Public Viewing – Thornville Road

The Commissioners met at 9:00 a.m. to view and determine the necessity for establishing, altering, and widening of Thornville Road, Richland Township, Fairfield County. Commissioner Davis called the meeting to order with the following Commissioners present: Steven Davis and Dave Levacy. Also present was Jeff Baird, Ryan Young, Joe Young, Keith Rowl, and Gene McDonald.

Questions regarding the bridge’s width, height, length and right of way were asked, and information was provided.

The viewing concluded at 9:20 a.m.

Review

The Commissioners met at 9:42 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Carl Burnett, Aunie Cordle, Ursula LaVeck, Dennis Keller, Ritta Seitz, Mary Beth Lane, Tony Vogel, Holly Mattei, David Miller, Jon Slater, Ed Laramee, Philip Rockwood, and Bernie Romanowski.

Mr. Davis called the meeting to order and said the Commissioners attended a viewing at the RIC-04 bridge at 9:00 a.m. with a few individuals in attendance. He stated that the bridge was in disrepair and needs replaced. There would be a hearing at 11:00 a.m. for public comments.

- Legal Update

Mr. Dolin stated he did not have an update other than what would be discussed in executive session later in the morning.

Mr. Kiger asked that the Commissioners move to the Hocking Valley Model Railroaders issue.

- Correspondence & Documents Received
  
c. Email from Philip Rockwood, Hocking Valley Model Railroaders re: Health Department Move.

Mr. Rockwood stated that the Hocking Valley Model Railroaders occupy two buildings behind the Health Department and are concerned about the property once the Health Department moves out. They are curious as to whether the county will maintain the property, rent, or sell. They had put new roofs on their two buildings in the last few years and are interested to
see what will happen with the entire property. They would like the Commissioners to consider turning the area (all the way to the Dog Shelter) into a park. He also encouraged the Commissioners to come visit their facilities.

Mr. Davis stated that the Commissioners had not had any lengthy discussions regarding the building but were thinking that after the Health Department moves they would hold public hearings to get the community's input on the building. Mr. Davis added that he has also reached out to Mr. Miller's family for feedback. He stated that the Commissioners had the sense that the building would be costly to maintain but were interested in the community's feedback and ideas. He told Mr. Rockwell that he appreciated him expressing their views and thoughts.

Mr. Levacy asked how many members were in the group.

Mr. Rockwell stated they had around 20 members with a wide variety in membership ranges. They have been in the current buildings for 20-25 years and expressed interest in having the Commissioners visit. They have renovated both buildings in the time they have been there.

Mr. Davis stated that the Commissioners have found, when looking at properties, that there are not written agreements for every property that is leased to other groups. They would like to try to rectify that (even if rent is $1.00/year) in order to define their relationships and tidy up current agreements.

Mr. Rockwell stated that he believed there was an agreement with the county which then switched to the Health Department when they moved in. Mr. Romanowski stated that the group did carry liability insurance.

Mr. Rockwell stated that the group feels responsible to maintain the property and view it as a place you can go to to relax.

Mr. Davis thanked Mr. Rockwell and Mr. Romanowski for their time and input.

- Administration and Budget Update/Carri’s List
  a. CFLP

Ms. Brown stated that Ms. Bratton was researching this process and that CFLP needs to allocate the money before the possibility of grant approval in July. She added that there was $61,000 available to allocate to Fairfield County.
b. Energy Audit and Related Items

Ms. Brown stated that progress was being made in this area. The group needs some more time to look at the three-pronged process. They are considering a competitive bid process for electricity and expect resolutions in the near future to approve this process. It does not look like loans will be an option for funding of capital improvements; however bonds might be a good option.

Mr. Davis stated at 9:59 a.m. that the Commission would be in recess until the 10:00 a.m. regular meeting.

Commissioners’ Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, June 4, 2013 beginning at 10:03 a.m., with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Jason Dolin, Carri Brown, Rachel Elsea, Ritta Seitz, Holly Mattei, Courtney VanDyke, Ed Laramee, Jon Slater, Kathleen Young, David Miller, Jason Dolin, Carl Burnett, Jon Kochis, David Keller, Aunie Cordle, Ursula Laveck, Mary Beth Lane, Tony Vogel and Mike Orlando.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked Ms. Elsea if there were any announcements. Ms. Elsea stated that there were no announcements.

Mr. Davis stated that the projector was broken so they would not have the resolutions posted during the meeting.

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments. No public comments were made.

Approval of Minutes for Thursday, May 28, 2013.

On the motion of Mike Kiger and second of Dave Levacy, the Board of Commissioners voted to approve the Minutes for Thursday, May 23, 2013.
Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy
Abstaining: Steve Davis

**Approval of the Commissioners’ Office Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of
Commissioners voted to approve the following Commissioners’ Office resolutions:

2013-06.04.a A resolution authorizing the County Auditor to assess and place on
the tax duplicate delinquent sewer rentals for the Buckeye Lake
Sewer System for the dates of February 15, 2013 through March
15, 2013 [Commissioners]

2013-06.04.b A resolution authorizing the approval of a request for payment and
status of funds report – FY2012 CDBG & Home Funds – Drawdown
for $30,609 [Commissioners]

2013-06.04.c A resolution approving an account to account transfer into a major
expense category - Fairfield County Commissioners
[Commissioners]

2013-06.04.d A resolution to approve interest allocation reimbursement for
Fairfield County Historical Parks – Fund # 7308 [Commissioners]

Discussion: Mr. Kiger asked if the delinquent sewer resolutions could be passed
annually instead of monthly. Mr. Slater responded that they could be and just need
done by September 1st. He added that they could discuss this with Licking County. Mr.
Laramee stated that it was supposed to be annually, however for some reason Licking
County has been sending requests more frequently.

Mr. Davis asked about resolution 2013-06.04.d. Ms. Brown stated that it was interest
allocated based on the accounting system, with the Park District as an agency fund.
Mr. Davis asked if it was interest that the Parks District was entitled to because the
Parks District fund was held in the county. Ms. Brown stated that was correct.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Emergency Management Agency’s Resolution**

On the motion of Mike Kiger and second of Dave Levacy, the Board of Commissioners
voted to approve the Emergency Management Agency’s resolution authorizing the
approval of repayment of an advance to the General Fund from EMA Fund 2091
(subfund 8047) HMEP Grant Fund FY12; see resolution 2013-06.04.e.
Discussion: Mr. Kochis thanked the Commissioners for allowing EMA to borrow this money.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

Approval of the Engineer’s Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Engineer’s Office resolution advertising for the FAI-P.R.1-0.010 Bateson Beach Drive Private Bridge Replacement Project; see resolution 2013-06.04.f.

Discussion: Ms. Young stated that this project was privately funding through a court order. Mr. Dolin added that the Engineer’s office shepherds everyone through the project. Mr. Davis asked if there were sufficient funds in that private account. Mr. Dolin stated that the funds to be used were not county funds and he believed the money in the account was sufficient to fund the project. Mr. Levacy added that he discussed this project with Mr. Upp and that it would not start until the end of the construction season due to boat access to the lake.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Abstaining: Steve Davis

On the motion of Mike Kiger and second of Dave Levacy, the Board of Commissioners voted to approve the Engineer’s Office resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for wireless access point for new software and equipment; see resolution 2013-06.04.g.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Engineer’s Office resolution to approve the Construction Drawings for the FAI-P.R.1-0.010 Bateson Beach Drive Private Bridge Replacement Project; see resolution 2013-06.04.h.

Discussion: Mr. Davis stated that he was abstaining on these resolutions due to his previous involvement in the project several years ago.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Mike Kiger
Abstaining: Steve Davis
On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Engineer’s Office resolution to amended certificate, update receipt, increase appropriations, account to account and fund to fund Transfer for 2013 Resurfacing Project; see resolution 2013-06.04.i.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Fairfield-Hocking Major Crimes Unit’s Resolution

On the motion of Mike Kiger and second of Dave Levacy, the Board of Commissioners voted to approve the Fairfield-Hocking Major Crimes Unit’s resolution to appropriate from unappropriated in a major expenditure object category for the Fairfield-Hocking Major Crimes Unit – Fund 7619 Federal Seizures; see resolution 2013-06.04.j

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

Approval of the JFS Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following JFS resolutions:

- 2013-06.04.k A resolution approving the disposal of a vehicle – Fairfield County Job and Family Services – Transfer to Skips Hauling. [JFS]

- 2013-06.04.l A resolution regarding a Service Provider Contract between the Office of the Fairfield County Prosecuting Attorney and Job & Family Services [JFS]

Discussion: Mr. Orlando stated that the second resolution was a renewal for between JFS and the Prosecutor’s Office for the Prosecutor to provide investigative services for fraud and protective services.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Payment of Bills Resolutions

On the motion of Mike Kiger and second of Dave Levacy, the Board of Commissioners voted to approve the following Payment of Bills resolutions:
A resolution to approve the payment of a vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]

A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners’ approval [Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

Ms. Elsea announced that the next regular scheduled meeting for the Board of Commissioners will be Tuesday, June 11, 2013 at 10:00 a.m.

Commissioner Davis announced at 10:15 a.m. that a 10 minute recess would be held followed by review and an Executive Session to discuss Impending Litigation in Commissioner Kiger’s Office.

Review Continued

The Commissioners met at 10:22 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Ursula Laveck, David Miller, Jon Kochis, Ritta Seitz, Mary Beth lane, Dennis Keller, Holly Mattei, Aunie Cordle, Tony Vogel, and Carl Burnett.

• Administration and Budget Update/Carri’s List
  c. BWC Methodology

  Ms. Brown stated that the small group would be meeting on June 13th. At this point there is a desire for an AG opinion. This will be an ongoing review with several options to review.

  d. Parking – Meeting

  Ms. Brown stated that Katie Ervin spoke to Mr. Slater regarding parking (not necessarily on Chestnut Street). They will be meeting on June 12th and preparing a follow-up memo.

  Mr. Levacy stated that they would be accumulating all necessary information to make sure they do not miss anything as parking is considered.
Mr. Kiger stated that the SID and Destination Downtown Lancaster wrote a letter in the past regarding county parking on High Street.

e. Auction Update – Items available (cabinets, etc.)

Ms. Brown stated that there were some items that are available for others. Ms. Elsea and Ms. Foster will be sending out pictures of available items (filing cabinets, desks, etc.). We are still waiting on lists from the Sheriff relating to items appropriate for the auction.

f. Meals on Wheels – Update

Mr. Davis stated there was no desire to change the ballot language in order to keep it as a renewal issue, but they are still reviewing the contract language for minor corrections. They would like to tidy up the grant approval process.

Ms. Brown added that in reviewing the contract the Commission wants to make sure they are doing what the contract indicates.

Ms. Seitz stated that Meals on Wheels was at a standstill while they wait for the resolution approving the ballot language to pass so that they can get an issue number from the Board of Elections. She stated that without the issue number they cannot order literature.

Mr. Davis stated that he didn’t think the Board of Elections could give out issue numbers prior to the filing deadline.

Ms. Brown asked Ms. Seitz what the process was for the ballot language.

Ms. Seitz stated that the resolution would need to be passed and then sent to the Board of Elections.

Mr. Brown stated a resolution could be prepared with the previous resolution used as a guide.

Mr. Davis stated that the Commission would go ahead and prepare that resolution.

Ms. Brown stated there was a meeting scheduled for June 10th to discuss the contract deliverables.

g. Regular meetings with Admin and Department Head teams (also meeting with Auditor, Treasurer, It)
Ms. Brown thanked the Auditor, Treasurer, IT Department, and Department Heads for their regular meetings which have been very productive.

h. Fatherhood Commission

Ms. Brown stated that she would be out of the office on June 13th and 14th for the Fatherhood Commission as she was recently elected to serve as an officer for the Commission. She added that fatherhood is very important to society. A new fatherhood center will be opening in partnership with Ohio University. Also, there is a summit in partnership with Nationwide Childrens Hospital to be held on June 14th.

Mr. Davis stated that he appreciated Ms. Brown’s efforts on this issue.

Executive Session to discuss Impending Litigation

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Pending Litigation at 10:35 a.m.

Discussion: Commissioner Levacy stated that the following be present: Commissioner Davis, Commissioner Levacy and Commissioner Kiger, Carri Brown, Rachel Elsea, Holly Mattei, Tony Vogel, Dennis Keller, and Jason Dolin.

Roll call on the motion as follows:
Voting aye thereon: Steve Davis, Dave Levacy and Mike Kiger

On the motion of Dave Levacy and the second of Mike Kiger, the Board voted to exit Executive Session at 10:49 a.m.

Roll call on the motion as follows:
Voting aye thereon: Steve Davis, Dave Levacy and Mike Kiger

Review Continued

The Commissioners met at 10:50 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Holly Mattei, Dennis Keller, Jon Kochis, David Miller, Jon Slater, Ursula Laveck, Aunie Cordle, Mary Beth Lane, and Carl Burnett.

Mr. Davis stated that during the Executive Session, Ms. Cordle called Ms. Bloom at the Board of Elections to see if issue numbers are issued prior to the filing deadline in
Regular Meeting #27- 2013
Fairfield County Commissioners’ Office
June 4, 2013

August. The Board of Elections stated that they were not and that Meals on Wheels had no contacted them asking when the issue numbers were assigned. The Commissioners will still move along on approving the ballot language

- **Old Business**
  - Village of Baltimore Water Line Project.

- **New Business**
  - Proposed Canal Land Sale

    Ms. Brown stated that an email was received from ODNR regarding the interest in purchasing canal lands in Fairfield County. Since this is a new issue for the Board, it was put on review to discuss.

    Mr. Levacy stated the process involved notifying the village which had not yet happened in this case.

    Mr. Kiger asked if the land was titled to Fairfield County.

    Mr. Dolin stated that canals are titled in the State of Ohio’s name.

    Ms. Mattei stated that there is a review process through ODNR and that she will contact Millersport to make them aware. Comments are not due until July 3rd.

- **Correspondence & Documents Received**
  - Thank you from Bob Aumaugh re: survey permissions

    Mr. Davis stated he was not surprised on the possibility of wanting to survey more properties due to issues with the current routing proposals.

  - RPC Agenda (in folders)

    Ms. Mattei stated that this meeting would be pretty light as there was only one rezoning issue.

    Ms. Brown thanked Ms. Mattei for all of her work and leadership with the 33 corridor project.

    Ms. Mattei stated she would be giving a presentation regarding the TRAC process at MORPC tomorrow and would report back next week.
• **Calendar Review/Invitations Received**
  
a. Stand for Children – Tuesday, June 4th at 2:30 p.m. – Tussing Elementary – No one is able to attend. Ms. Haynes from the Board of Commissioners Office was able to attend the most recent event related to the Stand for Children message.

• **FYI**
  
a. Response from Rep. Stebelton re: HB 59 and LGF – Mr. Davis received a message from Senator Schaffer and will discuss this with him as well.

b. Lancaster/Fairfield Chamber Events and Ribbon Cuttings

c. Ohio Department of Agriculture – Reminder re: Gypsy Moth Aerial Treatments

d. Ohio Department of Youth Services – re: FY 2013 Subsidy Grant approved

e. OPERS Employer Notice – no changes for Fairfield County per Ms. Brown

Mr. Davis stated at 11:00 a.m. that the Commission would have a two minute recess following by the Public Hearing for Thornville Road.

**Public Hearing – Thornville Road**

The Board of Commissioners held a public hearing at 11:03 a.m. to discuss the necessity for establishing, altering, and widening of Thornville Road, Richland Township, Fairfield County with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jeff Baird, Ed Laramee, Carl Burnett, and Mary Beth Lane.

Mr. Davis opened the hearing.

Mr. Davis stated that the Commissioners viewed the bridge that morning for the potential bridge replacement project for RIC-04. He stated that 5 people were in attendance and that the bridge is in disrepair and needs replaced. He asked Mr. Baird for comments from the Engineer’s Office.

Mr. Baird stated that the bridge was in advanced deterioration. The project would last 6 to 8 weeks. Since the road is a dead end road, a gravel road would be constructed to allow residential and lake access around the bridge.
Mr. Davis stated that one person did mention there was a fair amount of boat traffic over the bridge and asked if this will be taken into account.

Mr. Baird stated that it would be.

Mr. Davis asked if there were comments in favor of the proposal. No comments were made.

Mr. Davis asked if there were comments in opposition to the proposal. No comments were made.

Mr. Davis then asked Mr. Baird if he had any closing remarks. Mr. Baird did not.

Mr. Davis asked if the Commissioners had any comments. No comments were made.

Commissioner Davis announced at 11:07 a.m. that the Commission would have a ten minute recess followed by the continuation of Review in Mr. Kiger’s Office at 11:15 a.m.

**Review Continued**

The Commissioners met at 11:17 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Mary Beth Lane, Ed Laramee, Jon Kochis, and Bill Fagan.

**Meeting with Jon Kochis re: Airport Board Vacancy**

The Commissioners met with Jon Kochis at 11:17 a.m. to discuss his desire to serve on the Fairfield County Airport Board. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Mary Beth Lane, Ed Laramee, Jon Kochis, and Bill Fagan.

Mr. Kochis stated that he saw the announcement for the airport board vacancy and was interested in serving either now or in the future. He believes his experience with the EMA would help in airport planning. He also added that, as a member of the community and living very close to the airport, he has an interest in the airport. He enjoys seeing the planes and helicopters coming in and out of the airport. Mr. Kochis added that he has a general interest in aviation and believes EMA has a good relationship with Greenfield Township.

Mr. Davis thanked Mr. Kochis for his interest.
Meeting with Bill Fagan re: Airport Board Vacancy

The Commissioners met with Bill Fagan at 11:20 a.m. to discuss his desire to serve on the Fairfield County Airport Board. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Mary Beth Lane, Ed Laramee, Jon Kochis, and Bill Fagan.

Mr. Davis thanked Mr. Fagan for his service and welcomed him.

Mr. Fagan stated that he has loved aviation for a long time. He son is a pilot and he too, for a time, flew.

Mr. Davis asked were Mr. Fagan worked as a pharmacist.

Mr. Fagan stated he was currently at Kroger and had no intention of leaving.

Mr. Kiger asked if Mr. Fagan was aware of when the airport board met.

Mr. Fagan stated that he knew they met on the 2nd Monday of every month.

Mr. Davis stated that there was currently one vacancy on the board.

Ms. Brown added that there would be more openings at the end of the year.

Mr. Davis stated that he appreciated Mr. Fagan coming in and also providing a copy of his resume.

Mr. Davis stated that the Commission would take both applications under advisement.

Mr. Kiger asked Mr. Fagan if he had any questions.

Mr. Fagan stated that he did not.

Review Continued

The Commissioners met at 11:23 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Mary Beth Lane, and Ed Laramee.

Mr. Davis suggested the Commissioners take a week to consider the applicants. He added that both candidates are good applicants and it would be great to reward those from the public who are qualified and interested in serving.
Mr. Davis brought up the Leadership Conference and the Commissioners and staff interest in growing the gap between revenues and expenses. He added that they need to encourage support of the project with Elected Officials and Department Heads to take this up. Mr. Davis stated that if this is going to work, it needs to include many individuals who understand, accept and contribute to the concept. This is a tall order and difficult challenge. Mr. Davis stated the Commission needs to think of how they can be helping this effort move forward and encouraging to other departments. Mr. Davis reported that he believes the Leadership Conference is a good opportunity to have this type of discussion.

Mr. Kiger asked where they were on the vending machine issue and stated he wanted the project completed.

Ms. Brown stated that she had a meeting with Mr. Vogel and Mr. Keller tomorrow and that they were targeting the end of July to have a draft agreement with Development Disabilities.

Mr. Davis stated he was asked to speak to the Kiwanis group this week or next.

Ms. Brown stated that Ms. Elsea would be at Public Information Officer training next week, and Ms. Brown would be out of the office the week of June 25th.

Adjournment

With no further business, on the motion of Mike Kiger and a second of Dave Levacy the Board of Commissioners voted to adjourn 11:34 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, June 11, 2013 at 10:00 a.m., with review session at 9:00 a.m. on the same day.

Motion by: Seconded by:

that the June 4, 2013, minutes were approved by the following vote:

YEAS: NAYS: None

ABSTENTIONS: None

*Approved on June 11, 2013