stated Dr. Brown.

Licenses are to be renewed annually between May 1st and the 4th Monday in May. The retail dealer needs to fill out a registration form and pay the annual fee. Licenses are good for a one-year period that runs from the 4th Monday in May to the 4th Monday of May the next year. Retail licenses can only be purchased at the office of the Fairfield County Auditor.

A fact sheet outlining the renewal process, including information about wholesale dealers and license transfers, is attached.

If you have any questions, please contact the Auditor’s Office at (740) 652-7020.

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Cigarette Dealer Licensing

2024 Renewal Period – May 1-27, 2024

Retail Dealer's Cigarette License

Retail dealer's cigarette licenses may only be purchased at the County Auditor's Office from the 1st Monday in May until the 4th Monday in May. The registration form is available by contacting the Auditor's Office at (740) 652-7020. Completed forms can be mailed along with the licensing fee to:

Fairfield County Auditor
Cigarette Licensing
210 East Main Street
Lancaster, Ohio 43130

The licensing fee is \$125 per physical location ONLY during the renewal period between the 1st Monday of May and the 4th Monday of May. After this period, the amount is pro-rated. Please contact the County Auditor's Office at (740) 652-7020 for more information.

Wholesale Dealer's Cigarette License Available from the Ohio Department of Taxation

Wholesale Dealer's Cigarette Licenses must be purchased from the Ohio Department of Taxation. The Ohio Department of Taxation can be reached at (855) 466-3921. Wholesale dealer's cigarette licenses are \$1,000.

Transfers

If you are transferring an existing retail cigarette license to another location within Fairfield County, you can only do so at the offices of the County Auditor for a \$5 fee. The original license is required at the time of transfer.

Important Points of Interest

- Ohio passed legislation that prohibits the sale of cigarettes in Ohio that have not been approved by the Attorney General's Office. Approved brands legally for sale in Ohio can be found on the Ohio Attorney General's Website. This site is periodically updated.
- Licensed cigarette manufacturers are also located at the above link.
- The Ohio Department of Taxation keeps a record of cigarette licenses in the county.

CONTACT US!

Settlements/Admin – (740) 652-7020 • Real Estate - (740) 652-7030

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