

**Regular Meeting #33 - 2014  
Fairfield County Commissioners' Office  
August 5 2014**

**Public Viewing – Mt. Zwingli Road**

The Commissioners met at 9:00 a.m. to view culverts on Mt. Zwingli Road. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Jeremiah Upp, Jeff Baird, Eric McCrady, Bob Tanner, Teresa Jarrell, Rodney Estep, Donald Collins, Serena Collins, and Mike Taylor.

The Commissioners viewed the area and culvert on Mt. Zwingli Road. Representatives of the Engineer's Office provided information about the project.

**Review**

The Commissioners met at 9:06 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Todd McCullough, Jim Bahnsen, Jeff Barron, Ed Laramie, Lisa Notestone, Mary Beth Lane, Aunie Cordle, Corey Clark, Jeff Porter, and Ray Stemen.

**Executive Session to discuss the Dismissal of a Public Employee of Job and Family Services, the Child Support Enforcement Agency**

On the Motion of Steve Davis and the second of Dave Levacy, the Board voted to enter into Executive Session regarding personnel pursuant to Revised Code Section 121.22(G)(1) for the purposes of discussing the dismissal of a public employee of Job and Family Services, the Child Support Enforcement Agency, at 9:54 a.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Jason Dolin, Jeff Porter, Aunie Cordle, and Corey Clark.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

On the motion of Steve Davis and the second of Dave Levacy, the Board voted to exit Executive Session at 9:57 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

**Review**

The Commissioners met at 9:58 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the

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following Commissioners present: Steve Davis, Mike Kiger, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Aunie Cordle, Corey Clark, Jeff Porter, Dennis Keller, and Todd McCullough.

**Executive Session to discuss the Dismissal of an Employee of the Dog Shelter and Discipline of a Public Employee of Facilities Operations Management**

On the Motion of Steve Davis and the second of Dave Levacy, the Board voted to enter into Executive Session regarding personnel pursuant to Revised Code Section 121.22(G)(1) for the purposes of discussing the dismissal of a public employee of the Dog Shelter and discipline of a public employee of Facilities Operations Management at 9:58 a.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Jason Dolin, Jeff Porter, Todd McCullough, and Dennis Keller.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

On the motion of Steve Davis and the second of Dave Levacy, the Board voted to exit Executive Session at 10:08 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

**Review Continued**

The Commissioners met at 10:08 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jeff Porter, Dennis Keller, and Todd McCullough.

Ms. Brown stated there was the second of two resolutions to vote upon relating to the ADAMH levy. This was discussed in review sessions previously during the administrative updates and the legal updates.

Also, there would be a proclamation honoring Child Support Awareness Month in August. We will take a picture of people wearing green for awareness on Wednesday, August 6, at 10 am on the Courthouse steps. Any photos taken will be shared.

Further, Ms. Brown reported that while there are three personnel related resolutions for the voting agenda, this is simply an unusual circumstance of timing. With more than 830 employees, three resolutions relating to personnel is not wholly surprising;

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however, it is important to note that disciplinary actions of this nature are overall a rare occurrence.

Commissioner Kiger stated at 10:10 a.m. that the Commission would be in recess until the Regular Meeting.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, August 5, 2014 beginning at 10:12 a.m., with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Mary Beth Lane, Jason Dolin, Holly Mattei, Jim Bahnsen, Jeff Barron, Lisa Notestone, Ed Laramie, Jon Slater, Dennis Keller, Tony Vogel, Ray Stemen, Lt. Marc Churchill, Bob Clark, Todd McCullough, Aunie Cordle, Jeff Porter, Corey Clark, Rhonda Meyers, Chief Perrigo, and the Child Support Enforcement Agency team members.

**Pledge of Allegiance**

Commissioner Kiger asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Kiger asked Ms. Elsea if there were any announcements. Ms. Elsea stated there would be one resolution added on.

**Public Comment**

Commissioner Kiger asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 2444 West Point Road in Lancaster stated that Ebola must be contracted via direct contact of bodily fluids and added that it can be cured by the use of Colloidal Silver which the news is neglecting to report.

**Approval of Minutes for Tuesday, July 29, 2014**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Minutes for Tuesday, July 29, 2014.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Mike Kiger

Abstaining: Steve Davis

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**Approval of the ADAMH Board's Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the ADAMH Board's resolution to proceed in declaring it necessary to levy a tax outside the ten-mill limitation and further approving the request to place a Fairfield County Alcohol, Drug Addiction, and Mental Health (ADAMH) Board renewal levy on the November 4, 2014, general election ballot; see resolution 2014-08.05.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Approval of the Clerk of Courts - Title Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Clerk of Courts – Title resolution approving an account to account transfer for unemployment expenses – Title; see resolution 2014-08.05.b.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Approval of the Commissioners' Office Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Commissioners Office resolution authorizing the approval of a proclamation recognizing August as Child Support Awareness Month; see resolution 2014-08.05.c.

Discussion: Ms. Brown announced that all of Fairfield County recognizes that child support is an essential element in providing family stability, helping children grow up safe and healthy, and providing children with the opportunity for a better life. She commented that the Fairfield County Child Support Enforcement Agency collects more than \$22M per year, and she is aware of multiple projects the agency leads to further efforts of customer service and technology. These efforts help parents navigate the complex child support system. She thanked all parents who support their children with financial and medical support. She thanked the dedicated staff of the Child Support Enforcement Agency and all of its partner agencies and organizations for their work in serving children and families. She encouraged the public to take part in the events the Child Support Enforcement Agency planned for the month of August, which is Child Support Awareness Month. The Commissioners presented the proclamation, and a picture was taken.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

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On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners Office resolutions:

- 2014-08.05.d      A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of April 15, 2014 through May 15, 2014 [Commissioners]
- 2014-08.05.e      A resolution authorizing the approval of an agreement with AT & T Corp for long distance services. [Commissioners]
- 2014-08.05.f      A resolution authorizing the approval of a request for payment and status of funds report – FY2012 CDBG Formula/Neighborhood Revitalization Program (NRP) funds - \$ 13,509 [Commissioners]
- 2014-08.05.g      A resolution to approve change order# 1 for the Village of Pleasantville Community Center Re-Roof Project FY12 CDBG Formula project – Fairfield County Commissioners [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Approval of the Engineer's Office Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2014-08.05.h      A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for signs and sign shop supplies [Engineer]
- 2014-08.05.i      A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for survey equipment repairs [Engineer]
- 2014-08.05.j      A Resolution to Approve the Contract Bid Award for the FAI-CR39/41/68 2014 Resurfacing Project. [Engineer]
- 2014-08.05.k      A resolution to amend the certificate, update receipt line item & request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3445 (CR17) [Engineer]

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- 2014-08.05.l      A resolution to amend the certificate, update receipt line item & request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3445 (2014 Guardrail Repair/Improvement) [Engineer]
- 2014-08.05.m      A resolution to amend the certificate, update receipt line item & request for appropriations for additional unanticipated receipts of Memo receipts and memo expenses for fund 3445 for 33A sign upgrade project. [Engineer]
- 2014-08.05.n      A Resolution to Approve the Construction Drawings for the AMA-04 FAI-CR57-3.762 Rock Mill Road over Sand Run Bridge Replacement Project. [Engineer]

Discussion: Mr. Upp stated these resolutions were for construction projects and bid awards. Mr. Davis complimented Mr. Upp for his work at the viewing of the culverts earlier in the morning. Mr. Upp stated that Eric McCrady did a good job providing details of the process.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Approval of the Human Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Human Resources resolutions:

- 2014-08.05.o      A resolution to approve a suspension [Fairfield County Human Resources]
- 2014-08.05.p      A resolution to approve an Order of Removal for an employee of the Dog Shelter [Fairfield County Human Resources]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Approval of the JFS Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the JFS resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018; see resolution 2014-08.05.q.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

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**Approval of the Utilities Office Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Utilities Office resolutions:

2014-08.05.r      A resolution to appropriate from unappropriated in an expenditure object category Utilities Fund 5044 Sewer [Utilities]

2014-08.05.s      A resolution to appropriate from unappropriated in an expenditure object category Utilities Fund 5046 Water [Utilities]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Approval of the Payment of Bills Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Payment of Bills resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval; see resolution 2014-08.05.t.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Approval of the JFS - Human Resources Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the JFS – Human Resolution to approve a probationary removal; see resolution 2014-08.05.u.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Ms. Elsea announced that the next regular scheduled meeting for the Board of Commissioners will be Tuesday, August 12, 2014 at 10:00 a.m.

Commissioner Kiger stated at 10:22 a.m. that the Commission would take a short recess followed by the continuation of review in Commissioner Kiger's office.

**Review Continued**

The Commissioners met at 10:35 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger, and Dave

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Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Staci Knisley, Ed Laramée, Mary Beth Lane, Jim Bahnsen, Ray Stemen, Holly Mattei, Bob Clark, Dennis Keller, Jeff Barron, and Aunie Cordle.

- Legal Update

Mr. Dolin stated he did not have an update.

- Administration and Budget Updates/Carri's List

- a. Jail Project, Financing Update (Planning for November)

Ms. Brown reported that through August 6, Bennett and Williams has prepared a schedule for testing. The Sheriff's Office and the Facilities Operations Management team have been very cooperative. Bennett and Williams needs time to conduct the series of tests. The Architect continues to analyze plans and costs from his perspective.

On August 12, Rockmill Financial is scheduled for a meeting at 11 am. We are preparing details to plan for the November bond rating meeting.

Mr. Davis stated he was willing to travel to New York but would also stay back if there was another Commissioner who would rather make the trip.

Mr. Davis also mentioned that Lt. Churchill informed him the latest jail inmate population was 186. While this does not impact planning (due to the Commissioners' methodology of building what can be done) it is a dramatic change that is worthy of thought and analysis.

Mr. Levacy stated that in his discussions with the Sheriff they both concluded that the Scrap Unit and MCU were major players in the decreased population numbers.

Mr. Davis stated that the county would also need to look at where the county was on the heroin epidemic, in relationship to jail population numbers.

Ms. Brown stated that she and Lt. Churchill had a conversation centering on how collaborative reentry efforts also were a factor. The collaboration efforts include governments, faith-based groups, community organizations, and many partners working on counseling and social services to reduce recidivism.



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b. Planning for the August Roundtable

Ms. Brown reported that on August 14<sup>th</sup>, there is an Elected Official and Department Head Roundtable planned. A draft agenda and slide show have been prepared. The draft agenda was in the review packet. The draft slide show is available to review anytime. For the August roundtable, one of the points of discussion will be an information flow relating to security and safety recommendations.

c. Planning for the Leadership Conference

Ms. Brown reported that on October 16<sup>th</sup>, there is the annual Leadership Conference planned. The conference will be held at the DD complex in Pickerington. We will begin examining quotes for the working lunch, which is expected to be similar to last year. During the last review session, we talked about the stress management topic. We will also include on the agenda a review of the concept of excellence in public service and customer service, focusing on accuracy, timeliness, courtesy, and an attitude of servant leadership. We can introduce topics at the Roundtable, as well. This is part of the effort for continuous improvement.

Further, for 2015, we plan to have the Going the Extra Mile intranet innovation for employee recognition ready.

d. Dates to Note, Budget Hearings

Ms. Brown reported that the review packet contained calendar dates to note, such as remaining roundtables, the leadership conference, United Way Day, and budget hearings which have been scheduled. The budget hearings are voluntary and appreciated opportunities to improve communication about budget requests and planning.

e. Land Bank Update

Ms. Brown stated the Neighborhood Improvement Program grant has been presented, and we now await the response from the Ohio Housing Finance Agency. She thanked Regional Planning, Community Action, and all of the community partners who came together to prepare the application. During the Regional Planning Commission meeting on Tuesday, August 5, there will be a presentation about frequently asked questions relating to the Land Bank (attached). There is a website coming soon for the Land Bank. The next Land Bank meeting is August 12 at 2:30 p.m. in the Board of Commissioners hearing room.

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Ms. Brown asked if Ms. Mattei had recently received news about the Neighborhood Revitalization Grant.

Ms. Mattei stated that RPC was just verbally notified that the grant proposal for the project at the Village of Carroll was awarded \$300,000 for the Neighborhood Revitalization Grant program.

Mr. Davis requested that once the formal notification is received about the grant award that RPC invite Mayor Drobina and other Village of Carroll representatives to the next scheduled Regular Meeting of the Board of Commissioners for a formal presentation of the notification of the grant award.

Ms. Mattei stated she would do that.

**f. Quarterly Budget and Public Records Request Update**

Ms. Brown reported that at 1 pm she would provide a quarterly update. In 2013, the Board of Commissioners determined to continue the quarterly updates administratively. There are no adjustments that need to be made to the budget or parameters at this time. Projections are on target. With public records requests, there are no outstanding requests, and the median and mode response time is one (1) day. The review packet contains the slide show for the update. Exhibits are available in folders.

**g. BRAVO – Decorative Arts Center of Ohio**

Ms. Brown reported that the Decorative Arts Center of Ohio has brought exceptional exhibits to the county, such as the Edith Head exhibit. There is a nice note of appreciation in the folder of items to be signed. She encouraged those who have not attended the Edith Head exhibit to do so as it is a grand exhibit that has a “once in a lifetime” feel to it.

**h. Work Group Updates**

Ms. Brown presented an update on the work groups and task list organized following last year’s leadership conference. A chart of the update is attached.

- **Old Business**

- a. COAAA Advisory Council Appointment**

- Ms. Brown reported that Commissioners need to decide on the candidate who will fill the position for COAAA. There were multiple qualified and

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impressive candidates. Ms. Elsea will then prepare a letter for the candidate, notification for COAAA, and letters of thanks for all participants.

Mr. Levacy stated that the number of applicants was very impressive and that he believed Ms. Kemmerer was the right choice.

Mr. Kiger agreed and added that she is very knowledgeable.

Ms. Brown mentioned that Ashley Kemmerer is a current employee of JFS who has a passion for this area of work and would be an exceptional representative for the Board of Commissioners.

Ms. Cordle stated that Ms. Kemmerer started at an entry level and has worked her way up to a supervisor after completing the JFS leadership program. She added that Ms. Kemmerer would do a great job representing the county.

**Motion to Appoint Ms. Ashley Kemmerer as the Commissioners' Designee to the Central Ohio Area Agency on Aging Advisory Council.**

On the motion of Dave Levacy, and the second of Mike Kiger, the Commissioners voted to appoint Ms. Ashley Kemmerer as the Commissioners' Designee to the Central Ohio Area Agency on Aging Advisory Council.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy and Mike Kiger

Abstaining: Steve Davis

- New Business

- a. Notice of Public Comment – City of Lancaster

Mr. Keller reported that this is communication related to sanitary overflows into the river. There are four approaches which will all be very costly according to the city. The anticipated cost impact from the city's communication is \$1,000 per customer. Ms. Brown reported that the city requests responses by August 25.

- General Correspondence Received

- a. Press Release re: Everywhere Equity Investor

Mr. Clark reported that there was a \$20 million credit from Monomoy with the potential of being \$60 million. This is a step in the right direction for Anchor.

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Mr. Levacy complimented the employees of Anchor Hocking for working with Anchor management especially after the Pennsylvania plant's vote was to refuse any salary and benefits changes.

Mr. Clark added that while Anchor has weathered this storm the county must remain vigilant as Anchor is very important to the local economy.

Mr. Levacy mentioned that Anchor may see expansion due to the closing of the Pennsylvania plant.

**Public Hearing – Mt. Zwingli Road**

The Commissioners met at 11:04 a.m. for a public hearing regarding Mt. Zwingli Road. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jon Slater, Lisa Notestone, Ed Laramée, Jeremiah Upp, Jeff Barron, Jeff Baird, Ray Stemen, Dennis Keller, Michael Taylor, and Jason Dolin.

Mr. Upp stated that there was a viewing earlier in the morning on Mt. Zwingli Road. The project would be to replace culverts as well as do work on the shoulders and ditches. This is a continuation of a project from years ago. There will be a number of issues corrected.

Mr. Michael Taylor stated he did not want any more property taken and was concerned about easements.

Mr. Upp stated that they must obtain the property owner's permission prior to doing any work and that Mr. Taylor would receive plenty of correspondence about the process.

Mr. Taylor mentioned he appreciated the information.

Commissioner Kiger closed the hearing at 11:07 a.m.

**Review Continued**

The Commissioners met at 11:15 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Dennis Keller, Ray Stemen, Jeff Barron, and David Miller.

- General Correspondence Received (continued)

- b. High Performance review of JFS Protective Services Department

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Ms. Brown mentioned that the quality review from the state of Ohio was extensive and this report from the outcomes of that review was a very good accomplishment for the agency and the children and families who are served. Along with others, she will be attending a roundtable on Thursday at Child Protective Services.

c. Request for Signature for DACO Liquor Permit Application

All Commissioners agreed for Mr. Kiger to sign the application, which is something that was also done the prior year.

d. Clean Ohio Conservative Fund for Parks Dept.

Ms. Brown reported that the Parks District, a separate political subdivision, was seeking a grant to obtain three parcels, all of which are privately owned. Parks has asked RPC for input by August 15<sup>th</sup>.

Mr. Davis asked if the Parks' parcels were in their name or the County's name.

Mr. Keller replied that their property was in the Parks' name.

- Calendar Review/Invitations Received

- a. Taste of Fairfield County Agriculture – Thursday, September 4, 2014 – 4:30 p.m. – 7:00 p.m. at JD Equipment.

- FYI

- a. CFLP Draft Meeting Minutes from July 25<sup>th</sup>

Ms. Brown referred to the conversation at the last Commissioners' meeting regarding the adjustment that was approved by CFLP. Because there is a justification that the adjustment in planning for 2014 in 2013 was based on needs of all of the county programs, she suggested reducing the \$23,088 over a five year period of 2021-2025, allowing for planning time, prorated as a reduction to each subtotal of grant activity in the same way that the activity is represented in a five year period.

Mr. Kiger stated that he would convey that to Ms. Philips.

Ms. Brown also mentioned that she received word from LFCAA that they, the Sheriff, and Health Department met regarding the CFLP grant and

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their applications are within the 2015 budget. We should receive information about the three applications shortly.

- b. CFLP Recycling Drop-Off 2<sup>nd</sup> Quarter Financial Statement
- c. Memo from ODSA re: Ohio Community Development Award Recipients & Affiliates
- d. United Way Day – September 18<sup>th</sup>.

Rachel Elsea reported that the Clerk of Courts office was taking the lead on the silent auction and that there was the hope that all elected officials would come together and donate money for a cook out to be held in between the Courthouse and the Hall of Justice. The Commissioners indicated that they would be happy to donate.

- Open Items

- a. Buckeye Lake Roundtable Update

Ms. Levacy provided an update from the Buckeye Lake Roundtable held last Friday. The purpose of the Roundtable was to discuss the issues with blue green algae and geese. Senator Portman and his wife attended the two hour meeting which included a boat tour of the lake. Media also joined the tour. Over 40 representatives from surrounding counties and the state attended the meeting which Mr. Levacy stated was productive. There was an Eagle Gazette article about the roundtable.

- Issues Bin

- a. Resolution to Confer Authority to County Administrator – Ms. Elsea has a draft on file. January 1 is the targeted effective date.

- b. HB 483, publications procedures

Ms. Brown stated that she read a paragraph related to adjustments to the ORC for advertisements, notices, and proclamations. They will continue to explore this to make sure the offices are doing notices correctly. She added that she believes they would need to include a Pickerington publication in the notices in the future.

- Open Items (continued)

- a. Dog Shelter Intern

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Ms. Brown reported that Connor Windland, the intern at the Dog Shelter, would be returning to school in a few weeks. He did a great job interning at the Dog Shelter and the Dog Shelter was very thankful for Mr. Windland's work.

b. Veterans Memorial

Ms. Brown stated that she had been in touch with Franklin County's Deputy County Administrator to check on the possibility of receiving property from Veterans Memorial that was no longer of use to Veterans Memorial.

**Post Audit Conference with the State Auditor**

The Commissioners met at 11:35 a.m. for the Post Audit Conference with the State Auditor's Office. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jon Slater, David Miller, Ed Laramée, Jim Bahnsen, Lisa Notestone, Chief Perrigo, Rhonda Meyers, Jason Dolin, Jeremiah Upp, Cheryl Downour, Nadine Carol, Kim Blake, Brian Bibler, and Tim Kraft.

**Review Continued**

The Commissioners met at 12:20 p.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, and Staci Knisley.

Commissioners Kiger and Levacy will attend the Annual Farm Bureau Dinner on Thursday, August 21<sup>st</sup> at 6:00 p.m.

The Commissioners all agreed to sign a letter to the Family, Adult, and Children First Council, designating Ms. Brown as the signing authority for grant related documents.

Ms. Knisley stated she had a CDBG contract that would need approval, but was still missing three components. She is working as quickly as possible to finalize grant projects as the fiscal year ends. There is a project with Drummond Construction that must have work completed by August 31<sup>st</sup>. She asked the Commissioners to move to allow Mr. Kiger to sign the contract once it was finalized and all components for the file were available.

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**Motion to Authorize Commissioner Kiger to sign the completed CDBG contract with Drummond Construction for work to be done once all documentation is complete.**

On the Motion of Steve Davis and the second of Dave Levacy, the Board voted to authorize Commissioner Kiger to sign the completed CDBG contract for work to be done with Drummond Construction once all documentation is complete.

Discussion: Ms. Knisley indicated she would update the board as the documents were received.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

**Quarterly Budget Update**

The Commissioners met at 1:00 p.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jim Bahnsen, Tony Vogel, Ed Laramée, Jon Slater, Jason Dolin, Davis Miller, and Holly Mattei.

Ms. Brown presented information on the 2<sup>nd</sup> Quarter update including public records requests (see attached slide show and exhibits).

Mr. Davis stated that he assumed some departments received requests that were not on the log.

Ms. Brown stated that was correct and that during a Connections Meeting, it was discussed using a centralized log for all departments on the Intranet if departments would like to use such a log.

Mr. Davis indicated that the legal environment of the past, say five or more years ago, might have made it more important to centralize the log, but it may be less important to do so now.

Ms. Brown indicated it is an option that is available, and for now, the Commissioners and their departments are using the log because of the goal to reply in accurate and timely ways.

Ms. Brown reviewed the revenue reports. General Fund Revenues through the 2nd quarter were \$19.414 Million, or 4.18% above the 2nd quarter of the prior year. Increases in revenue categories of property tax, homestead rollback, conveyance fees, sales and use tax, casino revenues, and transfers were realized. Decreases were experienced in local government funds, investment earnings, and charges for services.



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Overall, at halfway through the year, 50.6% of the Commissioners' projections has been received. Looking through the end of July, we remain on target with projections.

Mr. Levacy stated that he had heard auto sales were down the last few months which could greatly impact the Sales & Use Taxes.

Mr. Davis asked what the biggest sign of financial trouble would be.

Mr. Laramee responded a drop in sales tax would be one sign.

Ms. Brown reported that the issue would be multi-faceted and it is important to look at all revenues sources, all expenditure patterns, and other factors, such as legislation, behaviors and experiences in other funds, and the overall strategies of the county.

Mr. Davis also asked if the Commissioners would go for a bond rating prior to issuing debt.

Ms. Brown stated that was likely, but when to issue debt has not been formally decided specifically. This would depend on the market and when we were ready for the major project of the jail.

Mr. Davis stated that he did not want to nor could the Commissioners go over the hard cap for the jail.

Mr. Laramee stated that they may want to look at conserving cash and financing more of the jail so that the County's hands are not tied for other needs. They can always call the debt later.

Mr. Davis stated that while he thinks the Commission has chosen the correct site, numbers could come back saying the site exceeds fiscal tolerance, but he is not locked into using a certain percentage of debt verses cash.

Mr. Slater stated that the bond rating presentation would show the history of cash balances in preparation for the jail.

Mr. Levacy stated that while they do not know what the bid numbers will be, they will need to rely on the architect and his estimates to stay on budget.

Ms. Brown provided information about expenditures and transfers for the capital project fund for the jail.

**Executive Session to discuss Impending Litigation.**

On the Motion of Steve Davis and the second of Dave Levacy, the Board voted to enter into Executive Session to discuss Impending Litigation at 1:42 p.m.

**Regular Meeting #33 - 2014**  
**Fairfield County Commissioners' Office**  
**August 5 2014**

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Jason Dolin, Holly Mattei, and Tony Vogel.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

On the motion of Dave Levacy and the second of Steve Davis, the Board voted to exit Executive Session at 1:59 p.m.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Review Continued**

The Commissioners met at 1:59 p.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Tony Vogel, and Holly Mattei.

**Executive Session to discuss Pending Litigation.**

On the Motion of Steve Davis and the second of Dave Levacy, the Board voted to enter into Executive Session regarding Pending Litigation at 1:59 p.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, and Rachel Elsea.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

On the motion of Steve Davis and the second of Dave Levacy, the Board voted to exit Executive Session at 2:10 p.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

**Review Continued**

The Commissioners met at 2:10 p.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Tony Vogel, and Holly Mattei.

