Review Session

The Board of Commissioners met at 9:01 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Steven Davis, Mike Kiger, and Judith Shupe. Also present were Reed Bailey, Aunie Cordle, Jason Dolin, Shane Farnsworth, Staci Knisley, Dave Levacy, Branden Meyer and Tony Vogel.

Legal Questions Under Review and Prosecutor’s Pending Items

▪ Health Department Lease
  Mr. Dolin stated that he, Mr. Meyer, Mr. Vogel are meeting on Thursday at 9:00 a.m. to discuss this. He agrees with most changes, but stated that the length of the lease is still to be determined. He stated that there is a legal obligation currently for the Commissioners to house the Health Department. He stated that this may change due to some pending State legislation. He stated that if the Commissioners’ sign the lease and the requirement to house the Health Department ends, the Commissioners will be legally be obligated to fulfill the contract.

  Commissioner Shupe asked whether it may be better to have a five year lease.

  Mr. Dolin stated yes, that it may be better to have a five year lease.

▪ USDA Lease at the Ag Center Building
  Mr. Dolin stated that he reviewed the agreement and gave it back to Mr. Meyer.

Pending Items

▪ Public Safety Facility
  Commissioner Kiger stated that the Lend Lease Corporation would like to set up a meeting. He stated that he has the information and will contact them to set up a meeting.

Items that Need New Action/Attention- Requests and Review

▪ Potential use of GovDeals to sell some county equipment
  Mr. Farnsworth stated that the Revolving Loan Fund received some equipment as collateral. He stated that this website would be good to sell specialized larger ticket items.

  Commissioner Shupe asked what the amount of bad debt was.

  Mr. Farnsworth stated the debt was about $40,000. He stated that the equipment would most likely sell for more on GovDeals rather than during the County’s Surplus Auction.

  Commissioner Kiger stated that the county had problems before selling items online.

  Ms. Knisley agreed, but stated that things have improved since then regarding online selling methods.

  Ms. Knisley asked Mr. Vogel his opinion.

  Mr. Vogel stated that it may be a good idea.

  Commissioner Davis asked what Mr. Farnsworth to move forward.

  Mr. Farnsworth stated that he will work provide a resolution in the next few weeks for the Commissioners to allow this.

  Commissioner Davis asked what the go forward plan is.

  Mr. Farnsworth stated that he will bring a resolution and work with Ms. Knisley on this.

  Mr. Dolin stated that he would like to review the resolution because there will be necessary language to add that deals with obsolete equipment.
• Commissioners’ Meeting for May 1 - Discuss alternate time due to MCJDC Annual Meeting
Due to the MCJDC meeting being held next Tuesday at 9:00, it is necessary to reschedule the Regular Session and Review Session.

Mr. Farnsworth stated that Company Wrench is having a celebration at 11:00 a.m. at their building.

Commissioner Davis stated that it may be a good idea to leave the MCJDC meeting, then go to Company Wrench, then come back to the Courthouse.

Mr. Meyer stated that he moved the Administrative Professionals’ Day staff lunch from April 24 to May 1.

Commissioner Shupe suggested that the lunch remain on May 1, then have the voting session and review in the afternoon.

The Commissioners agreed to have Review Session at 1:30 p.m. and the Regular Session at 2:00 p.m.

• Key Fobs and ID Badges
Mr. Meyer stated that one of the elected officials, the County Auditor preferred to have his name on his staff’s ID cards. It was suggested previously that the elected officials names not appear on the cards so they do not have to be replaced when the elected officials change and leave office.

Commissioner Shupe stated that the decision to print the cards was already made and she stated that she does not feel a change is necessary.

Commissioner Kiger agreed that the elected official’s name is not necessary on the cards and the decision was previously made regarding this.

Invitations

• Buckeye Lake Region Chamber of Commerce Annual Breakfast - Friday, April 27 [7:00 a.m.-8:30 a.m.]. Location: Buckeye Lake Yacht Club. Cost: $13.00 per person.
Commissioner Davis stated that it would be hard for the Commissioners to attend this event due to their meeting in Newark at 9:00 a.m.

• 2012 COAAA Senior Hall of Fame Ceremony, Wednesday, May 16 [12:20 p.m.- Pre Ceremony Entertainment, 12:50 p.m.- Video, 1:00 p.m.- Ceremony, 3:00 p.m.- Reception]
Commissioner Kiger stated that the President usually has attended in the past.

Commissioner Davis asked Mr. Meyer to give him the information so he can attend.

• Community Open House & Ribbon Cutting at Pickering House. Tuesday, May 1 [4:00 p.m.-7:00 p.m.]
This event will be sponsored by the Pickerington Area Chamber of Commerce.

Commissioner Shupe asked that this event be put on the calendar in the event that the Commissioners can attend.

Informational

• AEP of Ohio, re: Critical Loads
Commissioner Kiger asked Mr. Meyer to give this information to Mr. Vogel.

Review Session ended and the Commissioners went into Recess at 9:38 a.m.

Commissioners’ Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, April 24, 2012 beginning at 10:01 a.m., with the following Commissioners present: Steven Davis, Mike Kiger and Judith Shupe. Also present were Reed Bailey, Jeff Barron, Aunie Cordle, Jason Dolin, Ed Laramee, Dave Levacy, Branden Meyer, and Jeremiah Upp.

Pledge of Allegiance

Commissioner Davis asked everyone to rise and led the Pledge of Allegiance.
Announcements

No announcements made.

Public Comment

There was no public comment.

Approval of Minutes from the Regular Meeting for Tuesday, April 10, 2012

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to table the approval of minutes from the Regular Meeting for Tuesday, April 10, 2012.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

Approval of the Personnel Policy Manual for Fairfield County Employees [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of the Personnel Policy Manual for Fairfield County Employees [Fairfield County Commissioners], see Resolution 2012-04.24.a.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis

Approval of the re-appointment of Melissa Tremblay to the Fairfield County District Library Board [Fairfield County Commissioners]

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of the re-appointment of Melissa Tremblay to the Fairfield County District Library Board [Fairfield County Commissioners], see Resolution 2012-04.24.b.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis

Approval of Environmental Review Record for the Fairfield County’s FY2011 CDBG Formula Program [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of Environmental Review Record for the Fairfield County’s FY2011 CDBG Formula Program [Fairfield County Commissioners], see Resolution 2012-04.24.c.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis

Approval of Request for Payment and Status of Funds Report- FY2010 HOME & CDBG Funds- DRAWDOWN for $17,749 [Fairfield County Commissioners]

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of Request for Payment and Status of Funds Report- FY2010 HOME & CDBG Funds- DRAWDOWN for $17,749 [Fairfield County Commissioners], see Resolution 2012-04.24.d.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis
Approval of Contract and approval of a notice to proceed and notice of commencement- CDBG FY 2010 Fairfield County, Village of Thurston Neighborhood Revitalization Project & Formula [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of Contract and approval of a notice to proceed and notice of commencement- CDBG FY 2010 Fairfield County, Village of Thurston Neighborhood Revitalization Project & Formula [Fairfield County Commissioners], see Resolution 2012-04.24.e.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis

Approval of Fairfield County Revolving Loan Fund Loan Review Committee’s recommendations for funding a proposal for Community Development Block Grant Revolving Loan Fund (CDBG-RLF) financing [Fairfield County Economic Development]

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of Fairfield County Revolving Loan Fund Loan Review Committee’s recommendations for funding a proposal for Community Development Block Grant Revolving Loan Fund (CDBG-RLF) financing [Fairfield County Economic Development], see Resolution 2012-04.24.f.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis

Approval of Engineer’s Resolutions

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of the following Engineer’s Resolutions:

2012-04.24.g Approval of the construction drawings for the FAI-CR3/7/45/50 Resurfacing Project [Fairfield County Engineer]

2012-04.24.h Approval of Advertising for the FAI-CR3/7/45/50 Resurfacing Project [Fairfield County Engineer]

2012-04.24.i Approval of Appointment of Jeremiah D. Upp and Jeff Baird to the OPWC Integrating Committee [Fairfield County Engineer]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis

Approval of Job & Family Services’ Resolutions

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of the following Job & Family Services’ Resolutions:

2012-04.24.j Approval of a Service Agreement by and between Fairfield County Job and Family Services, Child Protective Services Division and Robert Dominguez, M.D., d.b.a. Eastwood Health and Wellness Center [Fairfield County Job & Family Services]

2012-04.24.k Approval of Approval of Authorization of the PRC Plan [Fairfield County Job & Family Services]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis
Approval of Subsidy Grant, Fairfield County Juvenile Court [Fairfield County Juvenile Court]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of Subsidy Grant, Fairfield County Juvenile Court [Fairfield County Juvenile Court], see Resolution 2012-04.24.i.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis

Approval of Authorization for Director of Fairfield County Utilities to participate in a Regional Water Tank Storage Maintenance Request for Qualification Process [Fairfield County Utilities]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of Authorization for Director of Fairfield County Utilities to participate in a Regional Water Tank Storage Maintenance Request for Qualification Process [Fairfield County Utilities], see Resolution 2012-04.24.m.

Commissioner Kiger stated that this is a chance for the county to collaborate with city and townships to get better pricing.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis

Approval of Financial Resolutions

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of the following Financial Resolutions:

2012-04.24.n Approval of Reduction in Major Expenditure Object Category Appropriations and Estimated Receipts- Commissioners- CDBG FY2010 [Fairfield County Commissioners]

2012-04.24.o Approval of repayment of an advance to the General Fund- Airport- FY2011 ODOT Fund #3034 (Cash #8002) [Fairfield County Commissioners]

2012-04.24.p Approval of Account to Account Transfer in a Major Expense Category & Fund to Fund Transfer- FY2011 FAA Grant Fund #3011 to State Infrastructure Bank (SIB) Fund #4727- Fairfield County Airport [Fairfield County Commissioners]

2012-04.24.q Approval of payment of an invoice without an appropriate carryover purchase order for the Commissioners’ Office [Fairfield County Commissioners]

2012-04.24.r Approval of Account to Account Transfer of Appropriations- Major Object Expenditure Category (General Fund) [Fairfield County Commissioners]

2012-04.24.s Approval of payment of invoices without an appropriate carryover purchase order for the ADAMH Board [Fairfield County ADAMH Board]

2012-04.24.t Approval to appropriate from unappropriated & fund to fund transfer Fund 1080 Trust, Unclaimed Money to 1001 General Fund [Fairfield County Auditor]

2012-04.24.u Approval of Account to Account Transfer of Appropriations Domestic Relations Court (1001-General Fund) [Fairfield County Domestic Relations Court]

2012-04.24.v Approval to appropriate from unappropriated for Department 1230- EMA- Fund 2090 EMA General Fund [Fairfield County EMA]
2012-04.24.w Approval of repayment of an advance to the General Fund of the Fairfield County Commissioners by the EMA Fund #2708 SHSP FY2010 (State Homeland Security Grant) [Fairfield County EMA]

2012-04.24.x Approval to appropriate from unappropriated for Department 1230- EMA- Fund 2707 Emergency Management Performance Grant; 2091 Emergency Management Planning; 2090 EMA General Fund [Fairfield County EMA]

2012-04.24.y Approval to extend the due date for advance repayment for Fund 2708 State Homeland Security FY2010 grant [Fairfield County EMA]

2012-04.24.z Approval to appropriate from unappropriated funds, Motor Vehicle Fund 2024, the County Engineer [Fairfield County Engineer]

2012-04.24.aa Approval of amended certificate & request for appropriations for the Help Me Grow ARRA Fund #7753 [Fairfield County Family, Adult & Children First Council]

2012-04.24.bb Approval to ratify previous authorization for payment of an invoice, outside the normal budgetary process [Fairfield County Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis

Approval of Authorization for Payment of Bills, April 24, 2012 [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of Authorization for Payment of Bills, April 24, 2012 [Fairfield County Commissioners], see Resolution 2012-04.24.cc.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Mike Kiger and Steven Davis.

Approval of Account to Account transfer of Appropriations- Major Object Expenditure Category (General Fund) [Fairfield County Sheriff]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of account to account transfer of appropriations- Major Object Expenditure Category (General Fund) [Fairfield County Sheriff], see Resolution 2012-04.24.dd.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis, Mike Kiger and Judith Shupe

Mr. Meyer announced that due to the MCDJC Annual Meeting being held at 9:00 a.m. next week that the Commissioners’ Review Session will be held next Tuesday, May 1 at 1:30 p.m. and the Regular Session will be held 2:00 p.m.

The Regular Meeting ended at 10:09 a.m.

Meeting with Jeanette Addington

The Commissioners met with Jeanette Addington, CPA from Jones, Cochenour & Co. to provide a quarterly update for the Commissioners. Commissioner Davis called the meeting to order at 10:17 a.m. with the following Commissioners present: Steven Davis, Mike Kiger, and Judith Shupe. Also present were Jeanette Addington, Reed Bailey, Jason Dolin, Shane Farnsworth, Staci Knisley, Ed Laramee, Dave Levacy, Branden Meyer, and Jon Slater.
Ms. Addington stated that the projected revenue for 2012 is $33,726,000; the Auditor’s is $30,998,000. The projected expenditures for 2012 is $36,745,000. She stated that the 911 Services fund has already expended 49%.

Ms. Knisley stated that this is normal because their larger expenses are paid for in January.

Ms. Addington discussed the following: for the casino revenue, she used the lowest estimated figure; the Local Government Fund number has been decreased; the investment earnings have remained consistent; the software expense for MUNIS has been added; the motor vehicle fund has been added; the Historical Parks has been zeroed out of the General Fund.

Commissioner Davis asked where the Engineer’s amount is reflected.

Ms. Addington stated that this is shown in page 8.

Commissioner Davis suggested removing the casino revenue for 2012 because this number was based on casino opening dates that are not being met by the contractor.

Commissioner Shupe inquired about the funding for OSU Extension.

Ms. Knisley stated that this is shown on page 7 marked “Agriculture.”

Commissioner Davis stated that the number is being kept flat as they drawn down their carry over.

Ms. Addington asked if the Commissioners have additional questions for her. She stated that she will make the suggested revisions and will send an updated version of her projections to Ms. Knisley.

The meeting concluded at 10:41 a.m.

Review Session (continued)

The Board of Commissioners met at 11:38 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Steven Davis, Mike Kiger, and Judith Shupe. Also present were Reed Bailey, Jason Dolin, Shane Farnsworth, Staci Knisley, Ed Laramee, Dave Levacy, Branden Meyer, and Jon Slater.

Miscellaneous Discussion

- Miscellaneous Meetings
Commissioner Davis stated that he is attending a Road/Bridge Utilities Sub Group meeting at noon, a security meeting at 1:00 p.m. and a meeting at the DACO Center at 2:00 p.m.

- Port Authority
Mr. Laramee stated whether the Commissioners would allow him to have conversations with Dennis Schwallie to discuss this.

Commissioner Davis agreed. He stated that it would be helpful for Mr. Laramee to have these discussions and see what the cost for Mr. Schwallie to participate in this would be.

Review Session ended at 10:31 a.m.

Adjournment

With no more business to discuss, on the motion of Mike Kiger and a second of Judith Shupe, the Board of Commissioners voted to adjourn at 10:31 a.m.

Roll call vote on the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis
The next regular meeting of the Board of Commissioners is scheduled for Tuesday, May 1, 2012 at 1:30 p.m.

Motion by: Mike Kiger  Seconded by: Judith Shupe

that the minutes were approved by the following vote:

YEAS: Steven Davis, Mike Kiger, and Judith Shupe  NAYS: None

ABSTENTIONS: None

*Approved on May 1, 2012.

_______________________  ______________________  ______________________
Steven A. Davis          Mike Kiger              Judith K. Shupe
Commissioner            Commissioner            Commissioner

_______________________
Branden C. Meyer, Clerk