

Regular Meeting #19 - 2014
Fairfield County Commissioners' Office
May 6, 2014

Tuition Reimbursement Pilot Review

The Commissioners met at 1:00 p.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Aunie Cordle, Jeff Barron, Tony Vogel, Jeff Porter, Bob Clark, Staci Knisley, Lt. Marc Churchill, Jim Bahnsen, Holly Mattei, Ed Laramée, Kristi Burre, Dennis Keller, Ursula LaVeck, and Chief Perrigo.

Ms. Brown reported that during the budget hearing for JFS, there was a concept introduced relating to tuition reimbursement for employee recruitment and retention. The concept was further defined in a broad way for multiple county departments, and Ms. Cordle brought together a work group to explore the concept and develop recommendations. Those recommendations are being presented as a pilot project for the Board of Commissioners to consider.

Ms. Cordle stated that the Tuition Reimbursement Pilot committee consisted of herself, Lt. Churchill, Mr. Vogel, Mr. Porter, Ms. LaVeck, Ms. Brown, Mr. Orlando, Ms. Burre, and representatives from juvenile court. The group is very proud of the proposed policy as it is a vehicle to help with employment recruitment and retention. (See attached policy.) She discussed the employees who the policy would apply to and added that it did not include those offices that already have a policy in place.

Mr. Kiger suggested adding "staff" to Veterans Service Commission as the VSC Commissioners do not work 35 hours a week.

Ms. Cordle reviewed the highlighted areas of the policy. The policy would reimburse up to 50% (not to exceed \$5,000 per year) of class expenses (tuition, lab fees, books, etc). Employees must be in good standing. She also reviewed the reimbursement, eligibility requirements, and general information.

Mr. Davis asked if the committee considered having application periods to help with planning.

Mr. Cordle stated that they had not looked at defined periods, but that since most schools are now on semesters that would informally set two application periods. An open application period would be first come, first served.

Mr. Vogel stated that they would also need to consider that the applicant must complete the course before getting reimbursed.

Ms. Burre added that they could explore the idea of a letter of intent to take courses because in many cases, you cannot register for classes until certain times.

**Regular Meeting #19 - 2014
Fairfield County Commissioners' Office
May 6, 2014**

Mr. Davis stated it may be better to have the experience first with the 30 day prior notice period without defined application periods to see how it goes. He asked if employees had been surveyed to gauge their interest.

Ms. Cordle stated they had not been surveyed directly, but this has been discussed with supervisors. Ms. Brown and Ms. Cordle indicated that there was prior experience to indicate that there would be a small percentage of employees to actually use the benefit, even if there was a larger percentage to be encouraged by it. Mr. Vogel commented that his experience with the state confirmed this thought.

Mr. Clark stated that it would definitely be good for recruitment and added that most private businesses reimburse for student loan debts.

Ms. Cordle added that she does hear frequently from job interviewees asking if there is a tuition reimbursement policy.

Mr. Davis stated he would be interested in seeing what Delaware County's participation numbers were.

Ms. Cordle stated they were very minimal.

Ms. Brown stated they were targeting a June implementation date.

Mr. Laramee asked if this would cover other vocation areas such as licensure.

Ms. Brown stated this particular program would not, but some departments already have such programs in place. Licensure or training, valuable and applicable to the department, could be covered in a separate departmental budget; it just would not be a part of the tuition reimbursement program.

Ms. Cordle added that taking courses would require much effort from the participants as they will have to complete the classes.

All three Commissioners looked favorably on the policy and thanked the committee for their work.

Review

The Commissioners met at 1:25 p.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Aunie Cordle, Jeff Barron, Tony Vogel, Jeff Porter, Bob Clark, Staci Knisley, Lt. Marc Churchill, Jim Bahnsen, Holly Mattei, Ed Laramee, Kristi Burre, Dennis Keller, Ursula LaVeck, and Chief Perrigo.

**Regular Meeting #19 - 2014
Fairfield County Commissioners' Office
May 6, 2014**

- Legal Update

Mr. Dolin did not have a legal update.

- Administration and Budget Updates/Carri's List

- a. Jail Project Update

Ms. Brown reported our architect continues to gather information and connect with the Sheriff's staff during the pre-design phase. The project manager of Bennett and Williams is now able to return to work on our project and will be in touch within the next few weeks.

Further, Ms. Brown and Ms. Knisley met with the financial consulting firm, Rockmill Financial Services, to begin the collective analysis and review of potential financing options. She provided the quarterly budget update to the advisors who stated that the information and presentation itself would be similar to what would be needed for a presentation to a bond rating company or to other interested parties.

Mr. Davis added that if the soil analysis presents substantial difficulties in the site selection, they will need to be ready to redirect and accelerate that process in order to stay on track in solving the problem of needing a new jail. He does not anticipate problems from the study, but wants to be prepared.

Commissioners Levacy and Kiger agreed.

- b. Clarence E. Miller Building Update

Ms. Brown reported that the review packet includes the results of the Clarence E. Miller building electronic survey. There were also a collection of a dozen hard copy surveys. The hard copy surveys were from people who desired to see the building razed or recycled.

On the eve of the public meetings to accept input for the Clarence E. Miller building, there were 99 responses electronically, and there were 12 hard copy responses. At the close of the survey, which has been open since March, there are now about 136 responses.

With the electronic responses, for the first question about the use of the building, there are varied responses. Here, with the first question, if you are looking at the number, a lower number means that the option is more favored. Of 124 responses, people favored a museum or historical park, a cultural arts center, and Veteran housing as the top three choices.

Regular Meeting #19 - 2014
Fairfield County Commissioners' Office
May 6, 2014

There is a split showing on the question relating to offering the building for sale, with 49.19% responding "yes" and 50.81% responding "no". 54.92% indicated the county should donate the building to an appropriate entity that shows a plan for development; 45.08% indicated that that county should not donate the building to an appropriate entity that shows a plan for development.

58.20% indicated that if there are no buyers and no plans for development, the county should raze the building and retain materials for memorial and/or resale. And 46.77% say preservation is very important to them, which indicates that a memorial would be important, even if razed. 57.50% are not okay with abandoning the cemetery, though.

Overwhelmingly, there are no known or identified funders potentially interested in the property. Dennis Keller has led tours, and if there is interest for additional tours, there is still an opportunity for tours. Of the comments, there is a suggestion to offer a few days for "one last look" tours if the building is razed.

Ms. Brown, Mr. Dolin, and Mr. Porter have a meeting later today to consider legal issues. Over the next couple of weeks, we should be able to identify the legal processes.

c. Land Bank

Ms. Brown reported that she and Mr. Porter met to review next steps for the Land Bank in terms of providing a match for the Moving Ohio Forward remaining projects, arranging the policy statements recommended by the Executive Committee, and drafting a news release for the full Land Bank board to consider. The agenda for the next full Land Bank board meeting was prepared and will be sent to all members. The next Land Bank meeting is May 20 at 2 pm. Ms. Brown and Mr. Porter are volunteering their services to help further the Land Bank in its early days.

There is a resolution on the voting agenda today that allows for up to \$40,000 for grant matches for Moving Ohio Forward projects, of which ultimately, the Land Bank will reimburse the general fund. The purpose of this resolution is to allow for the match expeditiously.

Commissioner Kiger stated at 1:33 p.m. that the Commission would be in recess until the Regular Meeting.

**Regular Meeting #19 - 2014
Fairfield County Commissioners' Office
May 6, 2014**

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, May 6, 2014 beginning at 1:37 p.m., with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Ursula LaVeck, Dennis Keller, Aunie Cordle, Jeff Porter, Donna Fox-Moore, Holly Mattei, Jeff Barron, Ed Laramée, Jon Slater, Kristi Burre, Tony Vogel, and Bob Clark.

Pledge of Allegiance

Commissioner Kiger asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Kiger asked Ms. Elsea if there were any announcements. There were no announcements.

Public Comment

Commissioner Kiger asked if anyone from the public who would like to speak or offer comments. No public comments were made.

Approval of Minutes for Tuesday, April 29, 2014

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Minutes for Tuesday, April 29, 2014.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Adult Probation Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Adult Probation resolution to appropriate from unappropriated in a major expenditure object category Fairfield County Adult Probation Department - Fund 2365 Probation Services)Community Control Department; see resolution 2014-05.06.a

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Regular Meeting #19 - 2014
Fairfield County Commissioners' Office
May 6, 2014**

Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Commissioners' Office resolution authorizing the approval of a proclamation recognizing May as Foster Care & Adoption Recognition & Recruitment Month; see resolution 2014-05.06.b.

Discussion: Ms. Brown presented the proclamation to Ms. Burre, Protective Services Director, and she thanked her and the Protective Services team for their hard work. She was thankful for the services of foster, adoptive, and kinship parents and wished that every child experienced unconditional love and safety.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- | | |
|--------------|---|
| 2014-05.06.c | A resolution to appropriate from unappropriated into a major expense category for fund # 1001 & Fund# 2798 and fund to fund transfer for the Moving Ohio Forward Grant – Fairfield County Commissioners [Commissioners] |
| 2014-05.06.d | A resolution to approve an Award of Bid to Jess Howard Electric – CDBG FY 2012 Fairfield County, Village of Pleasantville Community Center Emergency Generator [Commissioners] |
| 2014-05.06.e | A resolution to approve an Award of Bid to Flecto Construction – CDBG FY 2012 Fairfield County, Village of Pleasantville Community Center Re-Roof Project [Commissioners] |
| 2014-05.06.f | A resolution approving an account to account transfer into a major expense category - Fairfield County Commissioners [Commissioners] |
| 2014-05.06.g | A resolution authorizing the approval of a request for payment and status of funds report – FY2013 CDBG Formula - \$ 5,935 [Commissioners] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Regular Meeting #19 - 2014
Fairfield County Commissioners' Office
May 6, 2014**

Approval of the Engineer's Office Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Engineer's Office resolution to approve the Contract Bid Award for the FAI-CR19/35/55 Resurfacing Project; see resolution 2014-05.06.h.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Fairfield-Hocking Major Crimes Unit's Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Fairfield-Hocking Major Crimes Unit's resolution authorizing accepting the 2013 DLEF Grant Award for the Fairfield-Hocking Major Crimes Unit; see resolution 2014-04.29.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Family, Adult, and Children First Council Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Family, Adult, and Children First Council's resolution approving an account to account transfer for Fairfield County Family, Adult & Children First Council Fund; see resolution 2014-05.06.i.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Regional Planning Commission's Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Regional Planning Commission's resolution to approve an additional extension to the time frame for completing improvements, updating the Development Agreement executed on December 4, 2012 by and between the Board of Commissioners and Grace Evangelical Lutheran Church; see 2014-05.06.j.

Discussion: Ms. Mattei stated that this was another extension requested due to legitimate health problems for those involved. The new deadline will be August 31, 2014.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Regular Meeting #19 - 2014
Fairfield County Commissioners' Office
May 6, 2014**

Approval of the Veterans Service Commission's Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Veterans Service Commission resolution authorizing the purchase of a 2014 Honda Odyssey Van; see resolution 2014-05.06.k.

Discussion: Ms. Brown stated that the VSC used the quoting process for this vehicle.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Payment of Bills Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Payment of Bills resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval; see resolution 2014.05.06.l.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Ms. Elsea announced that the next regular scheduled meeting for the Board of Commissioners will be Tuesday, May 13, 2014 at 1:30 p.m.

Commissioner Kiger stated at 1:44 p.m. the Commission would take a short recess.

Review continued

The Commissioners met at 1:49.m. to continue review of legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jeff Porter, Aunie Cordle, Bob Clark, Jason Dolin, Kristi Burre, Jeff Barron, Jon Slater, Ed Laramée, Dennis Keller, and Ursula LaVeck.

Executive Session to discuss Impending Litigation

On the motion of Steve Davis and second of Mike Kiger, the Board voted to enter into Executive Session to discuss Impending Litigation at 1:49 p.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levacy and Commissioner Kiger, Carri Brown, Rachel Elsea, Jason Dolin, Jeff Porter, Branden Meyer, Jon Slater, Ed Laramée, Aunie Cordle, and Jeff Porter.

**Regular Meeting #19 - 2014
Fairfield County Commissioners' Office
May 6, 2014**

Roll call on the motion as follows:

Voting aye thereon: Steve Davis and Mike Kiger

On the motion of Steve Davis and second of Dave Levacy, the Board voted to exit Executive Session at 2:10 p.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

Review continued

The Commissioners met at 2:10 p.m. to continue review of legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Jeff Porter, Jon Slater, Ed Laramée, and Aunie Cordle.

Commissioner Kiger stated at 2:10 p.m. that the Commission would be in recess until the end of the Investment Advisory Board meeting.

Review continued

The Commissioners met at 2:34 p.m. to continue review of legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, and Jeff Barron.

Executive Session to discuss Personnel at JFS

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Personnel at JFS at 2:34 p.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levacy and Commissioner Kiger, Carri Brown, and Rachel Elsea.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy and Mike Kiger

On the motion of Steve Davis and second of Dave Levacy, the Board voted to exit Executive Session at 3:08 p.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

**Regular Meeting #19 - 2014
Fairfield County Commissioners' Office
May 6, 2014**

Review continued

The Commissioners met at 3:08 p.m. to continue review of legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown and Rachel Elsea.

Executive Session to discuss Pending Litigation

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Impending Litigation at 3:08 p.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levacy and Commissioner Kiger, Carri Brown, Rachel Elsea, Jason Dolin, Jeff Porter, Branden Meyer, Jon Slater, Aunie Cordle, and Jeff Porter.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy and Mike Kiger

On the motion of Steve Davis and second of Dave Levacy, the Board voted to exit Executive Session at 3:10 p.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

Review continued

The Commissioners met at 3:10 p.m. to continue review of legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Jeff Barron, Dennis Keller, Tony Vogel, and Bob Clark.

- **Administration and Budget Update/Carri's List**

- d. Storage Work Group

- The small group of Carri Brown, Dennis Keller, Randy Carter, and Staci Knisley are going to visit Delaware County, on recommendation of other counties, to see their records center. The date of the visit is June 23, Monday. We will leave about 9 am. Any other interested person is welcome to attend. The goal of the visit is to see a centralized records and retrieval center in action.

**Regular Meeting #19 - 2014
Fairfield County Commissioners' Office
May 6, 2014**

e. Tussing Road Government Services Center

We are in phase one of the redevelopment of the Tussing Road Government Services Center. Dennis Keller is going to contract for a sign that says "Fairfield County Government Services Center" and we are calling the building the Tussing Road Government Services Center – but that name can be changed in the future if the Board so desires. There is a lot of interest with Juvenile Court, Job and Family Services, the ADAMH Board, and the Health Department. JFS will be the first users of the Tussing Road Government Services Center. Randy Carter is planning for wireless access. Dennis Keller and Tony Vogel are connecting to plan for fire safety, security, painting, and furniture or fixtures. The phones for the location have been received. We are also planning for ways to video conference. The first phase of the redevelopment is to get the basics taken care of for the initial, new uses. The second phase, by the end of the year, will include remodeling for a conference room. The remodeling will be done in-house.

f. Meals on Wheels

Ms. Brown reported that Anna Tobin with Meals on Wheels sent email that indicated the scoring sheet for grant applications for senior citizen centers had been updated and simplified. For this change, the Meals on Wheels Board took action in March. The Board of County Commissioners is to review the applications and the forms to ensure consistency with the ballot language. Ms. Brown asked for Mr. Dolin's assistance in reviewing the forms and applications for consistency with the ballot language. She will report to Ms. Tobin that nothing immediately is noticed as a recommendation for a change and she will be in touch if the legal review provides recommendations relating to the consistency with the ballot language. To Ms. Tobin, Ms. Brown provided a copy of the current checklist relating to deliverables of these items.

- Old Business

- a. Dine Downtown

- Ms. Elsea reported there was a tie for most visits this week with 6 visits by Michele Lutz and Jodi Smith. Carri Brown won the random drawing. This week had a record number of receipts turned in (44).

- b. AEDs in the County

- Ms. Brown reported a recently added AED at the Main Street Government Services Building was almost used last week. Quick acting employees of

Regular Meeting #19 - 2014
Fairfield County Commissioners' Office
May 6, 2014

JFS (Beth Zody, Cinda Limo, and Suzy Lynch) responded to the needs of a customer who was experiencing a health concern and stopped breathing. The customer began breathing again, and all was well. An important lesson was learned in how quickly action was taken and how appropriate the actions were. Following up on personal notes of thanks, Ms. Brown is going to give certificates to each of the employees who acted in such a caring manner. She will make that part of her welcome message at the May 14 JFS all-staff meeting.

Rachel Elsea led a work group meeting last week for accreditation as a Heart Safe Business. Fairfield County Utilities is the first group to seek the accreditation, and we thank Tony Vogel and his team for leading the way. We will offer opportunities for other departments and building partners to join in on the effort.

As of May 6th all AEDs have been installed at the Court House.

c. Energy Aggregation

Ms. Elsea reported that the issue was on the ballot today for Walnut, Berne, and Richland Townships as well as the Villages of Rushville, Thurston, and Millersport. She will report on the results next week.

- New Business

- a. Notice from Columbia Pipeline Group

Ms. Brown reported that Columbia Pipeline Group will begin working on their existing property and are providing seven days notice. Any questions can be sent to Mr. Duffy if questions arise.

- General Correspondence Received

- a. Letters in opposition to Pickerington Annexation

Mr. Kiger reported that the Commission had received letters of opposition to the proposed annexation in Pickerington.

Ms. Brown asked if the Commission should send a form letter to those who sent letters to indicate the hearing date and time.

Mr. Dolin stated that while it was not necessary he saw no reason not to send a letter letting them know of the upcoming hearing.

Regular Meeting #19 - 2014
Fairfield County Commissioners' Office
May 6, 2014

- b. CFLP Recycling Program Statement
- c. Regional Planning Commission Agenda
- Calendar Review/Invitations Received
 - a. Open Invite to Tour Meals on Wheels – May is Older Americans Month

We will plan to take a tour on Tuesday, May 13th.
 - b. Beam Signing at FMC – Monday, May 12th at 11:00 a.m.
 - c. Fairfield County Airport Fly-in/Open House – Saturday, May 17th
 - d. ADAMH Board Network of Care Annual Dinner – Tuesday, May 20th at 6:30 p.m. at the Liberty Center
 - 1. Commissioners Levacy and Kiger will attend.
 - e. Fairfield Center for disABILITIES Staff & Volunteer Recognition – Thursday, May 29th at 6:00 p.m. at The Lodge
 - 1. Commissioner Kiger will attend.
 - f. Fairfield County Protective Services Murder Mystery Dinner Theatre – Friday, May 30th at 6:30 p.m. at the Liberty Center.
 - 1. Ms. Brown will attend and has already RSVPd. If a commissioner is able to attend, there is still time to reserve a spot. Ms. Brown reported that this is a creative, effective way to celebrate the community spirit surrounding foster care and adoption.
 - g. 4-H Legacy Dinner – Thursday, June 5th at 6:30 p.m. at 8956 Royalton Road, Amanda
- FYI
 - a. Violet Township Zoning Commission – Rezoning Application Hearing
- Issues Bin
- Open Items

