

**Regular Meeting #8 - 2014
Fairfield County Commissioners' Office
February 25, 2014**

AED Work Group Presentation

The Commissioners met at 9:01 a.m. for the AED Work Group Presentation. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jon Kochis, Todd McCullough, Jeff Barron, Lisa Notestone, Theresa Haynes, David Jones, Jennifer Dicken, David Miller, Bob Clark, Jason Dolin, Bob Williams, Dennis Keller, Aunie Cordle, Ed Laramée, Ray Stemen, Tony Vogel, and Ursula Laveck.

Ms. Dicken and Mr. Williams presented information and a demonstration of the AED machines. Discussion items included the cost (\$925 each), ease of use, and success rates. Ms. Dicken will provide free hands only CPR and AED use training for the buildings getting AEDs. They answered questions the audience had. The review packet included a work group template relating to the use of AEDs. Ms. Dicken and Mr. Williams commented on their appreciation of the leadership the county is showing in researching the use of AEDs, as this sets an example for the community and helps to bring about awareness of the technology.

Motion to authorize the AED Work Group to proceed with the purchase of AEDs for county buildings.

On the motion of Dave Levacy and second of Steve Davis, the Board voted to authorize the AED Work Group to proceed with the purchase of AEDs for county buildings.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy, Steve Davis and Mike Kiger

Executive Session to discuss Personnel in the Auditor's Office

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Personnel in the Auditor's Office at 9:30 a.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levacy and Commissioner Kiger, Carri Brown, Rachel Elsea, Aunie Cordle, Jason Dolin, a representative from Fishel Hass, and representatives from the Auditor's Office, including Jon Slater and David Miller.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy and Mike Kiger

On the motion of Dave Levacy and second of Steve Davis, the Board voted to exit Executive Session at 9:53 a.m.

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Roll call on the motion as follows:

Voting aye thereon: Dave Levacy, Steve Davis and Mike Kiger

Review

The Commissioners met at 9:53 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, David Miller, Jon Slater, and Aunie Cordle.

Commissioner Kiger stated at 9:53 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, February 25, 2014 beginning at 10:34 a.m., with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Aunie Cordle, Tony Vogel, Bill Miller, Ed Laramie, Jeff Camechis, Dennis Keller, Patty Bratton, Jon Kochis, Jon Slater, Ursula LaVeck, Jeff Barron, Kellie Ailes, Ray Stemen, David Miller, David Jones, Donna Fox-Moore, Branden Meyer, Lisa Notestone, Bob Clark, and Michael Orlando.

Pledge of Allegiance

Commissioner Kiger asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Kiger asked Ms. Elsea if there were any announcements. Ms. Elsea stated they would need to hold an additional Executive Session for Pending Litigation later in the morning.

Public Comment

Commissioner Kiger asked if anyone from the public who would like to speak or offer comments.

Approval of Minutes for Tuesday, February 18, 2014.

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Minutes for Tuesday, February 18, 2014.

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Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the ADAMH Board Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the ADAMH Board resolution to appropriate from unappropriated in a major expenditure object category ADAMH 2066; see resolution 2014-02.25.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners' office resolutions:

- | | |
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| 2014-02.25.b | A resolution to amend resolution 2014-01.21.n, terms of appointees to the Fairfield County Port Authority [Commissioners] |
| 2014-02.25.c | A resolution approving an account to account transfer in a major object expense category – Fairfield County Commissioners [Commissioners] |
| 2014-02.25.d | A resolution to approve signature authority and document intentions to submit the FY 2014 Grant Application for the Community Housing Impact and Preservation Program (CHIP) to the Ohio Development Services Agency, Office of Community Development. [Commissioners] |

Discussion: Ms. Brown stated that the CHIP resolution was appearing now so it occurred at the same time as the advertisement for the Public Hearings would be announced, as opposed to using the March 11 deadline that was previously discussed.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Community Action Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Community Action resolutions:

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- 014-02.25.e A resolution to sign host site agreement for 2013, 2014, and 2015 required by CFLP Solid Waste district in order to make host site payments for those hosting recycling trailer sites for use by Fairfield County residents. [Community Action]
- 2014-02.25.f A resolution approving the Moving Ohio Forward Demolition Program Subrecipient Agreement between the Fairfield County Board of Commissioners and the Community Action Program Commission of the Lancaster-Fairfield County Area. [Community Action]
- 2014-02.25.g A resolution authorizing Fairfield County to enter into a demolition program agreement with the Ohio Attorney General's Office to participate in Phase Two of the Moving Ohio Forward Demolition Program. [Community Action]
- 2014-02.25.h A resolution to approve revised language in the 2014 EPA Community Development MRF grant application to EPA Division of Materials Management for Lancaster-Fairfield Community Action Recycling. [Community Action]
- 2014-02.25.i A resolution to apply for funding to EPA Division of Materials Management for a 2014 Statewide Glass Initiative grant funds for Lancaster-Fairfield Community Action Recycling. [Community Action]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Board of Development Disabilities Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Board of Developmental Disabilities resolutions:

- 2014-02.25.j A resolution authorizing an account to account transfer[Fairfield County Board of DD]
- 2014-02.25.k A resolution authorizing an account to account transfer[Fairfield County Board of DD]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

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Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2014-02.25.l A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for facility heater unit repairs and cleaning supplies [Engineer]
- 2014-02.25.m A Resolution to Approve the Contract Bid Award for the Sale of Scrap Metal & Aluminum. [Engineer]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Fairfield-Hocking Major Crimes Unit's Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Fairfield-Hocking Major Crimes Unit's resolutions:

- 2014-02.25.n A resolution authorizing the approval of lease agreement by and between Fairfield-Hocking Major Crimes Unit and Gandee Precision Machine [Prosecutor- Major Crimes Unit]
- 2014-02.25.o A resolution to amend the certificate, update receipt line item & request for appropriations for additional unanticipated receipts for fund 2765 – 2014 DLEF Fairfield-Hocking Major Crimes Unit. [Prosecutor- Major Crimes Unit]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Family, Adult, and Children First Council's Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Family, Adult, and Children First Council's resolution approving an account to account transfer for Family, Adult, and Children First Council/Help Me Grow; see resolution 2014-02.25.p.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

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Approval of the JFS Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following JFS resolutions:

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|--------------|--|
| 2014-02.25.q | A resolution approving an account to account transfer Job & Family Services, Fund 2813 Resource Centers Grant 2014 [JFS] |
| 2014-02.25.r | A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services [JFS] |
| 2014-02.25.s | A resolution to appropriate from unappropriated in a major expenditure object category, update receipts and issue and amended certificate, Job & Family Services, Fund 2018 Public Assistance Fund [JFS] |
| 2014-02.25.t | A resolution approving an account to account transfer Job & Family Services, Sub Fund 8056 Wendy's Wonderful Kids [JFS] |
| 2014-02.25.u | A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services [JFS] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Sheriff's Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

- | | |
|--------------|---|
| 2014-02.25.v | A resolution authorizing the approval of a lease agreement with Ecolab Inc. and the Fairfield County Sheriff [Sheriff] |
| 2014-02.25.w | A resolution authorizing the purchase of seven 2014 Dodge Chargers from Greve Chrysler in Van Wert, Ohio. [Sheriff]
[\$154,231.00] [Sheriff] |

Discussion: Mr. Kiger stated that the Sheriff was using the vendor that came in at the lowest price, which was a vendor that won the bid with the statewide competitive bidding process.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

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Approval of the Soil and Water Conservation District Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Soil and Water Conservation District's resolution to appropriate from unappropriated in a major expenditure object category 7026; see resolution 2014-02.25.x.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Treasurer's Office Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Treasurer's Office resolution authorizing the approval of an advance from the General Fund to Fund #2804, DRETAC for the Fairfield County Treasurer; see resolution 2014-02.25.y.

Discussion: Ms. Brown stated there would likely be additional changes to the budget for this fund in the future. Mr. Davis asked when the Commissioners approved the split. Mr. Slater replied it was May 2013. Mr. Davis asked when the percentage DTAC for the Land Bank was approved. Mrs. Brown stated that was discussed in the third quarter of 2013, and approved in the fourth quarter. Ms. Knisley affirmed that the approval occurred early in November of 2013. Mr. Davis asked when the money would be available for the Land Bank. Ms. Brown stated it would be available following the first half settlement, typically in March although that could happen in April.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Payment of Bills Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

- | | |
|---------------|--|
| 2014-02.25.z | A resolution to approve the payment of vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance] |
| 2014-02.25.aa | A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval. [Commissioners] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

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Ms. Elsea announced that the next regular scheduled meeting for the Board of Commissioners will be Thursday, February 27, 2014 at 10:30 a.m.

Discussion: Sales Tax Holiday

Commissioner Davis stated that there was current legislation pending at the state house for a tax holiday and that the Commissioners have been asked by CCAO to contact their state representatives in opposition of the bill. Mr. Davis stated that he did not want to oppose the bill and that the Commissioners have been asked to implement this for the county in the past. With all respect to CCAO, Mr. Davis does not want to accept the invitation to oppose the tax holiday. Ms. Levacy agreed and added that any time taxes can be lowered for Fairfield County residents, and that is a great thing. Mr. Kiger also agreed and said this will help the economy.

Commissioner Kiger stated at 10:17 a.m. the Commission would be a short recess followed by Review in Commissioner Kiger's Office.

Review

The Commissioners met at 10:35 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Ray Stemen, Ursula LaVeck, Dennis Keller, Staci Knisley, Ed Laramée, Lisa Notestone, and David Miller.

Executive Session to discuss Pending Litigation

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Pending Litigation at 10:35 a.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levacy and Commissioner Kiger, Carri Brown, and Rachel Elsea.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy and Mike Kiger

On the motion of Steve Davis and second of Dave Levacy, the Board voted to exit Executive Session at 10:40 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

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Review continued

The Commissioners met at 10:40 a.m. to continue review of legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown and Rachel Elsea.

Executive Session to discuss Pending Litigation

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Pending Litigation at 10:41 a.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levacy and Commissioner Kiger, Carri Brown, Rachel Elsea, Jason Dolin, and representative from the Auditor's Office.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy and Mike Kiger

On the motion of Dave Levacy and second of Steve Davis, the Board voted to exit Executive Session at 10:53 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

Review continued

The Commissioners met at 10:53 a.m. to continue review of legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jon Slater, Ed Laramée, Lisa Notestone, Staci Knisley, Dennis Keller, Ray Stemen, David Miller, Jeff Barron, Ursula LaVeck, Aunie Cordle, Bob Clark, and Holly Mattei.

Motion to authorize Jason Dolin with the County Prosecutor's Office to proceed with efforts to recover medical costs and fees from Fairfield Emergency Physicians, Inc.

On the motion of Steve Davis and second of Dave Levacy, the Board voted to authorize Jason Dolin to proceed with efforts to recover medical costs and fees from Fairfield Emergency Physicians, Inc.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

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Motion to enter into a continued agreement with Ice Miller for legal services for the Violet Township litigation.

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into a continued agreement with Ice Miller for legal services for the Violet Township litigation.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

- Legal Update

Mr. Dolin did not have a legal update.

- Administration and Budget Updates/Carri's List

- a. Jail, Public Safety Work Group Update

Ms. Brown reported that a meeting of the core group of Carri Brown, Dennis Keller, Tony Vogel, Gary McAnally, Kent Staker, Sheriff Phalen, Chief Perrigo, and Jason Dolin was held on Friday, February 21. Subject matter experts are proceeding with testing and will be providing reports. The Architect has been instructed to proceed with soil borings and testing, taking multiple soil borings to allow for flexibility in the design.

Chief Perrigo continues to connect with the Architect to review plans and obtain input from units of the Sheriff's department. The IT department will have a chance to provide input, as well.

The Architect confirmed that the occupancy of the first quarter of 2017 was a reasonable estimate at this time. The reviews with the Bureau of Adult Detention are estimated at 2 weeks at each phase, and these dates might need to be adjusted as the Bureau has reduced staff and some accommodation to that may be needed.

For the State of the County address on March 25, the Architect hopes to have some drawings available.

In the near future, we will be considering needs for independent construction management and financial planning with the project management, as well. The next meeting is March 3 at 10 a.m. in Carri Brown's office.

In thinking about the jail project and the work that is happening in the pre-design phase, Mr. Davis stated that he prefers the Wheeling Street

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location and that the Liberty Center would be fine, but less convenient. He is interested in the science and truth about the site and its ability to be developed. He could be moved by science, but not by complaining. He suggested everyone remain patient with the pre-development process. Currently, guidance is good. He said the Commissioners should be actors who come up with solutions to problems.

Mr. Levacy agreed and added that the Commission will continue to move forward to do what's right and not be a detriment to the Lancaster residents. The Commissioners have acted in this way the entire time.

Mr. Kiger mentioned that he has been part of committees for 8 years, and he agreed with the assessments of Mr. Davis and Mr. Levacy.

b. Work Group Templates

1. Electronic Signatures

Ms. Brown reported that the work group met and a work group template is attached. Most of the opportunities to implement electronic signatures or approvals are connected with MUNIS processes. After discussion, the group determined that folding the electronic signatures work group into the Advanced Innovative Management System work group made sense given the connections with MUNIS processes. We await information from the state relating to the interest free, ten-year loan of \$500,000. Carri Brown will provide a report on this as soon as she received information from the state. Training and resources for any updates to the County Resolution Management System will be needed for upgrades. Rachel Elsea will continue to explore upgrades in 2014, such as the upgrade relating to County Prosecutor approvals.

2. Electronic Employee Recognition Program – Going the Extra Mile – GEM

Ms. Brown reported that the work group has met three times since the end of January, following up from a meeting of the IT/Auditor/Treasurer/Commissioners Meeting and suggestions from Commissioners. Carri Brown had a contact with the state of Ohio who shared procedures and technical elements of a state program similar to the envisioned county program. The envisioned county program is a web-based system where employees could send a 'GEM' or notation of exceptional work behavior they have observed to another employee in the county, across department lines, as simply as an email could be sent. The system would track GEMS

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and provide a copy to supervisors for their records. There would also be levels of obtaining GEMS, such as ruby, emerald, and diamond. The idea is to provide an electronic employee recognition program in a low cost way, allowing for a culture of appreciation for good work. Andrew Michael Stemen, Randy Carter, and Carri Brown will stay in touch in the initial planning stages, with a presentation to come in August 2014, possibly at the August Roundtable. Carri Brown will work on drafting a summary for the initial presentation in August, at which time there will be an opportunity for all elected officials and department heads to offer input and feedback.

3. Storage Space

The work group of Carri Brown, Staci Knisley, and Dennis Keller met on January 29. The group determined that it was wise to obtain an extension of the current leased space of Drew Shoe through December 31, 2015, and this was accomplished. No increase in costs was experienced. Also, the group recognizes that the needs for storage of assets and records are not fully identified. There is an electronic survey ready for elected officials and department heads. Once the survey results are in, the group will bring in additional work group members who would like to participate. Any interested party is welcome to participate. The goal will be to identify recommendations for storage needs. Records retention processes also are part of the conversation. Cost is one barrier. Other challenges include the diverse needs of the county departments. Some have asset storage needs, while others predominately have records needs. An additional report will be made in the 2nd quarter of 2014.

Mr. Davis stated that he knew the Chestnut Street Parking Lot discussions were still ongoing, and that as the new Municipal Courthouse was built, he imagined the prosecutors or others would be moved to a new location. Further, while he does not know what will happen to 121 Chestnut Street, it may be interesting to know what it going on there to add that knowledge to our thinking.

c. Safety-Security Committees and Subcommittees

Ms. Brown reported that after review with Jon Kochis and Dennis Keller, she is advising that these two department heads connect about recommendations relating to a structure for the safety and security committees and subcommittees, connect with existing committee leaders, and then regroup with her in order to plan for a presentation of recommendations for elected officials and department heads in the

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second half of the year, potentially at a Roundtable in the future, or at a different meeting called for this specific purpose.

d. Three (short) Surveys - Roundtable

Ms. Brown reported that at the Roundtable on February 27th, three short electronic surveys will be announced. One is to gauge the interest in the poll worker related draft policy; a second is to gather information relating to storage as discussed above; a third is to gauge interest in TimeClock Plus, a software tool to improve efficiency and decrease data entry. Developmental Disabilities is moving ahead with the option, and now is the time to determine if there is broad interest to see if there are opportunities for sharing.

Mr. Slater added that TimeClock would plug into MUNIS and is a better product that other vendors are offering.

MORPC Boundary Update with Holly Mattei

The Commissioners met at 11:09 a.m. for a MORPC boundary update from Holly Mattei. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jon Slater, Ed Laramée, Lisa Notestone, Dennis Keller, Ray Stemen, David Miller, Jeff Barron, Ursula LaVeck, Aunie Cordle, Bob Clark, and Holly Mattei.

Ms. Mattei stated she has been in touch with the communities who would potentially be impacted by the recommendations. She spoke to everyone except Library Township and assumes the Liberty Township's position of opposition was the same. The remaining communities showed little to no support of the recommendations. They were concerned with the lack of active participation (despite having a seat at the table, they do not feel they will be included in the subcommittees and will find it difficult to attend meetings in Columbus), increase in policies and procedures (the communities must comply with policies and procedures that differ from the state therefore increasing the project costs and the number of projects that could be completed), and the overall cost of joining (the communities do not want the county to have to pay dues without there being major advantages to joining).

Ms. Mattei added that these concerns were added to her two she mentioned a few weeks ago. The next step will be the subcommittee meeting on March 6th. Ms. Mattei believes they will either 1) recommend either option A or B, 2) send staff to the communities effected by Recommendation A, or 3) send staff to speak to the community effected by Recommendation B. Ms. Mattei wouldn't support the first or third options, but would not oppose them talking to Liberty Township.

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Mr. Davis thought Ms. Mattei's position was appropriate and he supports it.

Mr. Levacy stated the biggest issue a lack of understanding by the communities.

Mr. Kiger agreed.

There was overall consensus in the approach that Ms. Mattei presented.

Review continued

The Commissioners met at 11:17 a.m. to continue review of legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Ed Laramée, Lisa Notestone, Staci Knisley, Dennis Keller, Ray Stemen, David Miller, Jeff Barron, Ursula LaVeck, Aunie Cordle, and Bob Clark.

- **Administration and Budget Updates/Carri's List (continued)**

- e. Clarence E. Miller Building and Site Assessment and Survey (work in progress)

Ms. Brown reported the survey for public input about the Clarence E. Miller building and site will be available in March as anticipated. A draft will be available for review prior to its go live date with Survey Monkey. There will be a link posted on our website, and we will issue a press release and make an announcement at the State of the County Address about the survey's availability. The report from VPL architects is in progress. Ms. Brown reported that she would like to have the VPL report and assessment to further inform the public survey. The public meetings are scheduled April 8.

Mr. Davis asked what time the public hearings would be held.

Ms. Brown stated they would be on Tuesday, April 8th at 11:00 a.m. and 6:00 p.m. There will be press releases and outreach made to supplement that article that already ran locally.

Mr. Davis stated the Commission has been planning the public hearings and assessments for several months and encouraged everyone to participate in the decision process instead of waiting until after the decision is made to complain.

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f. Connections Meeting on Wednesday, February 26th

Ms. Brown reported that an Auditor/IT/Treasurer/Commissioners meeting was scheduled Wednesday, February 26th. Topics include the use of interns as discussed in the department head meeting, electronic processes, and internal control aspects. Participation is open. Anyone with suggested agenda items should let Carri Brown know of the suggestions.

- Old Business

- a. Energy Aggregation Information Sessions scheduled for April 1st.

Ms. Elsea reported that the next step in the energy aggregation is to host the information sessions on April 1st. These sessions will be held at 11:00 a.m. and 6:00 p.m. (right before the Regional Planning Meeting). Information has been sent to the participating entities for them to post on their websites and the Commissioners Office will be advertising the information sessions just as if they were public hearings.

Mr. Kiger stated that Trustee Markwood from Richland Township was very excited about the program.

Mr. Levacy suggested doing a targets mailing through the utilities' office to the residents of these entities.

- General Correspondence Received

- a. CFLP 4th Qtr report for Recycling and Litter Prevention contract

Ms. Brown stated that she received interest in recycling options from Prosecutor Marx and would be including information from Ms. Bratton at the Roundtable on February 27.

- b. Letter from LEADS Community Action

Ms. Brown noted that this letter was provided to Ms. Mattei who forwarded it to Millersport.

- c. Certified Director's Journal Entry for Carroll Interchange

Ms. Brown reported that Mr. Ray with ODOT was expecting a letter from regarding temporary right in and right out. This will be sent in the short term. She will be connecting with Mr. Vogel.

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d. SWCD 2013 District Successes

Ms. Brown stated that Mr. Orndorff is excited about the successes as well as the partnership with the Commissions for the sensory trail grant.

e. Wireless 911 Fund Disbursals

Ms. Brown pointed out that the county percentage was slightly down from last year.

- Calendar Review/Invitations Received

- a. Baltimore Chamber Dinner – Saturday, March 29th at 5:00 p.m.
Commissioner Kiger and Commissioner Levacy will attend.

- b. Lancaster/Fairfield County Chamber CIC Meeting – Wednesday, February 26th at 4:30 p.m.
Commissioner Davis will attend.

- FYI

- a. Received: Annexation Request for 5.287+/- acres from Walnut Twp into Baltimore (petitioners Haughn & Hayes)

Mr. Davis asked if this was a Type 2 Expedited petition.

Mr. Dolin stated that if Baltimore sends a resolution agreeing to provide services it will be a Type 2 Expedited petition.

Mr. Davis explained it was his understanding that a Type 2 Expedited petition must be approved if both entities agree with the annexation, and Mr. Dolin agreed.

- b. Received: Amended Vacation Petition for Cottonwood Court

- c. Addiction & The Brain Lunch and Learn (sponsored by Prevention Works) – Thursday, April 3rd, 11:45 a.m. at FMC

Ms. Brown stated this was a very good presentation with a new perspective and encouraged attendance. Mr. Levacy agreed.

Commissioner Kiger will attend.

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- d. 9th Annual Walk with Amy's Army Fundraiser – May 3rd
 - e. Notice of Grant approval for CR57 Bridge Replacement (sent to Engineer)
 - f. ODSA Project Acknowledgement of Release of Environmental Conditions (forwarded to RPC)
 - g. Memo from ODSA re: Notification of availability of the Draft FY 2014 Ohio Consolidated Plan Annual Action Plan and Executive Summary (forwarded to RPC)
 - h. Memo from ODSA re: CHIP Program Eligible Applicants
 - i. SWCD Newsletter
 - j. Pickerington Senior Center Newsletter
 - k. Fairfield DD Newsletter
- Open Items

Carri Brown reported that the Government Finance Officers' Association requested that she conduct a seminar in April, and she asked the Board if there was consensus on her conducting a seminar. There was consensus.

Mr. Kiger stated at 11:35 a.m. that the Commission would be in recess.

Review Continued

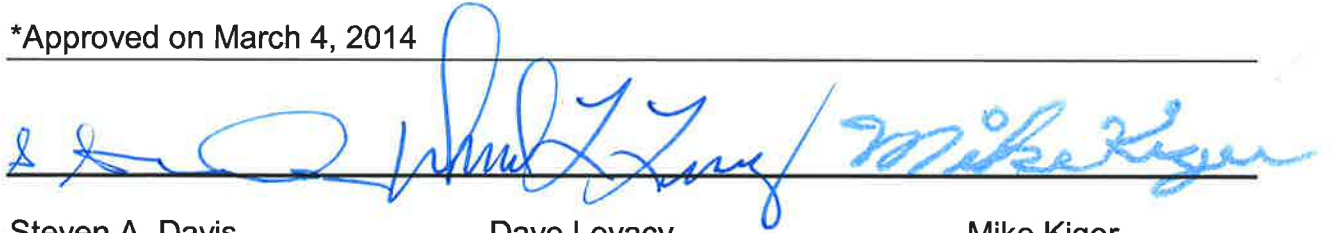
The Commissioners met at 12:55 p.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown and Rachel Elsea.

Ms. Brown stated she had received a request from several people that Mr. Anthony Huey be brought in to speak at a future roundtable. The speaker was highly recommended by Mr. Keller, CCAO conference attendees, as well as Mr. Porter and Ms. Cordle. Mr. Huey has offered speak at the December 4 roundtable at a competitive rate, given this is a slower month for him.

Ms. Brown requested permission to proceed in scheduling Mr. Huey for the December Roundtable with a flat fee of \$1,000. She added we would be able to invite as many people as we would like.

**Regular Meeting #8 - 2014
Fairfield County Commissioners' Office
February 25, 2014**

*Approved on March 4, 2014



Steven A. Davis
Commissioner

Dave Levacy
Commissioner

Mike Kiger
Commissioner



Rachel Elsea, Clerk