

Regular Meeting #6 - 2014
Fairfield County Commissioners' Office
February 11, 2014

Review

The Commissioners met at 9:06 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Ray Stemen, Holly Mattei, Bob Clark, Dennis Keller, Lisa Notestone, Jeff Barron, Ursula LaVeck, Aunie Cordle, Brian Kuhn, John Slater, and Tony Vogel.

- Legal Update

Mr. Dolin did not have a legal update.

- Administration and Budget Updates/Carri's List

- a. Jail, Public Safety Facility, Project Management Update

The meeting of February 5 for the core group of Dennis Keller, Chief Jerry Perrigo, Tony Vogel and Carri Brown was rescheduled to February 14 due to the weather. The group will meet to review the remaining steps that will move the project from pre-design to design. The group will also invest some time in developing a plan for how to communicate about the project as it progresses.

Mr. Keller stated he would be meeting with the surveyors later in the day, as well.

Ms. Brown reported that on Monday of last week, we received the title search documents and there have been no real problems with the title search. Some of the old utility easements are difficult to define as the records are not as definite from the past as they might be today. The surveyors are continuing their work. After the meeting on February 14, Dennis Keller and Carri Brown will meet to review the structure of how meetings and work will continue over time, especially in terms of project management reports.

Mr. Dolin asked if Mr. Porter had reviewed the title report.

Ms. Brown stated that he did and actually attended the meeting with Mr. Boltz last week.

The large post it notes that are in the office of Commissioner Davis are good summaries of the construction phases and continue to be on target with communications, but we do want to formalize that information in terms of an ongoing project management report. We will be considering

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needs for independent construction management and financial planning with the project management aspects, as well.

b. State of the County Address – Planning Meeting

Ms. Brown reported that last week, administrative staff met with the Lancaster/Fairfield County Chamber and Varga Communications to plan for the State of the County address on March 25th. The Chamber will soon be sending out invitations and is handling the logistics for the event. Varga Communications was enthused with the idea of the short video about the historic courthouse. Carri Brown continues to meet with the Board of Commissioners to obtain thoughts and ideas about themes for the State of the County address. Ms. Brown has also reached out to elected officials and department heads for their input. She will prepare a slide show.

c. Clarence E. Miller Building Review and Assessment

Ms. Brown reported that as we continue to plan for the public meetings on April 8 at 11 am and 6 pm, today on the voting agenda there is a contract to approve for VPL Architects to review and assess the Clarence E. Miller building and site. The professional report will include recommendations for improvements necessary to ensure viability of the property and building for future use and will include a professional opinion of probable construction costs for improvements. The review and assessment will inform the public survey for input and feedback and will also help inform future decisions surrounding the property.

Ms. Brown reported that the contract for services has been approved to form. The review and assessment will take approximately 3 weeks to conduct, and the project is not to exceed \$15,000. Market analysis indicates the charges for services are at a fair price for the central Ohio area, and the recommendation is to approve the contract for professional review and assessment services.

Mr. Kiger reported that the report will provide the Commissioners with an unbiased report of conditions of the building and options for the building.

Mr. Levacy asked if the assessment would include the out buildings.

Ms. Brown stated it would.

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d. Tussing Road Building Work Group

Ms. Brown reported that on February 7, the work group reviewing the use of the Tussing Road building visited the site. The recommendation is to begin using the building immediately for Juvenile Court (counseling services and drug testing), Protective Services (visitation and case management), and self-service kiosk for job seekers and those interested in information and referral of community services. The building will need to be fobbed for keyless access eventually, and some simple phone equipment will need to be added. However, the building is already wired and networked, and it is in good condition.

Eventually, minor construction will allow for payments to be taken in a safe environment. Examples of payments would include court fees, child support payments, and property taxes. A drop-off box is envisioned, as well. Adult probation and other departments may join in on the use of the building, too. We will reach out to Violet Township and Pickerington officials to report that a conference room is being designed and would be available for all to reserve. Non-profit organizations may also want to use the conference room. The Commissioners may even want to hold quarterly meetings at this building in the future. Having the services complex in the area and arranging for conference space are actions consistent with input that has come to the office suggesting more of a county presence in the northern area of the county.

Further, the costs are relatively minimal, with immediate costs relating to utilities and longer term costs being met within the existing budget and with internal facilities operations management handling most of the work. There are no deadlines except for an internal deadline to arrange for the improvements by the end of the year. Updating the signage would be helpful, as this would help market the building as a space for county services. Naming the building, perhaps the Tussing Road County Services Complex or something along those lines would be helpful.

Ms. Brown reported that a template has been prepared to document the work group's recommendations, and it is included in the review packet. With the Board's approval with the go-forward plan, the work group will step into implementation mode.

After discussion, the Board had consensus on the go forward plan and wanted to continue open discussion about the use of the building. Ms. Brown indicated that the topic could be part of the Roundtable discussion. Naming the building can be discussed at a later time as the services that are in the building become more definite.

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In addition, Ms. Brown reported that she enjoyed touring the Tussing Road water plant. The area was very organized and clean, and the operations were impressive. She recalled having visited the area to conduct inventory of chemicals in the distant past, and the cleanliness and organization of the area today was top notch. She commended Tony Vogel and his team for the work they were accomplishing in serving Fairfield County customers.

MORPC Boundary Committee Update from Holly Mattei

The Commissioners met with Holly Mattei at 9:16 a.m. to receive an update on the MORPC Boundary Committee. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Ray Stemen, Holly Mattei, Bob Clark, Dennis Keller, Lisa Notestone, Jeff Barron, Ursula LaVeck, Aunie Cordle, Brian Kuhn, John Slater, and Tony Vogel.

(see attached maps)

Ms. Mattei stated that MORPC would like to extend its NPO boundary into Liberty Township. MORPC put together a committee to review this recommendation and they met a few weeks ago. The meeting resulted in two recommendations. The first is to add Liberty Township and the second recommendation would be to add all of Greenfield and Pleasant townships and portions of Hocking and Berne townships which would include Lancaster. This recommendation was made as they believe all urbanized areas will touch by 2020. Ms. Mattei recommended to the committee that MORPC come and talk to the political subdivisions to explain the recommendations. The Lancaster engineer asked Ms. Mattie for a list of pros and cons of joining the NPO. If they were to join, Lancaster would lose their federal funding, but MORPC said it is their policy to allocate that money back to Lancaster. Ms. Mattei stressed this is just a policy. There are communities already in the NPO that are against the second recommendation as this would make their funding pool smaller. The next meeting will be held on March 6th and MORPC will most likely ask for a recommendation from the committee. Ms. Mattei believes they will go with the first recommendation.

Mr. Davis asked if the opinion of the political subdivisions formally mattered.

Ms. Mattei said that it did if they were outside of the boundary.

Mr. Davis asked if Lancaster could say no.

Ms. Mattei replied that they could and MORPC could still recommend the option, but ultimately ODOT makes the decision, and ODOT wants to see consensus.

Mr. Davis stated he was concerned with the number of bureaucratic overlays.

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Mr. Dolin asked what the advantages were of joining.

Ms. Mattei passed out a memo from MORPC with the stated benefits.

Mr. Levacy asked if Millersport was included.

Ms. Mattei stated they were excluded from both recommendations.

Mr. Levacy agreed with Mr. Davis in terms of the bureaucracy.

Ms. Mattei asked for guidance on what to report back to the boundary committee. She said they could ask for a smaller portion of Liberty Township, but that would be a hard argument as Violet and Bloom townships entered as entire townships. She added that she thinks the existing member communities are against the second recommendation. MORPC has amended their bylaws so that each township and village has a representative on the policy committee.

Mr. Davis asked what portion of Fairfield County was in MORPC.

Ms. Mattei stated that Violet and Bloom townships joined around 1990.

Mr. Clark asked Ms. Mattei to discuss Lancaster's potential of creating a NPO.

Ms. Mattei stated that Lancaster was very close to being able to create an NPO. Once the urban population is at 50,000 they will qualify to form an NPO and the city should be there by 2020. She added that it is hard to create a NPO if Lancaster was already part of MORPC. A proposal was made last year to get rid of the smaller NPOs.

Mr. Davis asked who decides how large MORPC is.

Ms. Mattei stated that MORPC makes the recommendation to ODOT who then makes the final decision. The STP funds are limited to urban areas so if they are pulled in, they cannot compete. Ms. Mattei added that she is against the recommendations.

Mr. Davis stated that he doesn't want to tell Liberty Township what position they should take or compete with their decision. They want to be consistent with the township.

Mr. Stemen stated that this was a form of Agenda 21 of closing all of the loopholes.

Mr. Dolin asked how MORPC was funded.

Ms. Mattei stated that it was funded through membership dues at \$0.49 per capita. She feels that MORPC should come to the communities to speak directly with them.

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The Commissioners agreed.

Mr. Davis suggested that in the absence of an agreement with the communities and political subdivisions that the Commissioners too oppose the recommendations.

Ms. Mattei stated she will check with Liberty Township to see if their position has changed.

Mr. Levacy asked if Bremen was included in the second recommendation.

Ms. Mattei stated they were not. Ms. Mattei will report back to the Board prior to the March meeting with MORPC.

Review Continued

The Commissioners met at 9:39 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Ray Stemen, Holly Mattei, Bob Clark, Dennis Keller, Lisa Notestone, Jeff Barron, Ursula LaVeck, Aunie Cordle, Brian Kuhn, John Slater, and Tony Vogel.

- **Administration and Budget Updates/Carri's List**

- e. Airport MOU

Ms. Brown reported that a memo of understanding for the repayment of an advance is in the review packet, as it is a work in progress. It has been approved to form, and the Airport Board recently reviewed it. The memo of understanding will be on a voting agenda in the near future. The purpose of the agreement is to outline the repayment expectations for an advance from the general revenue fund. This is a follow up action from the last quarter of 2013.

Mr. Davis asked what the timeline for the MOU was.

Ms. Brown stated that there was a timeline that was very specific with the repayment amounts by the end of each June, with amounts to repay increasing over time.

Mr. Davis asked when the next airport meeting was.

Ms. Knisley stated it would be March 10th.

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Mr. Davis asked that she convey to the board that there is a sense in the short term the pipeline will not be productive.

- Old Business
- New Business

- a. Bonds – motion to approve the vendor for Clerk of Courts 2nd bond

Ms. Brown stated that the bond that was formerly for Judge Clark as Clerk Clark has been requested to be transferred to Clerk Meyer. An additional bond for Clerk Meyer is suggested, making the total bond \$20,000 as opposed to the \$10,000 statutory minimum. The Board of Commissioners has in the past approved by motion the vendor for the bond, which for this additional bond is Clark Insurance. We are simply continuing the former bond and adding this one, which is held with the vendor that has all of the other elected official and public official bonds. We will also ask that Clerk Meyer check with his association to see if there is any legislation being considered to increase the limits of the elected official bond.

Motion to approve Clark Insurance for the Clerk of Courts second bond

On the motion of Dave Levacy and second of Steve Davis, the Board voted to approve the Clark Insurance for the Clerk of Courts second bond.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy, Steve Davis and Mike Kiger

- General Correspondence Received
 - a. CLFP Minutes from January 24th
 - b. ADAMH 2012 Annual Report
- Calendar Review/Invitations Received

- a. Pickerington Chamber Lunch – Thursday, February 20th at 11:30 a.m.

Mr. Kiger will attend. Mr. Davis and Mr. Levacy will attend the ODOT meeting.

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- FYI
- Issues Bin
 - a. Poll Worker Recruitment (eom February)

Executive Session to discuss Pending Litigation

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Pending Litigation at 9:46 a.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levacy and Commissioner Kiger, Carri Brown, and Rachel Elsea.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy and Mike Kiger

On the motion of Dave Levacy and second of Steve Davis, the Board voted to exit Executive Session at 9:50 a.m.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy, Steve Davis and Mike Kiger

Review Continued

The Commissioners met at 9:50 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown and Rachel Elsea.

Ms. Elsea reported that they had received their annual communication from the Department of Agriculture regarding the gypsy moth and a Hearing would be held on February 25th if anyone from the public was interested in attending.

Mr. Kiger stated at 9:52 that the Commission would be in recess until the Regular Meeting at 10:00 a.m.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, February 11, 2014 beginning at 10:04 a.m., with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Tony Vogel, Dennis Keller, Jon Slater, Jeff Barron, Ursula LaVeck, Ray Stemen, Bill Miller, Bob Clark, and Aunie Cordle.

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Pledge of Allegiance

Commissioner Kiger asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Kiger asked Ms. Elsea if there were any announcements. Ms. Elsea had no announcements.

Public Comment

Commissioner Kiger asked if anyone from the public who would like to speak or offer comments.

Approval of Minutes for Tuesday, February 4, 2014.

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Minutes for Tuesday, February 4, 2014.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners' office resolutions:

- | | |
|--------------|--|
| 2014-02.11.a | A resolution to approve a contract for professional services by and between the Fairfield County Board of Commissioners and VPL Architects, Inc. for a review and assessment of the Clarence E. Miller building and site – Fairfield County Commissioners and Facilities Operations Management [Commissioners] |
| 2014-02.11.b | A resolution authorizing the President of the Fairfield County Board of Commissioners to sign documents needed to complete the ODOT Warranty Deed approved by resolution 2014-02.04.d [Commissioners] |
| 2014-02.11.c | A resolution authorizing the approval of a request for payment and status of funds report – FY2012 CDBG & Home Funds – Drawdown for \$9,596 [Commissioners] |
| 2014-02.11.d | A resolution authorizing the 2014 Allocation/Stipend for the Fairfield Area Humane Society [Commissioners] |

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2014-02.11.e A resolution authorizing the approval of a request for payment and status of funds report – FY2013 CDBG Formula - \$ 5,000
[Commissioners]

2014-02.11.f A resolution approving to appropriate from unappropriated into a major expenditure category – Fund # 2736 FY2013 CFLP
[Commissioners]

Discussion: Mr. Davis asked Ms. Brown to remind him how the idea of getting an independent assessment of the Clarence E. Miller evolved. He added that it was a wonderful idea. Ms. Brown stated that the workgroup discussed the need for an independent assessment for a survey and general aspects surrounding the viability of the building. Ms. Brown stated that Mr. Jeff Porter originally raised the idea and thoughtfully recommended an independent professional study. Mr. Davis stated it was a very sophisticated and prudent thing to do and would be very useful to all of those who had input. Ms. Brown agreed that the study will be useful in informing decisions relating to the survey and also relating to the ultimate decisions surrounding the property.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Emergency Management Agency's Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Emergency Management Agency resolutions:

2014-02.11.g A resolution authorizing the approval of repayment of an advance to the General Fund from EMA 2724 (subfund 8050) Citizen Corps Program Grant Fund [EMA]

2014-02.11.h A resolution authorizing the approval of an advance from the general fund to EMA – Fund 2763 (subfund 8061) Special Projects Fund for Weather and Dam Failure Sirens in Buckeye Lake [EMA]

2014-02.11.i A resolution to amend the certificate, update receipt line item & request for appropriations for additional unanticipated receipts for fund 2763 (subfund 8061) Special Projects Fund for Weather and Dam Failure Sirens in Buckeye Lake [EMA]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

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Approval of the Fairfield-Hocking Major Crimes Unit's Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Fairfield-Hocking Major Crimes Unit's resolution authorizing and accepting the 2013 JAG Grant Award for the Fairfield-Hocking Major Crimes Unit – Subgrant #2013-JG-A01-6286; see resolution 2014-02.11.j.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the JFS - HR Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the JFS – HR resolution to approve an involuntary disability separation; see resolution 2014-02.11.k

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Payment of Bills Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

2014-02.11.l A resolution to approve the payment of a vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]

2014-02.11.m A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval. [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Ms. Elsea announced that the next regular scheduled meeting for the Board of Commissioners will be Tuesday, February 18, 2014 at 10:00 a.m.

Commissioner Kiger stated at 10:09 a.m. the Commission would be in recess followed by an executive session to discuss personnel in Human Resources. Ms. Brown encouraged everyone to attend the 211 Lunch & Learn at noon.

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Review Continued

The Commissioners met at 10:23 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Ray Stemen, Aunie Cordle, Dennis Keller, and Jeff Barron.

Executive Session to discuss Personnel in HR

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Personnel in HR at 10:35 a.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levacy and Commissioner Kiger, and Aunie Cordle.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy and Mike Kiger

On the motion of Steve Davis and second of Dave Levacy, the Board voted to exit Executive Session at 11:00 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

Meeting with David Conley (continued from January 28th)

The Commissioners met with David Conley at 10:23 a.m. to continue discussions from the meeting on January 28th. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Ed Laramée, Jason Dolin, Aunie Cordle, Brian Kuhn, David Conley, Scott Erickson, Emily Canning, and Bob Clark.

Mr. Davis stated that Board wanted to hear how Mr. Conley can be helpful in the next phases of the jail project including financing.

Mr. Conley stated they would first look at the revenues to verify projections for payments of obligations in the long term. They can develop plans for unexpected problems down the road. They would also look at the cost of the project and how to pay for it. Their goal is to finance the least amount as possible at normal interest rates. They will also look at the advantages of debt structure both economically and legally. Mr. Conley's experience from financing jails is that the operating costs exceed the projected debt service costs.

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Mr. Davis stated that while that was true, and would be true for Fairfield County, they are in the unique situation in going from three jails to one so they do not anticipate a swing in operation costs, but do expect them to be higher than the costs of debt service.

Mr. Conley stated in meetings years ago they discussed having higher bond payment in the short term and lower payment down the road and that he would see if this is a reasonable schedule.

Mr. Davis stated that the confidence level was higher for the next 3 to 5 years as opposed to the out years as they are unknown.

Mr. Conley stated that from a ratings perspective \$30 million is a significant issue, and ratings agencies do not like debt. The County's current rating profile looks very good as 84% of the debt is expected to be paid off in the next 10 years. Rapid pay down structures would help with the rating. He advises that in situations like this you minimize what you borrow and create a flexible payment schedule.

Mr. Davis asked if they should make it their goal to maintain the current rating in taking on more debt.

Mr. Conley stated that would be appropriate. Also, Moody's was beginning to include unpaid pensions in their ratings.

Mr. Davis asked if they would use a broker or Rockmill when going out for bonds. Mr. Conley stated not necessarily because there are eight other ways to sell bonds. They can also do a competitive bid process, for example.

Mr. Davis asked if there was no broker used in the competitive bid process.

Mr. Conley stated that was correct.

Mr. Davis asked how Rockmill gets paid.

Mr. Conley stated that the current rate is \$3 per \$1000 with no fee for competitive or private bids. If they do decide to go with a broker they will help find the best broker at the best price.

Mr. Davis asked if the jail was projected to be \$30 million that would be \$300,000.

Mr. Conley stated under normal conditions that was correct and that they recommended not taking the lowest bid.

Mr. Davis asked how the traditionalist view companies like Rockmill.

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Mr. Conley stated it was hard to say as they are a new concept in Ohio, but most brokers are starting to see this as the norm but won't be happy as their profits will decrease. He is fan of the competitive process only if the amounts are smaller with quicker payoffs.

Mr. Davis stated that three months ago they were told interest rates were going up, however now that guidance has shifted and bond prices have changed. He asked Mr. Conley's current take.

Mr. Conley stated that the markets are volatile and they shouldn't try to predict, but rather be prepared to get bonds when the rates are good.

Mr. Davis asked if the current rate was 4% for 30 years.

Mr. Conley stated based on their bond rating it was between 3.44% and 3.55% on average.

Mr. Davis stated he was interested in a proposal ball parking the price and estimated projection of where the cost savings would be for the county.

Mr. Conley stated today the consulting fee is \$90,000 and \$90,000 for group bond purchases. He would have cost of about \$300,000 2 years ago.

Mr. Davis asked Mr. Conley if he could provide examples of assistance provided to other entities and the savings.

Mr. Conley stated that he could do that.

Mr. Levacy asked how they do a group issuance.

Mr. Conley stated that they give it to an agent who does the collective purchasing and has many bonds to issue. He will get that information to the Commissioners in a four page proposal.

Mr. Kiger asked if making the sales tax permanent helped their rating.

Mr. Conley stated it was a huge help.

Mr. Kiger asked for an annual cash balance estimate.

Mr. Conley stated it was 32%.

Mr. Kiger asked if Fairfield County's proximity to Columbus hurt their bond rating.

Mr. Conley stated they use that to their advantage.

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Mr. Davis stated that the Commissioners will listen to those who want to participate in the construction and financing but at the end of the day they want to know the numbers. The County appreciates its historic relationship with Mr. Conley as a subject matter expert.

211 Lunch & Learn

The Commissioners met at 12:10 p.m. for the 211 Lunch & Learn. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Kristin Ankrom, Staci Knisley, Dennis Keller, Theresa Haynes, and Ray Stemen.

Ms. Ankrom provided an overview of 211's referral services (food, financial assistance, medication assistance, eyeglasses, holiday assistance, school clothes, housing locations, transportation and mental health crisis). 211 had 59,000 calls in 2013 the highest needs being food pantries, housing, and financial assistance. While they don't have money to distribute, they refer to those who do.

Ms. Ankrom also provided a review of their funding sources.

Most callers are single women and single parent householders. The calls are concentrated in Lancaster, but 211 serves the entire county. The age ranges with the most calls are 18-30 year olds and 60+ year olds.

211 operates with an annual budget of \$170,000 under United Ways fiscal year (July 1 - June 30). They have a roughly \$20,000 carryover.

Mr. Davis suggested that 211 attend the Meals on Wheels grant review next year as the board seemed unfamiliar with their services and allows for formal presentations of grant applications.

Ms. Ankrom stated she was unaware that they allowed that and would definitely attend the meeting next year to provide information.

Ms. Knisley provided examples of times when she made referrals to 211, and Ms. Ankrom stated that the referrals were appropriate and effective.

The group discussed how 211 provides a valuable service and allows the resources within the community opportunity to be maximized for the greatest benefit.

At 12:30 p.m. Commissioner Kiger stated the Commission would be in recess until 1:30 p.m.

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The Commissioners met at 1:46 p.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jeff Porter, Aunie Cordle and Brian Kuhn.

Ms. Brown reported that the Dog Shelter team had requested to close for Mike Miller's retirement reception. They will post instructions and contact information for those who might happen to visit the shelter that time. Mr. Davis stated he was ok with that and felt it was appropriate to do. There was consensus on that approach for the limited time of the retirement celebration.

Executive Session to discuss Personnel in the Treasurer's Office

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Personnel in the Treasurer's Office at 1:49 p.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levacy and Commissioner Kiger, Carri Brown, Aunie Cordle, Brian Kuhn, and Jeff Porter, and Rachel Elsea.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy and Mike Kiger

On the motion of Dave Levacy and second of Steve Davis, the Board voted to exit Executive Session at 2:04 p.m.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy, Steve Davis and Mike Kiger

Review Continued

The Commissioners met at 2:04 p.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown and Rachel Elsea.

Land Bank Meeting

The Commissioners met at 2:04 p.m. to attend the Fairfield County Land Bank Meeting. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown,

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Rachel Elsea, Bob Clark, Lisa Notestone, Holly Mattei, Donna Fox-Moore, Mayor Dave Smith, Harry Meyers, Jon Slater, and Jeff Porter.

The Land Bank meeting included a welcome from Treasurer Kuhn, passage of the Agreement and Plan with the County, Adoption of Rule and Regulations, the addition of two additional board members (Commissioner Davis and Mr. Zach DeLeon), and discussion on the Moving Ohio Forward Grant Match.

For more detailed minutes, please contact the County Treasurer's office.

Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Commissioners' Office resolution pursuant to Ohio Revised Code Section 1724.10(A)(2) approving and authorizing the execution and delivery of an agreement and plan with the Fairfield County Land Reutilization Corporation as the County's agency for exercising the powers and performing the duties of the County under Chapter 5722 of the Ohio Revised Code for the reclamation, rehabilitation, and reutilization of vacant, abandoned, tax-foreclosed and other real property in the County; see resolution 2014-02.11.n.

Discussion: Mr. Davis indicated that earlier in the day, the CEM building study was discussed. He thanked Mr. Porter for the suggestion to have an independent review of the CEM building. He added that he greatly appreciated Mr. Porter's participation in the work group and his vision for the independent study.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Commissioner Kiger stated at 2:59 p.m. that the Commission would be in recess.

Review Continued

The Commissioners met at 3:27 p.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Aunie Cordle, and Jon Slater.

Executive Session to discuss Personnel in the Auditor's Office

On the motion of Dave Levacy and second of Steve Davis, the Board voted to enter into Executive Session to discuss Personnel in the Auditor's Office at 3:27 p.m.

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Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levacy and Commissioner Kiger, Carri Brown, Aunie Cordle, Jon Slater, and Rachel Elsea.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

On the motion of Dave Levacy and second of Steve Davis, the Board voted to exit Executive Session at 3:37 p.m.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy, Steve Davis and Mike Kiger

Review Continued

The Commissioners met at 3:37 p.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Aunie Cordle, Jon Slater, and Rachel Elsea.

Executive Session to discuss Pending Litigation

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Pending Litigation at 3:37 p.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levacy and Commissioner Kiger, Carri Brown, and Rachel Elsea.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy and Mike Kiger

On the motion of Dave Levacy and second of Steve Davis, the Board voted to exit Executive Session at 3:39 p.m.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy, Steve Davis and Mike Kiger

Adjournment

With no further business, on the motion of Steve Davis and a second of Dave Levacy the Board of Commissioners voted to adjourn 3:39 p.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

