Regular Meeting #18- 2013
Fairfield County Commissioners’ Office
April 9, 2013

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steven Davis, Mike Kiger, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Jeff Barron, Dennis Keller, Mike Orlando, Bob Clark, David Miller, Mike Miller, Corey Schoonover, Mary Beth Lane, Tony Vogel and Ed Laramee.

Mr. Davis called the meeting to order.

- **Old Business**

  Mr. Davis asked Mr. Miller to provide an update regarding the Dog Shelter and voucher program.

  Mr. Miller said that the Dog Shelter is prepared to give a $75 voucher to anyone who adopts a dog which can be redeemed for spaying or neutering at the Fairfield County Area Humane Society.

  Mr. Schoonover said that voucher can be redeemed for $75 off the price of $110 for spaying or neutering the newly adopted dog at the Humane Society Clinic. The new owners will present the voucher and pay $35 to spay or neuter their dog. The Humane Society will keep the vouchers and turn them into the county for a $25 reimbursement per voucher. The Humane Society will be subsidizing $50 of the voucher. The owner will have 90 days to schedule their appointment and redeem the voucher.

  Mr. Davis said he thought this was reasonable and asked what the project would cost.

  Mr. Miller said he had a $2,000 grant and would be using $8,000 from the dog and kennel fund. They plan on reevaluating the adoption fee along with discount in December.

  Mr. Davis asked what the administrative process would be for collecting the vouchers and getting reimbursement from the county and asked if the Human Society and Dog Shelter were waiting on the Commissioners’ blessing on the project before setting up a formal process.

  Mr. Schoonover said the process would be relatively easy and would be set up within the week if the Commissioners approve the pilot program.

  Mr. Davis asked if there would be anyone opposed to the program.
Mr. Miller said that he thought area veterinarians would be more willing to work with the Dog Shelter and Humane Society once the program is up and running. He also said there had been talks with OSU to have students come down and do the spaying and neutering as part of a training program.

Mr. Davis agreed that it may inspire them to help.

Ms. Brown said that the established relationship with the Fairfield County Area Humane Society is the reason for the Dog Shelter choosing to work with them on this pilot program, but that there may be other avenues to do the program as well.

Mr. Schoonover said that the vouchers would only be redeemable at the Humane Society and while this may upset other veterinarians, they have not been willing to work with the Humane Society and Dog Shelter in the past. If the program starts this way there may be more participation down the road.

Mr. Davis asked what the adoption fees were.

Mr. Miller said the fees were $50 for the public and $25 for rescue groups. The public fee includes a $12 fee for licenses.

Mr. Davis asked if the adoption fee would increase if it would still remain under $75.

Mr. Miller said it should not exceed $75.

Mr. Davis said that the new owners would still be getting a good deal with the voucher then.

Mr. Kiger said that the adoption fees in Fairfield County are less than the surrounding counties.

Mr. Schoonover said the Humane Society is trying to encourage spaying and neutering and that the voucher program is a great way to attempt to do so. He said that an increase in fees in the future could allow for the inclusion of microchips.

Mr. Kiger said that Mr. Miller had looked into that in the past.

Mr. Miller said the cost per microchip is about $5.76. The Shelter is considering the appropriate administrative charge for placing microchips in dogs, possibly $15.
Mr. Levacy said he thought this was a great example of the cooperation between the Dog Shelter and Humane Society.

Ms. Brown said a motion was needed to approve the pilot program.

**Motion to approve the pilot spay and neuter program between the Dog Shelter and Fairfield County Area Humane Society.**

On the motion of Dave Levacy and second of Mike Kiger, the Board voted to approve the pilot spay and neuter program between the Dog Shelter and the Fairfield County area Humane Society.

Discussion: Mr. Davis asked that Ms. Brown be kept aware of the administration aspect of the program.

Roll call on the motion as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Mr. Davis thanked Mr. Miller and Mr. Schoonover for their time and said he thought this was a great idea.

- **Legal Update**

Mr. Dolin said that he is looking at the drafted Sales Tax Resolution and should have it ready for next week.

- **Administration and Budget Update/Carri’s List**
  a. Idea: Budget Dashboard, One Page of Metrics

Ms. Brown said she would like to move forward with Ms. Knisley on this idea. She would also include Jeanette Addington in the creation. She also said that the increase in the May casino deposit was encouraging to see.

Mr. Davis said the pay deposit was expected to be around $410,000 and asked what the February deposit was.

Ms. Knisley said the February deposit was $340,000.

Mr. Davis said that the Cincinnati casino opened around March 6th and only contributed to the quarter for roughly 3 weeks. He asked what was expected for 2013.

Ms. Brown said they estimated $1,600,000.
Mr. Davis said that it appeared the revenue was coming in strong and said he liked the dashboard idea.

b. Topic: Sales and Use Tax – Draft Resolution Pending

Mr. Davis asked if pushing it back a week was ok with the timeline Mr. Dolin created.

Mr. Dolin said it was fine.

Mr. Davis asked if the drafted resolution was continuing the temporary increase or making it permanent.

Ms. Elsea said it was drafted to make it permanent.

Mr. Davis asked Mr. Laramee if the sales tax rate for the county was simple or if there was a difference between the sales tax rate and the effective sales tax rate.

Mr. Laramee said they are the same.

Mr. Davis referred to the Ohio Department of Tax map and said that every county contiguous to Fairfield is at least 6.5% and asked Mr. Laramee if the current .25% temporary tax was included.

Mr. Laramee said that it was.

Mr. Davis said that he appreciated the individuals who came to the hearings. He also said that he does not see a point in the foreseeable future where the revenue will not be needed. There is no reasonable circumstance under which the county wouldn’t need the revenue to continue basic services.

Mr. Kiger said he agreed. When the temporary increase was passed it was temporary to see if the economy would turn around. The economy hasn’t turned around and the tax continuance is needed especially with the cuts from the state.

Mr. Levacy said that he supported the continuance and making the tax permanent. He also said that some areas of Fairfield County have a COTA transportation tax.

Mr. Laramee said that Reynoldsburg had the additional transportation tax.
c. AIMS Update – LGIF Loan Application in the Fall.

Ms. Brown stated that the feasibility project will likely be done in June and the loan application will be submitted in the fall for $500,000 (interest free) to be paid back over 10 years.

d. MAPSYS/CMRS – monitors and wiring can be a work in progress.

Ms. Brown stated that they have a quote on the monitors and wiring. There is little change in costs between two and three monitors. This will allow for anyone who uses the Commissioners Hearing Room to use the overhead system in a reasonable way. Legislation will not be needed for the upgrades, but Ms. Brown wanted to make sure the Commissioners would like to go forward with the project.

Mr. Levacy said he was concerned the monitors would obstruct the view of those in the room.

Ms. Brown said they will be small enough and will be able to tilt down out of view.

Mr. Davis asked if the MAPSYS/CMRS resolution approval was fine even though he didn’t sign each resolution.

Mr. Dolin said that the process was fine.

Ms. Brown said it was similar to Franklin County and that Ms. Elsea is also working on electronic signatures for Word documents as well. She also reported that everyone is now receiving the regular agendas and resolutions through CMRS.

e. Energy Audit Report - May 7th

Ms. Brown reported that the update will take place on May 7th with an hour presentation for the Commissioners at 1:00 followed by a more detailed meeting with Mr. Keller and Ms. Brown.

Mr. Kiger said the windows (aluminum v. vinyl) were a problem in the previous audit.

Mr. Keller said that was a separate project that he is working on and was not a part of this energy audit, although it is a current project.
f. Auction Update.

Ms. Elsea gave an update on the Auction. She said that Ms. Brown, Ms. Knisley, Mr. Keller, and she met on Monday. The responses from the email in November did not show an overwhelming need for an auction in the spring. She sent a request for inventory lists to all department heads and elected officials. Once the lists are compiled, she will be sending a complete list to Departments followed by other political subdivisions to see if they would like any of the items. After that, the items will go to GovDeals or to a physical Auction. She is in touch with the Fairgrounds to see what Saturdays are available June through October.

g. Administrative Professionals Day

Mr. Davis asked Ms. Elsea to make reservations for Tuesday, April 23rd for the Commissioners and Administrative Staff.

Mr. Davis said that he had a nice meeting with Sky Gettys last week. At one point, Mr. Vogel and Ms. Cordle inventoried all county properties and the inventory is quite large. One property is 10 acres at Fairfield Medical Center. This used to be owned by the city when the hospital was a city ran facility. Once the city no longer ran the facility the county accepted ownership of the land (if it is used for something other than a medical center the ownership will revert to the City of Lancaster). Sky’s question was in terms of bonding. When the hospital issues bonds the landownership history comes into play. He would like FMCs attorneys to look into the process and benefits of transferring the property to FMC. Mr. Davis thought it would be helpful for FMC to analyze this before asking the Commissioners to evaluate what the taxpayers’ best interests.

- New Business

a. OSU Extension Fund – Courthouse Gardens

Ms. Brown stated that the OSU Extension was asking if funds ($600-$800) would be available this year for landscaping as in years past.

Mr. Kiger stated that they wanted to replace some plants that suffered from heat stress last summer.

Ms. Knisley said the money comes out of the Maintenance Budget.

Mr. Davis said that was fine.
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Mr. Kiger asked that Mr. Keller make a watering schedule to avoid heat stress this year.

Mr. Levacy complimented Mr. Keller on the entrance to the building. He noticed litter of trash and leaves last evening and noticed it was completely cleaned up this morning. He also asked on the status of the tank removal.

Mr. Keller said the tank was removed and that they were still working on debris.

Mr. Davis thanked Mr. Keller and Mr. Vogel for the work on the tank removal.

b. Resonance Paranormal Request

Mr. Davis asked Ms. Elsea to reach out to a group that requested time at the Clarence E. Miller building to let them know when the building is vacant. He suggested allowing for a short period of time for groups to come in and go through the building.

Mr. Keller said the building should be ready in late July or early August.

c. Request from Paul Jassogne

Mr. Davis said he received a call from Mr. Jassogne asking if he could use the Commissioners Hearing Room on Tuesday, May 21st from 9:00 am – 10:30 a.m. to interview Justice Stratton regarding the Veterans Court initiative. Mr. Davis said he had no problem with that and that the Regular Meeting could either be rescheduled for later in the morning or held in a different room.

Mr. Kiger said that Campfire to Courthouse was usually in the building at that time and that the schedule should be checked.

• Correspondence & Documents Received
  a. Thank You from Area Humane Society for stipend increase for 2013.

• Calendar Review/Invitations Received
  a. ATHENA Awards Luncheon – May 17th at 12:30 p.m.

    Mr. Davis said the Commission would wait for formal invitations before scheduling.
• FYI
  a. ODOT – Access Ohio 2040 Feedback
  b. Lighthouse Golf Outing
  c. COAAA Minutes from March 7, 2013
  d. Pickerington Senior Center Bulletin

Mr. Davis noted the meeting with the dog advocates at 2:00 and asked Ms. Brown if they were prepared for the meeting or if they needed another week.

Ms. Brown said that she was not sure of the topics for the meeting as it was requested by the advocates yet they were prepared for the meeting.

Mr. Davis asked if Mr. Orlando had an update.

Mr. Orlando said that he would like to provide an update on the Specialized Foster Care that was discussed in the fall. They have identified a grant source they would like to explore before coming back to the Commissioners. They should know if the grant was awarded in a few months.

Mr. Davis said that sounded good.

Mr. Orlando said the proposal looks at both cost savings and service enhancements.

Mr. Davis asked if Mr. Vogel had anything to add.

Mr. Vogel said he was present in case the Baltimore/Thurston issue came up.

Mr. Davis said it was his understanding that the judge denied the TRO and the litigation was continuing.

Commissioners’ Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, April 9, 2013 beginning at 10:02 a.m., with the following Commissioners present: Steven Davis, Mike Kiger and Dave Levacy. Also present were Jason Dolin, Carri Brown, Rachel Elsea, Ed Laramee, Dennis Keller, Jeff Barron, Mary Beth Lane, Jeremiah Upp, David Miller, Annabelle Kemmer, Paul Kemmer, Mike Orlando, Bill Miller, and Tony Vogel.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.
Announcements

Commissioner Davis asked Ms. Elsea if there were any announcements. Ms. Elsea stated that there were no announcements.

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

Mrs. Annabelle Kemmer of 2659 B Elder Road, Lancaster stood up and said they had a nice weekend but her kids could not play in the yard due to the parts of the yard that have sewer drainage in them. She said the Health Department said the water is clear and does not need tested. The Health Department said it’s just surface water. She has had soil and water samples taken and test and they all came back positive for contamination. She said the Health Department has never taken water samples and that they need to test the puddles.

Mr. Paul Kemmer of 2659 B Elder Road, Lancaster stood up and asked the Commissioners to step in immediately to work towards solutions so that they can get on with their lives.

Mr. Davis thanked Mr. and Mrs. Kemmer for his comments.

Approval of Minutes for the Tuesday, April 2, 2013 and Thursday, April 4, 2013

On the motion of Dave Levacy and second of Mike Kiger, the Board of Commissioners voted to approve the Minutes for Tuesday, April 2, 2013 and Thursday, April 4, 2013.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval of the Adult Probation Department Resolution

On the motion of Mike Kiger and second of Dave Levacy, the Board of Commissioners voted to approve Adult Probation Department’s resolution to appropriate from unappropriated money fund 13236500; see resolution 2013-04.09.a.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis
Approval of the Commissioners’ Office Resolutions

On the motion of Dave Levacy and second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners’ Office resolutions:

2013-04.09.b A resolution declaring April 2013 as National County Government Month. [Commissioners]

2013-04.09.c A resolution approving an account to account transfer – Fairfield County Commissioners/Domestic Relations Court [Commissioners]

2013-04.09.d A resolution approving an account to account transfer – Fairfield County Airport/Commissioners [Commissioners]

2013-04.09.e A resolution to approve an award of bid to KE Site Company for the Village of Sugar Grove, Sanitary Sewer Replacement Project Phase II CDBG Formula funds FY2011 [Commissioners]

2013-04.09.f A resolution authorizing a fund to fund transfer – General Fund # 1001 to Capital Improvement Fund # 3435 [Commissioners]

2013-04.09.g A resolution authorizing the approval of an advance from the General Fund to FY2012 CDBG HOME Fund # 2731 Subfund # 8033 [Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval of the Dog Shelter’s Resolution

On motion of Mike Kiger and second of Dave Levacy, the Board voted to approve the following Dog Shelter resolution to authorize and account to account transfer; see resolution 2013-04.09.h.

Discussion: Mr. Davis asked if the fringe benefits were health insurance. Ms. Knisley said she thought it was from unemployment. Ms. Brown said she did not think it was from health insurance, yet it was the major category of fringe benefits. Mr. Davis asked which contracted service it was. Ms. Brown said it was for contractual services related to a renovation project. Mr. Davis asked Ms. Knisley to find out why the $12,000 was needed in fringe benefits in the first place.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis
Approval of the Engineer’s Office Resolutions

On the motion of Dave Levacy and second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer’s Office resolutions:

2013-04.09.i A resolution of amended certificate, update receipt, increase appropriations, account to account and fund to fund Transfer [Engineer]

2013-04.09.j A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle [Engineer]

2013-04.09.k A Resolution to Approve Lifting Weight Reductions on County and Township Roads. [Engineer]

2013-04.09.l A Resolution to Approve Re-Advertising for the FAI-CR55-5.886 Hamburg Road Drainage Improvement Project. [Engineer]

2013-04.09.m A resolution to establish dates for public hearings to levy an annual license tax. [Engineer]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval of the JFS Resolutions

On motion of Mike Kiger and second of Dave Levacy, the Board of Commissioners voted to approve the following JFS resolutions:

2013-04.09.n A resolution authorizing the approval of repayment of an advance to the General Fund from Fairfield County Job & Family Services, CPS fund# 2072 [JFS]

2013-04.09.o A resolution to approve appropriations from unappropriated funds, fund #2758, Protective Services Levy, to account for fees paid by statute [JFS]

2013-04.09.p A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018 [JFS]

2013-04.09.q A resolution to approve a memo receipt and memo expenditure for Fairfield County Job & Family Services’ Children Services Fund and Protective Service Levy Fund, respectively [JFS]
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2013-04.09.r  A resolution to approve a memo receipt and memo expenditure
relating to fund # 7795 Child Protective Services Social Security
Payments and # 2072 Children Services Fund. [JFS]

2013-04.09.s  A resolution regarding a Contract Services Agreement between
Eastland-Fairfield Career & Technical Schools and Job & Family
Services, Community Services Division [JFS]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

Approval of the Sheriff’s Office Resolution

On motion of Dave Levacy and second of Mike Kiger, the Board of Commissioners
voted to approve the Sheriff’s Office resolution authorizing an account to account
transfer; see resolution 2013-04-09.t:

Discussion: Mr. Davis asked Ms. Knisley to find out why this was budgeted as such in
the first place. Ms. Knisley said it was a transfer from supplies to equipment. Mr. Davis
said that this is a big number and he would like to see why it was needed there in the
first place. Ms. Knisley said it was sometimes due to the way it needed to be reported
or classified, and that she would check with the Sheriff’s Office.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval of the Payment of Bills Resolutions

On the motion of Mike Kiger and second of Dave Levacy, the Board of Commissioners
voted to approve the following Payment of Bills resolutions:

2013-04.09.u  A resolution to approve the payments of vouchers without
appropriate carry-over purchase orders for all Departments that are
approved by the Commissioners. [Auditor- Finance]

2013-04.09.v  A resolution authorizing the approval of payment of invoices for
departments that need Board of Commissioners’ approval.
[Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

Ms. Elsea announced that the next regular scheduled meeting for the Board of
Commissioners will be Tuesday, April 16, 2013 at 10:00 a.m.
Commissioner Davis announced at 10:14 a.m. that a brief recess will be held followed by the continuance of review in Commissioner Kiger’s office.

**Review continued**

The Commissioners met at 10:24 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steven Davis, Mike Kiger, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Ed Laramee, Mary Beth Lane, Jeff Barron, David Miller, Staci Knisley, and Dennis Keller.

Mr. Davis said he visited with Mr. Dolin regarding the Kemmer’s situation. He would like to hear from Mr. Hanna and asked Ms. Elsea to see if Mr. Hanna was willing to meet. He does not understand how there is such a massive difference in opinion and would like to hear what Mr. Hanna has to say.

Mr. Kiger stated that Mr. Hanna had sent a letter that the Health Department and Ohio EPA have been to the property and show no problems.

Mr. Levacy said that Mrs. Kemmer’s test shows different results.

Mr. Kiger pulled up the email from the Health Department and said that the Health Department did 3 tests in 2011 and the Ohio EPA did one in 2012. The Health Department estimated they have spent 100-150 hours working on the complaints.

Mr. Davis stated that he enjoyed the update from Mr. Miller that morning.

Ms. Brown said that she has encouraged all Department Heads to stop in with review as they are able.

Mr. Kiger said that he met with Mr. Laramee, Mr. Dolin, and Ms. Brown regarding the contract with Meals on Wheels. He suggested that a small informal committee meet to review the contract.

Mr. Davis suggested Mr. Kiger, Ms. Brown, Mr. Laramee, and Mr. Dolin meet.

Mr. Levacy said he agreed.

Mr. Knisley said she reached out to the Sheriff’s Office regarding the resolution from earlier. They are purchasing mounts for terminals in the vehicles, which should be classified as equipment rather than materials and supplies. The department probably budgeted more than needed for supplies in the year and will not need additional supplies appropriations.
Mr. Brown said she reviewed with Mr. Miller the Dog and Kennel budget yesterday and $12,000 was budgeted in fringe benefits for unemployment, with the thought there may be a possible unemployment claim from up to two years ago, as claims sometimes go back to a previous employer. She said the resolution from today probably should have been a request for appropriations from unappropriated, given there will likely be a need in fringe benefits through the remainder of the year. A resolution to fix that will be forthcoming.

Ms. Knisley said that she has been watching this. She said there are frequent materials and supplies transfers to capital outlay due to the description of the items being purchased.

Mr. Levacy said he was surprised they cannot transfer the mounts for the Sheriff’s vehicles from the old vehicles.

Mr. Kiger said he likes reviewing this as it lets everyone know they are paying attention.

Mr. Davis asked if there were any other issues to address. No other issues were raised.

**Adjournment**

With no further business, on the motion of Mike Kiger and a second of Dave Levacy the Board of Commissioners voted to adjourn 10:37 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, April 16, 2013 at 10:00 a.m., with review session at 9:00 a.m. on the same day.

Motion by: __________________________ Seconded by: __________________________

that the April 9, 2013, minutes were approved by the following vote:

**YEAS:**

**NAYS:** None

**ABSTENTIONS:** None
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*Approved on April 16, 2013

Steven A. Davis         Dave Levacy         Mike Kiger
Commissioner            Commissioner        Commissioner

Rachel Elsea, Clerk