

# UPDATE MAILING ADDRESS

Please keep the Treasurer's office advised when you move, change lenders, or desire your tax bill to go to a different address using the MAIL MAINTENANCE REQUEST FORM. \*

Return it to:

**James N. Bahnsen**  
**Fairfield County Treasurer**  
**210 E. Main St. Rm. 104**  
**Lancaster, OH 43130**

Or via email to: [arika.farrar@fairfieldcountyohio.gov](mailto:arika.farrar@fairfieldcountyohio.gov)

Please note:

If you have multiple Parcel ID numbers for which you want the mailing address changed, please list them on the back of the form field. You do not need to fill out separate forms for each parcel number.

\*According to the Ohio Revised Code 323.13:

“Failure to receive any bill required by this section does not excuse failure or delay to pay any taxes shown on such bill or, except as provided in division (B)(1) of section 5715.39 of the Revised Code, avoid any penalty, interest, or charge for such delay.”