

**Regular Meeting #32 - 2014**  
**Fairfield County Commissioners' Office**  
**July 29, 2014**

**Meeting with Deputy Hummel**

The Commissioners met with Deputy Hummel at 9:01 a.m. to discuss the proposed CFLP adjustments. Commissioner Kiger called the meeting to order with the following Commissioners present: Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jeff Barron, Jim Bahnsen, Todd McCullough, Gregg Marx, Dennis Keller, Lisa Notestone, Ray Stemen, Dave Fey, Chief Perrigo, Deputy Hummel, Aunie Cordle, and Bob Clark.

Deputy Hummel distributed his 2015 CFLP grant application. The increase is due to insurance and a union contract raise. He also distributed his year-end statistics for 2013. The grant application needs approved by the 3<sup>rd</sup> week of August. He indicated that the Sheriff's Office had not yet met with Community Action and the Health Department.

Ms. Brown stated she would like to see the three groups meet prior to the applications are approved so that the approvals could be thought of in the aggregate. Last year, there were some adjustments that needed to be made based on CFLP limits, and it is not yet known if such adjustments are needed this year, as there is not a full picture presented. She also remarked that the applications should be approved by Board of Commissioners resolution.

Mr. Kiger asked for a special report for Julian Road and US 22.

Ms. Elsea will reach out to the Health Department and Community Action to let them know the Commissioners would like to view the proposals for all three of the groups together, taking in account the CFLP budget for 2015.

**Review**

The Commissioners met at 9:06 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jeff Barron, Jim Bahnsen, Todd McCullough, Gregg Marx, Dennis Keller, Lisa Notestone, Ray Stemen, Dave Fey, Chief Perrigo, Staci Knisley, Jeff Porter, Tony Vogel, Ed Laramée, Aunie Cordle, and Bob Clark.

- **Legal Update**

Prosecutor Marx stated he did not have a legal update. There is an executive session planned relating to impending litigation today.

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- Administration and Budget Updates/Carri's List

- a. AIMS – Advanced Innovative Management System

Ms. Brown reported that we await the signed agreement from the Ohio Development Services Agency regarding the interest free, ten-year loan for \$500,000 to Fairfield County to assist in an efficiency and collaboration project. Fairfield County is partnering with the Fairfield County Historical Parks District; the Fairfield County Soil and Water Conservation District; the Fairfield County Regional Planning Commission; the Fairfield County Department of Health; and the Fairfield, Hocking, Licking, and Perry Joint Juvenile Detention District in a management system and data imaging project to improve efficiency of the accounting processes for the six political subdivisions. The project is known as the Advanced Innovative Management System (AIMS).

We propose to share document management solutions to better serve the public and improve business processes. Ultimately, technological enhancements will improve workflow procedures. These workflow changes will increase efficiency of our collective business processes. For example, current time-consuming processes concerning storing and retrieving documents from a variety of physical locations can be replaced with more efficient electronic processes that will allow staff to better solve problems and provide essential services to citizens.

A work group meeting for AIMS was held on Thursday, July 24. We have provided to the Ohio Development Services Agency a certificate of insurance liability, and we have asked a question relating to a commencement resolution, which is something that is typically done for construction projects, as opposed to technology projects. We have reviewed the Ohio Revised Code for sole source provider definitions and will provide narratives to the County Prosecutor for review and approval.

The next steps following these administrative actions will be purchasing and communicating to all departments. The work group, now led by Randy Carter, will continue to meet on a regular basis. Carri Brown and Staci Knisley will review the accounting of the fund associated with the project, and there will likely be an advance from the general fund proposed for the project for the efficient processing of drawdowns with the state, which are all done on a reimbursement basis, a similar process used for numerous grants.

Mr. Levacy asked if AIMS could interact with the 911 system.

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Ms. Brown replied that it would not as the project relates to MUNIS and related processes.

**b. Other Grants to Review – Ohio History Connection & NatureWorks**

Ms. Brown stated that on August 6, there is a webinar from 10-11:30 am sponsored by the Ohio History Connection. There are mini-grants available for the conservation of historical records and archives. The grants range from \$2,000 - \$20,000 and have a 40% project match. Along with the Commissioners' Office, members of Information Systems, the Clerk of Courts office, and Facilities Operations Management will attend the webinar for more information. The deadline for the application is September 3. After the webinar, there will be a recommendation relating to the mini-grant.

Also, ODNR has announced its NatureWorks grants. Eligible projects include development and acquisition of property, typically relating to parks and public recreation. There is a 25% match requirement. The Parks District, villages, cities, and other political subdivisions are eligible applicants. \$43,527 is allocated to Fairfield County for the competitive process. Last year, the village of Pleasantville received \$11,850 for park improvements.

There are numerous grant terms and conditions. There are no county guided or budgeted development or acquisition projects ready for production. There may be such projects with other political subdivisions, and county personnel would be willing to provide help and guidance relating to this grant if requested.

There was a recommendation from a citizen, Mr. Kemmer, to review the ODNR grants for the Buckeye Lake area, and the issue Mr. Kemmer was focused on related to the health conditions of the beaches. Recently, the advisory for the beaches were removed. The problem with geese droppings is one factor relating to the issuance of advisories, as is the potential method of testing. There is ongoing work relating to Buckeye Lake. Commissioner Levacy serves on the Buckeye Lake for Tomorrow group, and he would be willing to talk with anyone about that group's work. Ms. Brown provided these details to Mr. Kemmer.

Commissioner Levacy provided a short update on a meeting that was scheduled for Friday, August 1, to review matters relating to Buckeye Lake. He added that Senator Portman would be attending the meeting. He requested that email about the meeting be sent to the media in case they would like to attend the meeting.

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c. Jail Project – Financing Update and Planning for November

Last week, Ms. Brown held a planning session with Rockmill Financial. They discussed the next steps that need to occur prior to the November rating meeting in New York. We are using Moody's for the rating agency based on our contractual obligation and based on how Moody's is familiar with the county. We have used Moody's in the past. Our current rating shows that we have strong credit and strong capacity to meet financial obligations.

It is time to begin planning for the rating meeting which will be in connection with jail financing. We will also include Utilities in the meeting, as there is expected to be enterprise debt issued in the short term. The Utilities debt will be revenue backed. It will be efficient to include the department in the rating meeting.

This is the suggested attendance for the rating meeting with Moody's:

- Rockmill Financial
- At least one Commissioner
- County Administrator
- County Auditor and Chief Deputy Auditor
- County Treasurer
- Utilities Director
- Bond Counsel (by phone or in person)

Other county officials will need to participate and be ready for questions by phone.

Those who will be involved in the face-to-face interviews will need to participate in a series of planning meetings to discuss research, evaluation, and analysis leading up to the presentation.

The face-to-face meeting with Moody's will be in November. We will leave for New York on a Thursday, rehearse on Thursday night, conduct the presentation on Friday, and follow-up with a debriefing on Friday night.

Look for a planning schedule for the series of planning meetings to come soon. During the planning sessions, the rules of engagement will be developed.

In addition, there will be a short meeting scheduled with Rockmill Financial and the Board of Commissioners in August. They are seeking confirmation that the recommendation to work with the broker from past transactions (Baird – Mike Burns), a local retailer (Edward Jones), and

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local bank (Park National/Fairfield National Bank) is the right course of action as we move forward. The firms are pre-qualified with Rockmill.

Finally, Ms. Brown pointed out that the administrative team has prepared informational cards upon the request of Commissioner Kiger. The cards direct people to the website for information about the jail project. The Sheriff's Office and others have indicated that they appreciated the summary of information on the website.

Prosecutor Marx stated that as someone who has been prosecuting violent criminals since 1982 it was vital to keep the jail close to the Common Pleas Courts. The savings in overall operational costs as well as the increased safety of transporting criminals support the use of the existing site of the jail at Wheeling Street. He stated that the safety and operational benefits are not even close if compared to the Liberty Center site. He applauded the Commissioners for staying the course and continuing the project.

d. Clarence E. Miller Building Update

Ms. Brown reported that we have been in touch with the company that conducted the testing relating to the cemetery boundary. The company has had some turnover, which has resulted in the need for them to have some additional time to get the results of their study to us. We should have the report by the first part of August. We need more information about the boundaries of the cemetery in order to proceed with any option relating to the Clarence E. Miller building.

e. Planning for the August Roundtable

Ms. Brown reminded everyone on August 14<sup>th</sup>, there is an Elected Official and Department Head Roundtable planned. Email was sent last week to seek input. Ms. Brown will prepare a draft agenda for review on August 5<sup>th</sup>. The roundtable will be held at 8:30 a.m. in the Board of Commissioners Hearing Room. There is no training component to the roundtable. There will be additional training components, mostly associated with Human Resources functions, scheduled in 2015, at separate times, apart from the roundtables. For the August roundtable, one of the points of discussion will be an information flow relating to security and safety recommendations.

f. Planning for the Leadership Conference

Ms. Brown reported on October 16<sup>th</sup>, there is the annual Leadership Conference planned. The conference will be held at the DD complex in

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Pickerington. We will begin examining quotes for the working lunch, which is expected to be similar to last year. In addition, we have a quote for \$1,000 for professional services of a speaker. The quote is lower than many of the speaker fees in the Central Ohio area, possibly due to the fact that the speaker also has an engagement near Columbus on the same day. The speaker would be providing a session for stress management. Stress management is appropriate for the complex environment of the county. The speaker proposed is Karen Vadino, who has presented a several professional conferences in Ohio. She would be provided a presentation for about an hour. We are seeking consensus on this part of the planning for the Leadership Conference.

An agenda for the Leadership Conference will be provided as the time draws near.

There was general consensus among the Commissioners for the administrative team to proceed with the planning for the professional speaker focusing on a session for stress management and to proceed with planning for a working lunch. Ms. Brown reported that the bills for such matters will appear on the regular bill lists that the Commissioners approve.

g. Update on Small Group Meeting re: the Land Bank

On Thursday, June 24<sup>th</sup>, Carri Brown, Jeff Porter, and Jim Bahnsen met with representatives of the City of Pickerington to provide information about the Land Bank, its beginning, and the work in progress to apply for a grant with the Ohio Housing Finance Agency. The grantee with the potential grant is the Land Bank, not the county. The Regional Planning Commission is under contract with the Land Bank to organize strategies for the grant application, and they have also provided general information to multiple interested parties as we collectively bring together information to help with Land Bank Strategies. The representatives from the City of Pickerington were invited to attend future Land Bank meetings, as the work with the Land Bank progresses. It was emphasized that the Land Bank is not making any decisions in a vacuum. In addition, during the meeting, there was information provided about how the sophisticated tax lien processes are working. Everyone was pleased with the meeting and appreciative of the information provided.

In addition, the Land Bank will be developing a website for an online presence. Look for more information about this to come soon.

Ms. Brown reported that there will be a Land Bank update provided to RPC on August 5<sup>th</sup> at the regular RPC meeting.

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Mr. Bahnsen stated that the face to face meeting with Pickerington was timely and that Pickerington would be included in many of the Land Bank's decisions as the work progresses.

Mr. Levacy added that the minimum for the grant under review was \$500,000.

Ms. Brown stated she was very encouraged by the potential of receiving the grant, having reviewed the draft documents and the products of the work group.

h. Highlights of Resolutions and Proclamations to come

- For Tuesday, July 29, there is the first of two resolutions to vote upon relating to the ADAMH levy. This was discussed in review during the administrative update and the legal update last week.
- There are multiple resolutions of standard accounting for various special revenue funds. Many grants operate on a fiscal year that begins in July, so the increased number of resolutions is expected.
- On August 5, there will be a proclamation honoring Child Support Awareness Month in August.

- Old Business

a. Energy Aggregation

Ms. Elsea received from the Public Utilities Commission of Ohio a Certificate for Fairfield County to serve as a Competitive Retail Electric Service Provider. This is for Fairfield County to provide governmental aggregation services within the State of Ohio, effective July 18. We are right on track with the Energy Aggregation process. The certificate from the Public Utilities Commission of Ohio will need to be renewed every two years. Palmer Energy will continue to facilitate this process as our consultant.

b. Update from July 25<sup>th</sup> CFLP Meeting

The CFLP Board of Directors approved the additional funding for the Fairfield County recycling contract. The adjustments were reviewed with Community Action on July 22. E-mail is included in the review packet.

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Mr. Levacy stated that the Commissioners need to continue monitoring the future revenues in an effort to be prudent.

Mr. Kiger stated it was a courtesy to the CFLP members to have all members vote.

c. NACo Membership

Last week, we discussed the benefits associated with the National Association of Counties. County Engineer Jeremiah Upp provided an update of the NACo conference he attended in New Orleans. We also talked about the resources for the identification of best practices and grant acquisition. NACo has provided a summary of their full benefits, and has offered free membership for the rest of 2014, with the county signing up for a year of membership in 2015 for \$2812. This would be a membership for the full county, including all departments.

The administrative recommendation is to have Ms. Elsea complete the necessary paperwork for the county to become members of NACo and to share the membership information with departments, such as the County Engineer, so that member rates can be applied for future conferences. With the membership, we will receive subscriptions to County News. We will also have access to the full web and network services of NACo. We can assess the benefits of the association through 2015.

Mr. Levacy added that the NACo conference rates are at a reduced cost for NACo members. The Commissioners had general consensus to move forward with the administrative recommendation. The bill itself will appear as usual on the bill list that is approved by the Board of Commissioners.

- New Business

- a. Stuff-A-Bus Campaign: November 17 – December 10

From Community Action, we received an invitation to participate in the 2014 Stuff-A-Bus campaign to collect non-perishable food donations. The Courthouse has participated in this effort in the past, and we look forward to continuing to participate in this community effort to feed hungry families. There was correspondence from Mid-Ohio Foodbank, as well, relating to their resources and the Supplemental Nutrition Assistance Program challenge.

- b. Mid-Ohio Food Bank



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We received email from Mid-Ohio Foodbank asking us to review their resources and facilities. They may schedule a visit with us. Mid-Ohio is encouraging participation in a Supplemental Nutrition Assistance Program challenge. Ms. Cordle provided a snapshot of information about food assistance in Fairfield County (attached).

Ms. Cordle stated that the pie chart shows the percentage of recipients receiving food assistance. The average monthly issuance is \$120. She offered for JFS to take the lead on the promotions.

Mr. Levacy complimented JFS for going above and beyond when helping those in need, such as with food drives and holiday gift drives.

- General Correspondence Received

- a. Notice of Liquor License for Roadhouse 84 (sent to Sheriff)

- The Sheriff sees no major problems with this establishment.

- b. CFLP 2<sup>nd</sup> Quarter Report for Recycling & Litter Prevention Contract

- c. Columbia Gas Letter re: Transmission of Right of Way Clearing Activities

- Columbia Gas Transmission plans to clear their rights of way and is sending notices.

- d. Notice of Fairfield County TID Meeting – Wednesday, August 6<sup>th</sup> at 9:00 a.m.

- Calendar Review/Invitations Received

- a. Lancaster-Fairfield Chamber of Commerce Economic Update – Wednesday, August 6<sup>th</sup> at 11:30 a.m. at The Lodge

- Commissioner Kiger will attend.

- FYI

- a. Proper Public Purpose Justification for Smart Phone

- Ms. Brown reported that a memo to file has been placed relating to the proper public purpose of a SmartPhone for the Clerk to the Board of Commissioners who also serves as a Public Information Officer. We appreciate Ms. Elsea's efforts relating to Twitter and other social media

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platforms. The management of Twitter is an individual goal for Ms. Elsea, and she is doing a terrific job sharing her knowledge about social media with other departments, too.

b. CCAO County Flag Article

There are all 88 county flags on display at the Statehouse at this time. The display was featured in the CCAO newsletter and in other articles.

c. Vendor Feedback

Ms. Brown stated that she regularly asks vendors what can be done to make the process easier or more efficient when working with the county. The response from Dynamix was included in the review packet. She will continue to ask vendors for feedback in order to learn about stakeholder perspectives.

- Issues Bin

- a. Resolution to Confer Authority to County Administrator – Ms. Elsea has a draft on file. January 1 is the targeted effective date.

- Open Items

**Executive Session to discuss Impending Litigation.**

On the Motion of Dave Levacy and the second of Mike Kiger, the Board voted to enter into Executive Session regarding Impending Litigation at 9:43 a.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Gregg Marx, Holly Mattei, and Tony Vogel.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy and Mike Kiger

Absent: Steve Davis

On the motion of Dave Levacy and the second of Mike Kiger, the Board voted to exit Executive Session at 9:50 a.m.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy and Mike Kiger

Absent: Steve Davis

**Review Continued**

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The Commissioners met at 9:50 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Gregg Marx, Holly Mattei, and Tony Vogel.

Commissioner Kiger stated at 9:51 a.m. that the Commission would be in recess until the Regular Meeting.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, July 29, 2014 beginning at 10:00 a.m., with the following Commissioners present: Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Gregg Marx, Ed Laramée, Bob Clark, Ray Stemen, Lt. Churchill, Tony Vogel, Jim Bahnsen, Jeff Barron, Jon Kochis, Rhonda Meyers, Dennis Keller, Chief Perrigo, Lisa Notestone, Jeff Porter, Todd McCullough, and Aunie Cordle.

**Pledge of Allegiance**

Commissioner Kiger asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Kiger asked Ms. Elsea if there were any announcements. There were no announcements.

**Public Comment**

Commissioner Kiger asked if anyone from the public who would like to speak or offer comments. There were no public comments.

**Approval of Minutes for Tuesday, July 22, 2014**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Minutes for Tuesday, July 22, 2014.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

**Approval of the ADAMH Board's Resolution**

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On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the ADAMH Board's resolution declaring it necessary to levy a tax outside the ten-mill limitation and further approving the request to place a Fairfield County Alcohol, Drug Addiction, and Mental Health (ADAMH) Board renewal levy on the November 4, 2014, general election ballot; see resolution 2014-07.29.a.

Discussion: Ms. Meyers thanked everyone for the assistance in getting this resolution prepared. This is the first of two resolutions necessary for placing their issue on the ballot. This will not be a tax increase, rather a renewal. The levy is very important for funding the services ADAMH provides.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

**Approval of the Adult Probation Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Adult Probation resolution to appropriate from unappropriated in Fund 2365 Probation Services Fund – Fund 13236500 – Common Please Probation; see resolution 2014-07.29.b.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

**Approval of the Auditor's Office Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Auditor's Office resolution to amend the certificate, update receipt line item, and request for appropriations for OCJS Grant Award for fund 2764 MCU; see resolution 2014-07.29.c.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

**Approval of the Commissioners' Office Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners Office resolutions:

2014-07.29.d            A resolution to approve a memo expense for interest allocation

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reimbursement for Fairfield County Historical Parks – Fund # 7308  
[Commissioners]

2014-07.29.e      A resolution to appropriate from unappropriated in major expenditure object category for contractual services - Fairfield County Commissioners Fund # 2683 911 Wireless  
[Commissioners]

2014-07.29.f      A resolution authorizing the approval of repayment of an advance to the General Fund from the FAA grant fund# 3011, sub fund# 8000 – Fairfield County Commissioners/Airport [Commissioners]

2014-07.29.g      A resolution to approve an Award of Bid to Drummond Construction, Inc. for the Village of Pleasantville Community Center Siding Installation Project, CDBG Formula/NRP FY2012  
[Commissioners]

2014-07.29.h      A resolution to appropriate from unappropriated into a major expense category for contractual services for fund# 2730 – CDBG FY2012 – Fairfield County Commissioners [Commissioners]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

**Approval of the EMA Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following EMA resolutions:

2014-07.29.i      A resolution authorizing the approval of an advance from the general fund to EMA – Fund 2091 (subfund 8051) Hazardous Materials Emergency Preparedness Grant [EMA]

2014-07.29.j      A resolution to amend the certificate, update receipt line item & request for appropriations for receipts for EMA fund 2091 (subfund 8051) Hazardous Materials Emergency Preparedness Grant. [EMA]

Discussion: Mr. Kochis stated EMA received a supplemental award to the regular award received.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

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**Approval of the Engineer's Office Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Engineer's Office resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024- Motor Vehicle for training reimbursement; see resolution 2014-07.29.k.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Mike Kiger

Absent: Steve Davis

**Approval of the JFS Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following JFS resolutions:

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| 2014-07.29.l | A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018 [JFS]                 |
| 2014-07.29.m | A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2599 reimbursing Fund 2018 [JFS]                 |
| 2014-07.29.n | A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018 [JFS]                 |
| 2014-07.29.o | A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2758 reimbursing Fund 2018 [JFS]                 |
| 2014-07.29.p | A resolution regarding approval of a Contract Amendment by and between Fairfield County Job & Family Services (FCJFS), and The Buckeye Ranch, Inc. [JFS] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Mike Kiger

Absent: Steve Davis

**Approval of the Juvenile/Probate Court Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Juvenile/Probate Court's resolution authorizing the

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approval of repayment of an advance to the General Fund from Fund #2377, Alternative School Fund; see resolution 2014-07.29.q.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

**Approval of the Prosecutor's Office Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Prosecutor's Office resolution authorizing the approval of an advance from the General Fund to Fund 8023 Victims of Crime Act Grant; see resolution 2014-07.29.r.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

**Approval of the Regional Planning Commission Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Regional Planning Commission resolution to approve a Development Agreement for the Nutter Subdivision – Phase 2 (Bremen Quik Stop); see resolution 2014-07.29.s.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

**Approval of the Sheriff's Office Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Sheriff's Office resolution authorizing the approval of a service agreement by and between Fairfield County Sheriff's Office and Canal Winchester Local Schools; see resolution 2014-07.29.t.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

**Approval of the Utilities Office Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Utilities Office resolution abandoning in part, and

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preserving in part, water and sewer service rights in areas outside the Village of Bremen; see resolution 2014-07.29.u.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

**Approval of the Payment of Bills Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

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| 2014-07.29.v | A resolution to approve the payment of vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance] |
| 2014-07.29.w | A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]                                      |

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Absent: Steve Davis

Ms. Elsea announced that the next regular scheduled meeting for the Board of Commissioners will be Tuesday, August 5, 2014 at 10:00 a.m.

Commissioner Kiger stated at 10:08 a.m. that the Commission would take a short recess followed by the continuation of review in Commissioner Kiger's office.

**Meeting with Nancy Duffee**

The Commissioners met with Nancy Duffee at 10:33 a.m. regarding her interest in serving as the County's designee to the COAAA Advisory Council. Commissioner Kiger called the meeting to order with the following Commissioners present: Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Nancy Duffee, and Ray Stemen.

The Commissioners asked Ms. Duffee for a brief summary of her background and reason why she was interested in serving. They also asked if she would be able to regularly attend the meetings.

Ms. Duffee stated she has been helping care for her mother for many years and has firsthand experience in dealing with the issues the elderly face in term of senior service providers. She has spoken to her boss and will be regularly able to attend meetings



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and would provide feedback to the Commissioners. She added that she has found it is hard to get resources for the elderly and that she has experience at the state level. She has no other commitments and would be able to attend additional meetings outside of the regular monthly meetings. She is also willing to do any catch up work needed in order to make sure she fully understands the board.

Ms. Brown asked how her organizational skills and state experience would carry over into serving on the Advisory Council.

Ms. Duffee stated that from serving on other boards she has experience in organizing the meetings and carrying through the action items after the meetings are complete.

**Meeting with Ashley Kemmerer**

The Commissioners met with Ashley Kemmerer at 10:41 a.m. regarding her interest in serving as the County's designee to the COAAA Advisory Council. Commissioner Kiger called the meeting to order with the following Commissioners present: Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Ray Stemen, and Ashley Kemmerer.

The Commissioners asked Ms. Kemmerer for a brief summary of her background and reason why she was interested in serving. They also asked if she would be able to regularly attend the meetings.

Ms. Kemmerer stated her qualifications include daily interactions with the community and serving as a supervisor over the long-term care section. She knows the difficulties the elderly face and also knows about the resources available to them. She is a member of the Older Adult Network and a volunteer at the By The Way Clinic. She is able to attend meetings and feels that from attending those meetings she will be able to better serve the elderly and bring back resources for JFS. She views this as a great opportunity to share information with both the COAAA and those receiving services from JFS. It is important to her to bring services to the elderly as the programming available to them is limited, and this is one of her main passions.

**Meeting with Linda Kauffman**

The Commissioners met with Linda Kauffman at 10:50 a.m. regarding her interest in serving as the County's designee to the COAAA Advisory Council. Commissioner Kiger called the meeting to order with the following Commissioners present: Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Ray Stemen, and Linda Kauffman.

The Commissioners asked Ms. Kauffman for a brief summary of her background and reason why she was interested in serving. They also asked if she would be able to regularly attend the meetings.

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Ms. Kauffman stated she understood it is hard to find volunteers and felt the desire to serve on the COAAA Advisory Council and she has been caring for her elderly mother for the last 6 ½ years. She understands there are those who are elderly and do not have family to care for them. She would like to serve to help make programs more available and to increase her own knowledge of services. She does not see an issue with regularly attending meetings and sees her commitments through once they are made. She indicated she would give notice if not able to attend meetings. She understands that visibility of programs needs to be improved, which is something they deal with in the Economic Development office. She stated she is not afraid to do the heavy lifting in a group and is willing to serve beyond the regularly scheduled monthly meetings.

**Meeting with Corrine Stevenson**

The Commissioners met with Corrine Stevenson at 11:06 a.m. regarding her interest in serving as the County's designee to the COAAA Advisory Council. Commissioner Kiger called the meeting to order with the following Commissioners present: Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Corrine Stevenson, and Ray Stemen.

The Commissioners asked Ms. Stevenson for a brief summary of her background and reason why she was interested in serving. They also asked if she would be able to regularly attend the meetings.

Ms. Stevenson stated she has 30 years of experience working with the elderly. She worked in long term care for 20 years and spent another 10 years as a nurse manager at the Ohio Department of Health. She is retired and able to attend all meetings. She has served on many committees with the state including those related to Medicaid and Medicare. Her responsibilities at ODH included keeping providers up to date on Medicare/Medicaid changes as well as leading training sessions. She does not see a problem with possibility of needing to spend extra time to prepare for meetings. Ms. Stevenson feels the need to be involved more in the community and also serves as the leader of the senior group at her church. She believes that information sharing with the community is very important.

Commissioner Kiger stated at 11:26 a.m. that the Commission would be in recess until the conclusion of the Investment Advisory Board meeting.

**Review Continued**

The Commissioners met at 12:03 p.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Mike Kiger and Dave Levacy. Also present was Rachel Elsea.

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**Adjournment**

With no further business, on the motion of Dave Levacy and a second of Mike Kiger the Board of Commissioners voted to adjourn 12:03 p.m.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, August 5, 2014 at 10:00 a.m.

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Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

that the July 29, 2014, minutes were approved by the following vote:

YEAS: \_\_\_\_\_ NAYS: None

ABSTENTIONS: None

\*Approved on August 5, 2014

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*Abstained RE* *Dave Levacy* *Mike Kiger*

Steven A. Davis  
Commissioner

Dave Levacy  
Commissioner

Mike Kiger  
Commissioner

*Rachel Elsea*  
Rachel Elsea, Clerk