Regular Meeting #23-2012
Fairfield County Commissioners’ Office
May 29, 2012

Meeting with Kellie Ailes and Donna Fox-Moore

The Commissioners met with Kellie Ailes and Donna Fox-Moore from Community Action to discuss the Moving Ohio Forward Grant Program. Commissioner Davis called the meeting to order at 9:00 a.m. with the following Commissioners present: Steven Davis, Mike Kiger, and Judith Shupe. Also present were Reed Bailey, Jeff Barron, Jason Dolin, Dave Levacy, Holly Mattei, Branden Meyer, and Deward Watts.

Commissioner Davis stated that this meeting was a follow up to last week’s meeting.

Ms. Fox-Moore read the names of a potential people for the committee that she and Mr. Meyer had compiled including: Kellie Ailes, Donna Fox-Moore, Branden Meyer, Holly Mattei, Jason Dolin, Brian Kuhn, Shane Farnsworth, Jon Slater and/or Ed Laramee, Jeremiah Upp and/or Jeff Baird, Lancaster- Mary Jo Smith, Terre Vandervoort, Travis Markwood; Pickerington/Violet Township- Joy Davis and/or Helen Mayle. She stated that she and Ms. Ailes suggested Sean Fowler and Brad Fragrell from Lancaster also be included. The application is due by June 30 and infrastructure needs to be set up.

Commissioner Davis asked Mr. Meyer to contact the county officials to inquire about their interest in participating on the committee.

Ms. Ailes asked whether a legal notice needs to be placed.

Ms. Fox-Moore stated that a lead entity needs to be chosen.

Commissioner Davis asked whether the county can choose who administers the grant. He asked whether a notice for RFQ needs to be issued for the right to administer the grant.

Mr. Dolin stated that there would be an exception to the bidding requirement.

Ms. Fox-Moore stated that a lien would be placed on the property by the county.

Ms. Ailes stated that the Commissioners can either make the decision or have oversight.

Mr. Dolin asked who owns the properties.

Commissioner Davis stated that Community Action should be the agency who will administer the program for the county.

Commissioner Shupe agreed.

Commissioner Kiger agreed.

Mr. Dolin stated that legislation may be needed for appointment for the entity to administer the program and also the committee.

Commissioner Shupe stated that the application states “that funds will be lost if the project is done timely.”

Ms. Fox-Moore stated that this must be a typo on the form. She stated that this program will be similar to the NSP program. She stated that it should say that funds will be lost if the project is not done timely. She stated that this is an incentive to complete the project in a timely manner.
The meeting concluded at 9:13 a.m.

**Meeting with Holly Mattei**

The Commissioners met with Holly Mattei, Executive Director of the Regional Planning Commission to discuss the Coalition on Homelessness and Housing in Ohio (COHHIO). Commissioner Davis called the meeting to order at 9:14 a.m. with the following Commissioners present: Steven Davis, Mike Kiger, and Judith Shupe (entered the meeting at 9:05 a.m.). Also present were Reed Bailey, Jason Dolin, Dave Levacy, Holly Mattei, Branden Meyer, Jon Slater, and Deward Watts.

Ms. Mattei stated that the COHHIO has received a grant from the US Department of Housing and Urban Development (HUD) to build the fair housing capacity of counties which do not have a private Fair Housing agency. She was asking whether the Commissioners prefer to sign it or have her sign the agreement for RPC to work as the Commissioners’ consultant.

Commissioner Shupe stated that RPC should sign the agreement and then delegate the responsibility to RPC.

The meeting concluded at 9:16 a.m.

**Executive Session #1**

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to enter into Executive Session at 9:16 a.m. for the purpose of discussing pending or imminent litigation. Commissioners present were Steven Davis, Mike Kiger and Judith Shupe. Also present were Jason Dolin, Holly Mattei, and Branden Meyer.

*This meeting was non-public pursuant to R.C. 121.22 (G)(3).

Roll call vote of the motion resulted as follows:
Voting aye thereon:  Steven Davis, Mike Kiger and Judith Shupe

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to adjourn from Executive Session at 9:33 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon:  Steven Davis, Mike Kiger, and Judith Shupe

No formal actions were taken.

**Review Session**

The Board of Commissioners met at 9:33 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Steven Davis, Mike Kiger, and Judith Shupe. Also present were Reed Bailey, Aunie Cordle, Jason Dolin, Staci Knisley, Dave Levacy, Holly Mattei, Branden Meyer, Deward Watts, and Tony Vogel (entered at 9:53 a.m.).

**Legal Questions Under Review and Prosecutor’s Pending Items**

- **Review/Update the Public Records Policy**
  Mr. Dolin stated that this item is still under review.

**Pending Items**

- **Public Safety Facility**
  Commissioner Kiger stated that he is meeting with a lend lease company on June 7.

- **Sign at Government Services Center**
  Mr. Meyer stated that the changes from last week have been made to the proof.

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Commissioner Shupe asked whether the other offices have looked at the proof.

Mr. Meyer stated that he would send the proof as long as there were no changes from the Commissioners.

Commissioner Shupe stated that in the past she thought that services should be used but does not matter.

The Commissioners agreed that they had no other changes to the sign.

- **Fairfield County BDD Board Resignation received from Fred Destadio**
  Mr. Meyer stated that this appointment must be an individual who has an immediate family member eligible for school age services.

Commissioner Shupe asked Mr. Barron whether he received information from BDD regarding the board vacancy.

Mr. Barron stated he had not received the information.

Mr. Meyer stated that he would send the information to Mr. Barron.

- **War or 1812 Bicentennial Commemoration**
  Mr. Meyer stated that many counties are planning celebrations on June 18, 2012 to commemorate the Bicentennial War of 1812. He stated that 15 star flags will be flown instead of the 50 star flag on this day.

Commissioner Davis asked whether any local groups are planning anything on this date. He asked Mr. Meyer to find out because if a local group is pushing, the event will be better attended.

**Items that Need New Action/Attention- Requests and Review**

- **Estimate to repair east section of DACO Center wall**
  Mr. Meyer stated that Mr. Vogel received the quote to repair the remainder of the wall, the section from the steps to the east.

Commissioner Kiger stated that he did not think that this section needs repaired. Mr. Meyer stated that Mr. Vogel stated that this cost would be much less because the company is on site doing the work.

Commissioner Davis asked whether Mr. Vogel is available.

Mr. Meyer stated no.

Commissioner Shupe stated that she preferred Mr. Vogel be available on Tuesday mornings in the event that he is needed.

Ms. Cordle called Mr. Vogel and asked him to come to the Commissioners’ office.

**Invitations**

- **Eastland-Fairfield Career Center Recognition Ceremony, Thursday, June 14 (7:00 p.m.). Location: Eastland Career Center, 4465 S. Hamilton Road, Groveport. RSVP by June 7.**
  The Commissioners will be unable to attend.

- **Retirement Celebration for John Baus, Friday, June 1, 2012 (1:00 p.m.-4:00 p.m.) Location: Probation Department**

**Informational**

- **Letter received from Board of Elections, re: Invoice for Brunner Quinn**
  Commissioner Davis stated that this item is being taken care of.

  Mr. Dolin agreed.

- **Letter received from Federal EMA, re: Flood Plain Revisions and Determination Documents**

- **Estimate to repair east section of DACO Center wall (continued)**
  Commissioner Davis stated that two options exist, a $15,000 and a $30,000 option. He asked whether this additional work would be done under a change order.

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Mr. Vogel stated that the east section of the wall is leaning, but not as noticeable because that section of the wall is much shorter.

Commissioner Shupe asked whether it was decided to not include this portion of the wall in the repairs.

Mr. Vogel stated that this portion was not included. He stated that the wall is leaning, but not falling down.

Commissioner Davis stated that he doesn’t recall looking at the east section when deciding what parts of the wall to repair.

Mr. Vogel stated correct.

Commissioner Davis stated that he understands that this estimate is lower because it doesn’t include mobilization and demobilization since the company is here completing the work. He stated that the Commissioners would like Mr. Vogel stated that July 1 is the deadline for the portion of the wall that is currently being repaired to be completed by. He stated that he would like to get a timeframe from the company regarding the repair of the east section. He stated that it will be easier to tie the new wall into a straight wall. He suggested doing the lesser expensive option, not having the footer rebuilt.

Commissioner Shupe stated that it may be a good idea to consider doing the repair since the company is on site.

Mr. Vogel stated that the time frame is important.

Commissioner Kiger asked whether the iron work is the same.

Mr. Vogel stated the iron work is being cleaned and will be reinstalled.

Commissioner Davis stated that the cost of mobilization and demobilization is important thing to consider, but the wall repairs must be completed prior to the beginning of the Lancaster Festival.

Review Session ended at 10:00 a.m.

Commissioners’ Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, May 29, 2012 beginning at 10:04 a.m., with the following Commissioners present: Steven Davis, Mike Kiger and Judith Shupe. Also present were Reed Bailey, Jeff Barron, Carri Brown, Aunie Cordle, Jason Dolin, Ed Laramee, Dave Levacy, Branden Meyer, Jon Slater, and Deward Watts.

Pledge of Allegiance

Commissioner Davis asked everyone to rise and led the Pledge of Allegiance.

Announcements

No announcements made.

Public Comment

There was no public comment.

Approval of Amendment Two to the Operation and Management Agreement for Camp Reams between the State of Ohio, Department of Rehabilitation and Correction and the Fairfield County Board of Commissioners [Fairfield County Commissioners]

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of of Amendment Two to the Operation and Management Agreement for Camp Reams between the State of Ohio, Department of Rehabilitation and Correction and the Fairfield County Board of Commissioners [Fairfield County Commissioners], see Resolution 2012-05.29.a.
Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis

**Approval of the First Amendment to the Lease Agreement for Camp Reams between the State of Ohio, Department of Rehabilitation and Correction and the Fairfield County Board of Commissioners [Fairfield County Commissioners]**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of the First Amendment to the Lease Agreement for Camp Reams between the State of Ohio, Department of Rehabilitation and Correction and the Fairfield County Board of Commissioners [Fairfield County Commissioners], see Resolution 2012-05.29.b.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Mike Kiger, and Steven Davis

**Approval of disbursal of funds in the Fairfield County Community Development Block Grant Revolving Loan Fund Program [Fairfield County Economic Development]**

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of disbursal of funds in the Fairfield County Community Development Block Grant Revolving Loan Fund Program [Fairfield County Economic Development], see Resolution 2012-05.29.c.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis

**Approval of Engineer's Resolutions**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of the following Engineer's Resolutions:

2012-05.29.d Approval of agreement between the Board of Fairfield County Commissioners and the Board of Berne Township Trustees [Fairfield County Engineer]

2012-05.29.e Approval of agreement between the Board of Fairfield County Commissioners and the Board of Liberty Township Trustees [Fairfield County Engineer]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Mike Kiger, and Steven Davis

**Approval of Financial Resolutions**

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of the following Financial Resolutions:

2012-05.29.f Approval of a Purchase and Maintenance Agreement by and between Fairfield County Job & Family Services (FCJFS) and Document Management, a Division of Modern Office Methods [Fairfield County Job & Family Services]

2012-05.29.g Approval of a contract by and between Fairfield County Job & Family Services (FCJFS) and Eastland-Fairfield Career and Technical Schools, 4300 Amalgamated Place, Groveport, OH 43125 [Fairfield County Job & Family Services]

2012-05.29.h Approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Family Based Services 200 Jackson Street, New Lexington, Ohio 43764 [Fairfield County Job & Family Services]
2012-05.29.i Approval of a service contract by and between Fairfield County Job & Family Services (FCJFS) and Workforce Services Unlimited, Inc. [Fairfield County Job & Family Services]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis

Approval of Financial Resolutions

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of the following Financial Resolutions:

2012-05.29.j Approval of payment of a voucher without an appropriate carryover purchase order for the Commissioners' Office [Fairfield County Commissioners]

2012-05.29.k Approval of payment of a voucher without an appropriate carryover purchase order for the Commissioners' Office [Fairfield County Commissioners]

2012-05.29.l Approval of payment of a voucher without an appropriate carryover purchase order for the Commissioners' Office [Fairfield County Commissioners]

2012-05.29.m Approval to appropriate from unappropriated in a Major Expenditure Object Category- Commissioners/Maintenance #1001 Contractual Services [Fairfield County Commissioners]

2012-05.29.n Approval to amend the certificate, update receipts and appropriate from unappropriated- Fund #2066 Flex Spending Fund [Fairfield County Auditor]

2012-05.29.o Approval of payment of a voucher without an appropriate carry over purchase order for the Fairfield County Board of DD [Fairfield County Board of Developmental Disabilities]

2012-05.29.p Approval of repayment of an advance to the General Fund of the Fairfield County Commissioners by the EMA Fund #2724 FY2009 CCP (Citizen Corps Grant) [Fairfield County EMA]

2012-05.29.q Approval of amended certificate, update receipt, increase appropriation, account to account and fund to fund transfer of 2362 (Levy) to ODOT Fund 3445 (Local), the County Engineer [Fairfield County Engineer]

2012-05.29.r Approval of amended certificate, update receipt, increase appropriation, account to account and fund to fund transfer of 2024 Motor Vehicle to ODOT Fund 3445 (Local), the County Engineer [Fairfield County Engineer]

2012-05.29.s Approval of amended certificate, update receipt, increase appropriation, account to account and fund to fund transfer of 2024 Motor Vehicle to ODOT Fund 3445 (Local), the County Engineer [Fairfield County Engineer]

2012-05.29.t Approval to appropriate from unappropriated funds, Motor Vehicle Fund 2024, the County Engineer [Fairfield County Engineer]

2012-05.29.u Approval to appropriate from unappropriated funds, Motor Vehicle Fund 2024, the County Engineer [Fairfield County Engineer]

2012-05.29.v Approval to appropriate from unappropriated money (#7521- FACF Council, Dept. 6000) [Fairfield County Family, Adult & Children First Council]

2012-05.29.w Approval of advance for fund 2599, a fund used to account for Workforce Investment Act Revenues and Expenditures with Repayment in June 2012 [Fairfield County Job & Family Services]
2012-05.29.x Approval of cash advance to the FY2012 JAG Grant Fund 2764- Sub Fund 8018 for the Fairfield-Hocking Major Crimes Unit [Fairfield County Major Crimes Unit]

2012-05.29.y Approval to appropriate from unappropriated fund 7619- Federal Equitable [Fairfield County Major Crimes Unit]

2012-05.29.z Approval of account to account transfer of appropriations- Major Object Expenditure Category (Police Revolving) [Fairfield County Sheriff]

2012-05.29.aa Approval of account to account transfer of appropriations- Major Object Expenditure Category (Enforcement and Education) [Fairfield County Sheriff]

2012-05.29.bb Approval of request for payment and status of funds report- FY2010 CDBG Formula Funds- DRAWDOWN for $66,233 [Fairfield County Commissioners]

2012-05.29.cc Approval of request for payment and status of funds report- FY2010 CDBG Formula Funds- DRAWDOWN for $106,256 [Fairfield County Commissioners]

2012-05.29.dd Approval of authorization for payment of debt service- special check run/wire dated June 1, 2012- Fairfield County Commissioners and Utilities [Fairfield County Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Mike Kiger, and Steven Davis

**Approval of Authorization for Payment of Bills, May 29, 2012 [Fairfield County Commissioners]**

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of Authorization for Payment of Bills, May 29, 2012 [Fairfield County Commissioners], see Resolution 2012-05.29.ee.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis

**Approval of quarterly report for the Fiscal Year 2008 Neighborhood Stabilization Program (NSP) completed May 2012 [Fairfield County Community Action]**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of quarterly report for the Fiscal Year 2008 Neighborhood Stabilization Program (NSP) completed May 2012 [Fairfield County Community Action], see Resolution 2012-05.29.ff.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Mike Kiger and Steven Davis

The Regular Meeting ended at 10:11 a.m.

**Meeting with Carri Brown**

The Commissioners met with Carri Brown from Fairfield County Job & Family Services to discuss the upcoming Fatherhood Event and her upcoming presentation for the CCAO Conference. Commissioner Davis called the meeting to order at 10:14 a.m. with the following Commissioners present: Steven Davis, Mike Kiger, and Judith Shupe. Also present were Reed Bailey, Jeff Barron, Aunie Cordle, Jason Dolin, Ed Laramee, Dave Levacy, Holly Mattei, Branden Meyer, Tony Vogel, and Deward Watts.

Ms. Brown stated that the upcoming Fatherhood Event is scheduled for June 16 11:00 a.m.-1:00 p.m. at Victory Hill Church. She stated that the County won the NACo Achievement Award. She stated that this would be good to be announced during the

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Fatherhood event. She also asked whether the Commissioners have suggestions to the CCAO presentation for June 8. She will be presenting about the Innovation Fund Council grant that the county had submitted to the State of Ohio. She had previously presented this information to the Commissioners.

The Commissioners did not have any additional comments for Ms. Brown.

Commissioner Davis thanked Ms. Brown for her hard work and service.

The meeting concluded at 10:20 a.m.

**Review Session (continued)**

The Board of Commissioners continued Review Session at 10:20 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Steven Davis, Mike Kiger, and Judith Shupe. Also present were Reed Bailey, Jeff Barron, Aunie Cordle, Jason Dolin, Ed Laramee, Dave Levacy, Holly Mattei, Branden Meyer, Tony Vogel, and Deward Watts.

**Miscellaneous Discussion**

▪ **DACO Center**
  
  Mr. Meyer mentioned that BDD and Fairfield Christian Academy will be exhibiting their art in the Courthouse during the ArtWalk. He also stated that Linda Kauffman is working on finding musicians to provide music for the evening. He also stated that he spoke with David Fey who stated that he has a lot of historical items, i.e. paintings and exhibits that he would be able to exhibit in the Commissioners' Hearing Room.

▪ **Dog Shelter**
  
  Commissioner Kiger stated that Nina West at the Dog Shelter has called regarding the Pit Bull Dog Law changes. He stated that the Dog Shelter is looking for direction.

Commissioner Davis recommended that the meeting be recessed so that Mr. Dolin could call Nina West at the Dog Shelter to have him answer her questions.

Mr. Dolin agreed to call Ms. West.

The Commissioners went into Recess at 10:23 a.m.

The Commissioners returned from Recess and went back into Session at 10:37 a.m.

**Executive Session #2**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to enter into Executive Session at 10:37 a.m. for the purpose of discussing pending or imminent litigation. Commissioners present were Steven Davis, Mike Kiger and Judith Shupe. Also present were Jason Dolin and Branden Meyer. Holly Mattei was mentioned in the motion, but not in attendance.

*This meeting was non-public pursuant to R.C. 121.22 (G)(3).

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger and Judith Shupe

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to adjourn from Executive Session at 10:40 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

No formal actions were taken.
Adjournment

With no more business to discuss, on the motion of Mike Kiger and a second of Judith Shupe, the Board of Commissioners voted to adjourn at 10:41 p.m.

Roll call vote on the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis

The next regular meeting of the Board of Commissioners is scheduled for Tuesday, June 5, 2012 at 10:00 a.m.

Motion by: Mike Kiger   Seconded by: Judith Shupe

that the minutes were approved by the following vote:

YEAS: Mike Kiger, Judith Shupe and Steven Davis
NAYS: None

ABSTENTIONS: None

*Approved on June 5, 2012.

Steven A. Davis   Mike Kiger   Judith K. Shupe
Commissioner   Commissioner   Commissioner

Branden C. Meyer, Clerk