

**Regular Meeting #09-31  
Fairfield County Commissioners' Office  
July 28, 2009**

**9:00 a.m. Meeting with Tony Vogel**

The Board of Commissioners met with County Utilities Director Tony Vogel to discuss a proposed wastewater treatment facility. Commissioners present were Judith Shupe, Jon Myers and Mike Kiger. Also present were Jason Dolin and Scott Zody.

Mr. Vogel provided maps and a schematic picture showing the area to be served by the plant and the locations that were evaluated for the new facility. Mr. Vogel stated the new plant is needed to replace two package plants that are 40 and 50 years old, respectively.

Mr. Vogel stated that the facility needs to be close to a three-phase utility service line, be relatively close to a public road, be able to seclude the facility through mounding and plantings and be fairly close to the neighborhoods served by the package plants.

Mr. Vogel stated there were two sites that were closely evaluated and the site closest to Mud House Road grade the best for all factors, including cost. Commissioner Shupe asked if the site near the Lakeside subdivision was the preferred site, and Mr. Vogel stated that the Mud House Road site is actually better, particularly from the standpoint of utility location and ability to "hide" the facility.

Commissioner Myers asked where the Cherryholmes property is located, and Mr. Vogel stated that it is just north of the proposed facility site, and Mr. Cherryholmes is on the top of the hill, which does present some challenge to hiding the facility, but Mr. Vogel believes it can still be done.

Commissioner Kiger asked what the Hocking Valley property was, and Mr. Vogel stated that is the name of the property he is considering to place the facility at, and he is discussing a land purchase with the property owner. Mr. Vogel stated that there are three property owners on Mud House Road that are raising the most concern, including the landowner that he will need to acquire an access road easement through.

Commissioner Kiger asked if there is enough room to get through that property, and Mr. Vogel stated there is adequate room for the service road. Mr. Vogel added that two of the three opposing property owners would be required to tie into the new sewer line, which is also part of their reason for objecting to the location of the facility. Commissioner Myers asked what the tap-in fees would be, and Mr. Vogel estimated it would cost approximately \$3500, plus the monthly fee.

Mr. Vogel stated that another property owner that has voiced some concern is Kay Martin, who sold Mr. Cherryholmes his property. Commissioner Kiger stated that, from what he knows of the area, the Martin house should not even be in sight of the facility, and Mr. Vogel stated that is correct. Commissioner Myers asked if there would need to be any use of eminent domain to acquire the necessary properties, and Mr. Vogel stated that right now, the owner of the property where he wants to place the facility appears to be a willing seller, but he may need to eminent domain the right-of-way for the access road.

Commissioner Shupe asked if the facility would be similar to the Little Walnut facility, and Mr. Vogel stated it would be nearly identical. He continued that the concern of the area residents seems to center around the potential development of surrounding properties rather than the facility itself.

Commissioner Shupe asked if the Ohio EPA might issue findings and orders against the two package plants, and Mr. Vogel stated that he is already overdue on design

submittal, but the EPA has agreed not to issue findings and orders as long as the Utility Department is progressing towards replacing the package plants.

Commissioner Myers asked if there had been any public meetings on the issue, and Mr. Vogel stated that he held a public meeting for area residents on June 26<sup>th</sup>.

Commissioner Kiger asked how far the facility would be located from the Cherryholmes house, and Mr. Vogel stated it would be approximately 2,000 feet. Mr. Vogel stated that he empathizes with the residents, but the facility must be constructed – there is no way around that.

### **9:30 a.m. – Meeting with Staci Knisley**

The Board of Commissioners met with Fiscal Clerk Staci Knisley to discuss possible 2009 budget reductions for the Commissioners Office. Commissioners present were Judith Shupe, Jon Myers and Mike Kiger. Also present were Ed Laramée, Jason Dolin and Scott Zody.

Ms. Knisley stated that she had reviewed the Commissioners accounts and line items and has identified approximately 5% that could be reduced to generate some cost savings for the remainder of 2009. Commissioner Shupe stated that the Economic Development Office will generate some savings in their salary line item with the Director's position being left vacant for the past two months. Ms. Knisley stated that the Commissioner's Office salary line could also be reduced some, with the personnel structure in place right now.

Commissioner Shupe asked if there would be sufficient funds in the Supply line item to get through the year, and Ms. Knisley stated it would be close, but if we all watched our spending, we should be OK. She stated that an additional \$1,000 could be saved by eliminating the publishing of the Courthouse history pamphlet. Commissioner Myers suggested publishing the booklet online, and Commissioner Kiger stated that could be done at no cost. Mr. Zody stated that as long as the booklet was not copyrighted, that should be possible.

Ms. Knisley stated that would leave approximately \$300 in the Supply line item, so as long as no unexpected issues arose, the office should be able to make that last.

Commissioner Shupe noted that County Extension funding was cut hard in the Governor's budget, and Mr. Zody noted that the final budget also cut the annual Soil & Water Conservation match line item – to 80% in FY2010 and 50% in FY2011.

Mr. Laramée stated that he is concerned about the apparent lack of flexibility that Job & Family Services may have with respect to the protective services levy funding, citing the ballot language. Commissioner Shupe asked if that could affect the JFS budget reduction plan the Board recently approved, and Mr. Laramée stated it is possible. Mr. Zody noted that the budget reduction plan may contain flawed numbers with respect to the JFS building rent, as Mr. Laramée and Lisa Nodestone were investigating, and JFS has an existing building lease agreement and repayment agreement relative to \$500,000 that the Board provided earlier in 2009 that could be affected as well.

Mr. Laramée stated he is also concerned relative to funds that were "loaned" from the Public Assistance Fund to the Protective Services Fund that the levy may or may not be able to repay – he is discussing that issue with Mary Winstead. Mr. Zody asked if the levy funds could be used to cover protective services administrative costs, and Mr. Dolin stated that he would need to research that issue. Commissioner Shupe stated that if the administrative costs are removed, what would be left to fund? Commissioner Myers stated that Mr. Orlando is discussing the possibility of refilling positions vacated due to the recent budget cuts, and Mr. Laramée stated that the levy funds would have to be maintained in a separate account in order to be properly accounted for and audited. Commissioner Myers stated that would be welcomed, as the rest of the JFS budget is

extremely difficult to track and account for, due to the mixing of Federal, state and local funds.

Ms. Knisley stated there is also the issue of the \$500,000 payback to the General Fund and the one-time allocations that were supposed to cease in 2010. Those figures were built into the 2010 General Fund budget and the budget reduction plan could potentially throw all that out.

Commissioner Kiger stated it sounds as though the plan should be renegotiated, and Mr. Laramée stated that would be akin to the Commissioners negotiating with themselves, as they determine budgetary levels of control. Mr. Dolin stated the purpose of the agreement on the \$500,000 payback was to have a record to ensure the payback would occur. Mr. Laramée stated that he merely wanted to bring to the Board's attention the levy language and the need to be sensitive to it.

Commissioner Shupe asked about the new phone system contract, and Ms. Knisley stated that she had met with Mr. Dolin to finalize the contract language and it is up to the Board to decide once the language issues are settled. Commissioner Myers asked if the funding was still available, and Ms. Knisley stated that if the Board purchased the system outright, there would be some savings realized by discontinuing the AT&T contract on the current system, and additional savings in future years.

Commissioner Myers asked if all available funds in the General Fund had been appropriated, and Ms. Knisley stated that all funds available under the Auditor's revenue estimate and available cash had been appropriated, but the county's actual revenues usually come in higher than the Auditor's estimate, as she is consistently conservative, so there should be some cash carryover at the end of the year, but only about half of what was available for 2009. Commissioner Shupe stated that the cushion would not be as large, and the Board would need to be cautious for the 2010 budget.

### **10:00 a.m. Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, July 21, 2009 beginning at 10:00 a.m., with the following Commissioners present: Judith Shupe, Jon Myers and Mike Kiger. Also present were Ritta Seitz, George Hilliard, Michael Orlando, Linda Kaufmann, Jason Dolin and Scott Zody.

### **Announcements**

Mr. Zody stated that there would be one add-on item relative to a contract between the Sheriff's Office and Lancaster City Schools for security at Lancaster High School.

### **Public Comment**

Debra Hoffacker and John Stebelton from the AMVETS Post 1985 provided comments in favor of a Proclamation of Recognition to declare the Saturday prior to Veterans' Day as "White Clover Day". Ms. Hoffacker stated the program is similar to the American Legion poppy program, where the AMVETS sell miniature white clovers to raise funds for hospitalized veterans.

Mr. Gordon Reilly, 3355 Mud House Road, Lancaster, Ohio, spoke in opposition to a wastewater treatment facility that the County Utilities Department is proposing to install near Mud House Road. Mr. Reilly stated that he is concerned with the potential loss of property values, increased traffic and odor from the facility. In addition, Mr. Reilly expressed concern that the facility would serve housing developments that are more than a mile distant and the residents of Mud House Road would have the facility almost in their back yards. Mr. Reilly also questioned where the county would obtain the funding to construct the facility.

Mr. Eric Cherryholmes, 3377 Mud House Road, also spoke in opposition to the facility, stating that he is opposed to the proposed location and cost of the facility. Mr. Cherryholmes stated that he is concerned with the justification for the location, as his home looks directly down the valley where the facility will be located. Mr. Cherryholmes complimented Utilities Director Tony Vogel for his professional conduct in dealing with him and other area landowners, but stated he has been disappointed with the Commissioners lack of response to his inquiries.

Kay Martin, 3245 Mud House Road, questioned the cost benefit and whether or not any analysis of that had been conducted, and asked why the existing package plants could not simply be repaired. Ms. Martin also questioned why the new facility would be so large and why there was a need for expansion of service.

Commissioner Shupe stated that the Board has worked closely with Mr. Vogel on the proposed project, and there is a need to construct the new facility, and stated that Mr. Vogel is committed to work with the landowners to address their concerns.

Commissioner Myers suggested that the landowners visit other facilities the Utilities Department operates to see firsthand how they work and how they are hidden from view. Mr. Vogels stated that he would welcome citizen visits to his facilities.

#### **Approval of minutes of Tuesday July 21, 2009**

On motion of Mike Kiger and second of Jon Myers, the Board of Commissioners voted to approve the minutes for Tuesday, July 21, 2009.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Mike Kiger, Jon Myers and Judith Shupe

#### **Approval of Proclamation of Recognition for Jack Weidner for 25 years of service as Mayor of Pleasantville**

On motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted to approve a Proclamation of Recognition for Jack Weidner for 25 years of service as Mayor of Pleasantville, see resolution 09-07.28.a

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

#### **Approval of Proclamation of Recognition – White Clover Day - AMVETS**

On motion of Mike Kiger and second of Jon Myers, the Board of Commissioners voted to approve a Proclamation of Recognition to declare White Clover Day for the AMVETS, see resolution 09-07.28.b.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Mike Kiger, Jon Myers and Judith Shupe

#### **Approval of Letter of Understanding – services provided by Local Government Services Department of the Auditor of State**

On the motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted to approve a Letter of Understanding – services provided by Local Government Services Department of the Auditor of State, see resolution 09-07.28.c

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

#### **Approval of the Quarterly Report for the 2009 OCJS Grant Award for the Major Crimes Unit**

On the motion of Mike Kiger and second of Jon Myers, the Board of Commissioners voted to approve the Quarterly Report for the 2009 OCJS Grant Award for the Major Crimes Unit, see resolution 09-07.28.d

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Mike Kiger, Jon Myers and Judith Shupe

**Approval to Update Policing Protection Agreement held with Fairfield Union Schools**

On motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted to approve to Update the Policing Protection Agreement held with Fairfield Union Schools, see resolution 09-07.28.e

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

**Approval of a Provider Contract by & between Fairfield County Job & Family Services, Child Protective Services, and Katrina Beattie**

On motion of Jon Myers and the second of Mike Kiger, the Board of Commissioners voted to approve a Provider Contract by & between Fairfield County Job & Family Services, Child Protective Services, and Katrina Beattie, see resolution 09-07.28.f

Commissioner Kiger asked why the agreement was for 12 months, and other agreements recently approved by the Board were for 6 months, and Mr. Orlando stated that this agreement is for foster home assessments on an as-needed basis, and is a renewal of an existing agreement.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jon Myers and Judith Shupe  
Voting no: Mike Kiger

**Approval to Rescind Resolution 09-07.21.s, Approval of Account to Account Transfer, FACF Council**

On motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted to approve to Rescind Resolution 09-07.21.s, Approval of Account to Account Transfer, FACF Council, see resolution 09-07.28.g

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

**Approval of Vacating a part of a public road, East Street – Unincorporated Village of Waterloo – Violet Township**

On the motion of Mike Kiger and second of Jon Myers, the Board of Commissioners voted to approve to vacate a part of a public road, East Street – Unincorporated Village of Waterloo – Violet Township, see resolution 09-07.28.h

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Mike Kiger, Jon Myers and Judith Shupe

**Approval of request for payment and status of funds report – FY2008 CSBG & HOME – Drawdown #191**

On the motion of Mike Kiger and second of Jon Myers, the Board of Commissioners voted to approve to vacate a part of a public road, East Street – Unincorporated Village of Waterloo – Violet Township, see resolution 09-07.28.h

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Mike Kiger, Jon Myers and Judith Shupe

**Approval of Change Order for the FAI-CR49-0.00 Marietta Road SE Rehabilitation Project**

On motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted to approve a Change Order for the FAI-CR49-0.00 Marietta Road SE Rehabilitation Project, see resolution 09-07.28.j

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

**Approval to enter into an agreement for housing inspection assistance for the Fairfield County fiscal Year 2008 Neighborhood Stabilization Program funded by the Ohio Department of Development, Office of Housing and Community partnerships – Regional Planning**

On the motion of Mike Kiger and second of Jon Myers, the Board of Commissioners voted to approve to enter into an agreement for housing inspection assistance for the Fairfield County fiscal Year 2008 Neighborhood Stabilization Program funded by the Ohio Department of Development, Office of Housing and Community partnerships – Regional Planning, see resolution 09-07.28.k

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Mike Kiger, Jon Myers and Judith Shupe

**Approval of an application for grant funding and signature on grant application for Victims of Crime Act (VOCA) and State Victims Assistance Act (SAVA) Grant year 2009-2010 – Prosecutor’s Office**

On motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted to approve an application for grant funding and signature on grant application for Victims of Crime Act (VOCA) and State Victims Assistance Act (SAVA) Grant year 2009-2010 – Prosecutor’s Office, see resolution 09-07.28.l

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

**Approval of an agreement between the Fairfield County Commissioners and Brian Varney, M.D. for medical services at the Fairfield County jail facilities**

On the motion of Mike Kiger and second of Jon Myers, the Board of Commissioners voted to approve to enter into an agreement between the Fairfield County Commissioners and Brian Varney, M.D. for medical services at the Fairfield County jail facilities, see resolution 09-07.28.m

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Mike Kiger, Jon Myers and Judith Shupe

**Approval of Drawing on a Letter of Credit – Meadowmoore, Section2, Phase 1 Subdivision – Regional Planning**

On motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted to approve of Drawing on a Letter of Credit – Meadowmoore, Section2, Phase 1 Subdivision – Regional Planning, see resolution 09-07.28.n

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

### **Approval of Financial resolutions**

On the motion of Mike Kiger and second of Jon Myers, the Board of Commissioners voted to approve financial resolutions as follows:

- 09-07.28.o Approval of a New Fund for FCBDD-ARRA
- 09-07.28.p Approval of Cash Advance for FY2009-2010 Adult Community Based Corrections Fund
- 09-07.28.q Approval of Amended Certificate – Fund #7521, FAF Council
- 09-07.28.r Approval of Amended Certificate & Reduction of Appropriations and Anticipated Revenues - JFS
- 09-07.28.s Approval of Fund to Fund Transfer – Major Crimes Unit
- 09-07.28.t Approval of Account to Account Transfer – Adult Community Based Corrections
- 09-07.28.u Approval of Account to Account Transfer – Common Pleas Court
- 09-07.28.v Approval of Account to Account Transfer – Sheriff’s Office
- 09-07.28.w Approval of Account to Account Transfer - JFS
- 09-07.28.x Approval to Appropriate from Unappropriated – Probation Services Fund
- 09-07.28.y Approval to Appropriate from Unappropriated – Juvenile Court
- 09-07.28.z Approval to Appropriate from Unappropriated – Juvenile Court

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Jon Myers and Judith Shupe

### **Approval of Authorization for Payment of Bills, July 28, 2009, check date July 31, 2009**

On the motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted to approve the authorization for payment of bills July 28, 2009, check date July 31, 2009, see resolution 09-07.28.aa

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

### **Review Session**

The Board of Commissioners met to review legal issues, correspondence, and pending and future action items. Commissioners present were Judith Shupe, Jon Myers and Mike Kiger. Also present were Becky Edwards, Molly Fisher, Jerry Perrigo, Jared Collins, Jason Dolin and Scott Zody.

Ms. Edwards stated that she and Ms. Swisher wanted to discuss the ongoing efforts of the county to switch the current Information & Referral Office to a 2-1-1 system. They have obtained the designation and are working with AT&T & Verizon to finish the landlines, then cell service would be switched over. Ms. Edwards stated they are requesting a \$2,000 contribution from the Commissioners to help finish the work.

Commissioner Shupe asked what the budget is to complete the work, and Ms. Edwards stated they are approximately \$30,000 short and are seeking community buy-in.

Commissioner Myers asked who operates the actual phones, and Ms. Swisher stated the I&R lines are a 24/7 operation, and she and her staff carry cell phones in the evenings and weekends in case calls come in. Commissioner Myers asked if Lancaster is contributing, and Ms. Edwards stated they have a request into the city for consideration. Commissioner Myers asked if Pickerington is contributing, and Ms. Edwards stated that Pickerington has indicated that they cannot contribute anything at this time. Commissioner Myers asked if the operational costs for the agency would change with the changeover to 2-1-1, and Ms. Edwards stated that she did not anticipate any changes. Ms. Swisher stated that the costs for a 2-1-1 line are down to 2.7 cents per minute through Qwest.

Commissioner Shupe stated that the county budget is extremely tight right now, and the Board is looking to reduce expenditures by 5% and is asking all elected officials to take similar actions. Commissioner Shupe suggested contacted various community service organizations for donations. Ms. Swisher stated they had contacted some already, and are receiving some in-kind support, but very few have provided funding.

Commissioner Myers asked how the average citizen finds I&R, and Ms. Swisher stated they try to advertise through word-of-mouth and attend various community functions and seek speaking opportunities. Commissioner Shupe asked if they are currently listed as I&R in the phone book, and Ms. Swisher stated they are listed as such in the red pages.

Commissioner Myers asked if the line receives many 9-1-1 or 4-1-1 calls, and Ms. Swisher stated they do not, and they have an arrangement with the Sheriff's Office to transfer non-emergency calls from their dispatchers to I&R, such as suicide prevention calls.

Commissioner Myers stated that the Board must look closely at the budget and expenditures for the remainder of the year, as the economy and state budget are squeezing the county budget, and asked if the request would be one-time or expected to be ongoing. Ms. Edwards stated that she would prefer an ongoing commitment, but would be happy with anything the Board could provide.

Ms. Edwards stated I&R also has a partnership with Fairfield County EMA to field calls during disasters, such as the wind storm last fall. Commissioner Shupe asked how many lines I&R could handle, and Ms. Swisher stated they have 9 lines that could be activated during a disaster and covert into a Joint Information Center and she has 2 full time and 2 part time staff to answer the calls.

Chief Perrigo and Sergeant Collins stated they wanted to provide an update to the Board relative to developing a firing range at the Pine Grove landfill. Chief Perrigo stated the big issue is potential cleanup costs once the facility would close. The landfill would willing to do the earthwork to build the mounds for the range and would rent the facility to the Sheriff for \$1 per year for 20 years.

The Sheriff's Office would be responsible for clean up at the end of the rental period. The Sheriff would like to pursue this option as they no longer have any affordable or consistent shooting range opportunities within the county. Commissioner Shupe asked if there would be any building costs for the Sheriff, and Chief Perrigo stated the landfill would cover all of those costs.

Commissioner Myers asked where the Lancaster Police practices, and Sergeant Collins stated they have their own indoor range, but it is in need of significant repair and renovation. Commissioner Myers asked if the estimated clean up figure could be considered accurate, since it is estimating 20 years down the road. Chief Perrigo stated they are estimating \$40,000, and Sergeant Collins stated it is difficult to gauge exactly, but clean up costs used to be higher.



Commissioner Myers asked if the Board could approve a contract for more than 5 years, and Mr. Dolin stated that since the Board was the renter, not the lessee, they should be able to secure a longer term. Commissioner Shupe stated it may be a wash to continue to pay rent for another range opposed to spending \$40-50,000 down the road for clean up and potential liability.

Commissioner Kiger asked who pays for the clean up, and would the Sheriff set aside funding to pay for that, and Chief Perrigo stated he was under the assumption the cleanup would be paid down the road. Commissioner Myers asked how big of an area would be occupied by the range, and Chief Perrigo stated that area would be a very small footprint.

Commissioner Kiger asked if live firing could be replaced or simulated, and Chief Perrigo stated that he has had experience with simulators in the past, and does not find them realistic. Commissioner Shupe stated she would have some concerns about the soils and what if any contamination might be in the dirt already.

Sergeant Collins stated that they must do something, as the rent for Ohio Valley will go up substantially if they have to stay there. Mr. Zody asked if there is any lead containment requirements, and Sergeant Collins stated the only requirement that he is aware of is that the range must be cleaned up once it is closed.

Mr. Dolin stated that the site is towards the front of the landfill and it is unlikely that the property would be sold in the normal course of activity. Commissioner Kiger stated that he would like Mr. Dolin to conduct some additional research with respect to the contract length.

Commissioner Shupe asked how the clean up cost estimate was arrived at, and Sergeant Collins stated the figure came from a friend of his that is an environmental consultant.

Mr. Dolin provided an update on legal issues he is researching, and stated he disagrees with a memo he recently received from Engineer Frank Anderson relative to the naming of some subdivision streets in Violet Township. Mr. Dolin stated that his initial conclusion is that there is not clear guidance on this to convince him that the law has been violated relative to a hearing on the subject.

Mr. Dolin stated that he has a contract for Clerk of Courts Deborah Smalley for her Pickerington Office but is preparing send the contract back, as the lessor is requesting a waiver from indemnity. Commissioner Myers asked what would happen in the event someone would fall outside the office, and Mr. Dolin stated the county as renter could be sued.

The Board declined a request by a food vendor to set up a portable vending cart in the county parking lot adjacent to Pearl Street.

The Board discussed preparations for the upcoming county Budget Retreat on August 20<sup>th</sup>. Mr. Zody stated he would check on the availability of Maggie Lewis to serve as facilitator, and would check with Grinder's relative to box lunches and prices.

The Board directed Mr. Zody to prepare a letter and invitation to send to the elected officials and department heads and ask them to come to the Retreat prepared to discuss the possibility of a 5% budget cut and the possibility of voluntary furloughs for employees.

### **Adjournment**

With no further business to come before the Board, on the motion of Mike Kiger and the second of Jon Myers, the Board of Commissioners voted to adjourn at 11:30 a.m.

Roll call vote on the motion resulted as follows:  
Voting aye thereon: Mike Kiger Jon Myers and Judith Shupe

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Mike Kiger  
Commissioner

Jon D. Myers  
Commissioner

Judith K. Shupe  
Commissioner

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Scott Zody, Clerk/Manager

**THE NEXT REGULAR MEETING OF THE COMMISSIONERS' IS SCHEDULED FOR  
TUESDAY, AUGUST 4, 2009 AT 10:00 A.M.**