Review

The Commissioners met at 9:02 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Staci Knisley, David Miller, Ray Stemen, Ursula Laveck, Holly Mattei, Bob Clark, and Dennis Keller.

Mr. Davis called the meeting to order. Mr. Davis added that there currently was not a need for an executive session but that the need may arise later in the day.

- Legal Update

  Mr. Dolin stated he had nothing to report.

- Administrative and Budget Review/Carri’s List

  a. Developing Significant Questions & Analysis in Pre-Design Phase

     Mr. Davis encouraged everyone to take the opportunity to pass through his office to see the information posted on the processes involved in building a new jail. He offered for anyone with input to leave it on the post-its that were on the walls. He asked the Commissioners to consider, before next Tuesday, small subcommittee assignments to help define issue subsets. These groups would be asked to do their work quickly without drawing conclusions and will be given direct guidance.

     Mr. Kiger asked if those groups would then be giving the Commissioners recommendations.

     Mr. Brown stated she thought they would not provide recommendations, given the questions would be relating to analysis of a subtopic or the predesign phase; when she and Mr. Davis talked earlier they thought about how the small subgroups will be answering questions and providing analysis.

     Mr. Davis used two examples of subcommittees: the first being to analyze and bring up to date the analysis for future bed space (due to sentencing reform and real time data) and the other delving into specific market analysis (surrounding areas’ may need bed space). He added that the key would be to provide the subcommittees with strong guidance and a short leash.
Ms. Brown stated there were six phases on the large post it notes in Mr. Davis' office: pre-design, design, development of construction documents, bid process, construction, and occupancy. The post-its have general objectives for each phase. She also encouraged others to walk through and leave any comments or questions.

Mr. Kiger asked if transition was included in a phase.

Ms. Brown stated it could be a sub-phase in many of the phases, as transition may impact or influence decisions at a number of the phases, most notably construction and occupancy. Transition is also considered in the pre-design phase.

Mr. Davis stated he had reviewed the September 12th minutes and that they accurately captured the meeting. He said he appreciated the work and thanked Ms. Elsea.

b. Community Development Block Grant administration

Ms. Brown stated that RPC was interested in taking on some of the administrative duties (they are not able to take on all of the responsibilities) relating to the Community Development Block Grant. Ms. Mattei was available to explain this in more detail. Ms. Brown is encouraged by this and added that they all desired to respect the relationship with Community Development Corporation, who administers several CDBG grants for multiple counties.

Ms. Mattei stated that administrative dollars, in relation to grants, are going down. RPC currently receives a portion of the CDBG administrative dollars for completing the forms and taking care of the fair housing requirements. RPC feels they are capable of taking on more administrative duties (with the exception of the environmental review). In taking on more responsibilities they would be able to help the Commissioners and be close at hand for questions.

Mr. Davis asked if the administrative fee was 15% or 20%.

Ms. Mattei stated it was 20% across the board.

Mr. Davis asked what the split was now between CDC and RPC.

Ms. Mattei stated that of the 20%, RPC received between 3%-5% for the fair housing requirements and 3% for completing the applications.
Mr. Davis asked how many administrative dollars were included in the last round.

Ms. Mattei stated the complete award was $142,000 with $27,000 of that for administrative costs. This broke down to $3,500 for the applications and $3,500 for the fair housing and about $20,000 for the rest of the administration. The environmental requirements cost between $3,000 and $4,000.

Mr. Kiger asked if this would affect Community Action.

Ms. Mattei replied that it would not because they do CHIP administration which is handled separately.

Mr. Davis said he was encouraged by this idea and wanted to be respectful of the existing relationship with CDC. If this results in RPC having a greater responsibility then this is good for RPC.

Mr. Kiger thought it seemed like the right way to go.

Mr. Davis wanted to make sure that the other parties involved understood this would not be a decision made based on performance.

Ms. Knisley stated this would be very helpful for her as she usually has to call Columbus to get information and documents and instead would be able to just get it from RPC down the hall.

Ms. Mattei stated that RPC hopes to receive competitive grants which may require consulting services for administrative duties and thus, it is important to keep the relationships with the third party contractors.

Mr. Davis asked Ms. Mattei if she would be bringing back an analysis of the breakdown of a new split of administrative duties.

Ms. Mattei stated that she would. Ms. Brown will be contacting CDC to discuss this with them as their contract is with the Commissioners, and then the Commissioners will need to submit a letter asking that RPC be the administrative contact for CDBG. RPC would complete the application.

c. Leadership Conference – October 17th

Mr. Davis stated the September 12th minutes culminated in the Commissioners “ringing the dinner bell”. Entities who will want to be a part of the possible construction of a new jail facility will begin contacting the Commissioners. When they do so, Mr. Davis asked that everything be
forwarded to Ms. Brown so that she can share common guidance on how to go about participating in the process. The Commissioners want to be cautious in their responses in order to have a consistent response.

Mr. Kiger stated he received two emails last week that he forwarded to Ms. Brown.

Ms. Brown stated the Commissioners do not want to get bogged down with meetings with a multitude of vendors. There will be a bidding process for the construction.

Mr. Davis asked if the Commission was able to have Suzanne Dulaney come speak.

Ms. Brown stated she had a previous commitment on October 17th but would be happy to come to the roundtable on December 5th.

Mr. Davis said he was comfortable with the draft agenda of the Leadership Conference. He added that the Leadership Conference was historically referred to as the Budget Retreat, but the Leadership Conference is a broad look forward on policy and opportunities. He asked where the office was on the Budget Hearings.

Ms. Brown stated they were scheduled for Thursdays, September 26th through December 12th. The Clerk of Courts’ administrative staff asked for their date to be moved to November 21 to allow for more time to prepare. They have two hearings scheduled at this time.

Mr. Davis asked who asked to have the date moved.

Ms. Brown stated it was Nancy Duffee, Ms. Smalley’s executive assistant. There have been a few other minor changes and some openings remain on December 12th.

Mr. Davis asked if there was a deadline for budget requests.

Ms. Knisley stated that time had already passed and she was compiling all of the information, in terms of what was placed in MUNIS.

Mr. Davis asked what the total of the request was.

Ms. Knisley stated it wasn’t too far off of what was expected, but some conversations would be needed. Ms. Brown reminded the group that the final total may not include the transfer from grf to a capital projects fund at this point.
Ms. Brown referenced the draft agenda that would be emailed to all elected officials and department heads asking for RSVPs. She also mentioned that the items mentioned in the 2012 Leadership Conference have been addressed which is great news in terms of consistency of messages and applying the information received and discussed at the Conference.

Mr. Davis asked if this would be a public meeting.

Ms. Brown stated that it would.

Mr. Davis stated that they would want the public to attend.

Ms. Brown stated that those who are interested usually do attend, but the defined audience is elected officials and department heads, in terms of the leadership conference agenda items.

Mr. Davis asked if there was to be a segment of the day where the Commission acts on the jail that it should be highlighted to the public for those interested in that segment.

Ms. Brown stated that would fall under the major projects category right before lunch. While it was not noted as a specific item, she could notate it that way for awareness.

Mr. Davis suggested that portion be from 11:00 a.m. to 12:00 p.m.

Mr. Kiger stated he liked the term “Leadership Conference” better than “retreat” as it shows the Commission is moving forward.

Meeting with Jim Huber with the Committee for Performing Arts and Conference Center in Fairfield County.

The Commissioners met at 9:35 a.m. with Mr. Jim Huber with the Performing Arts and Conference Center in Fairfield County. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, David Miller, Bob Clark, Ursula Laveck, Dennis Keller, Linda Kauffman, Jason Dolin, Ray Stemen, Tony Vogel, and Jim Huber.

Mr. Davis welcomed Mr. Huber and asked what the Commission could do for him.
Mr. Huber stated he requested the meeting in order to present the Commissioners with an update and ask for their support as the committee moves forward in seeking major donors. The Heritage Associations unanimously supported the project Monday night. The dream is to have the performing arts and conference center in downtown Lancaster, ideally the gateway lot, but they realize they may not be able to secure this location as they are not moving as quickly as they would need to be to purchase the lot. They would like to have a 1,200 seat auditorium with the capability of hosting a 300 person conference. If they were to increase the conference capabilities to 600-700 they would need to get input from the chambers. The current plans have a price tag of $10,000,000 and the committee has $240,000 in pledges. They have contracts for consultants and are currently working on promotional activities. They are also working on getting their fiscal sponsorship through the SID as they set up their 501(c)3 status.

Mr. Davis asked how the bills would be paid once the opened the facility.

Mr. Huber said the committee is using the Van Wert Performing Arts and Conference center as their model. They run off of 70% of their ticket sales and also have memberships and sponsors. They run several large performances a year and are able to break even. Their fourth year they made $26,000 with 50 events. The committee has visited other venues that need a set amount each year to supplement their programming costs. Mr. Huber feels these performance centers are not aggressive enough with their business model whereas Van Wert knows how to use their business model. This is why they are looking to Van Wert as an example of what they’d like to do in Lancaster.

Mr. Davis asked if the committee was aware of the possibility of the Commissioners building a new jail and if so, did they have an opinion.

Mr. Huber stated they were aware of the possibility and have not invested time in the jail or Pearl House discussions and would not be taking a position as they currently have their hands full. He did not thing the Pearl House would affect the performing arts center if it were at the gateway location. Taking a position on these issues could potentially split the committee so they are just focusing on the performing arts and conference center.

Mr. Davis thought that was a great answer and asked if the committee was concerned with timing because the gateway location may be available before they are ready.

Mr. Huber stated that was correct and that they plan on asking donors to purchase the property while the committee prepares to build.

Mr. Davis asked if the lot was for sale.

Mr. Huber replied that within the last 6 months he has been told it is for sale, but has not been given a price.
Mr. Davis asked if the $10,000,000 included the land acquisition.

Mr. Huber stated that it did. Van Wert’s facility costs $10 million without the purchase of the land due to the extravagant details one of the donors required. Without those details the committee is able to include the land price in their $10 million estimate. He added that Springfield recently built their conference center for $6,000,000 having expected to spend $7,200,000.

Mr. Davis asked why they wanted it downtown and not somewhere else.

Mr. Huber said he started the project three years ago to revitalize downtown. This would increase interest in bringing restaurants and businesses downtown. Thousands of people would be coming downtown for events and looking for dinning and lodging. When looking at locations Mr. Huber asked himself where else would make sense and also looked at OU-L and the mall. The downtown location was the only positively received concept and when presented at a community meeting attended by 150 people, the consensus was to put it downtown.

Mr. Davis asked what they could do to make Mr. Huber feel the meeting was productive.

Mr. Huber asked that they sign the letter of support.

Motion to support the Committee for Performing Arts and Conference Center in Fairfield County and Authorize Commissioner Davis to sign the letter of support.

On the motion of Dave Levacy and second of Mike Kiger, the Board of Commissioners voted to support the Committee for Performing Arts and Conference Center in Fairfield County and Authorize Commissioner Davis to sign the letter of support.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Mr. Davis thanked Mr. Huber for his efforts.

Commissioner Davis stated at 9:56 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners’ Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, September 17, 2013 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Jason Dolin, Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Tony Vogel,
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Michael Orlando, Ursula Laveck, Dennis Keller, Bob Clark, David Miller, Jeremiah Upp, Paul Kemmerer, Ray Stemen, Branden Meyer, and Carl Burnett.

**Pledge of Allegiance**

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Mr. Davis asked for a moment of silence in honor of those who lost their lives or were injured in the Navy Yard attack Monday morning.

**Announcements**

Commissioner Davis asked Ms. Elsea if there were any announcements. Ms. Elsea stated that there were no announcements.

**Public Comment**

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

Mr. Paul Kemmerer of 2659 B Elder Road, Lancaster, Ohio, stood up and thanked the Commissioners for viewing the photos he brought in the previous week. He added that he would be available to discuss the photos.

Mr. Davis stated that while it was out of order for the Commissioners to speak during public comments, the pictures were still making their rounds and he appreciated Mr. Kemmerer’s patience.

**Approval of Minutes for Thursday, September 12, 2013.**

On the motion of Mike Kiger and second of Dave Levacy, the Board of Commissioners voted to approve the Minutes for Thursday, September 12, 2013.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

**Approval of the ADAMH Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the ADAMH resolution approving the Fairfield County Alcohol, Drug Addiction, and Mental Health (ADAMH) Board’s recommendation that its membership be reduced from 18 members to 14 members; see resolution 2013-09.17.a.
Discussion: Mr. Davis asked if there was a foundation to decreasing the numbers. Ms. Brown replied that this was recently allowed by the State of Ohio and will allow for the ADAMH board to run more efficiently.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Auditor’s Office Resolutions

On the motion of Mike Kiger and second of Dave Levacy, the Board of Commissioners voted to approve the following Auditor’s Office resolutions:

2013-09.17.b A resolution to amend the certificate, update receipt line item & request for appropriations for additional unanticipated receipts for fund 2423. [Auditor- Admin]

2013-09.17.c A resolution approving an account to account transfer[Auditor IT] [Auditor- Admin]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

Approval of the Commissioners’ Office and EMA Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners’ Office and Emergency Management resolutions:

2013-09.17.d A resolution authorizing the approval of a proclamation recognizing September as National Recovery Month.

2013-09.17.e A resolution authorizing the approval of repayment of an advance to the General Fund – Fund # 2788 CDBG FY2011 [Commissioners]

2013-09.17.f A resolution authorizing an account to account transfer [Commissioners]

2013-09.17.g A resolution approving the grant agreement with the Federal Aviation Administration (FAA) for Fiscal Year 2013 and the Fairfield

2013-09.17.h A resolution approving the grant agreement with the Federal Aviation Administration (FAA) for Fiscal Year 2013 and the Fairfield County Airport & the Fairfield County Board of Commissioners. [EMA]
Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval of the Engineer’s Office Resolutions

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the following Engineer’s Office resolutions:

2013-09.17.h A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for 2013 chip seal project equipment rental [Engineer]

2013-09.17.i A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for 2014 County Road Map printing [Engineer]

2013-09.17.j A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for overtime payments [Engineer]

2013-09.17.k A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle equipment repairs [Engineer]

2013-09.17.l A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for RUS-23 bridge work [Engineer]

2013-09.17.m A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for facility expenses [Engineer]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

Approval of the Family, Adult, and Children First Council’s Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Family, Adult, and Children First Council’s resolution approving and account to account transfer from Materials and Supplies to Capital Outlay for Fairfield County Family, Adult & Children First Council; see resolution 2013-09.17.n

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the JFS Resolutions

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the following JFS resolutions:

2013-09.17.o A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services [JFS]

2013-09.17.p A resolution to appropriate from unappropriated in a major expenditure object category Job & Family Services 2072 Children Services [JFS]

2013-09.17.q A resolution regarding WIA AREA 20 WIB MEMBER APPROVAL [JFS]

2013-09.17.r A resolution regarding a Purchase of Service Contract Amendment between Business System Solutions, Inc., and Job & Family Services [JFS]

2013-09.17.s A resolution regarding a Purchase of Service Contract Amendment between Community Action Program Commission of the Lancaster-Fairfield County Area and Job & Family Services [JFS]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

Approval of the Regional Planning Commission’s Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Regional Planning Commission’s resolution to approve Final Acceptance of the Sagamore Pond Subdivision; see resolution 2013-09.17.t.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Utilities’ Resolutions

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the following Utilities resolutions:
A resolution abandoning in part, and preserving in part, water and sewer service rights in areas annexed into the Village of Canal Winchester. [Utilities]

A Resolution to Assess 2013 Water/Sewer Delinquencies. Utilities [Utilities]

Discussion: Mr. Vogel stated the first resolution was cleaning up some areas, abandoning in part and reserving in part water and sewer rights in areas annexed in Canal Winchester. The county will be giving up rights in one parcel (McDonald’s) to the city. All surround parcels will remain Fairfield County’s service area. Mr. Vogel will hand deliver the resolution to make sure it is understood by the City of Canal Winchester and to be available in person if there any questions. Mr. Davis asked if this was amicable. Mr. Vogel stated that he believed so.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

Approval of the Payment of Bills Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Payment of Bills resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners’ approval; see resolution 2013-09.17.w.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Ms. Elsea announced that the next regular scheduled meeting for the Board of Commissioners will be Tuesday, September 24, 2013 at 10:00 a.m.

Mr. Davis stated that the Commissioners met on Thursday at the request of the State Auditor. Following that meeting they passed a motion directing Ms. Brown and staff to proceed with due diligence analysis on the construction of a new jail facility so that if the Commissioners do decide to go forward with the construction of a new facility they will not lose a month of planning time. They did this due to the time with the Annex lease, bonding, construction, and other related issues. There are 6 phases listed on giant post-its in Commissioner Davis’ office. The Commissioners are trying to get all segments out on the table and are asking everyone for help and encouraging input. They are asking individuals to be helpful and cooperative. The goal is to make a decision on October 17th and to be prepared to move forward if necessary.

Commissioner Davis announced at 10:16 a.m. that a ten minute recess would be held followed by the continuation of review in Commissioner Kiger’s office.
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Review Continued

The Commissioners met at 10:27 a.m. to continue to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Bob Clark, Tony Vogel, Ursula Laveck, Ray Stemen, Carl Burnett, Jason Dolin, David Miller, and Dennis Keller.

- Administrative and Budget Review/Carri’s List
  
  d. Bravos

  Ms. Brown thanked Ms. Elsea for spreading the word about social media. She recently sat down with Ms. Myers at ADAMH and they were very appreciative of her help.

  Mr. Davis agreed with Ms. Brown.

  Ms. Brown thanked the Commissioners for the computer training for staff. Everyone is very appreciative of this.

  Mr. Davis stated he was most enthusiastic about the Commissioners getting decisions made and getting things done instead of letting everything sit around for a while.

- Old Business

  a. Land Bank Articles of Incorporation

  Ms. Brown stated that a motion and two signatures were needed for the articles of incorporation for the Land Bank.

Motion to authorize Commissioners Davis and Levacy to sign the Land Bank Articles of Incorporation.

On the motion of Mike Kiger and second of Dave Levacy, the Board of Commissioners voted to authorize Commissioners Davis and Levacy to sign the Land Bank Articles of Incorporation.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

- New Business
Mr. Kiger stated he spoke to Ms. Brinks about SPARK and referred an email to Ms. Brown. This is a request to use the old utilities building in Pickerington.

- **General Correspondence Received**
  
  a. CFLP Agenda for September 27th Meeting

- **Calendar Review/Invitations Received**
  
  a. Bremen Chamber Lunch – Tuesday, September 24th at 12:00 p.m.
     i. Mr. Levacy and Mr. Kiger will attend.
  
  b. Recovery Center Open House for Recovery Month and The Red Ribbon Campaign – Wednesday, October 2nd from 12:00 p.m. to 2:00 p.m.

- **FYI**
  
  a. Lancaster-Fairfield County Chamber Appreciation Lunch – Friday, September 20th from 11:30 a.m. to 1:30 p.m., 109 North Broad Street (FREE)

- **Issues Bin**
  
  a. Storage Space
  
  b. Vending Machines & Square 7 (eom October)
  
  c. AED Machines (all employees)
  
  d. CEM Building and other small buildings or properties.

**Meeting with Rhonda Myers, ADAMH**

The Commissioners met at 9:35 a.m. with Rhonda Myers with Fairfield County ADAMH. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Bob Clark, Tony Vogel, Ursula Laveck, Ray Stemen, Carl Burnett, Jason Dolin, David Miller, Rhonda Myers, and Dennis Keller.

Mr. Davis welcomed Ms. Myers and presented her with the proclamation the Commissioners passed at the Regular Meeting.

Ms. Myers thanked the Commissioners for the proclamation. She passed out copies of flier for the upcoming ADAMH event. The purpose of these events is to promote
prevention works and show that people can and do recover from addiction. This is being done in coordination with Recovery Month. They will be starting at 6:00 p.m. on Wednesday and will read the proclamation. ADAMAH also submitted a resolution to reduce the board members from 18 to 14. This used to be 9 members but was required to be 18 in 1991. 14 members allows for the board to be more efficient. They will be decreasing their board members through attrition.

Mr. Davis told Ms. Myers that he’d love to attend on the 18th but has a prior commitment.

Ms. Myers stated ADAMAH received a call from the National Center for State Courts to participate in a grant opportunity. They just found out they received the grant which is $400,000 over 18 months. With this grant money they will have a 1 ½ full time prevention specialists (leaning towards grades 5 and 6 in Pickerington) and 1 full time specialist in the county jails. They will also would with the chambers. Ms. Myers added that this is a huge blessing. Hopefully this will be a catalyst for future endeavors. There will be a Medical Marijuana training session on September 24th from 6:30 p.m. to 8:00 p.m. at the Liberty Center. She invited the Commissioners to attend.

Mr. Davis said the grant was excellent news and the Commissioners have been concerned about the need for jail education for some time. This was a missing component in the jail system. He appreciated the information Ms. Myers provided.

Ms. Myers added that part of the grant is to look at Fairfield County data. She appreciated the Commissioners’ enthusiasm and offered for a Commissioner to sit on the grant planning committee. She thanked the Commissioners for their time, the resolution, and proclamation.

Commissioner Davis announced at 10:51 a.m. that the Commission would be in recess until the BWC Safety video viewing in the Commissioners Hearing Room.

**BWC Safety Video**

The Commissioners met at 11:07 a.m. to view a BWC Safety Video. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Christina Foster, Theresa Haynes, Bob Clark, Linda Kauffman, Bob Holland, Jason Dolan, Tony Vogel, Jon Kochis, Perry Orndorff, Amy Boyer, Dennis Keller, Art Brate, and Ray Stemen.

The video covered hazardous chemical safety procedures in the workplace.

**Meeting with Perry Orndorff, Soil and Water Conservation District**
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The Commissioners met at 9:35 a.m. with Perry Orndorff with Fairfield County Soil and Water Conservation District. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Bob Clark, Ray Stemen, Dennis Keller, Amy Boyer, Perry Orndorff, and Art Brate.

Mr. Orndorff stated that the SWCD has been working on the sensory trail for five years and are now considering building a wetland and covered bridge.

Ms. Boyer discussed the detailed plan (in attached slides) explaining the wetland, boardwalk, floodplain issues, and potential vegetation.

Mr. Brate discussed the covered bridge that would run across Fetters Run. This area would be under FEMAs jurisdiction as it is in the 100 year floodplain. It will be an extension of the bike path and sensory trail. It was suggested a covered bridge be built due to the county’s rich history with covered bridges (there are 18 bridges in the county still in existence). There are no bridges that can be relocated to this site so they will have to build one. They are going with the lattice concept for the bridge as Fairfield County no longer has this type in existence.

Mr. Brate went on to explain the details of the bridge (50 feet long and 8 feet wide). It would be elevated over the floodplain. They have contracted with an engineer for the drawings and will have the bridge construction be as authentic as possible. They hope to start building next spring and would like the Commissioners’ support on this project.

Mr. Kiger asked if there was any danger of the nursing home being flooded with the wetland.

Ms. Boyer stated there was not as they are not in the 100 year floodplain.

Mr. Levacy stated the wetland would help flooding problems in the area.

Ms. Boyer agreed.

Mr. Kiger asked if there was any more trouble is deer hunters in the area.

Mr. Orndorff stated there was not. He added that the tree house recently received state and regional awards. Donations are very helpful for these projects and they have already received some for the bridge.

Mr. Brate stated that they hope to add a swing set by this fall. It would be handicap accessible. They also hope the wetland becomes and outdoor classroom from OU-L, Fisher, and Lancaster High Schools.

Mr. Davis asked how the Commissioners could help with this project.
Mr. Orndorff requested a resolution of support for the wetland project.

Mr. Davis said the Commission would be happy to do that.

Mr. Davis asked if they needed the county’s permission to move forward.

Mr. Orndorff stated they did.

Mr. Davis suggested Mr. Orndorff work with Ms. Elsea on the resolution of support.

Mr. Levacy stated it was great that the bike path was being extended.

Mr. Brate added that the Inn at Fairfield Village likes this plan as well.

Ms. Boyer stated they had found a grant source which may fund the entire project. This is the Bluegrass grant.

Ms. Brown encouraged them to apply for the private grant opportunity which may have more than one round of applications.

Mr. Keller asked who would be responsible for maintenance on the bridge and boardwalks.

Ms. Boyer stated the city would maintain the portion of the bike trial.

Mr. Brate added that DD would maintain the bridge, boardwalk, and tree house.

Mr. Davis stated that the Commission supported this project and reminded Mr. Orndorff to work with Ms. Elsea on the resolution of support. He also added that Ms. Brown would be available to be help in the grant process.

Mr. Kiger asked if Soil and Water was interested in more space at the Ag Center.

Mr. Orndorff stated they are making plans to move their stuff from suite C.

Mr. Davis said Mr. Keller was aware and that Soil and Water could communicate with him.

Mr. Brate thanked the Commissioners for the bench and table donations and added that he appreciates their support.

Adjournment
With no further business, on the motion of Mike Kiger and a second of Dave Levacy the Board of Commissioners voted to adjourn 12:01 p.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, September 24, 2013 at 10:00 a.m. with review session at 9:00 a.m. on the same day.

Motion by: Seconded by:

that the September 17, 2013, minutes were approved by the following vote:

YEAS: NAYS: None

ABSTENTIONS: None

*Approved on September 17, 2013

Steven A. Davis
Commissioner

Dave Levacy
Commissioner

Mike Kiger
Commissioner

Rachel Elsea, Clerk