Elected Officials/Department Head Roundtable

The Commissioners met at 8:43 a.m. for the Elected Officials/Department Head Roundtable. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Elisa Dowdy, Lt. Marc Churchill, Randy Carter, Dave Burgei, Carol Pack, Lory Berens, Angela Kempton, Jennie Sae lens, Laura Dekle, Todd McCullough, Valerie Carpico, Bill Gilliam, Becky Edwards, Brian Kuhn, Mark Cramer, Rod Barker, Susan Bloom, Judge Laura Smith, Ginger Caito, Josh Van Dyke, Amy Boyer, Lisa Notestone, Dave Fey, Dennis Keller, Den Tiller, Holly Mattei, Michael Orlando, Ursula LaVeck, Sharleen Karns, Ashley Kemmerer, Jamie Tauble, David Miller, Beth Seifert, Bruce Simons, Lisa McKenzie, Daniel Neeley, Amy Presnell, Kirk Kern, Jared Collins, Jeff Graf, Susan Eyerman, Jeff Baird, Jeremiah Upp, Jeff Camechis, Chief Jerry Perrigo, Donna Gilman, Brittany Justice, Karen Butcher, Ashley Chichon, Jane Hanley, Sheriff Dave Phalen, Aunie Cordle, Carrie Williams, Jeff Porter, Kourtney Enyart, Charma Morgan, Don Sherman, Pam Shaloo, Julie Noyes, Roger Donnell, and Ted Schmelzer.

Mr. Davis called the meeting to order and welcomed everyone. He provided an update on ORC 3.16. A legislative fix was passed on Wednesday night by the General Assembly and was awaiting the Governor's signature. He expressed his appreciation towards the state legislators who made this happen.

Please see attached slide show.

- **CCAO Update from Suzanne Dulaney.**

  Ms. Dulaney provided an update from CCAO including their programs and services; tax policy changes and those effects on local offices (LGIF, Homestead Rollback); She expressed appreciation to Fairfield County for drug and opiate prevention work; she also commented on the increase in state contributions for indigent attorney fees (up to 40%); funding restoration for Children Services and ADAMH; property tax declines ending; and encouragement to everyone in Fairfield County to keep up the good work in keeping their state legislators informed on their policy needs.

  Mr. Slater asked if CCAO still had the increase of the permissive sales tax on their agenda.

  Ms. Dulaney stated that they did, especially for the 40+ counties who have maxed out their 1.5% limit. CCAO is highly encouraging support of HB 24. They are also trying to get federal legislation for sales tax on internet purchases to maintain a level of fairness for local businesses.
Updates from Department Heads and Elected Officials.

Ms. Brown directed everyone to the prepared update packet and asked if there were any other updates or highlights to add. No other updates were made.

Rapid Fire News

A. Randy Carter – County IT Directory

Mr. Carter stated there is a new online county directory (inside.co.fairfield.oh.us). This will always be up to date with MUNIS. He encouraged everyone to give this directory a try and highlighted the telephone system information in the packets.

B. Dennis Keller – Storage and Energy Projects

Mr. Keller stated he is looking at county wide storage and asked for any information that others might have on the spaces they use for storage. The energy project has started, and windows are expected to be replaced in early spring.

C. Carri Brown – 2014 Budget, Grants, & Sunshine Review

Ms. Brown asked everyone to review the 2014 special dates in the agenda packet. The target date for passing the 2014 budget is December 17th. We have been required to adjust the target numbers due to a Clerk of Courts classifications of expenditures. The projected budget is approximately $38 million plus the $2 million for the jail. This target of $40 million includes a 2% salary increase, .7% health insurance increase and the $2 million for the new jail. For parameters to guide everyone's thinking, there will be no new hires for the general fund planned in 2015-2017. This is something that was presented at the leadership conference and has been reported in the media. Throughout the year, we will be closely monitoring revenues and expenditures.

Ms. Brown added that the Sunshine Review page is live on the website. Further, the County will be applying for the AIMS loan this month. The loan is a competitive process through the Local Government Innovation Fund, and it is a ten year loan with no interest, up to $500,000. The AIMS project is for technological improvements and an electronic data management system.
D. Rachel Elsea- Auction Update, Twitter, Lunch & Learns, Open House, CRMS

Ms. Elsea stated that the Auction went very well and brought in over $38,000. Ms. Foster is working on the pay-ins.

If anyone would like help setting up a twitter account for their office or would like the County to send tweets for them please let Ms. Elsea know.

“Lunch & Learns” are being scheduled for 2014. JFS will host one in March.

The Commissioner’s Office will be hosting a Holiday Open House on Thursday, December 12th. Invites have been distributed to all county employees and RSVPs are encouraged through Survey Monkey.

If anyone has an update they’d like to see for CRMS please let Rachel know. We are looking at adding a Prosecutor’s approval tab for contracts needing approval in order to avoid the email chains and increase efficiency.

Human Resources Update

Ms. Cordle provided performance assessment training for supervisors in attendance (See attached slide show)

Information Received

Commissioner Davis received information that was important to everyone present. Commissioner Davis announced that a letter of resignation from Clerk of Courts Deborah Smalley was received at 9:20 a.m.

Mr. Davis stated at 10:15 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners’ Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Thursday, December 5, 2013 beginning at 10:38 a.m., with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Lisa Notestone, Brian Kuhn, Jeff Barron, Aunie Cordle, Dennis Keller, David Miller, Ed Laramee, and Jeff Porter.
Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked Ms. Elsea if there were any announcements. Ms. Elsea stated that there were no announcements.

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments. No public comments were made.

Approval of the Commissioners’ Office Resolutions

On the motion of Mike Kiger and second of Dave Levacy, the Board of Commissioners voted to approve the following Commissioners’ Office resolutions:

2013-12.05.a A resolution authorizing the approval to extend the repayment date for the advance of funds—Fund # 2731 CDBG HOME- FY2012 subfund#8033 Commissioners’ Office [Commissioners]

2013-12.05.b A resolution authorizing the approval of an advance from the General Fund to the FY2012 CDBG Formula Fund # 2788, Subfund # 8041 – Fairfield County Commissioners [Commissioners]

2013-12.05.c A resolution authorizing the approval to extend the repayment date for the advance of funds—Fund # 2730 CDBG CHIP- FY2012 Commissioners’ Office [Commissioners]

2013-12.05.d A resolution authorizing the approval to extend the repayment date for the advance of funds—Fund # 8031 FAA FY2012 Commissioners’ Office [Commissioners]

2013-12.05.e A resolution authorizing the approval to extend the repayment date for the advance of funds—Fund # 3011 FAA FY2010 subfund#8000 Commissioners’ Office [Commissioners]

2013-12.05.f A Resolution to approve to rescind Resolution # 2013-11.26.ii, appropriating from unappropriated, fund to fund transfer, for fund 5044 Sewer and 2777 Home Sewage Systems – Utilities. [Commissioners]
2013-12.05.g A Resolution to approve to rescind Resolution # 2013-11.12.q authorizing the approval of repayment of an advance to the General Fund 2777 Home Sewage Septic Systems. [Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

Approval of the Emergency Management Agency’s Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Emergency Management Agency’s resolutions:

2013-12.05.h A resolution authorizing the approval of repayment of an advance to the General Fund from EMA Fund 2091 (subfund 8046) PUCO Grant Fund FY13 [EMA]

2013-12.05.i A resolution authorizing the approval of repayment of an advance to the General Fund from EMA Fund 2091 (subfund 8047) HMEP Grant Fund FY12 [EMA]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Approval of the JFS Resolutions

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the following JFS resolutions:

2013-12.05.j A resolution to approve the acceptance of a subgrant award from the Ohio Office of Criminal Justice Services; the delegation of signature authority for the grant activities; and the approval of a cash advance to be repaid from grant funds at the end of the [JFS]

2013-12.05.k A resolution to approve the acceptance of a subgrant award from the Ohio Office of Criminal Justice Services; the delegation of signature authority for the grant activities; the approval of a new special revenue fund to account for grant activities; the is [JFS]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis
Regular Meeting #59 - 2013
Fairfield County Commissioners’ Office
December 5, 2013

Approval of the Sheriff’s Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Sheriff’s Office resolutions:

2013-12.05.I A resolution authorizing an account to account transfer Sheriff CCW [Sheriff]

2013-12.05.m A resolution authorizing an account to account transfer Sheriff Weights & Measures [Sheriff]

Discussion: Mr. Kiger asked if the Sheriff’s Office had their own Weights and Measures department. Mr. Levacy stated that they did. Mr. Laramee stated that the two departments are completely different and separate.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Prosecutor’s Office Resolution

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the Prosecutor’s Office resolution authorizing an account to account transfer; see resolution 2013-12.05.n.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

Approval of the Treasurer’s Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Treasurer’s Office resolution approving an account to account transfer in a major object expense category for personal services; see resolution 2013-12.05.o.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Ms. Elsea announced that the next regular scheduled meeting for the Board of Commissioners will be Friday, December 6, 2013 at 9:30 a.m.

Commissioner Davis announced at 10:43 a.m. that a ten minute recess would be held followed by a general review in Commissioner Kiger’s Office.
Review

The Commissioners met at 10:53 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Lisa Notestone, Brian Kuhn, Jeff Barron, Aunie Cordle, Dennis Keller, David Miller, Ed Laramee, and Jeff Porter.

Mr. Davis stated that with the news of the Clerk of Courts resignation, lost in that news would be a number of things that happened behind the scenes. The Prosecutor’s Office (Mr. Marx, Mr. Dolin, and Mr. Porter) requested an opinion from the Attorney General regarding 3.16 and 305.02 and were able to get an opinion within 7 days opposed to the historical wait time of 90 days. Additionally, state senators and representations were able to convince the General Assembly that 3.16 needed amended due to the opinion given by the AG. Without this opinion they were not necessarily convinced of how the code read. Mr. Davis added that in the absence of a resignation, he expected a suspension later in the day and was very appreciative of everyone’s work.

Mr. Davis went on to say that Representative Stebelton and Senator Schaffer were very helpful throughout the day on Wednesday. Getting the General Assembly to act so quickly on a matter like this is extremely rare.

Mr. Davis said they would appoint a new Acting Clerk at the 9:30 a.m. during the Friday, Regular Meeting on Friday and asked Ms. Elsea to prepare a resolution for appointment with the name left blank. He added that they would need an executive session after the conclusion of review to discuss personnel at the Clerk of Courts office and that he would continue to work throughout the day on the appointment with the goal to conclude the discussions and have a candidate at the Regular Meeting on Friday. After the swearing in, the candidate can meet with Ms. Brown and Ms. Cordle. The Commissioners’ Office and Auditor’s Office will need to be helpful to the Acting Clerk of Courts and staff. After the Board names the appointment, Central Committee will have between 5 and 45 days to appoint for the balance of the term. Mr. Davis will ask Central Committee to put the appointment date back to the end of the window to allow the candidates seeking the position to thoughtfully consider seeking the position. He believed the candidate would need to file in early 2014 for election for the balance of the term.

Ms. Cordle stated there was some concern from the employees at the Clerk of Courts office regarding the identification of the office holder (letterhead, website, stamp, etc) and what they should do in the absence of a Clerk.

Mr. Davis stated they should not be worried about the identification of the office holder as they will have an appointment made within a 24 hour period and those identifications would be changed in the immediate hours after the appointment.

Mr. Porter added that some of the issues can be discussed in the executive session.
Ms. Elsea informed everyone that the Commissioners were invited to the Historical Aircraft Squadron’s Christmas party on Saturday, December 7th at 6:00 p.m.

Ms. Brown stated that the Board received the Meals on Wheels recommended grants on December 3rd. Ms. Brown reached out to Cindy Wells to make sure they had submitted everything needed to ensure that the 2014 budget for grants and approvals for grants were consistent with one another, and Ms. Cornell was asked to sign one application that was inadvertently missed. Ms. Elsea stated she had received the signed copy back from Ms. Cornell’s office.

Mr. Davis stated that he reviewed the information as well and there appears to be no problems for 211 with this round of Meals on Wheels grants.

Ms. Brown added that the MUNIS report shows the grant budget at $110,000 and their grant allocations total $118,960. She has asked MOW to clarify this request by providing a letter indicating that they would like the 2014 budget to show $118,960 for grants.

Mr. Keller added that he assumed there would be some flexibility on correcting signage for the Clerk of Courts. Everyone agreed to take a reasonable approach.

Mr. Davis stated he would speak with the Central Committee chair to see if they can hold off appointing until mid-January.

Mr. Kiger commended Mr. Keller for the quick work on the sidewalk repair at the Hall of Justice.

**Executive Session to discuss Personnel at the Clerk of Courts Office**

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Personnel at the Clerk of Courts Office (specifically the Clerk) at 11:12 a.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levacy and Commissioner Kiger, Carri Brown, Aunie Cordle, representatives from the Prosecutor’s Office, and Rachel Elsea.

Roll call on the motion as follows:
Voting aye thereon: Steve Davis, Dave Levacy and Mike Kiger

On the motion of Mike Kiger and second of Dave Levacy, the Board voted to exit Executive Session at 11:36 a.m.

Roll call on the motion as follows:
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis
Review continued

The Commissioners met at 11:36 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Aunie Cordle, Jeff Porter, and Jason Dolin.

Ms. Cordle stated that all the chief deputies are acting separately in the Clerk of Courts office and trying to resolve issues on their own.

Mr. Dolin stated he and Mr. Porter would stop by their offices to talk to them and offer support.

Mr. Davis asked that they convey to the staff that the issue would be resolved on Friday at 9:30 a.m.

Commissioner Davis stated at 11:38 a.m. that the Commission would be in recess until the 12:30 a.m. Board of Elections budget hearing

Budget Hearing – Board of Elections

The Commissioners met at 12:37 p.m. to discuss the Board of Elections’ 2014 Budget Request. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Jeff Porter, Susie Bloom, and Jane Hanley.

Mr. Davis thanked everyone for coming and said he wanted to walk through the process of appointing an Acting Clerk of Courts on Friday. He thought the certified resolution had to be delivered to the Board of Elections who then takes it to the Secretary of State and asked the BOE if they could hand deliver it.

Ms. Bloom stated that they would.

Mr. Davis asked if there were any other issues to look at with the appointment.

Ms. Bloom stated there was a certificate she would forward to Ms. Elsea for completion and that the candidate would need to be sworn in immediately after appointment.

Mr. Davis moved to the budget hearing portion of the meeting.

Ms. Bloom stated that they are requesting a total of $1,374,000. If the Blue Grass grant is approved they will be able to remove $20,000 or whatever the grant award is from that.
Mr. Davis asked if they included a 3% increase for wages.

Mr. Bloom stated that their board had voted on 3% but were willing to go with the 2% if that is what the Commissioners wanted.

Mr. Davis stated they were willing to work with the Board and that they county was planning for a 2% increase keeping consistent with the union. This is not because employees are not worth a 3% increase, but they want to be cautious in how the budget needs to accommodate major projects, such as the jail. He added that the Commissioners would really appreciate the board joining their cautiousness with a 2% increase.

Ms. Bloom stated that the BOE appreciates the relationship with the Commissioners and their staff. She added that the voting equipment is approaching the end of its lifetime and would likely need replaced in 2-3 years. The don’t have the money to replace the equipment and have been told by the Secretary of State that there will not be grants available either.

Ms. Hanley stated the next generation is high speed paper scanners. They would need at least two at each polling location, and each machine costs $200,000 each.

Mr. Davis stated he appreciated the projected concern of the future need.

Ms. Bloom stated that if the Commissioners are going with a 2% wage increase then that is what the Board would do.

Mr. Davis asked if the Board could just give the raises they wanted to give.

Ms. Bloom stated that they could, but they wanted to be cooperative with the Commissioners.

Mr. Davis asked if the health insurance adjustments had been made.

Ms. Bloom stated they had not, but that would be done as they make additional adjustments for employees changing their coverage.

Mr. Davis asked if Ms. Bloom could get the formal ok from the Board members prior to the December 17th budget passage.

Ms. Bloom stated she could.

Mr. Davis added that they are aware of the significant concern for the equipment in the out years and asked if there were any other concerns.
Ms. Bloom added that they expect to return a sizeable amount of money at the end of the year and that she’d have that number for Ms. Brown by the end of the day.

Mr. Davis stated that they really appreciate Ms. Bloom and Ms. Hanley’s work.

Mr. Levacy asked how the Commission could be helpful in getting more poll workers.

Ms. Bloom stated that even if just one employee from each department could work the polls, it would be a huge help. She added that maybe they could offer a personal day or administrative leave as incentives.

Ms. Hanley added that the ORC allows agencies to give administrative leave plus poll worker pay. Commissioner Davis indicated that this issue would be reviewed again with a decision in the first part of 2014, and Ms. Bloom was appreciative of that.

The hearing concluded at 1:12 p.m.

**Budget Hearing – Veterans Services**

The Commissioners met at 1:14 p.m. to discuss the Board of Elections’ 2014 Budget Request. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Park Russell, Jim Hanley, and Mike Gavin.

Mr. Davis opened the hearing.

Mr. Russell stated that the Department of Veterans Affairs is moving to cue cards which means they will need new computers. This will allow them to go paperless. They will need four computers replaced.

Mr. Levacy asked if the VA will provide the software.

Mr. Russell stated the VA would not be providing software and that they had to pay for that as well. He estimated it would cost $50,000 but that estimate was probably high.

Mr. Davis stated the Commissioners were trying to pass the budget by December 17th and asked if they could include $25,000 for the computer and software updates, but if more was needed they Board would take care of them.

Mr. Russell stated they hoped to give back $500,000-$600,000 from the current year with unspent money.

Mr. Davis stated that is appreciated and asked if the salaries accounted for a 2% increase.
Mr. Russell stated they were not sure but that the Veterans Services Commissioners were asking for raises.

Mr. Davis stated that Ms. Brown would draft legislation for those raises.

Mr. Russell said they are hearing rumors about having to move.

Mr. Davis stated that the Commissioners are embarrassed and frustrated that the jail discussion was put off for 15 years. There has been discussion of demolishing the maximum security facility, beautifying the site, and creating more parking. There has been no mature discussion on the Veterans building. Parking is a concern for the judiciary. They would not do anything with the building without cooperation from the VSC. They have discussed that access to the veterans services would be better at a different location but that is a few years down the road and they would like the veterans input.

Mr. Russell stated that the current location was less than ideal due to privacy concerns.

Mr. Davis stated that the detective bureau would not be touched and that the Commissioners will work with the veterans to make sure they are okay with any change in location.

Mr. Russell added that they would like to be close to JFS or the VA clinic as they need to keep access for the homeless veterans and those without car transportation.

The hearing was closed at 1:34 p.m.

**Budget Hearing - Engineer**

The Commissioners met at 1:37 p.m. to discuss the Engineer’s 2014 Budget Request. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, and Jeremiah Upp.

Mr. Davis asked if 2014 was the final step down for the GRF transfer to the Engineer.

Mr. Upp stated that he believed it was.

Mr. Davis stated that prior to Mr. Anderson’s departure the prosecutor’s office issued an opinion regarding the expenses and called for a calculation of $49,000. The Commissioners never envisioned the transfer getting as low as $49,000.

Mr. Upp stated that thanks to the $5 motor vehicle tax increase they have been able to substantially increase their paving budget. He appreciates and acknowledged the Commissioners support for this increase. Mr. Upp is looking at big picture items down
the road. The first project is the repaving of "33A" which is expected to cost $3 million. Historically the Engineer has not been able to get funding for this project. Mr. Upp has set up a line item to help prepare for this project. Mr. Upp is also looking at a light or roundabout for the intersection of Pickerington and Refugee Roads. His final big project is a safety project for the s-curves on Coonpath Road between Route 158 and Election House Road. He added that this is a project that will be hard to get funding for due to the larger city/area safety projects.

Mr. Upp added that CEOA is passionate about funding other funding sources for the decreases in gas consumption. Mr. Upp appreciates the relationship with the Commissioners as most Engineers in Ohio do not have a good relationship with their Commissioners.

The hearing was closed at 1:53 p.m.

**Review continued**

The Commissioners met at 1:54 p.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jon Slater, and Staci Knisley.

Ms. Brown stated she or Rachel Elsea would send out a global email to all county employees regarding the resignation received from Ms. Smalley and the plan for appointment. This would be helpful to inform all employees, even if most are aware at this time based on coverage in the media. This will be a time to thank the Clerk of Courts staff for their dedication, as well.

Mr. Slater stated that he spent time looking at the budget since their budget hearing and commented they do need another employee in finance.

Mr. Davis asked what the envisioned start date was.

Mr. Slater stated that while they asked for the change to be budgeted January 1st he did not think it would happen that soon.

Mr. Davis asked if it would be fair to use July 1st as a start date.

Mr. Slater stated that would be fair as they were not thinking they’d be ready until summer.

Mr. Davis indicated that the approval for a portion of the year was thought of favorably in terms of succession planning, as opposed to the increase of an employee over time.
Adjournment

With no further business, on the motion of Mike Kiger and a second of Steve Davis the Board of Commissioners voted to adjourn 2:08 p.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Steve Davis
Absent: Dave Levacy

The next regular meeting for the Board of Commissioners is scheduled for Friday, December 6, 2013 at 9:30 a.m.

Motion by: Kiger          Seconded by: Levacy

that the December 5, 2013, minutes were approved by the following vote:

YEAS: Kiger, Levacy, DaviS
NAYS: None
ABSTENTIONS: None

*Approved on December 10, 2013

Steven A. Davis
Commissioner

Dave Levacy
Commissioner

Mike Kiger
Commissioner

Rachel Elsea, Clerk