

Regular Meeting #34 - 2014
Fairfield County Commissioners' Office
August 12, 2014

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Todd McCullough, Tony Vogel, Ray Stemen, Jeff Barron, Jim Bahnsen, Jeff Porter, Dennis Keller, Aunie Cordle, Chief Perrigo, Holly Mattei, Ed Laramée, and Jon Slater.

- Legal Update

Mr. Dolin stated he did not have an update.

Ms. Brown thanked Mr. Dolin for his help with the issues bin items, the Authority to Confer resolution and publication questions.

- Administration and Budget Updates/Carri's List

- a. Planning for August Roundtable

Ms. Brown reported that on Thursday, August 14th, there is an Elected Official and Department Head Roundtable planned at 9 am. A regular Commissioners' meeting follows at 10:30 am. Agendas and reminders have been sent by email, following discussions in review sessions.

In advance of the Roundtable, Ms. Brown provided a copy of the Fairfield County Safety and Security Procedure. She also discussed the new form for sick leave conversion and highlights of the FMX tool. She indicated there will be packets to summarize all materials provided during the Roundtable discussion. She has also prepared a checklist to support follow up actions. Ms. Brown thanked Dennis Keller, Jon Kochis, Todd McCullough, Jeff Porter, Tony Vogel, and Rachel Elsea for their preparations of content for the Roundtable. Elected Officials and Department Heads have provided input, too.

- b. Procedure from Franklin County relating to Vets Memorial assets

Ms. Brown was in touch with Franklin County administration to obtain information about procedures relating to the disposition of assets connected with the Vets Memorial. She provided the information to Park Russell with the Veteran Services Commission and offered to be of help if needed. The procedures drafted by Franklin County's deputy administrator were well crafted, and the example may be of use to us in the future.

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Ms. Brown reported that when she provided the information to Mr. Russell, he wanted to set up a time to talk about a building. Ms. Brown reported that they set a meeting for Thursday.

c. Land Bank

Ms. Brown reported there is a Land Bank meeting at 2:30 pm today. A draft agenda was placed in the review packet for informational purposes. The presentation before the Regional Planning Commission went very well. We received a lot of positive comments about how the presentation was informative and easy to understand. Ms. Mattei shared the slide show from the presentation with the Transportation Improvement District.

Mr. Porter shared some of the exciting programs in Tuscarawas County, including a Veteran Housing program which was very encouraging. There are numerous options available to the Land Bank, and this is an exciting opportunity for Fairfield County.

Mr. Kiger stated he thought that was a great idea and a way to help take care of our veterans.

d. The Leadership Connection & Work Group Updates

Ms. Brown stated the Leadership Connection is the name given to the Commissioners' department head strategic planning sessions. The first meeting will be held on August 21 at the Administrative Offices of Utilities. The Work Group spreadsheet was updated and a copy was in the packet. She reviewed the spreadsheet with the Commissioners.

e. Highlights of Resolutions and Proclamations

At the beginning of the voting agenda, we will have a time to announce the \$300,000 grant award in which the Board of Commissioners serve as grantee, the RPC serves as a subject matter expert, and the Village of Carroll is the location of the project implementation. We will have a certificate for Mayor Drobina and the RPC team.

The voting agenda includes a resolution to approve a two year contract with AT&T for centrex long distance lines. Staff recommends a two year contract, with a reduction of 70 lines to 45 lines.

The voting agenda includes the approval of an allocation for the Lancaster Festival, which included outreach and economic development elements and came a little later in time to us this year.

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- Old Business

- a. Update on Drummond Construction CDBG Contract

At the last meeting, the Commission approved a plan to move forward with the CDBG contract with Drummond Construction. Ms. Brown reported that the forms were received and the project was moving ahead. Ms. Knisley and Ms. Mattei have plans for outreach and education for third party contractors in order to avoid these delays in the future.

- b. Public Comment for the City of Lancaster, Correspondence Received and Reviewed; Comments Provided

Ms. Brown provided a response to the City of Lancaster for its plan to negotiate Ohio EPA Compliance. Her letter is attached in the review packet, along with the request from the City. The request was previously reviewed, and this is the follow up communication. The City will accept additional comments, and they indicated a deadline of August 25 for comments.

- New Business

- a. Car Wash Facility on Lincoln Avenue

Mr. Davis stated there had been ongoing staff discussions regarding the utilities costs at the carwash site as well as discussions about demolishing the building.

Mr. Keller reported they pay roughly \$400 a month in utilities and that most of that is regular fees. There has been a spike in the Utilities charges recently. Mr. Kochis is currently paying the utility bill and would need some temporary storage if the facility is razed.

Ms. Brown added that Mr. Kochis is looking at the grant funding streams for building a storage site for EMA needs.

Mr. Davis stated he wanted to go ahead with the demolition and added that EMA does not need to store their vehicles in a carwash.

Ms. Brown added that Mr. Kochis supported the demolition and had ideas for storage.

All three Commissioners gave the go ahead to demolish the building.

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MORPC Boundary Committee Update with Holly Mattei

The Commissioners met at 9:14 a.m. for the MORPC Boundary Update with Holly Mattei. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Todd McCullough, Tony Vogel, Ray Stemen, Jeff Barron, Jim Bahnsen, Jeff Porter, Dennis Keller, Aunie Cordle, Chief Perrigo, Holly Mattei, Ed Laramée, and Jon Slater.

Ms. Mattei reported that MORPC was continuing their outreach efforts and added that they had sent an email update last night. Last week they met with Union County and one township. They will reach out to the Board of Commissioners in the near future.

Ms. Brown thanked Regional Planning for their work in securing the Neighborhood Revitalization Grant.

Mr. Davis added that this was a huge grant and congratulated RPC and their staff.

Ms. Mattei also provided an update on the FEMA Risk MAP letter. She stated that FEMA would be reaching out to the floodplain administrators (James Mako is the local administrator) and Mr. Kochis would be included as well. She also added that she was certain Buckeye Lake would be included in the discussions.

Review Continued

The Commissioners met at 9:18 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Todd McCullough, Tony Vogel, Ray Stemen, Jeff Barron, Jim Bahnsen, Jeff Porter, Dennis Keller, Aunie Cordle, Chief Perrigo, Holly Mattei, Ed Laramée, and Jon Slater.

- **General Correspondence Received**

- a. Notice from Ohio Dept. of Health re: Statutory Amounts for 2015

- Ms. Brown reported that this was already in the records for the 2015 budget.

- b. Notice regarding Violet Township Zoning

- c. Email communication from CFLP

The next Board of Directors' meeting is set for September 26th.

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- d. FEMA Letter re: Risk MAP (sent to Holly and Jon)
- e. ODSA Grant Notice re: Neighborhood Revitalization Grant for the Village of Carroll (Formal announcement scheduled for the 10:00 am meeting)

f. Casino Report

Mr. Kiger reported that extrapolated annual revenues approach \$1.8 million, and the county's estimates were at \$1.6 million. There is no need to make adjustments.

g. Enterprise/ATEX final pipeline drawings

Mr. Davis added that he had heard the Tallgrass Pipeline had an unsuccessful commitment period and he expects the project to be decommissioned.

- Calendar Review/Invitations Received

- a. Pickerington Chamber Lunch – Thursday, August 21st at 11:30 a.m.

Commissioner Kiger will attend.

- b. DACO Annual Fundraiser – Saturday, September 13th at 6:00 p.m.

- c. OSU Farm Science Review – Tuesday, September 16th at 11:30 a.m. at OSU Ag Center

- d. Pickerington-Violet Township Annual Founders' Day Banquet – Thursday, September 18th at 6:30 p.m. at the Pickerington Senior Center.

- FYI

- a. OhioMeans Jobs Annual Adult Career Expo – Friday, September 19th

Ms. Brown stated that there may be an opportunity to present a proclamation in September for Workforce Development Month. Everyone will wear red on September 4 in support of workforce development.

- b. Hocking County Dog Shelter Ruling

Mr. Kiger noted that Fairfield County made their decision about the method of euthanasia a while ago.

Mr. Davis stated he was thankful that Fairfield County made the decision before the courts became involved.

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Mr. McCullough stated the Commissioners should be commended for being ahead of the curve. He added that some counties have not yet made the switch prior to the decision due to cost savings. He will review the decision and provide an update.

Mr. Davis wondered if the decision allows for flexibility in dealing with unique situations where lethal injection was challenging. He added that he would appreciate Mr. McCullough's feedback once he has had a chance to read the decision.

c. County Clover Newsletter – August 2014

Ms. Brown reported that the OSU Extension Office had asked the Commissioners to be helpful in background check costs. She is looking into this, and the Commissioners already provide OSU Extension with an allocation.

- Issues Bin

- a. Resolution to Confer Authority to County Administrator

- b. HB 483 – Publications & Procedures

- c. Airport Board Vacancy (new item)

Ms. Brown reported that there would be an airport board vacancy at the end of the year. A release will be sent to the media, emailed, and tweeted seeking interested applicants.

- Open Items

- a. Tour of CEM Building

Mr. Keller reported that another paranormal group would be touring the Clarence E. Miller building on Saturday night.

- b. Court House Video

Ms. Brown encouraged everyone to watch the Court House video that was emailed and to provide feedback. So far, the feedback has been very positive. There is still time to make adjustments.

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c. Buckeye Lake Dam System

Ms. Brown reported that the recent test of the Buckeye Lake Dam System was successful. She stated the Mr. Kochis was very encouraged with the system.

Executive Session to discuss Impending Litigation

On the Motion of Steve Davis and the second of Dave Levacy, the Board voted to enter into Executive Session regarding Impending Litigation at 9:35 a.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Jason Dolin, Tony Vogel, and Holly Mattei.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

On the motion of Steve Davis and the second of Dave Levacy, the Board voted to exit Executive Session at 9:39 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

Review

The Commissioners met at 9:39a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Tony Vogel, and Holley Mattei.

Executive Session to discuss Pending Litigation

On the Motion of Steve Davis and the second of Dave Levacy, the Board voted to enter into Executive Session regarding Pending Litigation at 9:39 a.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, and Rachel Elsea.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

On the motion of Steve Davis and the second of Dave Levacy, the Board voted to exit Executive Session at 9:45 a.m.

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Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

Review Continued

The Commissioners met at 9:45 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger, and Dave Levacy. Also present were Carri Brown, and Rachel Elsea.

Commissioner Kiger stated at 9:45 a.m. that the Commission would be in recess until the Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, August 12, 2014 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Ed Laramée, Jim Bahnsen, Jeff Barron, Ray Stemen, Chief Perrigo, Paul Kemmer, Jeff Camechis, Jeff Feyko, Mayor Tammy Drobina, Dennis Keller, Tony Vogel, and Jon Slater.

Pledge of Allegiance

Commissioner Kiger asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Kiger asked Ms. Elsea if there were any announcements.

Ms. Brown presented certificates to Regional Planning and Mayor Drobina recognizing the recent award of the \$300,000 Neighborhood Revitalization Grant.

Ms. Mattei stated the grant would be used to repave Beaver Street, add sidewalks to High Street, help with park improvements, and straighten out Overly Street which will be the main access into Carroll when the bypass is complete. She thanked Mr. Mako for all of his work and also thanked the Mayor for her help.

Mayor Drobina thanked Ms. Mattei, Mr. Mako, and the Commissioners for their support and added that this was a great team effort.

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Public Comment

Commissioner Kiger asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 2444 West Point Road in Lancaster stated that everyone must be vigilant with Congress regarding the budget. He stated that everyone needs to hope for a budget through January 30th as it will take care of the lame duck session as well.

Mr. Paul Kemmer of 2659 B Elder Road in Lancaster supported Pleasant Township in going to a central sewer system. He supports other municipalities doing this as well. Mr. Kemmer also congratulated the Village of Carroll on the grant award.

Approval of Minutes for Tuesday, August 5, 2014

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Minutes for Tuesday, August 5, 2014.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Mike Kiger

Abstaining: Steve Davis

Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners Office resolutions:

- | | |
|--------------|---|
| 2014-08.12.a | A resolution authorizing the approval of an agreement with AT & T Corp for centrex services – Fairfield County Commissioners [Commissioners] |
| 2014-08.12.b | A resolution authorizing the 2014 allocation to the Lancaster Festival for 2013 - Fairfield County Commissioners [Commissioners] |
| 2014-08.12.c | A resolution approving an account to account transfer in a major object expense category – Fairfield County Commissioners/Human Resources [Commissioners] |
| 2014-08.12.d | A resolution to approve the annexation of 17.336+/- Acres, more or less, of Liberty Township into the Village of Baltimore, Pursuant to ORC 709.023, Expedited Type 2 Petition, Annexation of Land by George C. and Pamela F. Daft. [Commissioners] |

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2014-08.12.e A resolution approving an account to account transfer in a major object expense category – Fairfield County Commissioners [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Board of Developmental Disabilities' Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Board of Developmental Disabilities resolution to appropriate from unappropriated in a major expenditure object category (Fairfield County Board of DD) (Fund 2060 FCBDD); see resolution 2014-08.12.f.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the EMA Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the EMA resolution to appropriate from unappropriated in a major expenditure object category EMA Fund 2090 General EMA Fund (Sub fund 8053); see resolution 2014-08.12.g.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Engineer's Office Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

2014-08.12.h A Resolution to Declare the Mt. Zwingli Road Culverts Project a Necessity. [Engineer]

2014-08.12.i A resolution to appropriate from unappropriated in a major expenditure objects category County Engineer 2024-Motor Vehicle for general fund reimbursement for FCEO's CORSA portion [Engineer]

2014-08.12.j A resolution to appropriate from unappropriated in a major expenditure objects category County Engineer 2024-Motor Vehicle for safety supplies [Engineer]

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- 2014-08.12.k A resolution to approve a reimbursement for share of costs for Liability Insurance paid to CORSA as memo expenditure for fund 2024 – Motor Vehicle [Engineer]
- 2014-08.12.l A resolution to approve the Agreement between Fairfield County and Jobs Henderson & Associates to provide engineering services for the BLO-08 Bridge Replacement Project. [Engineer]
- 2014-08.12.m A resolution to approve the Road Usage Agreement between Fairfield County and American Electric Power. [Engineer]
- 2014-08.12.n A resolution authorizing and account to account transfers in fund County Engineer 2024-Motor Vehicle for Rainbow Drive culvert project right-of-way [Engineer]

Discussion: Mr. Davis stated that despite the comments from the viewing on Mt. Zwingli Road, he supports the project.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Family, Adult, and Children First Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Family, Adult, and Children First resolution authorizing the FY15 Child and Family Health Services, Community Health Assessment component service agreement between the Fairfield County Commissioners, as administrative agent of the Fairfield County Family, Adult and Children First Council and the Fairfield County General Health District; see resolution 2014-08.12.o.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Juvenile/Probate Court Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Juvenile/Probate Court resolution to appropriate from unappropriated in a major expenditure object category – Probate Court #2316 Probate Court Computer Fund; see resolution 2014-08.12.p.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

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Approval of the Regional Planning Commission Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Regional Planning Commission resolutions:

2014-08.12.q A resolution to approve a Development Agreement for the Spring Creek Section 2, Phase 2 Subdivision [Regional Planning Commission]

2014-08.12.r A resolution to approve Conditional Acceptance of the Peyton Ridge Subdivision [Regional Planning Commission]

Discussion: Ms. Mattei stated the first resolution was a standard development agreement and that the second resolution was a conditional acceptance.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Sheriff's Office Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Sheriff's Office resolution authorizing the approval of a service agreement by and between the Fairfield County Sheriff's Office and Pickerington Local Schools; see resolution 2014-08.12.s.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Payment of Bills Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Payment of Bills resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval; see resolution 2014-08.12.t.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Ms. Elsea announced that the next regular scheduled meeting for the Board of Commissioners will be Thursday, August 14, 2014 at 10:30 a.m.

Commissioner Kiger stated at 10:12 a.m. that the Commission would take a short recess followed by the continuation of review in Commissioner Kiger's office.

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Meeting with Al Beavers re: Beavers Field

The Commissioners met with Al Beavers at 10:23 a.m. to discuss the Beavers Field lease. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Ray Stemen, Jon Slater, Ed Laramée, Al Beavers, Lori Marinacci, Jeff Barron, Jon Kochis, Dennis Keller, and Aunie Cordle.

Mr. Davis welcomed Mr. Beavers and stated he was very interested in the field and wasn't aware until recently of its connection to the county. He asked Mr. Beavers for a brief history. He also welcomed Ms. Marinacci.

Mr. Beavers stated the lease was from 1988 and was renewable. He compiled a history of the field (which is also found on their website). The field has come a long way and this is the 24th year it has been in use. They have hosted many tournaments through the years. The first year the field was in use they played 29 games. Last year 189 games were played. Mr. Beavers has tried to add something new to the park each year. This year they had many more repairs than normal. They are very proud of the field and have been told it is the best private field in Ohio. The City of Lancaster and Visitors & Convention Bureau appreciate the tourism the tournaments bring.

Mr. Davis stated he was not a person who can visualize projects like this and asked Ms. Marinacci what the original board's opinion was.

Ms. Marinacci stated she was the only Commissioner at the time to see the vision.

Mr. Davis asked how the field rental worked.

Mr. Beavers stated he did all of the scheduling. They host high school and college games in the spring, legion ball in the summer, and a fall league in the fall. Schools and teams can charge admission. The field is open to everyone if it is not already booked. March through May of 2015 is already completely booked. They charge \$250 per game with \$100 per hour of light usage. Double headers cost \$400. All the proceeds go to the organization, and teams have no responsibility for maintenance.

Mr. Davis asked if the organization ever charges admission.

Mr. Beavers stated the only time they charge admission is during the 4th of July tournament (\$5 for the day). This is an annual fundraiser for the field.

Mr. Davis thanked Mr. Beavers for coming and added that he appreciated his help in updating the Commissioners' file.

Mr. Levacy thanked Ms. Marinacci for her vision. He noted that he has watched the

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progression of the field and thinks the AstroTurf is amazing. He thanked Mr. Beavers for all he does and noted that the field is an asset to the community.

Mr. Kiger echoed Mr. Davis and Mr. Levacy's sentiments.

Mr. Levacy asked Mr. Beavers to let him know if there was ever anything the Commissioners could do.

Commissioner Kiger stated at 10:55 a.m. that the Commission would take a 5 minute recess.

Meeting with Rockmill Financial

The Commissioners met at 11:05 a.m. with Rockmill Financial. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Ray Stemen, Ed Laramée, Jason Dolin, David Conley, Jim Bahnsen, Tony Vogel, Scoot Ericson, Emily Cannon, and Jon Slater.

Ms. Brown stated the purpose of the meeting was a continuation of planning and scheduling in relationship to the jail project and financing. With the planning, Utilities was being included as there was a possibility of financing for that department.

Mr. Conley distributed an informational packet and reviewed the contents. He stated that interest rates have continued to drop from January 2014 to present and he expects to see a continued drop over the next three to four months with the rates then going up. Aside from the construction of the jail, the interest rates are the second most expensive aspect of the project.

Mr. Davis asked, under the current rating, if the Commissioner go out for \$30 million would their rate be 4.31%

Mr. Conley stated it would be lower than that as the Commissioners would have different maturities. A 30 year maturity would be between 3%-3.25%. The update he provided over a month ago had the rate at 3.75% but it would now be closer to 3.25%.

Mr. Davis stated the Commissioners would be interested in the debt to cash ratio and that they would want to make sure they hit it appropriately. They would be comfortable retaining cash and would appreciate Mr. Conley's input. Additionally, they need to keep in mind the possibility of issuing debt prior to receiving the bids back as they perceive the project as tight.

Mr. Conley stated he would look at both issues and added that they could do 30 year revenue projections as well. He added that they can look at bonds versus notes once

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they are ready to issue. Notes allow for the Commissioners to have more cash on hand.

Mr. Conley then reviewed the Financing Team and stated that now is the time to complete the team. He recommended other professionals to include.

Mr. Davis asked what formality is needed to go forward with the recommendation.

Ms. Brown stated at this point no resolution would be needed; rather they could just give the authority to proceed at this point. Resolutions would come later in time.

Mr. Conley agreed and stated that generally a verbal commitment is sufficient and that the underwriter would require a signed acknowledgement (G-17) stating we understand that they do not represent the County's best interest (as that is what Rockmill does).

Ms. Brown asked if Rockmill's recent clients had chosen the bid (or RFQ) route as opposed to recommendations. She wondered if bidding was common with the changes in the industry.

Mr. Conley replied that 100% of their clients have chosen to go with their recommendations. The RFQ process has not been common in their experience because of the prequalification process.

Mr. Levacy asked about underwriting fees.

Mr. Conley stated to expect \$125,000 for underwriting fees (for both Baird and Edward Jones); Dinsmore and Fairfield National will have some fees; and the rating fee will be about \$25,000.

Mr. Conley then reviewed the next steps and timing for the project.

Mr. Davis asked if there was a distinction between how many Commissioners should go to New York.

Mr. Conley stated that the more the better unless someone doesn't present themselves well in person.

Mr. Davis asked what potential was there in a downgraded rating.

He also added that he believed the downgraded rating potential was 25% or less. He does not believe a downgrade is likely but stated that nothing is impossible. The rating board will be most concerned about the amount of debt and unfunded pension obligation.

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Ms. Slater asked if Mr. Conley had been before a rating board since GASB 68 was implemented and what was the response of the rating board.

Mr. Conley stated the rating board did not care because the debt was funded.

Mr. Davis encouraged Rockmill to recommend what a good team in New York would look like.

Mr. Conley went on to say they would lock in the interest rate after the presentation in New York.

Mr. Kiger asked if the chances of receiving a lower rating decreased if all three Commissioners were present for the meeting.

Mr. Conley stated it depended. Quality is always better than quantity and Fairfield County has a very good team. The important thing is that everyone works together as a team.

Ms. Brown asked if there was any advantage to waiting on the rating meeting. The November time was selected because of the January project bidding expected.

Mr. Conley stated there was not an advantage to waiting.

The Commissioners gave permission for Rockmill to go forward with their Financial Team recommendations and with the recommended professionals.

Mr. Davis asked what else they needed from the Commissioners.

Mr. Conley stated they needed commitment for the preparation meetings from the Commissioners, Ms. Brown, Mr. Slater, and Mr. Bahnsen.

Mr. Davis asked that in advance of the first meeting, Mr. Conley and Ms. Brown prepare a format for the meeting, the traveling team, and responsibilities of each participant.

Ms. Brown stated the schedule would be emailed to everyone.

Mr. Laramée asked if there was any negative to pushing the meeting back to January.

Mr. Conley stated there was no significant negative to pushing it back other than every day going by without a new rating. He added that the challenge of not knowing what will happen in January.

Mr. Laramée stated the financial information would be more accurate.

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Mr. Davis stated the jail population figure was a huge factor and the sooner they could have their rating meeting the better.

Ms. Brown added that the architect likes the idea of issuing the bids in January. The timing of the rating meeting was selected based on the project timeline.

Mr. Levacy agreed that the earlier the meeting the better as rates will likely go up.

Mr. Conley stated they should shoot for the November date with the anticipation of selling debt in mid to late January. There is no significant market advantage to waiting.

Mr. Levacy added that he agreed with the architect who saw a huge advantage to bidding in January, as opposed to later in time.

Mr. Vogel agreed and added if we moved the date it should be moved to an earlier date. The sooner in the year you issue bids the better it will be as the contractor's projects will not have filled up yet.

Mr. Conley stated the first preparation meeting would be held on Friday, September 5th in Commissioner Kiger's Office.

Commissioner Kiger stated at 12:34 p.m. that the Commission would be in recess until the conclusion of the Land Bank meeting.

Review Continued

The Commissioners met at 3:17 p.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger, and Dave Levacy. Also present was Carri Brown.

Adjournment

With no further business, on the motion of Steve Davis and a second of Dave Levacy the Board of Commissioners voted to adjourn 3:17 p.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

The next regular meeting for the Board of Commissioners is scheduled for Thursday, August 14, 2014 at 10:30 a.m.

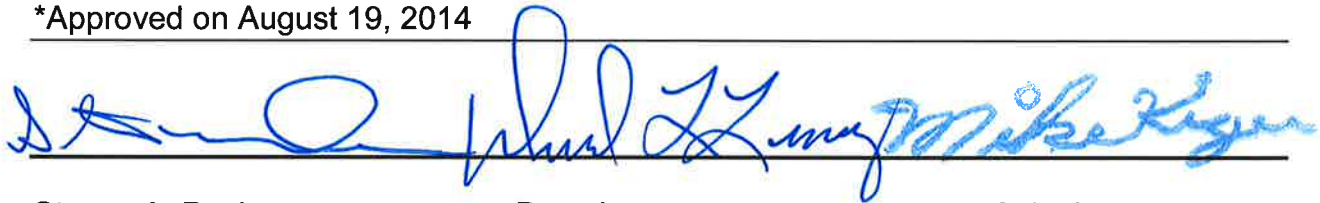
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August 12, 2014

Motion by: Levacy Seconded by: DAVIS

that the August 12, 2014, minutes were approved by the following vote:

YEAS: Levacy, Davis, & Kiger NAYS: None
ABSTENTIONS: None

*Approved on August 19, 2014



Steven A. Davis
Commissioner

Dave Levacy
Commissioner

Mike Kiger
Commissioner



Rachel Elsea, Clerk