Public Hearing: CDBG FY2011- Third Public Hearing and CDBG FY2012- Third Public Hearing

A Third Public Hearing for CDBG FY2011 and a Third Public Hearing for CDBG FY2012 were held by the Fairfield County Board of Commissioners on Tuesday, June 19, 2012 at 9:00 a.m. Commissioner Davis opened the hearing at 9:00 a.m. with the following Commissioners present: Steven Davis, Mike Kiger and Judith Shupe (entered at 9:02 a.m.). Also present were Carl Burnett, Jason Dolin, Bill Engleman, Dave Levacy, James Mako, and Branden Meyer.

Commissioner Davis read the following statement:

“THIS IS THE THIRD PUBLIC HEARING HELD ON FAIRFIELD COUNTY’S FISCAL YEAR 2011 SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT ALLOCATION. THIS YEAR’S ALLOCATION IS $251,000. THERE WERE 19 REQUESTS FOR FUNDS TOTALING $1.8 MILLION.

THE PROJECT SELECTION AND ALLOCATION IS:

SMALL CITIES PROGRAM (FY2011)
1) RICHLAND TWP. ADA PARKING LOT REHABILITATION PROJECT $6,700
2) FAIRFIELD METROPOLITAN HOUSING COUNSELING PROJECT $12,400
3) LANCASTER-FAIRFIELD TRANSIT SYSTEM ADA VEHICLE PROJECT $20,700
4) SUGAR GROVE SANITARY SEWER REHABILITATION PROJECT $46,200
5) PLEASANTVILLE WATER TANK REHABILITATION PROJECT $46,500
6) FAIR HOUSING AND ADMINISTRATION $50,100
7) MADISON TOWNSHIP PINE GROVE ROAD PROJECT $68,400
TOTAL $251,000

FAIRFIELD COUNTY IS PROPOSING TO REALLOCATE $6,700 FROM THE RICHLAND TOWNSHIP ADA PARKING LOT REHABILITATION PROJECT TO THE MADISON TOWNSHIP PINE GROVE ROAD PROJECT.

SMALL CITIES NEIGHBORHOOD REVITALIZATION PROGRAM (FY2012)

FAIRFIELD COUNTY IS ELIGIBLE TO APPLY FOR ONE GRANT FROM THE NEIGHBORHOOD REVITALIZATION PROGRAM. BASED ON BOTH CITIZEN INPUT AND LOCAL OFFICIAL’S ASSESSMENT OF THE COUNTY’S NEEDS, THE COUNTY IS PROPOSING TO UNDERTAKE PROJECTS FOR THE VILLAGE OF PLEASANTVILLE IN ASSOCIATION WITH THE CDBG NEIGHBORHOOD REVITALIZATION PROGRAM FOR FY 2012.

ACTIVITIES BEING CONSIDERED AS PART OF THE CITIZEN PARTICIPATION INCLUDE:

1. $94,600-COMMUNITY CENTER ROOF REPLACEMENT AND CHIMNEY DEMOLITION PROJECT
2. $69,300 NORTH MAIN STREET SIDEWALK REHABILITATION PROJECT
3. $53,300-COMMUNITY CENTER GENERATOR REPLACEMENT AND FENCING PROJECT
4. $28,700-ACADEMY STREET REHABILITATION PROJECT
5. $26,500-VILLAGE PARK IMPROVEMENT PROJECT
6. $13,600-WEST WALNUT STREET SIDEWALK IMPROVEMENT PROJECT
7. $8,000-COMMUNITY POOL ADA IMPROVEMENT PROJECT
8. $30,000-ADMINISTRATION
Commissioner Davis asked for comments in favor, in opposition to and any comments related to these projects.

Mr. Mako stated that these two grant programs
He stated that Richland Township completed the work themselves, without bidding out the work, so the funds to Richland Township must be re-allocated.
He stated that the Pleasantville project (#4) was added and the N. Main Street (#2) project had additional funds added to it.
He stated that two resolutions will be presented to the Commissioners for their approval during next week’s meeting.
Commissioner Davis asked for any additional comments.
No comments were made.
The hearing concluded at 9:05 a.m.

Review Session

The Board of Commissioners met at 9:07 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Steven Davis, Mike Kiger, and Judith Shupe. Also present were Reed Bailey, Carl Burnett, Randy Carter, Aunie Cordle, Jason Dolin, Bill Engleman, Staci Knisley, Mary Beth Lane, Ed Laramee, Dave Levacy, James Mako, Branden Meyer, and Tony Vogel.

Legal Questions Under Review and Prosecutor’s Pending Items

▪ Review/Update the Public Records Policy
Mr. Dolin stated that he still reviewing this.

▪ Review the Nuisance, Dangerous, Vicious Dog Protocol
Mr. Dolin stated that he would like to meet with Mike Miller to discuss this issue in detail.

▪ Lease Agreement for Board of Developmental Disabilities Building
Mr. Dolin stated that he will work on drafting something.

▪ Windy Hills Subdivision
Mr. Dolin stated that Bill Loveland attorney for some Windy Hills residents called to thank the county for resolving this issue. Mr. Dolin stated that 9 of the 13 parcels sold at the auction, which appears that there should be enough funds to address the cost of the road completion.

▪ Sale of Property
Mr. Dolin stated that he has a closing in the Auditor’s Office for the Phoenix property later in the morning.
Commissioner Davis asked who purchased the property.
Mr. Dolin stated that Capital Welding Inc. purchased the property.

Pending Items

▪ Public Safety Facility
Commissioner Kiger stated that he is waiting on additional information from Lend Lease Corporation.

▪ Fairfield County BDD Board Resignation received from Fred Destadio (this appointment must be an individual who has an immediate family member eligible for school age services).
Commissioner Davis asked Mr. Meyer to prepare a resolution for the Commissioners to appoint Kelly Brick to the vacant seat.

Regular Meeting #29-2012- June 19, 2012
• Request from David Fey for Park Benches/Picnic Tables

Commissioner Davis asked what types of benches or tables are available.

Mr. Vogel stated that the county has the hexagonal tables, not the rectangular ones.

Commissioner Shupe suggested that Patty Bratton write a grant to purchase additional tables and benches.

Mr. Meyer stated that he had spoken to Ms. Bratton last Friday regarding this.

Commissioner Kiger suggested that a large number be requested because of the number of recent requests that have been received.

Commissioner Shupe stated that Fairfield County has contributed more than their fair share to the Solid Waste District so the county should be able to receive some benches and picnic tables.

Items that Need New Action/Attention- Requests and Review

• Exchange Licensing Needs: required employee email accounts for Direct Deposit

Mr. Carter stated that the older MUNIS version would allow for outside accounts. He stated that there are 325 email exchange licenses and accounts that need to be purchased for those employees who do not have county email addresses. He stated that an additional $34,000 is needed.

Commissioner Davis asked what has changed to now facilitate this additional cost.

Mr. Carter stated that the way that the MUNIS application processes the pay stub has changed.

Mr. Slater stated that the pay advice costs $1.05 each.

Commissioner Davis asked what this $1.05 cost is for.

Mr. Slater stated that this is the paper stock used to print the checks.

Commissioner Davis asked what the annual cost to print checks is.

Mr. Slater stated that the approximate annual cost is around $7,200 to issue paper checks. He stated that there would be a three year recovery time to recoup the $34,000 that is needed to purchase the items to accommodate the additional email addresses.

Commissioner Davis asked how long the license lasts.

Mr. Carter stated 3-5 years and will then have to purchase new licenses after that time.

Mr. Slater stated that they can still do the direct deposit and print paper checks.

Commissioner Davis asked for a recommendation.

Mr. Slater stated that he is an advocate for this. He stated that there is a value to all county employees having an email account.

Commissioner Shupe asked why MUNIS cannot accommodate the items that the county wants such as using personal email accounts instead of county email addresses.

Mr. Slater stated that MUNIS made a security fix in the new version.

Commissioner Davis asked how long this process would take.

Mr. Carter stated that he would order the hardware and software and then install the licenses.

Ms. Knisley suggested that outside funds could contribute to this expense.

Commissioner Shupe asked for a breakdown of the departments and outside funds.

Mr. Slater stated that most departments are fine with this change.

Commissioner Davis stated that the answer from the Commissioners is not no, but stated that this proposal is upside down. He stated that the Commissioners are being asked to spend $34,000 to save $7,000.
Mr. Carter stated that the MCJDC uses time warner for their internet service, which lately has been very poor. He stated that Dana Moore has requested to come under the county’s internet service provider. Mr. Carter asked whether the Commissioners want to charge the other counties for their portion. He stated that the likely charge to the MCJDC would be $100 per month.

Commissioner Shupe stated that the other counties should be asked, but Fairfield County tends to pay for a lot of items because Fairfield County is the home county.

Commissioner Davis stated that he seems that the MCJDC board would need to accept this proposal.

Commissioner Shupe stated that the Board of Trustees may need to discuss before the full Board discusses it.

Commissioner Kiger asked whether new lines would be run.

Mr. Carter stated that only a few changes would need to be made such as hardware, which is a minimal cost.

Commissioner Davis asked Mr. Carter to send the information to Ms. Moore.

- Request to use County Parking Lot from Fairfield County Visitors and Convention Bureau
  Commissioner Kiger stated that this is usually done every year as a courtesy.
  Commissioner Shupe agreed.
  Commissioner Davis agreed.

- Purchase of Tilt Skillet for Minimum Security Jail
  Mr. Vogel stated that the tilt skillet at the jail is not working.
  Commissioner Shupe asked whether there is any money left in the Sheriff's budget.
  Ms. Knisley stated no. She stated that she has prepared a resolution to appropriate money to the Sheriff's budget for the Commissioners to pass during the morning meeting.
  Commissioner Davis stated that the Commissioners were made aware of this issue a few months back to prepare that a new piece of equipment may have to be purchased.
  Mr. Vogel stated that he will be able to obtain ovens from the Bloom Carroll schools.

- Notice for Request for Alcohol Permit - Estate Club & Golf Course
  Mr. Meyer stated that he had spoken with Chief Deputy Perrigo regarding this location who stated that there is no objection to the license being transferred. Mr. Meyer stated that he will send the form back to the Division of Alcohol.

- Request to sponsor the 15th Annual Pickerington Violet Festival
  Mr. Meyer stated that information was sent by the Pickerington Violet Festival Committee to request sponsorships.
  Ms. Knisley stated that the county used to give $10,000 towards the Lancaster Festival, but have reduced the amount to $9,100.
  Commissioner Davis suggested being a Silver Sponsor at the $5,000 level. He stated that Pickerington has thought that they were always an afterthought and contributing to their festival is fair.
  Commissioner Shupe agreed.

Commissioner Davis stated that Violet Township used a vendor outside Fairfield County for their fireworks vendor when a local company in the county. They have since started using the in county vendor. He stated that if a decision to use out of county vendors happens then that could change his support of future allocations to support the Violet Festival.

- VOCA/SVAA 2012-2013 Grant
  Ms. Knisley stated that this information is being provided to show what will be needed for matching funds.
  Commissioner Davis asked for a meeting with Jennifer Boggs next week to discuss this.
Ham Operator Building - Lease Agreement
Commissioner Kiger stated that Ed Campbell wants something in writing to use the county building. The building is located between the Miller Building and Beavers Field. He stated that the Railroaders use the building behind this one.
Commissioner Davis stated that an agreement is needed if a non-county group is using a county owned building.

Review Session ended at 9:59 a.m.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, June 19, 2012 beginning at 10:00 a.m., with the following Commissioners present: Steven Davis, Mike Kiger and Judith Shupe. Also present were Reed Bailey, Carl Burnett, Marsha Burton, Bill Engleman, Jon Kochis, Mary Beth Lane, Dave Levacy, James Mako, Gregg Marx, Branden Meyer, and Jeremiah Upp

Pledge of Allegiance
Commissioner Davis asked everyone to rise and led the Pledge of Allegiance.

Announcements
No announcements made.

Public Comment
There was no public comment.

Approval of the Minutes from the Regular Meeting for Tuesday, June 12, 2012.
On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of the Minutes from the Regular Meeting for Tuesday, June 12, 2012.
Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis

Approval of a resolution to designate the Official representative and Alternate for the purpose of voting at the annual meeting of the County Commissioners Association of Ohio in 2012 [Fairfield County Commissioners]
On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of contract award of the Roof Replacement at the Detective Building [Fairfield County Commissioners/Maintenance], see Resolution 2012-06.19.a.
Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Mike Kiger and Steven Davis

Approval of a signature needed by Fairfield County Commissioner, Mike Kiger on the CFLP Solid Waste District Recycling Services Contract 2nd Quarter Budget Revision [Fairfield County Community Action]
On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of disposal of property [Fairfield County Auditor] see Resolution 2012-06.19.b.
Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Mike Kiger and Steven Davis
Approval of Engineer's Resolutions

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of the following Engineer's Resolutions:

2012-06.19.c Approval of contracts with Asphalt Materials, Inc. for the purchase of Liquid Asphalt [Fairfield County Engineer]

2012-06.19.d Approval of notice of commencement for the contract to purchase Liquid Asphalt [Fairfield County Engineer]

2012-06.19.e Approval of changing bridge load ratings [Fairfield County Engineer]

2012-06.19.f Approval of a contract bid award for the LIB-46, FAI-TR235-1.16 Poplar Creek Road over Poplar Creek Bridge Replacement Project [Fairfield County Engineer]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis

Approval of a contract for services between Fairfield County Board of Commissioners, administrative agent for the Fairfield County Family, Adult and Children First Council and the Fairfield County Child Advocacy Center [Fairfield County Family, Adult & Children First Council]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of a contract for services between Fairfield County Board of Commissioners, administrative agent for the Fairfield County Family, Adult and Children First Council and the Lancaster Fairfield Community Action [Fairfield County Family, Adult and Children First Council], see Resolution 2012-06.19.g.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Mike Kiger and Steven Davis

Approval of Job & Family Services Resolutions

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of the following Job & Family Services Resolutions:

2012-06.19.h Approval of a software maintenance agreement by and between Fairfield County Job & Family Services (FCJFS) and MAXIMUS, Inc. [Fairfield County Job & Family Services]

2012-06.19.i Approval of an inter-county adjustment of allocated funds, an agreement with Fayette County, Department of Job & Family Services [Fairfield County Job & Family Services]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis

Approval of Job & Family Services Resolutions

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of the following Job & Family Services Resolutions:

2012-06.19.j Approval of FY2012 Fairfield County Community Development Block Grant (CDBG) Neighborhood Revitalization Program [Fairfield County Regional Planning Commission]

2012-06.19.k Approval of FY2011 Fairfield County Community Development Block Grant (CDBG) Program Formula Allocation [Fairfield County Regional Planning Commission]
2012-06.19.i Approval of revisions to Section 5.2.1 (Traffic Control) of the Fairfield County Subdivision Regulations [Fairfield County Regional Planning Commission]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Mike Kiger and Steven Davis

Approval of Financial Resolutions

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of the following Financial Resolutions:

2012-06.19.m Approval of payment of invoices without an appropriate carryover purchase order for the ADAMH Board [Fairfield County ADAMH Board]

2012-06.19.n Approval to appropriate from unappropriated for Department 1230- EMA- Fund 2091 Local Emergency Planning Committee [Fairfield County EMA]

2012-06.19.o Approval of fund to fund transfer- General Fund 2nd Half Allocation- Fairfield County Engineer Fund #2024 [Fairfield County Engineer]

2012-06.19.p Approval to appropriate from unappropriated funds, Motor Vehicle Fund 2024, the County Engineer [Fairfield County Engineer]

2012-06.19.q Approval to appropriate from unappropriated funds, Motor Vehicle Fund 2024, the County Engineer [Fairfield County Engineer]

2012-06.19.r Approval of amended certificate, update receipt, increase appropriations, account to account transfer and fund to fund transfer of 2362 (Levy) to ODOT Fund 3445 (Local), the County Engineer [Fairfield County Engineer]

2012-06.19.s Approval of memo expenditure- 2050 (Engineer- Drainage Maintenance District) [Fairfield County Engineer]

2012-06.19.t Approval to fund to fund transfer- Second Half General Fund Allocation to Fairfield County GIS Department 2443 [Fairfield County GIS]

2012-06.19.u Approval to appropriate from unappropriated funds- Public Assistance Fund, Fairfield County Job & Family Services [Fairfield County EMA]

2012-06.19.v Approval of fund to fund transfer- General Fund 2nd Half Allocation- Fairfield County Regional Planning Commission #7030 [Fairfield County Regional Planning Commission]

2012-06.19.w Approval to appropriate from unappropriated in a Major Expenditure Object Category- Sheriff #1001- Capital Outlay [Fairfield County Sheriff]

2012-06.19.x Approval to appropriate from unappropriated money, Village Policing Revolving Fund #2503 [Fairfield County Sheriff]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis

Approval of Authorization for Payment of Bills, June 19, 2012 [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of Authorization for Payment of Bills, June 19, 2012 [Fairfield County Commissioners], see Resolution 2012-06.19.y.
Approval of the Fairfield County Programmatic Agreement with the Ohio Historic Preservation Office in reference to the Neighborhood Stabilization Program (NSP), Community Housing Improvement Program (CHIP) and the Housing Preservation Grant (HPG) [Fairfield County Community Action]

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of the Fairfield County Programmatic Agreement with the Ohio Historic Preservation Office in reference to the Neighborhood Stabilization Program (NSP), Community Housing Improvement Program (CHIP) and the Housing Preservation Grant (HPG) [Fairfield County Community Action], see Resolution 2012-06.19.z.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis

Approval of the Appointment of Kelly Brick to the Fairfield County Board of Developmental Disabilities [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of the Appointment of Kelly Brick to the Fairfield County Board of Developmental Disabilities [Fairfield County Commissioners], see Resolution 2012-06.19.aa.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Mike Kiger and Steven Davis

Approval of project statement of work with CBTS- Voice System Implementation for new Fairfield County Utilities location at Lockville Rd [Fairfield County Utilities]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of project statement of work with CBTS- Voice System Implementation for new Fairfield County Utilities location at Lockville Rd [Fairfield County Utilities], see Resolution 2012-06.19.bb.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Mike Kiger and Steven Davis

The Regular Meeting ended at 10:12 a.m.

Review Session (continued)

The Board of Commissioners met at 10:20 a.m. to continue their discussion from earlier in the morning. Commissioners present were Steven Davis, Mike Kiger, and Judith Shupe. Also present were Reed Bailey, Carl Burnett, Aunie Cordle, Bill Engleman, Shane Farnsworth, Staci Knisley, Jon Kochis, Ed Laramee, Dave Levacy, and Branden Meyer.

Pending Items (continued)

• County’s Cell Phone Policy
Ms. Cordle discussed the results of the survey that she sent to county departments.

Commissioner Davis asked whether she learned anything from this survey.

Ms. Cordle stated that no one using their personal phones for county business is seeking reimbursement for work related calls. She stated that it would be fair to compensate these employees.

Commissioner Davis asked whether this would open all calls up to public records requests.

Regular Meeting #29-2012- June 19, 2012
Ms. Cordle stated that she has been told no. She also stated that the number of county issued phones should decrease because a stipend would be given to some people. Ms. Cordle stated that the County Auditor prefers one county wide policy.

Mr. Bailey asked “where do you want the business calls going if a county employee leaves.”

Mr. Laramee stated that most plans have unlimited minutes and each office’s use is inconsistent. He stated that the least amount of bookkeeping is best.

Ms. Cordle stated that some local government entities do not provide any cell phones to anyone, but give certain employees a stipend.

Commissioner Davis stated that the simplest issue may be to give everyone a phone.

Ms. Cordle stated that the impediment for JFS to make their employees use a personal phone because of requirements from the State.

Commissioner Davis asked Ms. Cordle for her recommendation.

Ms. Cordle stated that giving departments this as an option that they can choose is preferable to her.

Commissioner Davis asked whether Ms. Cordle would amend the proposed changes from when she first provided them to the Commissioners.

Ms. Cordle stated that she would not change them from her original suggestions.

Mr. Kochis stated that two groups/plans should be thought about, data verses phone plan.

Commissioner Davis asked Mr. Dolin for his comments.

Mr. Dolin stated that a court will most likely view a county phone as doing county business.

Commissioner Shupe noted that all options have been presented and all options should be reviewed and considered.

Commissioner Davis stated that he understands the options and suggested that there be time to think about which way to proceed.

Commissioner Kiger suggested that possibly one phone vendor be used instead of multiple vendors.

Mr. Kochis stated that EMA has different needs from the Sheriff’s office and they chose their vendor because of their specific needs. He stated that it may be difficult to have one vendor.

Commissioner Davis asked Ms. Cordle who or what facilitated this discussion.

Ms. Cordle stated that the recent IRS change, which caused the Auditor’s office to suggest that the policy be reviewed and possibly changed.

• FitTogether Program
Ms. Cordle stated that the County received a one star designation from the FitTogether program.

Invitations

• Community Care Day, Campaign Kick-Off: Tuesday, September 11, 2012 , Breakfast: 7:45 a.m. at Crossroads in Lancaster
Commissioner Shupe and Davis stated that they will attend this event.

Miscellaneous Discussion

• Use of County Buildings
Mr. Dolin suggested that it would be best all entities using county facilities need to have an agreement.

Commissioner Davis agreed and suggested that an agreement be drafted for the Parks Commission to use the building located at 407 E. Main Street.

Mr. Dolin stated that the Parks now has an income stream and could potentially have funds to pay to lease the building.
Commissioner Kiger stated that lease for the Anchor Hocking hangar with Dan Bolger is expiring.

Ms. Knisley stated that the income goes into the General Fund, not a debt service fund.

Commissioner Davis suggested that a list of county buildings be reviewed to indicate whether a county agency is using the building, a non-county department or whether the building is not being used at all.

Ms. Cordle stated that she will talk to Chip Clark to obtain a complete list of the county owned buildings.

- **Alert Fairfield System**
  Mr. Kochis stated that the two year contract is expiring on June 30, the rate could be negotiated.

Commissioner Davis asked if this is a reverse 9-1-1 system.

Mr. Kochis stated that this will alert people about emergencies in a given area. He stated that the use will increase.

Commissioner Davis asked whether grant funds will pay for this.

Mr. Kochis stated yes, but the grant ends this year. He stated that the cities are very supportive of this. He said that the decision to keep the current vendor or switch needs to be made. He stated that “Code Red” company has some advantages. He said that $7,500 or $6,500 may be needed from the Commissioners.

- **Dog Warden’s Current Radio Frequency**
  Commissioner Kiger stated that he had spoken with Mike Miller regarding the use of the current channel.

Mr. Kochis stated that this channel is the same channel that the Sheriff uses and EMA uses this channel as an emergency channel in the summer because of the festivals. He also stated that at some point this channel will be used as an emergency channel only.

- **Central Ohio Area on Aging Agency Committee (COAAA)**
  Commissioner Kiger stated that he had spoken to Jan Zerovnik regarding the COAAA meetings. She told him that both she and Ritta Seitz have been attending the meetings. There are no meetings held during the Summer.

**Informational**

- Letter received from Ohio University, re: Notice regarding the renovation of two buildings at the Main Campus.

- Letters received from Brian Kuhn, re: Monthly Inventory and Portfolio Reports for the Fairfield County Treasury for the Month of April 2012 and May 2012.

- Fairfield County Auditor’s Permissive Sales and Use Tax Collections Report received from Ed Laramee

- Meals on Wheels- Older Adult Alternatives of Fairfield County, Inc. Financial Statements Year ended December 31, 2011

Review Session ended at 11:30 a.m.
Adjournment

With no more business to discuss, on the motion of Mike Kiger and a second of Judith Shupe, the Board of Commissioners voted to adjourn at 11:30 a.m.

Roll call vote on the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis.

The next regular meeting of the Board of Commissioners is scheduled for Tuesday, June 26, 2012 at 10:00 a.m.

Motion by: Mike Kiger   Seconded by: Judith Shupe

that the minutes were approved by the following vote:

YEAS: Mike Kiger, Judith Shupe, and Steven Davis
ABSTENTIONS: None
NAYS: None

*Approved on June 26, 2012.

Steven A. Davis
Commissioner

Mike Kiger
Commissioner

Judith K. Shupe
Commissioner

_____________________________________________________

Branden C. Meyer, Clerk