

**Regular Meeting #41 - 2014  
Fairfield County Commissioners' Office  
September 23, 2014**

**Public Viewing – Duncan/Spires Road**

The Commissioners met at 9:00 a.m. to view a bridge on Duncan/Spires Road. Commissioner Kiger called the meeting to order with the following Commissioners present: Mike Kiger and Dave Levacy. Also present were Jeff Baird and Gail Ehlinger.

The Commissioners viewed the area and bridge on Duncan/Spires Road.

**Review**

The Commissioners met at 9:25 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Mike Kiger, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Aunie Cordle, Tony Vogel, Jeff Porter, Jeff Barron, Ray Stemen, Ed Laramée, Mary Beth Lane, Brian Kuhn, Mayor Dave Smith, Jim Bahnsen, Bob Clark, and Dennis Keller.

- Legal Update

Mr. Dolin stated that he had no update.

- Administration and Budget Updates/Carri's List

- a. Highlights of Resolutions and Proclamations for the Voting Agenda

Ms. Brown reported that on the voting agenda there were resolutions for the conduit debt fee schedule and the general fund cash balance policy. The conduit debt fee schedule includes the feedback received. There is no known conduit debt to be issued at this time. The general fund cash balance policy includes the GFOA recommended practice and includes feedback from internal and external stakeholders. It is a policy for the minimum balance. The conduit debt fee schedule and the general fund cash balance policy resolutions are in the review packet.

There were several resolutions for traditional financial transactions, grant drawdowns, and a contract for Child Protective Services.

There was a resolution for an airport FAA grant as well. Ms. Brown thanked Jason Dolin for approving this grant agreement quickly, as soon as it was received.

As a follow up to the previously approved resolution for the Moving Ohio Forward match, we received emails of thanks from Mayor Mary Boring.

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**b. Jail Financing and Project Reporting**

Ms. Brown reported the series of meetings for the jail and public facility financing are on the calendar, with the next meeting scheduled on September 26 at 9 am. The meeting is expected to last until about noon. The plan is to conduct a bond rating meeting with Moody's on November 20-22. (With the bond rating meeting, there is a conflict with the CFLP meeting for the Board of Commissioners, and the County Administrator will cover the planning meeting for the Board of Commissioners.) For the Fairfield County look book, there are several pictures already gathered. The intent of the pictures is to show life in Fairfield County.

**c. The Land Bank**

Ms. Brown reported a draft agenda for the Land Bank was included in the review packet. A slide show about the Land Bank was also included for reference. Jeff Porter, Jim Bahnsen, and Carri Brown conducted a presentation for the Board of Realtors last Thursday on the invitation of Zack DeLeon.

Mr. Levacy stated that he received positive feedback about Ms. Brown and Mr. Porter's presentation.

**d. Administrative Processes**

Ms. Brown stated the draft resolution in the review packet was updated based on input and feedback from internal stakeholders. (This item is expected to move from the Issues Bin to the voting pattern next week.) Any other changes or suggestions are welcome.

**e. Leadership Conference**

Ms. Brown reported that the Leadership Conference will be held on October 16<sup>th</sup> beginning at 8:30 am and ending at 1 pm, with a working lunch. The Conference will be held at Developmental Disabilities in Pickerington. We have been planning the logistics of the Conference. In addition, Ms. Brown sent email to seek input from elected officials and department heads about the content of the agenda. The draft agenda is in the review packet and will be revised as needed prior to sending it out to all elected officials and department heads. Ms. Brown asked for everyone to review the agenda content and to be in touch with her with any updates.

Ms. Elsea stated that invites had been emailed out and encouraged everyone to RSVP.

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f. Fatherhood Commission Meeting

Ms. Brown will be attending a Fatherhood Commission Meeting on Thursday, September 25. Recently introduced legislation about shared parenting will be analyzed.

g. United Way – Thank you and the Cookout/Auction held on September 18<sup>th</sup>

Collectively, we raised \$2K for the United Way with the Auction and Cookout on September 18. The Clerk of Courts did an exceptional job leading the effort with the baskets.

Mr. Levacy thanked the staff in the Commissioners and Clerk of Courts Office for their organization and added that the event was a lot of fun.

- Old Business

- a. MORPC Update

Ms. Brown stated there was a new grant component to MORPC membership and stated she would look into it. This is a benefit that was not previously discussed. Ms. Eileen Leuby will be meeting with the Commissioners on November 4<sup>th</sup>.

- New Business

- General Correspondence Received

- a. SFY 2014 Attendance Record for ADAMH Board Commission Appointees
  - b. Letter from David Slatzer re: Lockville Road Access (The Commissioners sent a thank you note.)
  - c. Letter from ODOT re: 2016-2019 Statewide Transportation Improvement Program
  - d. CFLP Agenda for September 26<sup>th</sup>
  - e. Permissive Sales and Use Tax report

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Mr. Laramee stated it was right on track with the Budget Commission's projections. Mr. Levacy noted it was a nice improvement from July. Mr. Laramee stated that was from the auto sales.

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- Calendar Review/Invitations Received

- a. A Place at the Table Community Viewing – Thursday, September 25<sup>th</sup> from 6:00 p.m. – 8:00 p.m. at OU-L
- b. Lancaster Parking Ordinance Meeting – Thursday, September 25<sup>th</sup> at 8:00 a.m. – Dennis Keller will attend.
- c. AHA! Capital Campaign Kickoff Event – Saturday, October 25<sup>th</sup> from 4:00 p.m. – 6:00 p.m. at 315 S. Broad St.

- FYI

- a. Remember Me at the Dog Shelter – Thursday, September 25<sup>th</sup> at 8:30 a.m.

Ms. Brown and Mr. Kiger will attend.

- b. Benefit and Wellness Fair – October 2<sup>nd</sup> from 11:00 – 1:30 at The Lodge
- c. New Human Resources Offices are ready to go.

Mr. Kiger stated the office looked great and thanked maintenance and Mr. Porter for all of their work.

- d. Pickerington Senior Center Newsletter (in newsletter folder)
- e. Notice from FCC of New Tower Submission Packet (Verizon Wireless)
- f. CCAO Memo re: Nominating Committee Procedures

- Issues Bin

- a. Resolution to Confer Authority to County Administrator – prepared in draft

Ms. Brown stated this would be on the voting agenda for next week.

- b. Airport Vacancy – Accepting Resumes and Letters of Interest

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Two resumes have been received, one from a Fairfield County resident and one who is not a resident of Fairfield County. The Commissioners indicated a preference for a resident of Fairfield County to serve.

- c. Lease relating to Soccer Fields and City of Lancaster – we await contact from City representatives

Mr. Levacy told Mayor Smith and Mr. Kuhn that the Commissioners would like to be helpful with the efforts relating to the Soccer Fields.

Mayor Smith indicated that the Parks Department would be following up and were looking at upgrades for the future.

- Open Items

- a. Comment from Ray Stemen

Mr. Ray Stemen of 2444 West Point Road in Lancaster is concerned that the White House is allowing the UN to select 75,000 Syrians to enter the US each year without requiring background checks. ISIS already has 40,000 individuals in the US. He urged everyone to contact their Congressmen and Senators.

- b. Amanda Bridge Petition

Mr. Laramee stated that he received the signed petition for the Amanda Bridge Project and is just waiting on one check or one individual to respond. Two other individuals have indicated they would pay that portion should the check not arrive from that individual. He expects this to be before the Commissioners for a vote soon and asked Ms. Brown to prepare a resolution to acknowledge the petition and authorize the Engineer to accelerate the Amanda Bridge project.

- c. Leadership Conference

Ms. Brown encouraged everyone to review the draft agenda for the Leadership Conference and provide feedback.

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Commissioner Kiger stated at 9:49 a.m. that the Commission would be in recess until the Regular Meeting.

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**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, September 23, 2014 beginning at 10:00 a.m., with the following Commissioners present: Mike Kiger, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Jeff Barron, Ray Stemen, Dennis Keller, Jim Bahnsen, Aunie Cordle, Mary Beth Lane, Sgt. Hodder, Jon Slater, Bob Clark, Brian Kuhn, Mayor Dave Smith, Ed Laramie, Tony Vogel, Jeff Baird, Branden Meyer, and Jon Kochis.

**Pledge of Allegiance**

Commissioner Kiger asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Kiger asked Ms. Elsea if there were any announcements. There were no announcements.

**Public Comment**

Commissioner Kiger asked if anyone from the public who would like to speak or offer comments.

**Approval of Minutes for Tuesday, September 16, 2014**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Minutes for Tuesday, September 16, 2014.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

**Approval of the ADAMH Board Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the ADAMH Board resolution to appropriate from unappropriated in a major expenditure object category ADAMH 2066; see resolution 2014-09.23.a.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

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**Approval of the Board of Developmental Disabilities' Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Board of Developmental Disabilities resolution to transfer funds for additional Cluster funding; see resolution 2014-09.23.b.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

**Approval of the Commissioners' Office Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners Office resolutions:

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| 2014-09.23.c | A resolution authorizing the adoption of a General Fund Cash Balance Policy for Fairfield County, Ohio. [Commissioners]   |
| 2014-09.23.d | A resolution authorizing the adoption of a Conduit Debt Fee Schedule for Fairfield County, Ohio. [Commissioners]  |
| 2014-09.23.e | A resolution approving the grant agreement with the Federal Aviation Administration (FAA) for Fiscal Year 2014 and the Fairfield County Airport & the Fairfield County Board of Commissioners [Commissioners] |
| 2014-09.23.f | A resolution to approve to appropriate from unappropriated into a major expenditure category – Fund # 1001, General Fund [Commissioners]  |
| 2014-09.23.g | A resolution authorizing the approval of a request for payment and status of funds report – FY2012 CDBG & Home Funds – Drawdown for \$28,450 [Commissioners]  |

Discussion: Ms. Brown stated the first two resolutions were for policy statements which had been discussed in review during several sessions. The policies include feedback from internal and external stakeholders. The cash balance policy includes recommendations from GFOA.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

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**Approval of the Emergency Management Agency's Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the EMA resolution to appropriate from unappropriated in a major expenditure object category EMA Fund 2738 (8048 & 8060) NAACHO Medical Reserve Corps Grant Fund; see resolution 2014-09.23.h.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

**Approval of the Engineer's Office Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

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|--------------|--|
| 2014-09.23.i | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for new printers [Engineer]  |
| 2014-09.23.j | A resolution authorizing and account to account transfer in fund County Engineer 2024-Motor Vehicle for right-of-way purchase for AMA-04 bridge project and Rainbow Drive culvert project [Engineer] |

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

**Approval of the Payment of Bills Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Payment of Bills resolution to approve the payment of vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners; see resolution 2014-09.23.l.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

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Commissioner Kiger stated at 10:05 a.m. that the Commission would be in recess and will reconvene in his office shortly.



**Regular Meeting #41 - 2014  
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**Review Continued**

The Commissioners met at 10:15 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Ed Laramée, Ray Stemen, and Jeff Barron.

Ms. Brown reminded everyone that the DAC meeting would be held Monday, September 29<sup>th</sup> at 7:00 p.m.

Commissioner Kiger stated at 10:18 a.m. that the Commission would be in recess and will reconvene for the 11:00 a.m. Public Hearing.

**Public Hearing – Duncan/Spires Road**

The Commissioners met at 11:01 a.m. for a public hearing regarding Duncan/Spires Road. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Ray Stemen, and Jeff Baird.

Mr. Baird stated the bridge on Duncan Road is in advanced deterioration and the Engineer would like to replace it now to better accommodate the public before they have to do an emergency closure. They will be applying for an OPWC grant and anticipate work to be done in 2016. They will schedule the project to only effect one end of the school year.

With no additional comments or questions, the hearing was closed at 11:03 a.m.

Commissioner Kiger stated the Commission would be in recess until the conclusion of the Land Bank meeting.

**Adjournment**

With no further business, on the motion of Dave Levacy and a second of Mike Kiger the Board of Commissioners voted to adjourn 3:25 p.m.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, September 30, 2014 at 10:00 a.m.

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Motion by:

Seconded by:

that the September 23, 2014, minutes were approved by the following vote:

YEAS:

NAYS: None

ABSTENTIONS: None

\*Approved on September 30, 2014

<u>Abstained</u>	<u></u>	<u></u>
Steven A. Davis Commissioner	Dave Levacy Commissioner	Mike Kiger Commissioner

  
Rachel Elsea, Clerk