

Regular Meeting #42 - 2014
Fairfield County Commissioners' Office
September 30, 2014

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Mary Beth Lane, Todd McCullough, Ray Stemen, Dennis Keller, Jeff Porter, Corey Clark, Bob Clark, Jeff Barron, Jim Bahnsen, Tony Vogel, David Uhl, Chief Perrigo, Holly Mattei, and Ed Laramée.

- Legal Update

Mr. Dolin stated that he had no update.

- Administration and Budget Updates/Carri's List

- a. Highlights of Resolutions and Proclamations for the Voting Agenda

Ms. Brown reported that on the agenda was a resolution to confer authority to the county administrator. The review packet included a draft which had been approved by the County Prosecutor. The draft has been under review for several weeks.

There is an approval from RPC for the Nutter subdivision. There are several account to account transfers of appropriations. The Engineer proposes Hocking Bridge #28 as a necessity. There is the Amanda Bridge resolution to accelerate the project. This project was previously discussed.

A contract for location services primarily related to prison data for the CSEA is on the agenda. There is a contract proposed for environmental services for the Utilities Department and for Facilities. There is a resolution to support the Land Bank transactions relating to Moving Ohio Forward.

- b. Jail Financing and Project Reporting

The series of meetings for the jail and public facility financing are on the calendar, with the next meeting scheduled on October 8 with Rockmill and Carri Brown & Tony Vogel. There are full group meetings scheduled on October 10 (9 am) and October 13 (10 am). The meetings are expected to last 3-4 hours. The plan is to conduct a bond rating meeting with Moody's on November 20-22. We will be flexible if there is a need to make any changes to the schedule.

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The RFQ for legal services is in draft form and we will seek Prosecutor's approval to form. While there is no formal requirement for bidding, we are seeking information about qualifications.

The quotes to bring down the car wash are due to us by October 2.

Mr. Davis asked for an update on the plan for EMA vehicle storage once the car wash was demolished.

Mr. Keller stated they had identified two potential sites and were analyzing them. Mr. Kochis will look at them more closely to decide which is best. The schedule for the demolition of the car wash project was included in the RFP with a 45-60 day completion.

Ms. Brown will meet with Mr. McNeer regarding potential space at the airport.

Mr. Davis indicated he was pleased to see the eyesore of the car wash demolished.

Further, we are in the process of reviewing an extension of the annex contract with the state and determining what contractual elements are possible as we move forward with the jail and public safety facility project.

c. The Land Bank

Ms. Brown reported the posting for the Land Bank/Treasurer position has been announced. The posting implies an agreement with the county for services and reimbursement; there will be an offset to the appropriations within the Treasurer's Department.

Mr. Bahnsen stated this position will give the Land Bank the expertise needed to move forward on projects.

Mr. Davis asked when the grant would be received.

Mr. Bahnsen replied that the grant was a reimbursement grant that would be sent after funds are spent.

d. Administrative Processes

Ms. Brown stated the draft resolution was updated based on input and feedback and is in the packet for review. Whenever possible, electronic processes are envisioned. An update will be provided to all of the county

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during the Leadership Conference. She has sought input from the County Auditor.

e. Facilities Update

Ms. Brown reported there are several works in progress for Facilities.

We have a signage project underway to improve the uniformity and look of signage about county buildings. Signs Unlimited is working on the layouts and proposals. Upon consultation with the County Prosecutor, the Government Services Building on Main Street is undergoing some minor changes to improve security, with access to the second floor restrooms marked for employees only.

An RFP for the sale of the Clarence E. Miller building is a work in progress. We await the Attorney General opinion regarding the maintenance of the cemetery.

An RFP for the lease of property for Veteran Services is ready for the Prosecutor's review.

Returning to the jail project, Mr. Davis stated the target for bids for the new jail was January 2015. He remains interested in a tiered format for the bid process that would allow for downsizing or removal of bells and whistles if the bids are outside of the County's fiscal tolerance.

Mr. Keller replied that the bids would be submitted so that they could pick and choose options to make the project fit within the budget. The architect is currently analyzing costs due to the recent studies.

Chief Perrigo stated as of Monday night the inmate count was 211.

Mr. Kiger stated the Commissioners have laid a good plan and foundation for the jail project.

Mr. Davis added that the reason why the Commissioners are able to move forward after so many years of a lack of movement is due to them doing what is financially possible.

f. Maps from the County Engineer

Ms. Brown reported the County Engineer sent of some examples of maps for the County Commission. Each Commissioner was asked to indicate the number and style of map desired.

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g. Grant Tool with MORPC

On Monday, Ms. Brown attended a teleconference to test the grant acquisition tool with MORPC. The tool is part of the benefits of membership with MORPC. Ms. Brown asked for an additional teleconference to learn more about the reporting process and requirements.

h. Leadership Conference

Ms. Brown reminded everyone that the Leadership Conference will be held on October 16th beginning at 8:30 am and ending at 1 pm, with a working lunch. The Conference will be held at Developmental Disabilities in Pickerington. The draft agenda is in the review packet and will be revised as needed prior to sending it out to all elected officials and department heads. The County Executives (Department Heads) tested the Meyers-Briggs assessment and found it to be helpful.

i. Update on Bonds for the Former Clerk of Courts

Ms. Brown provided an update on the bonds for the former Clerk of Courts. In July, we advised bonding companies of the former Clerk of Courts of the findings issued by the State Auditor. We have received \$10,000 as reimbursement from one of the bonding companies. From a second, we have received a request for a release prior to the submission of \$1,269. From a third, we expect reimbursement of \$10,000 but have not heard back from our initial request. Amounts received are being paid into the county treasury and are traceable.

Mr. Davis expressed his appreciation toward the State Auditor for the leadership in the process as well as the progress they made over the past 18 months. All efforts in the process are incredibly important and much more significant than the sentencing itself.

- Old Business
- New Business

a. District Advisory Council Meeting Update

Ms. Brown reported that the DAC meeting was held last night. The Health Department mentioned changes to federal funding processes which may require them to seek an advance from the Commissioners in order to maintain cash flow to meet short term needs.

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b. Juvenile Court Training

Ms. Brown attended training led by the Juvenile Court on Monday. She was very impressed by the training. The philosophical approach is based in evidence and will help reduce recidivism for youth. The general cognitive based interventions will improve the correctional treatment programs. Ms. Brown commended Judge Vandervoort and Court Director Orlando for their shared vision in implementing effective practices for community supervision. The training included elements of skill building that would support all offices, even beyond those of Juvenile and Probate Court.

c. CHIP Grant Press Release sent Tuesday, September 30th

d. Fixed Asset Disposal Program

Ms. Brown stated that a resolution had been drafted to create an asset disposal program which would allow donations of property (less than \$2,500) to non-profit organizations. The resolution was sent to the appropriate offices for feedback. This program is modeled off of Delaware County's program as well as the Ohio Revised Code. Rachel Elsea has volunteered to lead the program. The program does not replace any of the County Auditor supported internal control processes, but it is a supplement to them. There has been feedback from several offices to support such a program. Several other counties have such a program in place.

- General Correspondence Received

- a. Thank You note from Mayor Mary Boring

- Calendar Review/Invitations Received

- a. Fair Ribbon Cutting – Monday, October 6th at 8:00 a.m. at the Main Gate.
 - 1. All three Commissioners plan to attend.

- FYI

- a. Benefit and Wellness Fair – October 2nd from 11:00 – 1:30 at The Lodge

Ms. Brown encouraged all employees to attend and also encouraged supervisors to allow employees the time to attend with some flexibility in

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schedules for this annual event. She thanked Mr. Porter and his staff for their work in organizing the event.

- b. DD Newsletter – September 2014
- c. OSU Extension Newsletter – Autumn 2014

- Issues Bin

- a. Airport Vacancy – Accepting Resumes and Letters of Interest
- b. Lease relating to Soccer Fields and City of Lancaster – we await contact from City representatives

- Open Items

- a. CCAO Winter Conference “Save the Date” for December 7th – December 9th.
- b. Additional Facilities Updates

Mr. Keller stated that they provided a picnic table to the new shelter house on Arborview Drive to follow up on the previous request from Brian Kuhn. Additionally, the team is working on remodeling the Ag Center for the FACFC move and anticipate completion of that project very soon. They are also replacing boilers at the Liberty Center.

Mr. Kiger stated everyone appreciated the new windows. He has received several positive comments about the windows.

- c. Request for Picnic Tables

Mr. Kiger stated the Veterans Group at Olivedale asked him about two picnic tables for Olivedale.

Mr. Keller stated the inventory would allow for that donation and that he'd coordinate it. He added that they are almost done with the current inventory and encouraged the Commissioners to obtain more if possible. It is possible that there will no longer be an inventory of picnic tables.

Commissioner Kiger stated at 9:31 a.m. that the Commission would be in recess until the Regular Meeting.

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Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, September 30, 2014 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Mike Kiger, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jeremiah Upp, Jeff Barron, Jim Bahnsen, Dennis Keller, Ed Laramée, Jon Slater, Corey Clark, Ray Stemen, Todd McCullough, Paul Kemmer, Tony Vogel, Chief Perrigo, Mary Beth Lane, and Holly Mattei.

Pledge of Allegiance

Commissioner Kiger asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Kiger asked Ms. Elsea if there were any announcements. There were no announcements.

Public Comment

Commissioner Kiger asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 2444 West Point Road in Lancaster stated everyone was concerned with the illegal immigrants entering the US via the southern border and added that 40,000 to 50,000 ISIS members were already in the US. Further, Senator Cruz has introduced legislation to prevent these immigrants from entering the US. While many believe a law passed 75 years ago would cover this, it does not. ISIS is not a county or ethnicity. He encouraged everyone to contact their Senators in support of this bill. He added there are two immigrant groups in Ohio that are also of concern (Somalian immigrants in Harrison County and immigrants in the Dayton school area).

Mr. Paul Kemmer of 2659 B Elder Road in Lancaster stated he attended the DAC meeting Monday night and spoke. He follows the rules for new sewers and attended meetings. In his opinion, the math and science are very simple. The Ohio Department of Health shows high failure rates in Fairfield County and changes are coming. They need to do what is best for the citizens of Fairfield County and take any steps necessary. He asked the Commission to do anything they can to support the efforts for improvement.

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Approval of Minutes for Tuesday, September 23, 2014

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Minutes for Tuesday, September 23, 2014.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Mike Kiger

Abstaining: Steve Davis

Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Commissioners Office resolution to approve contracting and financial related authority to the County Administrator; see resolution 2014-09.30.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Commissioner Davis left the Regular Meeting at 10:06 a.m.

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners Office resolutions:

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| 2014-09.30.b | A resolution authorizing the County Engineer to accelerate the Amanda Bridge (AMA-11) project and to acknowledge a petition received relating to this project. [Commissioners] |
| 2014-09.30.c | A resolution to appropriate from unappropriated into a major expense category for fund # 3011, subfund# 8000 & Fund to Fund transfer into the Airport Capital Improvement Fund# 3034 - Fairfield County Commissioners [Commissioners] |
| 2014-09.30.d | A resolution approving to Appropriate from Unappropriated into a major expense category, grant match transfer from the Airport Operations Fund & Advance from the General fund – Fairfield County Airport [Commissioners] |
| 2014-09.30.e | A resolution authorizing the approval of a request for payment and status of funds report for the FY2013 CDBG Formula Funds, Drawdown for \$5,000 – Fairfield County Commissioners [Commissioners] |

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2014-09.30.f A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of June 15, 2014 through July 15, 2014 [Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Absent: Steve Davis

Approval of the Dog Shelter Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Dog Shelter resolution authorizing an account to account transfer; see resolution 2014-09.30.g.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Absent: Steve Davis

Approval of the Economic Development Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Economic Development resolution to approve the Fairfield County Revolving Loan Fund Administrator's recommendation for approval of the CDBG/RLF Semi-Annual Report; see resolution 2014-09.30.h.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Absent: Steve Davis

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

2014-09.30.i A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for AMA-04 bridge project Right-Of-Way [Engineer]

2014-09.30.j A resolution to assist Greenfield Water & Sewer with a road closure [Engineer]

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- 2014-09.30.k A resolution of amended certificate, update receipt, increase appropriations, appropriate from unappropriated and fund to fund Transfer for drainage maintenance work done at Sagamore Subdivision [Engineer]
- 2014-09.30.l A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for township allocation error corrections [Engineer]
- 2014-09.30.m A Resolution to Declare the HOC-28 Bridge Replacement Project a Necessity. [Engineer]
- 2014-09.30.n A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for overtime payments [Engineer]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Absent: Steve Davis

Approval of the Facilities/Utilities Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Facilities/Utilities resolution to authorize the approval of Engineering Services with Bennett & Williams Environmental Consultants, Inc., see resolution 2014-09.30.o.

Discussion: Mr. Vogel stated the contract would be for site investigation at the fairgrounds as well as the Little Walnut plant (this was a major part of the contract). They will find the water source in hopes of increasing the plants water capacity.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Absent: Steve Davis

Approval of the JFS Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the JFS resolution regarding approval of a Participation Agreement with County Commissioners Association of Ohio Service Corporation (CCAOSC) and Ohio CSEA Director's Association (OCDA); see resolution 2014; see resolution 2014-09.30.p.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger

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Absent: Steve Davis

Approval of the Juvenile/Probate Court Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Juvenile/Probate Court resolution approving an account to account transfer; see resolution 2014-09.30.q.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Absent: Steve Davis

Approval of the Regional Planning Commission Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Regional Planning Commission resolution to approve the Nutter Subdivision Phase 2 Final Plat; see resolution 2014-09.30.r.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Absent: Steve Davis

Approval of the Sheriff's Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Sheriff's Office resolution approving an account to account transfer Fund 1001 Sheriff's Office; see resolution 2014-09.30.s.

Discussion: Chief Perrigo stated this was to upgrade the security cameras at the MSMJ. These cameras can be transferred to the new building.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Absent: Steve Davis

Approval of the Soil and Water Conservation District Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Soil and Water Conservation District's resolution authorizing an account to account transfer 61779300 – Fairfield Soil & Water Conservation District Buckeye Lake Nutrient Reduction Project; see resolution 2014-09.30.t.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger

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Absent: Steve Davis

Motion to return to return to discussion on resolution 2014-09.30.a.

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to return to discussion on resolution 2014-09.30.a at 10:12 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Absent: Steve Davis

Mr. Levacy stated that it was a privilege to give Ms. Brown the authority outlined in resolution 2014-09.30.a. The resolution shows the Commissions' high confidence in her ability and future expectations.

Mr. Kiger stated the resolution outlines county administrator powers and abilities and agreed that Ms. Brown would continue to serve well and accomplish great work.

Ms. Brown thanked the Commissioners for their support.

Motion to return to the Regular Meeting

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to return to the Regular Meeting at 10:13 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Absent: Steve Davis

Approval of the Payment of Bills Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

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| 2014-09.30.u | A resolution to authorize a disbursement from fund #2804, the Treasurer's DTAC fund, for the Fairfield County Land Reutilization Corporation, the Land Bank [Treasurer] |
| 2014-09.30.v | A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners] |

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Absent: Steve Davis

