



County Auditor
Carri L. Brown, PhD, MBA, CGFM
carri.brown@fairfieldcountyohio.gov

County Prosecutor
R. Kyle Witt
kyle.witt@fairfieldcountyohio.gov

County Treasurer
James N. Bahnsen
jim.bahnsen@fairfieldcountyohio.gov

Minutes of the Regular Meeting of the Fairfield County Budget Commission
April 1, 2024, 8:30 a.m.
108 North High Street
Lancaster, Ohio 43130

A. Welcome & Announcements

A regular meeting of the Fairfield County Budget Commission was held on April 1, 2024, beginning at 8:30 a.m.

Attending the meeting were:

- a. Dr. Carri L. Brown, County Auditor
- b. James N. Bahnsen, County Treasurer
- c. Amy Brown-Thompson, Assistant County Prosecutor, Delegate for R. Kyle Witt, Prosecutor

The meeting attendees welcomed one another and said the Pledge of Allegiance to the Flag of the United States of America.

Dr. Brown noted that the packet for the meeting was previously provided to the Budget Commission members. The packet included:

- an agenda for April 1, 2024,
- notice procedures,
- the most recent public notice,
- a letter from R. Kyle Witt, County Prosecutor, delegating to Amy Brown-Thompson, Assistant Prosecutor for April 1, 2024,
- minutes from February 5, 2024,
- a memo from Amanda Rollins, Deputy Auditor,
- resolutions, supporting documentation, and memos relating to the meeting activity.

B. Public Comments

No members of the public attended the meeting.

C. Approval of minutes of February 5, 2024

The minutes from February 5, 2024, were presented in draft form earlier, and were posted on the county website.



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Motion for the Approval of Minutes of February 5, 2024

On the motion of Jim Bahnsen and the second of Amy Brown-Thompson, the Budget Commission voted to approve the minutes of February 5, 2024.

Discussion: There was no discussion.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jim Bahnsen, Carri Brown, and Amy Brown-Thompson.

D. Review

Dr. Brown summarized the review packet and the procedures for preparing the resolutions for the meeting. She also highlighted the communications with the Board of Health and District Advisory Council officials. The General Health District is the Fairfield County Board of Health. The recommendation from Amanda Rollins, Deputy Auditor, was reviewed. Amy Brown-Thompson noted that there was some discussion about a levy in previous years, yet there has been no recent discussion. Jim Bahnsen asked about any notable changes in the allocation or contract, and Dr. Brown reported that each was increased 2.5%, and that was confirmed following the District Advisory Council meeting last week.

E. Resolutions, Voting List

04.01.2024.a: A resolution to approve the Auditor’s Apportionment of the General Health District Allocation for fiscal year 2025

04.01.2024.b: A resolution to approve the Official Certificate of Estimated Resources for the Fairfield County Board of Health



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Motion for the Approval of Resolutions

On the motion of Amy Brown-Thompson and the second of Jim Bahnsen, the Budget Commission voted to approve the following resolutions:

04.01.2024.a: A resolution to approve the Auditor’s Apportionment of the General Health District Allocation for fiscal year 2025

04.01.2024.b: A resolution to approve the Official Certificate of Estimated Resources for the Fairfield County Board of Health

Discussion: Dr. Brown noted there was an expectation for the Board of Health to provide additional updates in order to remove the “over appropriated” notations for special revenue funds on the official certificate.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jim Bahnsen, Carri Brown, and Amy Brown-Thompson.

F. Open Items

Dr. Brown indicated that the review packets and minutes are found on the County Auditor website.

G. **Next Meeting:** The next meeting is scheduled for August 5, 2024, at 8:30 a.m. at 108 N. High Street, Lancaster.

H. Motion to Adjourn

Mr. Bahnsen made a motion to adjourn at 8:36 a.m. Amy Brown-Thompson seconded the motion which carried unanimously.



C O U N T Y B U D G E T C O M M I S S I O N

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I certify the minutes above are true and accurate for the Fairfield County Budget Commission Meeting held April 1, 2024.

Dr. Carri L. Brown, County Auditor

04.01.2024.a A resolution to approve the Auditor's apportionment allocation of the District Advisory Council's charges for the Fairfield County Board of Health's FY2024 budget

WHEREAS, The Fairfield County Auditor's Office has received the fiscal year 2025 budget for the Fairfield County Board of Health;

WHEREAS, The Fairfield County Auditor's Office has received notice of approval from the District Advisory Council for the requested amount of \$593,013.75 to be allocated for apportionment to the Board of Health in fiscal year 2025;

WHEREAS, The allocation formula has been applied and the apportionments have been compared to the prior year allocations for reasonableness;

NOW THEREFORE, BE IT RESOLVED BY THE FAIRFIELD COUNTY BUDGET COMMISSION, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. The Fairfield County Budget Commission approves the attached apportionment of \$593,013.75 to be apportioned in fiscal year 2025 to the Board of Health through two semi-annual tax settlements of \$296,506.88.

Section 2. The Fairfield County Budget Commission authorizes the County Auditor's Office to report the approval to the Board of Health.

Prepared by: Amanda Rollins, Settlements and Administration Analyst

Supplemental materials are attached.

**AUDITOR'S APPORTIONMENT GENERAL HEALTH DISTRICT
ALLOCATION FISCAL 2025**

Amount to be apportioned as determined by the Budget Commission

\$593,013.75

Each Settlement

\$296,506.88

The Fairfield County General Health District's Board charge for the year is apportioned based on the ratio of the participating subdivision's taxable valuation relative to the aggregate valuation of all the participating subdivisions. One half of the annual apportionment is deducted from each real estate tax settlement.

2025 VS 2024

TOWNSHIPS (ex Corps)	TY 2023 TAXABLE VALUATIONS	PER SETTLEMENT	APPORTIONMENT FOR FY 2025
AMANDA	109,160,580	8,782.16	17,564.32
BERNE	314,893,270	25,333.71	50,667.42
BLOOM	381,794,250	30,716.01	61,432.02
CLEARCREEK	114,674,170	9,225.74	18,451.48
GREENFIELD	256,875,240	20,666.06	41,332.12
HOCKING	160,212,640	12,889.39	25,778.78
LIBERTY	271,895,040	21,874.43	43,748.86
MADISON	54,899,890	4,416.79	8,833.58
PLEASANT	262,905,200	21,151.18	42,302.35
RICHLAND	77,216,420	6,212.20	12,424.40
RUSHCREEK	104,104,080	8,375.35	16,750.69
VIOLET	954,738,130	76,810.35	153,620.69
WALNUT	307,614,160	24,748.09	49,496.18
TOTAL TWP	3,370,983,070	271,201.45	542,402.89

TY 2022 TAXABLE VALUATIONS	Valuation Change	APPORTIONMENT FOR FY 2024	Apportionment Change
108,216,950	943,630	17,264.00	300.32
309,086,140	5,807,130	49,308.94	1,358.48
377,175,750	4,618,500	60,171.38	1,260.64
113,521,260	1,152,910	18,110.20	341.28
258,215,010	-1,339,770	41,193.40	138.72
158,196,870	2,015,770	25,237.38	541.40
271,990,260	-95,220	43,391.00	357.86
53,441,690	1,458,200	8,525.62	307.96
259,750,320	3,154,880	41,438.34	864.01
77,134,450	81,970	12,305.36	119.04
102,148,950	1,955,130	16,295.96	454.73
927,167,640	27,570,490	147,912.36	5,708.33
301,711,980	5,902,180	48,132.54	1,363.64
3,317,757,270	53,225,800	529,286.48	13,116.41

CORPORATIONS	TY 2023 TAXABLE VALUATIONS	PER SETTLEMENT	APPORTIONMENT FOR FY 2025
AMANDA	17,263,980	1,388.92	2,777.84
BALTIMORE	79,191,510	6,371.09	12,742.18
BREMEN	31,960,120	2,571.25	5,142.50
BUCKEYE LAKE	679,910	54.70	109.40
CARROLL	14,123,260	1,136.24	2,272.48
LITHOPOLIS	78,934,870	6,350.45	12,700.90
MILLERSPORT	35,527,080	2,858.22	5,716.44
PLEASANTVILLE	15,610,040	1,255.85	2,511.70
RUSHVILLE	6,647,910	534.84	1,069.68
STOUTSVILLE	12,500,740	1,005.71	2,011.42
SUGAR GROVE	8,935,610	718.89	1,437.78
THURSTON	10,426,010	838.79	1,677.58
WEST RUSHVILLE	2,740,510	220.48	440.96
TOTAL CORPS	314,541,550	25,305.43	50,610.86
TWPS & CORPS	3,685,524,620	296,506.88	593,013.75
TOTAL ALL	3,685,524,620	296,506.88	593,013.75

TY 2022 TAXABLE VALUATIONS	Valuation Change	APPORTIONMENT FOR FY 2024	Apportionment Change
17,123,110	140,870	2,731.68	46.16
78,645,930	545,580	12,546.50	195.68
31,677,810	282,310	5,053.60	88.90
678,980	930	108.32	1.08
14,831,270	-708,010	2,366.06	-93.58
73,802,300	5,132,570	11,773.78	927.12
35,501,680	25,400	5,663.64	52.80
15,590,580	19,460	2,487.18	24.52
6,274,100	373,810	1,000.92	68.76
12,642,450	-141,710	2,016.86	-5.44
9,035,520	-99,910	1,441.44	-3.66
10,312,080	113,930	1,645.10	32.48
2,685,410	55,100	428.40	12.56
308,801,220	5,740,330	49,263.48	1,347.38
3,626,558,490	58,966,130	578,550	14,463.79
3,626,558,490	58,966,130	578,550	14,463.79

PROOF OF ABSTRACT	
CITY OF REYNOLDSBURG	\$26,981,870
CITY OF CANAL WINCHESTER	\$72,082,010
CITY OF COLUMBUS	\$225,338,230
CITY OF LANCASTER	\$1,067,649,850
CITY OF PICKERINGTON	\$863,395,720
Total	\$5,940,972,300
Fairfield County Valuation	\$5,941,542,880
Franklin County Valuation (Li & Pi)	\$4,834,640
Total	\$5,946,377,520

APPROVED: 4/1/24

Budget Commission:

Cathy Brown
James N. Bahmen

LANCASTER CONTRACT	\$381,300.00
Other BREAKPOINT	\$0
Balance Adjustment	\$0.00

04.01.2024.b A resolution to sign the Official Certificate of Estimated Resources for Fairfield County Board of Health District

WHEREAS, The Fairfield County Auditor's Office has received sufficient information to prepare the Official Certificate of Estimated Resources for the Fairfield County Board of Health District, as attached;

NOW THEREFORE, BE IT RESOLVED BY THE FAIRFIELD COUNTY BUDGET COMMISSION, COUNTY OF FAIRFIELD, STATE OF OHIO:

Section 1. The Fairfield County Budget Commission authorizes signing the attached Official Certificate of Estimates Resources for the Fairfield County Board of Health District.

Section 2. The Fairfield County Budget Commission authorizes the County Auditor's Office to provide a copy of the Official Certificate of Estimated Resources to the Fairfield County Board of Health District, retaining a file copy.

Prepared by: Amanda Rollins, Settlements and Administration Analyst

Supplemental materials are attached.

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

Revised Code, Sec 5705.36

April 1, 2024

Office of Budget Commission, Fairfield County, Ohio.

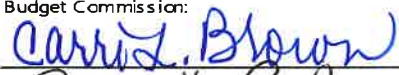

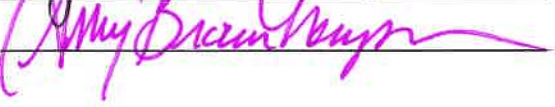
To the TAXING AUTHORITY of the: FAIRFIELD COUNTY GENERAL HEALTH DISTRICT

The following is the "Official Certificate of Estimated Resources" for the fiscal year beginning January 1st, 2025, as revised by the Budget Commission of Fairfield County, which shall govern the total of appropriations made at any time during the fiscal year:

FUND	Unencumbered Balance January 1, 2025	Conversion of Prior Year Encumbrances	Taxes	Other Sources	Total \$\$ Available
Health District General Fund	0.00	0.00	593,013.75	1,453,770.00	2,046,783.75
Special Revenue Fund	0.00	0.00	0.00	2,152,608.00	2,152,608.00
Debt Service Fund	0.00	0.00	0.00	0.00	0.00
Capital Projects Fund	0.00	0.00	0.00	0.00	0.00
Special Assessment Fund	0.00	0.00	0.00	0.00	0.00
Enterprise Fund	0.00	0.00	0.00	0.00	0.00
Internal Service Fund	0.00	0.00	0.00	0.00	0.00
Fiduciary Fund	0.00	0.00	0.00	0.00	0.00
					0.00
					0.00
					0.00
					0.00
TOTALS	0.00	0.00	593,013.75	3,606,378.00	4,199,391.75

JAMIE ELISE EHORN
 FAIRFIELD CO GENERAL HEALTH DISTRICT
 1550 SHERIDAN DRIVE, SUITE 100
 LANCASTER, OH 43130

LORI HAMPSHIRE
 AUDITOR'S OFFICE

Budget Commission:




ref: OFFICIAL CERTIFICATE 0

4,196,326.95 FY 2025

FUND	Unencumbered Balance January 1, 2025	Conversion of Prior Year Encumbrances	Taxes	Rollbacks	Other Sources	Total \$\$ Available	Warning	Appropriations	Balance
(7003) Health District General Fund	0.00		593,013.75		1,453,770.00	2,046,783.75		1,797,993.00	248,790.75
SPECIAL REVENUE FUND	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(7004) Health Education - Tobacco Use Prev	0.00					0.00			0.00
(7005) Trailer Parks/Camps/ Pools	0.00				5,000.00	5,000.00		4,980.32	19.68
(7006) Public Health Nursing	0.00				488,590.00	488,590.00	OVER	522,760.75	(34,170.75)
(7007) Immunization Action Plan	0.00				0.00	0.00		0.00	0.00
(7008) Food Services	0.00				279,640.00	279,640.00		278,656.23	983.77
(7009) Water Systems	0.00				127,500.00	127,500.00		125,574.38	1,925.62
(7010) Solid Waste CFLP	0.00				0.00	0.00		0.00	0.00
(7011) Sewage Program Fund	0.00				370,000.00	370,000.00	OVER	388,587.28	(18,587.28)
(7012) Women Infants and Children WIC	0.00				522,478.00	522,478.00		517,915.95	4,562.05
(7014) "Help me Grow"	0.00				0.00	0.00			0.00
(7017) Swimming Pools & Spas	0.00				24,150.00	24,150.00		23,912.04	237.96
(7019) Family Planning	0.00				0.00	0.00			0.00
(7069) Maternal & Child Health	0.00				0.00	0.00		0.00	0.00
(7303) Cardiovascular Disease	0.00				0.00	0.00			0.00
(7321) CRI Bioterrorism Grant (ODOH)	0.00				146,000.00	146,000.00	OVER	234,657.00	(88,657.00)
(7425) Safety Grants(Kids, Ride, Community)	0.00				0.00	0.00		0.00	0.00
(7458) Women's Health	0.00				0.00	0.00		0.00	0.00
(7646) Landfill / C & DD Disposal	0.00				189,250.00	189,250.00	OVER	241,290.00	(52,040.00)
(7767) Injury Prevention	0.00				0.00	0.00		0.00	0.00
(7767) Injury Prevention	0.00				0.00	0.00		0.00	0.00
(7862) Self Insurance Fund	0.00				0.00	0.00		0.00	0.00
TOTAL SPECIAL REVENUE FUND	0.00	0.00	0.00	0.00	2,152,608.00	2,152,608.00	XXXXXXXXXX	2,338,333.95	XXXXXXXXXX
DEBT SERVICE FUND	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
TOTAL DEBT SERVICE FUND	0.00	0.00	0.00	0.00	0.00	0.00	XXXXXXXXXX	0.00	XXXXXXXXXX

FUND	Unencumbered Balance January 1, 2025	Conversion of Prior Year Encumbrances	Taxes	Rollbacks	Other Sources	Total \$\$ Available	Warning	Appropriations	Balance
CAPITAL PROJECTS FUND	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(7013) Capital Improvement Fund	0.00				0.00	0.00	OVER	50,000.00	(50,000.00)
TOTAL CAPITAL PROJECTS FUND	0.00	0.00	0.00	0.00	0.00	0.00	XXXXXXXXXX	50,000.00	XXXXXXXXXX
SPECIAL ASSESSMENT FUND	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(7311) Nuisance Abatement	0.00				0.00	0.00	OVER	10,000.00	(10,000.00)
TOTAL SPECIAL ASSESSMENT FUND	0.00	0.00	0.00	0.00	0.00	0.00	XXXXXXXXXX	10,000.00	XXXXXXXXXX
ENTERPRISE FUND	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
TOTAL ENTERPRISE FUND	0.00	0.00	0.00	0.00	0.00	0.00	XXXXXXXXXX	0.00	XXXXXXXXXX
INTERNAL SERVICE FUND	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
TOTAL INTERNAL SERVICE FUND	0.00	0.00	0.00	0.00	0.00	0.00	XXXXXXXXXX	0.00	XXXXXXXXXX
FIDUCIARY FUND	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
TOTAL FIDUCIARY FUND	0.00	0.00	0.00	0.00	0.00	0.00	XXXXXXXXXX	0.00	XXXXXXXXXX