

Regular Meeting #18 - 2014
Fairfield County Commissioners' Office
April 29, 2014

Review

The Commissioners met at 9:01 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Tony Vogel, Lisa Notestone, Mary Beth Lane, Jim Bahnsen, Jeff Barron, Ray Stemen, Dennis Keller, David Miller, and Bob Clark, Ed Laramée, Staci Knisley, Jon Slater, Holly Mattei, and James Mako.

- Legal Update

Mr. Dolin did not have a legal update.

- Administration and Budget Updates/Carri's List

- a. Board of Elections/Prosecutor Sponsored Seminar

Ms. Brown reported that Susie Bloom with the Board of Elections had contacted her to invite her to conduct a presentation at a seminar that the Board of Elections and the Prosecutor are sponsoring for local political subdivisions. The seminar is to be held on May 20 from 6-8 pm at Liberty Center. Ms. Bloom asked Ms. Brown to welcome everyone and conduct a portion of the seminar. The seminar material will likely be on annexations and anything that would be of relevance and importance to local political subdivisions. Officials from townships, villages, school boards, other boards, and cities are the expected audience. The Board of Elections is planning to provide helpful information about their processes. The Prosecutor's Office is going to provide information about placing issues on the ballot.

Ms. Brown asked for input about the May 20th seminar. All input is welcome. The Board of Commissioners was in favor of her participating in the seminar.

- b. ODOT Transportation Alternative Program (grant proposal)

Ms. Brown reported that she met with Soil and Water Conservation District representatives on Wednesday to research the alternative transportation grant options. The non-profit connected with the Sensory Trail, the Friends of the Sensory Trail, has acquired donations to cover the match and environmental services costs for the grant. On today's agenda are two resolutions proposed. One is for a memo of understanding with the Friends of the Sensory Trail. This memo of understanding relates to a grant match and environmental services, if the ODOT grant is awarded. In addition, there is a resolution approving the grant application and

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designating Carri Brown, Executive Director, as the contracting authority for the grant. The grant amount in the proposed application is \$208,560. The grant match is \$52,140. The environmental study is estimated at \$5,000, of which donations are expected. The total project cost is estimated at \$265,700. This is for a bridge and paved trail, connecting to the bike path.

The resolution and grant terms and conditions require certification of maintenance responsibilities for the county owned property, and such certification is included. However, there are some discussions expected to unfold that would possibly result in a future agreement with the city of Lancaster and/or Developmental Disabilities. Further, owners of an adjacent property to the project, the Hoods, will be providing a letter this morning indicating willingness to provide a right of way at no cost. They are supportive of the project.

Ms. Brown reported that the notification about the grant awards should come in August. The state has less than half of the funds available for the projects that have been approved for this next step of review.

Mr. Davis added that there would be no reason why Dr. Hood would not want to be cooperative given his knowledge of Dr. Hood's support of such community efforts.

c. Clarence E. Miller Building & Facilities Operations Update

Ms. Brown reported that the electronic survey for the Clarence E. Miller building will be closed at the end of April. Data from the survey will be collected at the beginning of May.

Last Friday, we received the awaited commercial appraisal for the property. The appraisal is one additional report to add to the information that is being gathered as the future of the Clarence E. Miller building is being discussed.

An appraisal is not the same thing as an assessment, which was conducted by Mr. Luchtenberg. The assessment provided an overview of the condition of the building and what it would take to rehabilitate it. The appraisal is an opinion of the market value. The appraisal report date is April 25, 2014. It refers to the professional assessment by Mr. Luchtenberg. The value of the property, "as is", as of March 6, 2014, is \$130,000. The appraisal was conducted by the Charles Porter Company and was prepared in conformance with the Uniform Standards of Professional Appraisal Practice as promulgated by the Appraisal Foundation and subject to the Code of Ethics of the Appraisal Institute.

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The full report is about 80 pages in length, and Ms. Brown encouraged the Board to consider it along with the other information that is being gathered. There is related property that is not part of the appraisal, which would bring the full property appraised value up another \$100,000 approximately.

Mr. Davis asked if the cemetery was included in the appraisal.

Mr. Keller replied that it was, but that the radio building was not. That is the property that would bring up the value of the appraised property about \$100,000 or more. In addition, he continues to work on the parcel number issue.

Ms. Brown reported that Jason Dolin, Jeff Porter, and she were planning to meet on May 6 about options relating to the Clarence E. Miller building. Further, she is going to have a teleconference with Washington County tomorrow.

Ms. Brown added that with Facilities Operations activities, there is a small administrative work group reviewing storage space. The purpose of the group is to review storage space costs that are now in place and suggest a plan for the future relating to storage needs. A recent survey of elected officials and department heads showed varying needs for storage of records and assets, with some needs growing and some needs diminishing. Additional information is needed, as not everyone responded to the electronic survey.

Mr. Keller is going to reach out to the courts and Board of Elections. Also, there is a need to update the map relating to the Old Shoe Factory storage. The lease for that current storage expires in December 2015.

The small group, which now consists of Carri Brown, Dennis Keller, and Staci Knisley, will likely form a larger group, and there have been employees to volunteer to serve on the working group. There has been a suggestion to visit Licking County and Muskingum County. Each of these counties has a records retention center, possibly shared with the Clerk of Courts.

Further, Mr. Keller reported on additional activities of the Facilities Operations Department, including the window replacements. Mr. Keller is attending a seminar in May about Courthouse restorations and maintenance. He will also be providing an update at the May 15th elected official and department roundtable, showing the web-based system that is in place from Dynamix.

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Connections Meeting Update

As a follow up to the administrative Connections meeting, Ms. Brown reported that she is accepting any input relating to a cash balance policy for the general fund. She announced this openness at the most recent Connections Meeting and had talked about this effort in previous public meetings, too. In addition, in the Connections meeting, the group reviewed the current public records log in place with the Commissioners' Office, and there was a suggestion from Andrew Michael Stemen with IT to include a shared log on the Intranet in order to inform ourselves about requests being made repeatedly and perhaps placing such items automatically in an accessible place, such as the website. Ms. Brown reported that she and the Commissioners' departments were open to any ideas and would welcome additional suggestions and conversations about the log and other topics. The discussions will continue on a variety of topics relevant to multiple administrators.

d. Advanced Innovative Management System (AIMS)

Ms. Brown reported the state controlling board approved the Local Government Innovation Awards, of which the County Advanced Innovative Management System (AIMS) is one award. We have sent to the state some suggestions for the general terms and conditions, based on Jason Dolin's input, and we have not yet received a response about those suggestions. We do expect to move ahead with the MUNIS aspects of AIMS and hope to also include a data imaging portion that could be shared by all departments. We have one quote from MAPSYS regarding a data imaging application on a county wide basis.

- Old Business

- a. Dine Downtown

Ms. Elsea stated that the winners for last week had been selected. Sarah Clagg won for the most receipts turned in. Brian LeDay won the random drawing. Twenty-three receipts were turned in for last week.

- New Business

- a. Williams Press Release re: Bluegrass Pipeline

Mr. Davis reported that Williams has announced the suspension of investment but have not completely killed the project. The likelihood of right-of-way acquisition continuing this year is very low.

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- General Correspondence Received
 - a. CFLP Education & Outreach Financial Statement
 - b. Letter from Columbia Gas Transmission re: review of energy infrastructure
- Calendar Review/Invitations Received
 - a. Fairfield County Extension Advisory Committee meeting – Tuesday, April 29th at 6:30 p.m. at the Ag Center
 - b. Standing Stone National Bank Groundbreaking – Thursday, May 8th at 2:00 p.m. on Ety Road
 - c. Lancaster Burial Squad Annual Dinner – Friday, May 9th at 7:00 p.m. at AMVETS Post 1985
 - 1. Mr. Levacy and Mr. Kiger will attend.
 - d. Community Action Annual Dinner and Board Meeting – Thursday, May 15th at 6:00 p.m. at Crossroads.
 - 1. Mr. Levacy and Mr. Kiger will attend.
 - e. Pickerington Chamber Day of Athena Leadership Development – Friday, May 16th
 - f. Southeast Ohio Sight Center Fundraising Event – Saturday, May 17th at 6:00 p.m. – Lancaster Country Club
- FYI
 - a. Updated draft of May 15th Roundtable Agenda
- Issues Bin
- Open Items
 - a. Lou Varga Video

Ms. Brown state that Lou Varga was interested in moving forward with the video on the Court House, as a follow up from discussions that began with the State of the County address, and she wondered if that was ok with the Commissioners. We have a quote for the small project, including a video. The video would work in tandem with efforts to maintain our buildings and provide open tours of the buildings for interested people, including historians. The video would allow for “virtual” tours.

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Mr. Levacy stated he would love to see that. Mr. Kiger also mentioned he was supportive of the video concept.

Ms. Brown added the cost would range between \$3,000 and \$5,000.

The Commissioners will think about this and revisit in mid-May.

Meeting with Holly Mattei and James Mako

The Commissioners met at 9:25 a.m. to review RPC's CDBG plan of action. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Tony Vogel, Lisa Notestone, Mary Beth Lane, Jim Bahnsen, Jeff Barron, Ray Stemen, Dennis Keller, David Miller, and Bob Clark, Ed Laramée, Staci Knisley, Jon Slater, Jon Kochis, Holly Mattei, and James Mako.

Ms. Brown thanked Ms. Mattei for the letter of support for the Sensory Trail.

Ms. Mattei stated they would have \$154,000 for projects this year and also want to apply for two competitive grants for Carroll and Madison Township. They need a go forward approach for the project funding. Application totals exceed \$300,000. They are also recommending a few projects for matching funds for neighborhood revitalization.

Mr. Davis stated that having the hearing prior to receiving the recommendations makes sense, and the old process seemed backwards. Last year's hearing was incredibly important to the process.

Ms. Mattei stated that the formal consultant did not like that process, but the state did say it was permissible. This year is a bit different, too, as there is a desire for competitive match money as well.

Mr. Davis asked how hard the deadline for the applications was.

Ms. Mattei stated due to the number of requests, they recommended it be a hard deadline.

Mr. Davis agreed and added that the late applicants seemed to be requesting a relatively small amount of money.

Ms. Mattei stated she would suggest if they do go with the hard deadline that those who missed it use the leverage they have for the critical infrastructure grant.

A hearing was set for Tuesday, May 13th at 6:00 p.m.

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Ms. Mattei will advertise 11 projects excluding the three that missed the deadline or missed other criteria.

Mr. Kiger added that he believes it is a good thing that RPC moved to the third floor as their location has increased communication with the Commissioners' Office.

Commissioner Kiger stated at 9:36 a.m. that the Commission would be in recess until the Regular Meeting at 10:00 a.m.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, April 29, 2014 beginning at 10:02 a.m., with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Jim Bahnsen, Jeff Barron, Ursula LaVeck, Ray Stemen, Julie Noyes, Jon Slater, David Miller, Lisa Notestone, Dennis Keller, Tony Vogel, Branden Meyer, Jon Kochis, Todd McCullough, Mary Beth Lane, Bob Clark, Jeff Camechis, Ed Laramée, Brian Bibler, and representatives from the State Auditor.

Pledge of Allegiance

Commissioner Kiger asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Kiger asked Ms. Elsea if there were any announcements. Ms. Elsea stated the 10:30 a.m. meeting had been canceled.

Public Comment

Commissioner Kiger asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 2444 West Point Road in Lancaster stated he was concerned about the protection of the electric grid system, especially in Ohio. The Presidential Administration does not want to do anything about this and they need to protect the system from the enemy. Israel has already protected their grid, and implementing such protection is not expensive.

Approval of Minutes for Tuesday, April 22, 2014

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Minutes for Tuesday, April 22, 2014.

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Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Auditor's Office Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Auditor's Office resolution to approve to rescind Resolution # 2014-04.22.i A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services Fund 2072 reimbursing Fund 2018; see resolution 2014-04.29.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Clerk of Courts - Legal Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Clerk of Courts – Legal resolutions:

2014-04.29.b A resolution to appropriate from unappropriated in a major expenditure object categories Clerk of Courts Computer Fund #2318 – Clerk of Courts [Clerk of Courts- Legal]

2014-04.29.c A resolution approving an account to account transfer into a major object expense category for Other – Clerk of Courts Legal #1001 [Clerk of Courts- Legal]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

2014-04.29.d A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of January 15, 2014 through February 15, 2014. [Commissioners]

2014-04.29.e A resolution to approve the grant application for the Transportation Alternatives Program of the Ohio Department of Transportation in connection with the Sensory Trail– Fairfield County Commissioners [Commissioners]

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2014-04.29.f A resolution to approve a memo of understanding with the Friends of the Sensory Trail for reimbursement of the grant match of the Transportation Alternatives Program with the Ohio Department of Transportation [Commissioners]

Discussion: Ms. Brown stated that resolutions "E and F" related to the ODOT grant and memo of understanding discussed in the review session earlier today. She reported that she received the letter from Dr. Hood indicating his willingness for a right of way without charge to the project. The estimated cost of the project is \$265,700.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Court of Common Pleas Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Court of Common Pleas resolution to appropriate from unappropriated in a major expenditure category [Common Pleas Court Fund 2422 - Special Projects for Common Pleas Court to Hire Temporary Bailiff]; see resolution 2014-04.29.g.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Community Action Agency's Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Community Action Agency resolution to approve the contract between the Fairfield County Commissioners and the Lancaster-Fairfield Community Action Agency to administer the 2014 EPA Statewide Glass Initiative Grant from Ohio Environmental Protection Agency; see resolution 2014-04.29.h.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Emergency Management Agency's Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Emergency Management Agency resolutions:

2014-04.29.i A resolution to approve to adjustment of cash from EMA Fund 2091 Local Emergency Planning Committee to its Subfund 8024 PUCO Grant Fund FY2012 [EMA]

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2014-04.29.j A resolution to appropriate from unappropriated in a major expenditure object category EMA 2707 Emergency Management Performance Grant Fund [EMA]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

2014-04.29.k A Resolution to Approve the Contract Bid Award for the Purchase of Liquid Asphalt. [Engineer]

2014-04.29.l A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for HOC-26 and MAD-34 bridge project Right-Of-Way [Engineer]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Fairfield-Hocking Major Crimes Unit's Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Fairfield-Hocking Major Crimes Unit's resolution authorizing accepting the 2013 DLEF Grant Award for the Fairfield-Hocking Major Crimes Unit; see resolution 2014-04.29.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Family, Adult, and Children First Council Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Family, Adult, and Children First Council's resolution to appropriate from unappropriated in a major expenditure object category for Fairfield County Family Adult & Children First Council Fund; see resolution 2014-04.29.n.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

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Approval of the Human Resources Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Human Resources resolution to approve a suspension; see resolution 2014-04.29.o.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the JFS Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following JFS resolutions:

2014-04.29.p A resolution regarding an Amendment for Purchase of Service Contract between Daily Staffing Services d.b.a. i-Force and Job & Family Services [JFS]

2014-04.29.q A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018 [JFS]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Sheriff's Office Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Sheriff's Office resolution authorizing an account to account transfer; see resolution 2014-04.29.r.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Soil and Water Conservation District's Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Soil and Water Conservation District's resolution authorizing an account to account transfer 61779300-Fairfield Soil & Water conservation District Buckeye Lake Nutrient Reduction Project; see resolution 2014-04.29.s.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

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Approval of the Veterans Service Commission's Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Veterans Service Commission resolution approving an account to account transfer in a major object expense category – Fairfield County Veteran Service Commission; see resolution 2014-04.29.t.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Payment of Bills Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

2014-04.29.u A resolution to approve the payment of vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]

2014-04.29.v A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.
[Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Ms. Elsea announced that the next regular scheduled meeting for the Board of Commissioners will be Tuesday, May 6, 2014 at 1:30 p.m.

Commissioner Kiger stated at 10:15 a.m. the Commission would take a short recess.

Review continued

The Commissioners met at 10:20 a.m. to continue review of legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Staci Knisley, Jason Dolin, Ed Laramée, Jon Slater, Jim Bahnsen, Lisa Notestone, David Miller, Brian Bibler, and representatives from the State Auditor's Office.

Executive Session – Meeting with the State Auditor – Annual Pre-Audit Financial

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session – Meeting with the State Auditor – Annual Pre-Audit Financial at 10:21 a.m.

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Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levacy and Commissioner Kiger, Carri Brown, Staci Knisley, Jason Dolin, Ed Laramée, Jon Slater, Jim Bahnsen, Lisa Notestone, David Miller, Brian Bibler, and representatives from the State Auditor's Office.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy and Mike Kiger

On the motion of Steve Davis and second of Dave Levacy, the Board voted to exit Executive Session at 10:28 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

Review continued

The Commissioners met at 10:28 a.m. to continue review of legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Staci Knisley, Jason Dolin, Ed Laramée, Jon Slater, Jim Bahnsen, Lisa Notestone, David Miller, Brian Bibler, and representatives from the State Auditor's Office.

Commissioner Kiger stated at 10:28 a.m. the Commission would take a short recess.

Review continued

The Commissioners met at 10:52 a.m. to continue review of legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Jason Dolin, Ed Laramée, Jon Slater, Branden Meyer, Ray Stemen, and Jeff Porter

Motion to authorize Commissioner Kiger to sign the Arrangement Letter with the State Auditor.

On the motion of Dave Levacy and second of Steve Davis, the Board voted to authorize Commissioner Kiger to sign the Arrangement Letter with the State Auditor.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

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Executive Session to discuss Impending Litigation

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Impending Litigation at 10:53 a.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levacy and Commissioner Kiger, Carri Brown, Rachel Elsea, Jason Dolin, Jeff Porter, Branden Meyer, Jon Slater, Aunie Cordle, and Jeff Porter.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy and Mike Kiger

On the motion of Steve Davis and second of Dave Levacy, the Board voted to exit Executive Session at 11:34 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

Review continued

The Commissioners met at 11:34 a.m. to continue review of legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Jeff Porter, Jon Slater, Ed Laramée, and Branden Meyer.

At 11:34 a.m. the Commission took a brief recess.

Review continued

The Commissioners met at 11:49 a.m. to continue review of legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown and Rachel Elsea.

Executive Session to discuss Personnel at JFS

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Personnel at JFS at 11:49 a.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levacy and Commissioner Kiger, Carri Brown, and Rachel Elsea.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy and Mike Kiger

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On the motion of Steve Davis and second of Dave Levacy, the Board voted to exit Executive Session at 12:25 p.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

Review continued

The Commissioners met at 12:25 p.m. to continue review of legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown and Rachel Elsea

Commissioner Kiger stated at 12:25 p.m. the Commission would be in recess until the 1:00 p.m. quarterly budget review.

Quarterly Review of Public Records Requests & Quarterly Budget Update

The Commissioners met at 11:45 a.m. to continue review of legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Todd McCullough, Staci Knisley, Jason Dolin, Dennis Keller, and Bob Clark.

Ms. Brown presented the Quarterly Review (see attached slide show and exhibits).

Mr. Davis suggested that a median and mode be added to the public records request log's review summary, and while he likes the idea of a common log kept on the Intranet, he wanted to stress that it would be voluntary. Ms. Brown agreed and stated that there could be benefits for all Commission departments to have a common log. Ms. Knisley commented that the suggestion had come from IT, and it was in the discussion stage relating to the Intranet.

Mr. Davis asked if there were any historic issues affecting the investment earnings.

Ms. Brown replied she believed the total was a function of relatively lower interest rates, but she would check with Treasurer Bahnsen for more insight.

The Board and attendees liked the format of the update and had no suggestions for changes.

