

**Regular Meeting #59 - 2016
Fairfield County Commissioners' Office
December 20, 2016**

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Joshua Horacek, Dennis Keller, Jeff Porter, Aunie Cordle, Tony Vogel, Michael Kaper, Jim Bahnsen, Mary Beth Lane, Jon Kochis, Todd McCullough, Ray Stemen, Corey Clark, Chief Perrigo, David Miller, Branden Meyer, and Rick Szabrak.

- Announcements

Mr. Levacy wished everyone a Merry Christmas.

We had a card of thanks for Jay Shepard, our HR Officer, who is retiring. We wish Jay all the best in his retirement and appreciate his service to Fairfield County.

- Legal Update

Mr. Dolin stated he did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions

Ms. Brown provided highlights of resolutions.

We proposed the approval of the Delta Dental contract for the Fairfield County benefits plan. The effective date of the contract is January 1, 2017. (Note: The UHC contract will be proposed in January 2017, as there are some elements being finalized.)

We had a resolution to approve an agreement between the Fairfield County Board of Commissioners and the Fairfield County Health District to set the Fairfield County Data Board as the records commission for the Fairfield County Health District subject to the responsibilities outlined in the resolution. This resolution was supported by the Data Board, and we appreciate the work Mark Conrad accomplished to prepare the agreement. He compared and evaluated the process used in other counties and developed this solution.

The County Engineer proposed the approval of a bridge load rating project and approval of agreements relating to a federally funded project. There is an insurance settlement to approve, and it has been approved to form. The County Engineer also proposed a road maintenance agreement with the City of Columbus.

JFS proposed the renewal of two IV-D (child support) contracts – one for an administrative hearing officer and the other with DR court for magistrate services. JFS also proposed the approval of the interdepartmental agreement for the Juvenile Court specialist.

There were financial resolutions to approve, such as: the credit of interest for the Health Department and the Parks District; an account to account transfer of appropriations for the County Treasurer; multiple memo expenditure transactions for the County Engineer and as proposed by the Payroll department; appropriations relating to the Board of Elections, the Visitation Center, and the County Engineer; and an advance for the Emergency Management Agency.

**Regular Meeting #59 - 2016
Fairfield County Commissioners' Office
December 20, 2016**

Mr. Levacy reminded everyone to ignore the insurance cards they receive from the Franklin County Co-Op. United Health cards were recently sent for Fairfield County and those cards include the prescription plan. Cards for Delta Dental will be mailed soon.

b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week.

Ms. Brown asked if there were any questions, and none were posed. The revenue reports were reviewed.

Ms. Brown went on to state the end of the year cash balances were exactly where we expected them to be with our projections.

Mr. Levacy thanked everyone involved in the budget process.

Early in January, we will be able to confirm the actual balances.

Thank you to all elected officials and department heads for cooperating with the budget parameters and multiple processes.

Estimates are demonstrated in the following simple chart.

| | |
|------------------------|----------------|
| Gen Fund beg cash 2016 | \$ 10,575,496 |
| Y/E exp | \$(41,200,000) |
| Y/E rev | \$ 42,649,000 |
| Y/E cash w/o enc. | \$ 12,024,496 |
| encumbrances | \$ (1,544,160) |
| Y/E cash estimate | \$10,480,336 |

c. Jail & Public Safety Facility

The project continues to be on schedule and on budget. If tours are desired, they can be arranged.

The most recent report on the jail population showed the population at 207.

Mr. Keller provided three pictures of the jail process. These pictures were of the day room area, control station with desks, and the intake area. Everything is now heated, allowing the weather to have no impact on the work.

d. Legislative Update

Public Records Requests Disputes: We reviewed a summary of Sub SB321.

e. Bravos

- Thank you to the Commissioners and the administrative team for the planning and preparation of the Holiday Open House and the swearing in ceremony.

Regular Meeting #59 - 2016
Fairfield County Commissioners' Office
December 20, 2016

- Bravo to Annette Mash Smith for her support of FCFACF in their transition of financial officers. Congratulations to Angela Kempton on her new duties.
- Bravo to Branden Meyer, Clerk of Court, for holding a second vice president leadership position with the Clerk of Courts Association.
- Thank you to everyone who participated in the stuff a bus campaign for the Community Action food pantry.
- Old Business (none)
- New Business (none)
- General Correspondence Received (none)

- Calendar Review/Invitations Received

- a. Meals on Wheels Annual Dinner – Thursday, January 26th at 6:00 p.m. at Olivedale.

Corey Clark will be attending. Meals on Wheels is excited about their recent purchase of the Cedar Heights building. Minor renovations are needed, and these should be done by the end of 2017. Meals on Wheels will remain at Olivedale until the building is ready.

- FYI

- a. Meals on Wheels Media Release

Ms. Brown added to Mr. Clark's comments that the building was not purchased with public dollars, but donations. She wished Meals on Wheels good luck as they move forward.

- b. Allen Road Waterline Press Release

Mr. Vogel reported that the DD building was now connected to the waterline. This is good news as the EPA was monitoring the building. They will continue to add others to the line and eventually tie in with Pickerington. He thanked the Commissioners for attending the training that allowed for 50% loan forgiveness in the amount of \$1.3 million.

- c. Airport Article

There was an article in the EG regarding the updates at the airport. These will also be highlighted at the State of the County address next spring.

- Issues Bin (none)
- Open Items (none)

Rapid Response Update

The Commissioners met at 9:17 a.m. for a Rapid Response Update. Commissioner Levacy called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Joshua Horacek, Dennis Keller, Jeff Porter, Aunie Cordle, Tony Vogel, Michael Kaper, Jim Bahnsen, Mary Beth Lane, Jon Kochis, Todd McCullough, Ray Stemen, Corey Clark, Chief Perrigo, David Miller, Branden Meyer, Park Russell, and Rick Szabrak.

**Regular Meeting #59 - 2016
Fairfield County Commissioners' Office
December 20, 2016**

Mr. Clark reviewed the some of the larger projects this year. They held an event for Carnival staff. Roughly 24 were in attendance where unemployment information and JFS resource room services were shared. Giant Eagle, Walmart, and Kroger held open interviews as well. A vast majority of the employees have already found new employment, and they continue to help those who are still looking. One individual found work with JFS.

They have also been working with Mondi Akrosil. Mondi plans on closing in October with layoffs of temporary employees starting in the spring. They have held three meetings to accommodate different shifts. The situation is a bit different than some other situations because all employees will be receiving severance packages. Most employees are expected to stay until October as they will receive additional bonuses to do so.

B-Level Concrete in Baltimore requested unemployment information for seasonal layoffs.

Rapid Response is also working with eight DD employees as Fairfield Industries is contracting for services with Learning Never Ends (LNE). These employees will have the opportunity to work for LNE, however the pay is lower and insurance costs are higher.

Mr. Szabrak added that many employees of Mondi Akrosil have already found employment as there are several local opportunities. This is a good thing. Other locations will be taking on the production, including a facility in Germany. Since some work is going overseas, additional training opportunities will be made available to the affected employees.

Ms. Cordle applauded Mr. Clark for doing such a good job.

Ms. Brown stated that it was Ms. Cordle's idea to combine Workforce Development and Economic Development and this has proven to be a great idea.

Connect Ohio Grant Update

The Commissioners met at 9:27 a.m. for a Connect Ohio Grant Update. Commissioner Levacy called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Joshua Horacek, Dennis Keller, Jeff Porter, Aunie Cordle, Tony Vogel, Michael Kaper, Jim Bahnsen, Mary Beth Lane, Jon Kochis, Todd McCullough, Ray Stemen, Corey Clark, Chief Perrigo, David Miller, Branden Meyer, Park Russell, and Rick Szabrak.

Mr. Szabrak stated that the Connect Ohio Grant initiative is that all communities have access to internet for economic development, work force development, and education. Bremen and Amanda Clearcreek School had applied. Rick was approached for the county to apply together, as a county. A community group of 20 individuals will meet and compile a report of internet availability. The study is county wide, and while it won't provide services, it will develop an action plan.

Meeting with Habitat for Humanity

The Commissioners met at 9:33 a.m. for a meeting with Habitat for Humanity. Commissioner Levacy called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Joshua Horacek, Dennis Keller, Jeff Porter, Aunie Cordle, Tony Vogel, Michael Kaper, Jim Bahnsen, Mary Beth Lane, Jon Kochis, Todd McCullough, Ray Stemen, Corey Clark, Chief Perrigo, David Miller, Branden Meyer, Park Russell, John Watson, Susan Secoy, and Rick Szabrak.

Mr. Watson thanked the Commissioners for their time. He has been the director for the past four years. In that time they have repaired seven homes, built three homes, and

**Regular Meeting #59 - 2016
Fairfield County Commissioners' Office
December 20, 2016**

plan to build another fifteen homes in the next three to five years. They also operate two ReStores which employ seven people fulltime. The next focus is on veterans housing. Currently they have three building projects in process with two of those homes going to veterans families. Habitat is working on the engineering and planning for Veterans Way, a new housing development. They also work closely with the Land Bank, which was responsible for the Pennsylvania Street location, one of the recent project for Habitat for Humanity. They will isolate properties with salvageable material and let Habitat come in and take what items they can sell.

Mr. Kaper added that the Land Bank liked working with Habitat because they knew they would have productive results.

Mr. Watson stated that since their inception in 1993 they have provided homes for 36 families who otherwise would not be able to afford a home. This has also generated \$250,000 in property tax revenue overall for Fairfield County. The ReStores have six classes a year at which they teach community members how to reuse the items they sell.

Ms. Brown asked who initiated the focus on veterans housing.

Mr. Watson replied that he learned of the idea from another Habitat director in West Virginia whose wife works for the VA. While looking at alternatives to veterans housing vouchers (due to such high costs of rent) they realized they could also be used for owning a home. He has also met with the Ohio National Guard in Columbus. 20%-25% of veterans in Ohio currently live in unsafe or unsuitable housing.

Mr. Levacy thanked Mr. Watson for the update and encouraged additional coordination among the various agencies, including the Land Bank, Veteran Services, and Habitat for Humanity.

Commissioner Levacy stated at 9:51 a.m. the Commissioners would be in recess until the 10:00 a.m. meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, December 20, 2016 beginning at 10:02 a.m., with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Joshua Horacek, Dennis Keller, Michael Kaper, Jeff Porter, Corey Clark, Aunie Cordle, Branden Meyer, Todd McCullough, Rick Szabrak, Ray Stemen, Jon Kochis, Jon Slater, Jeff Camechis, Loudon Klein, David Miller, Steve Rauch, Mayor Brian Kuhn, and Paul Martin.

Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Levacy asked if there were any announcements. There were no announcements.

Public Comments

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments. There were no public comments.

Approval of Minutes for Tuesday, December 13, 2016

**Regular Meeting #59 - 2016
Fairfield County Commissioners' Office
December 20, 2016**

On the motion of Mike Kiger and the second of Dave Levacy the Board of Commissioners voted to approve the minutes for Tuesday, December 13, 2016.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy
Absent: Steve Davis

Approval of the Auditor's Office Resolution

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the following Auditor's Office resolutions:

- 2016-12.20.a A resolution to approve a refund as a memo expenditure for fund #7428 [Auditor- Payroll]
- 2016-12.20.b A resolution to approve a refund as a memo expenditure for fund #7428 [Auditor- Payroll]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy
Absent: Steve Davis

Approval of the Commissioners' Office Resolutions

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- 2016-12.20.c A resolution to appropriate from unappropriated funds in a major category expense for the Visitation Center – Fairfield County Commissioners [Commissioners]
- 2016-12.20.d A resolution to approve the agreement between the Fairfield County Board of Commissioners and the Fairfield County Health District to set the Fairfield County Data Board as the records commission for the Fairfield County Health District subject to the responsibilities outlined in this resolution [Commissioners]
- 2016-12.20.e A resolution to approve a memo expense for interest allocation reimbursement for Fairfield Department of Health – Fund #7012 & Fund# 7321 [Commissioners]
- 2016-12.20.f A resolution to approve a memo expense for interest allocation reimbursement for Fairfield County Historical Parks – Fund # 7308 [Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy
Absent: Steve Davis

Approval of the Board of Elections Resolution

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the Board of Elections resolution to appropriate from unappropriated in a major expenditure object category Board of Elections, Fund 2828 Special Elections – Board of Elections; see resolution 2016-12.20.g.

**Regular Meeting #59 - 2016
Fairfield County Commissioners' Office
December 20, 2016**

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy
Absent: Steve Davis

Approval of the Emergency Management Agency Resolution

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the Emergency Management Agency resolution authorizing the approval of an advance from the general fund to EMA – Fund EMA 2707 (subfund 2707 (subfund 8123) Emergency Management Performance Grant FY16; see resolution 2016-12.20.h.

Discussion: Mr. Kochis thanked the Commissioners for the advance while they waited for the state to catch up.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy
Absent: Steve Davis

Approval of the Engineer's Office Resolution

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2016-12.20.i A Resolution to Approve an LPA Federal Project Agreement with ODOT for Bridge Load Rating. [Engineer]
- 2016-12.20.j A resolution to approve a Property Damage Release [Engineer]
- 2016-12.20.k A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for salary and fringe benefits for the remainder of 2016 [Engineer]
- 2016-12.20.l A resolution to request for appropriations for additional unanticipated receipts of Memo receipts and memo expenses for fund 2050 for drainage maintenance work completed in various areas [Engineer]
- 2016-12.20.m A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 2024 2016 No Passing Zone Study [Engineer]
- 2016-12.20.n A resolution to approve an agreement between the City of Columbus and Fairfield County for the maintenance of Bowen Road. [Engineer]
- 2016-12.20.o A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3434 HOC-28 Bridge Replacement Project [Engineer]

Discussion: Mr. Camechis stated that the Bowen Road agreement was updating an agreement from 1928 as the City of Columbus had annexed portion of the road and would now be maintaining that section.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy
Absent: Steve Davis

Approval of the Human Resource Office Resolution

252

**Regular Meeting #59 - 2016
Fairfield County Commissioners' Office
December 20, 2016**

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the Human Resource resolution authorizing the approval of an agreement with Delta Dental of Ohio to provide dental benefits for Fairfield County Employees; see resolution 2016-12.20.p.

Discussion: Mr. Ported stated this resolution would be for 2017 dental benefits.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy
Absent: Steve Davis

Approval of the JFS Resolutions

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the following JFS resolutions:

- 2016-12.20.q A resolution regarding a Purchase of a Title IV-D Contract between Fairfield County Job & Family Services, Child Support Enforcement Agency and Attorney Christina McGill [JFS]
- 2016-12.20.r A resolution regarding a Purchase of a Title IV-D Contract between Fairfield County Job & Family Services, Child Support Enforcement Agency and Fairfield County Domestic Relations Court [JFS]
- 2016-12.20.s A resolution regarding a service agreement between Fairfield County Juvenile Court and Job and Family Services, Child Protective Services Department [JFS]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy
Absent: Steve Davis

Approval of the Treasurer's Office Resolution

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the Treasurer's Office resolution to transfer appropriations from a major expense object category Other to major expense category Fringe Benefits, general fund #1001 – Fairfield County Treasurer; see resolution 2016-12.20.t.

Discussion: Mr. Bahnsen stated this resolution was a result of a question from the budget hearing as to whether or not fringe benefits could be paid out of the DTAC funds. Mr. Slater requested a prosecutor's opinion and that opinion indicated the fringe benefits need to be paid from the general fund. Mr. Slater indicated this guidance differed from past guidance. The resolution allowed for proper accounting.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy
Absent: Steve Davis

Ms. Brown thanked Ms. Cordle and all of JFS for their work on the holiday donation drive.

Ms. Elsea announced that the next Regular Meeting is scheduled for Monday, January 9, 2017, at 10:00 a.m.

Adjournment

With no further business, on the motion of Mike Kiger and a second of Dave Levacy the Board of Commissioners voted to adjourn at 10:10 a.m.

Regular Meeting #59 - 2016
Fairfield County Commissioners' Office
December 20, 2016

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Dave Levacy
Absent: Steve Davis


The next regular meeting for the Board of Commissioners is scheduled for Monday,
January 9, 2017, at 10:00 a.m.

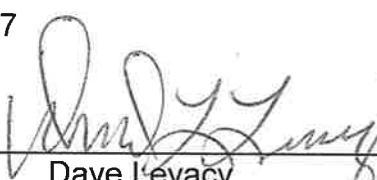
Motion by: *Levacy* Seconded by: *Kiger*


that the December 20, 2016, minutes were approved by the following vote:

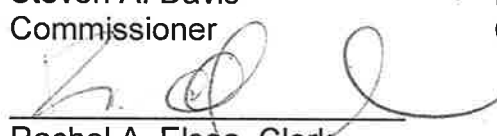
YEAS: *Levacy, Kiger* NAYS: None
ABSTENTIONS: ~~None~~ *DAVIS*

*Approved on January 10, 2017

~~Abstained RE~~

Steven A. Davis
Commissioner


Dave Levacy
Commissioner


Mike Kiger
Commissioner


Rachel A. Elsea, Clerk