Review

The Commissioners met at 9:03 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Bob Clark, Dennis Keller, Jeff Barron, David Miller, Aunie Cordle, and Michael Orlando.

- Legal Update

  Mr. Dolin stated he did not have a legal update.

- Administration and Budget Updates/Carri’s List

  a. Budget for 2014

  Mr. Kiger stated that the budget for 2014 would be up for passage at the Regular Meeting. The budget is for $39,800,000 which is below the 2013 budget due to departments keeping their costs low to help allocations for the jail.

  Ms. Brown reported that the resolution for the approval of the county appropriation measure for 2014, the expenditure budget, is ready for the voting pattern today. The resolution has been prepared with the legal level of control that allows for approval at the major category level, as has been done in the past. Personal services are separately noted. Using this legal level of control saved 231 resolutions in 2013, as compared to using an object level of control. This is an efficient action for multiple departments. For review, there is a draft press release about the budget. (Attached) Also, the carry over cash for the end of the year was enhanced with a more accurate portrayal of carry over purchase orders, which were about $1.3 M in 2013, as compared to more than $2 M in 2012. The ending carry over cash is about $11 M, looking at all that we know today.

  Mr. Davis thanked all the department heads and most of the elected officials who helped with the budget preparations for the new jail. He hopes that all elected officials will be helpful in the future.

  Mr. Levacy stated that he appreciated the cooperation from all departments.

  Mr. Kiger stated he believed the budget hearings played a major factor in the success of the budget.

  Ms. Brown added that the reclassifications for the Clerk of Courts office on
the agenda for later in the morning would have impacts on the budget numbers.

b. Port Authority Meeting

Ms. Brown reported that on December 18, at 8 am, there is a Port Authority meeting. The main topic of discussion is to review mission, values, and purpose so that a modest allocation can be considered. The Port Authority is thought of as an economic development tool. There are two members of the Port Authority that the Board of Commissioners will need to approve, as well.

c. Land Bank Planning Session

Mr. Brown stated on December 17, at 11 am, Treasurer Brian Kuhn and Assistant Prosecutor Jeff Porter will lead a planning session relating to the Land Bank. Core statutory members will plan the conduct of the Land Bank’s first meeting, which will include the Land Bank’s approval of two additional members, a member of the public with Real Estate experience (Zach DeLeón has express strong interest in serving) and the third commissioner (not the president of vice president, who are already on the Land Bank board of directors). During the planning session, the agreement and plan will be reviewed. The agreement and plan is ultimately approved by the Board of Commissioners.

Mr. Levacy stated that a person with Mr. DeLeón’s credentials is required by statute to serve on the Land Bank.

Mr. Davis stated that Mr. DeLeón is a great individual and asked to go back to the budget for minute to thank Ms. Knisley and Ms. Brown for their work, but also to thank Ms. Cordle for her work on the health insurance rates.

Mr. Levacy agreed.

d. Bravos

Ms. Brown congratulated Ms. Laura Holton for receiving the OJFSDA (Job and Family Services Agency Association) President’s Award for her work with the statewide Medicaid project. She also congratulated Ms. Johanna Pearce for receiving the FACFC Firefly Award. Three other JFS employees, (Laura Holton, Megan Utley, and Krista Humphries) were also recognized by FACFC for their work on the Sharing Hope Leadership team. Further, she collectively congratulated the communications team for the outreach this year as they had targeted six press releases and had
eight. The additional work with the sunshine review was much appreciated. Mr. Kiger thanked the staff and Ms. Elsea in particular for the work on social media.

- **Old Business**
  
  a. Energy Aggregation

  Ms. Brown stated that the Commissioners will be seeing a resolution in January agreeing to use Palmer Energy for the energy aggregation. There are no financial implications with this agreement. Additionally, Ms. Elsea created a timeline regarding the filing process that will be sent to the entities.

  b. Columbia Gas (awaiting response, expected in January)

  Ms. Brown stated that a response, with changes from Mr. Dolin, was mailed to Columbia Gas and we are now awaiting Columbia Gas’ response. Ms. Brown had asked for the standard extension of thirty days for the review process, and it was approved by Columbia Gas.

- **New Business**

  a. Right of Way for Lockville Road cul-de-sac

  Ms. Elsea stated the packet in the review agenda packet was received for the board to review. If the Commissioners would like, she can set up a meeting with Mr. Brown with TranSystems.

  Mr. Davis asked that the packet be sent to Mr. Vogel, Mr. Upp, and Mr. Burgei as well.

  Ms. Elsea said she would distribute information and set up a meeting with Mr. Brown in January.

  b. Leibs Island Dock Transfer

  Mr. Levacy stated he was contacted by a landowner on Leibs Island regarding a dock transfer. He asked Ms. Brown to look at the information from the example of the past.

  Mr. Kiger stated that they may need to work with ODOT.
Mr. Levacy stated they had already worked with ODNR and now needed the Commissioners approval. Ms. Brown and Ms. Elsea will coordinate efforts on this.

c. Correspondence from Mr. Chaffin re: Baltimore water rates

Mr. Kiger stated he received an email from a Mr. Chaffin regarding the water rates in Baltimore. Mr. Kiger received the letter indicating that Baltimore was planning on charging more for those who are out of the village limits and will advise Mr. Chaffin to see legal counsel.

Mr. Davis asked if Mr. Chaffin's concern was that the rate was increasing from 200% to 300%.

Mr. Levacy added that it would increase 50% each year thereafter.

- General Correspondence Received

  a. Email from Mayor Boring re: Baltimore/Thurston water contract

     Mr. Kiger stated he wasn’t sure there was much the Commissioners could do.

     Mr. Levacy stated that Baltimore sent back a proposal to Thurston.

     Mr. Clark stat that the proposal would lock Thurston into not expanding services for the next 20 years.

Mr. Davis requested a recess at 9:23 a.m.

Review

The Commissioners met at 9:25 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Bob Clark, Dennis Keller, Jeff Barron, David Miller, Aunie Cordle, Jon Kochis, and Michael Orlando.

  a. Email from Mayor Boring re: Baltimore/Thurston water contract
     (continued)

     Mr. Davis stated it sounds like Baltimore mentioned a poison pill in their proposed agreement.

     Mr. Clark stated that the proposal stated that they would not expand
outside of the village limits and had to turn all land outside of Thurston over to Baltimore.

Mr. Davis asked how far off Thurston was from their plant being completed.

Ms. Brown stated it was possibly a year away.

Mr. Davis asked if Baltimore would shut off the water without an agreement and how many people were in Thurston.

Mr. Clark stated there were roughly 250 people in Thurston.

Mr. Davis asked Mr. Vogel to look at county assistance options should Baltimore shut off water before Thurston’s plant is up and running.

Mr. Levacy recommended that Thurston contact the EPA and PUCO.

b. Liquor Permit for Valley View Clubs Inc.

Ms. Elsea stated she would send this to the Sheriff and Prevention Works for review.

c. Sales and Use Tax Collections

Mr. Davis stated the latest report was fantastic.

Mr. Brown stated it was $18.3 million for the year.

Mr. Davis stated that the September improvement was significant. While the Commissioners had talked about $18 million, the great performance in September resulted in a total of $18.3 million.

Ms. Knisley stated the originally projected 17 million and talked about $18.27 million at the Leadership Conference as an updated projection. We were right on target.

Ms. Brown stated they projected $18.8 million for 2014.

d. Soil and Water Conservation District December Newsletter

Mr. Davis requested a copy of the first page of the newsletter.
e. Inventory of recycled plastic park equipment

Ms. Brown stated that Ms. Elsea received an update inventory list from Mr. Keller. No written request has been received, and Ms. Elsea will keep the list in anticipation of a written request.

Mr. Kiger stated that he had not yet seen Mr. Markwood (Richland Township) but would remind him next time he saw him.

- Calendar Review/Invitations Received
- FYI
- Issues Bin
  a. Poll Worker Recruitment (eom February)

Ms. Brown stated that she would be meeting with Ms. Cordle in January to review the matter. Ms. Hanley is conducting research on the code section and the practicality of a process in place that would allow for administrative leave. She added that the employees would have to do the training on their own time. Supervisors may need to consider in advance how many people could be spared for the effort.

Mr. Kiger suggested they discuss pay as jury duty does not allow administrative leave pay and jury duty pay.

Ms. Brown stated that the code section allows the poll worker to received administrative leave and poll worker pay simultaneously.

- Other Issues

Mr. Davis asked when the next Regular Meeting would be.

Ms. Brown stated the reorganization meeting would be January 13th with the first Regular Meeting on January 14th.

Ms. Brown added that there is a plan in place for emergency ratification needs should they arise before January 14.

Mr. Davis stated that there was a potential need for two additional executive sessions to discuss personnel today.

Mr. Levacy congratulated Mr. Kochis on the EMA grant to acquire sirens for the northern part of the county.
Mr. Kochis added that there would be zero cost to the county as ODNR would be picking up the matching costs.

Mr. Kochis also mentioned that the DWART letter that was received a few weeks ago was sent to every county, regardless of the status of their action plan and that Fairfield County’s plan had been submitted three months prior to the deadline.

Commissioner Kiger stated at 9:40 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners’ Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, December 17, 2013 beginning at 10:03 a.m., with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Jason Dolin, Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, David Miller, Holly Mattei, Michael Orlando, Jeff Barron, Ray Stemen, Larry Hanna, Jon Kochis, Jeremiah Upp, Bob Clark, Dennis Keller, Bill Miller, David Petty, Aunie Cordle, and Ed Laramee.

Pledge of Allegiance

Commissioner Kiger asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Kiger asked Ms. Elsea if there were any announcements. Ms. Elsea stated there were no announcements

Public Comment

Commissioner Kiger asked if anyone from the public who would like to speak or offer comments.

Mr. David Petty, President of the Board of Health, of 5260 Lithopolis-Winchester Road, Canal Winchester, Ohio, thanked the Commissioners for all of their assistance with the Health Department’s move. He stated that Mr. Vogel and Mr. Keller were a great help as well as IT and Maintenance. They had nothing but good experiences. The Health Department is now up and running and Mr. Petty invited the Commissioners over for tours.
Mr. Hanna added that the Commissioners did an excellent job and that the employees love the new building. He also thanked Mr. Vogel, Mr. Keller and the entire maintenance staff for the great job and expressed his appreciation.

Mr. Kiger thanked Mr. Petty and Mr. Hanna.

Mr. Levacy added that the Board of Health is about public service and thanked them for all they do.

**Approval of Minutes for Tuesday, December 10, 2013 and Thursday, December 12 2013.**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Minutes for Tuesday, December 10, 2013 and Thursday, December 12, 2013.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Approval of the 2014 Annual Appropriation Measure Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the 2014 Annual Appropriation Measure resolution approving the 2013 appropriation measure, the budget; see resolution 2013-12.17.a.

Discussion: Mr. Kiger stated that the county did a great job and the staff and departments worked hard. The budget came in at $38.9 million which is below the 2013 budget. Mr. Davis stated that he appreciated the cooperation from all of the department heads and most of the elected officials. He hopes for full cooperation from elected official in the future as it will be necessary for success. Mr. Levacy concurred and thanked Ms. Brown, Ms. Knisley, Ms. Elsea, the department heads, and elected officials for their cooperation.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Approval of the Auditor's Office Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Auditor's Office resolutions:

2013-12.17.b  A resolution to reclassify appropriations from major expenditure object category Certificate of Title Administration fund 2326 to Clerk of Courts Legal General fund 1001 -- Clerk of Courts [Auditor-Finance]
A resolution to reclassify appropriations from major expenditure object categories Certificate of Title Administration fund 2326 to Clerk of Courts Legal General fund 1001 - Clerk of Courts [Auditor-Finance]

A resolution authorizing the reduction in major expenditure object category appropriations for Clerk of Courts Certificate of Title Fund 2326 [Auditor-Finance]

Discussion: Ms. Brown stated that resolution 2013-12.17.i also related to these resolutions as well. Mr. Davis asked if these reclassifications were from the title fund to the general fund. Ms. Brown stated that for the most part they were. Mr. Davis stated that Central Committee will meet on January 16th to name their appointment. It will be a tremendous challenge for the appointee going into office and will be extremely difficult to right the ship. He added that the GRF cannot suffer at the hands of the Clerk of Courts office like it did in 2013. Mr. Kiger concurred and said these resolutions were baby steps.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

A resolution approving mileage reimbursement rates set by the IRS. [Commissioners]

A resolution approving the grant award for the Older Adult Services Levy. [Commissioners]

A resolution authorizing the approval of an advance from the General Fund to the Fairfield County FAA FY2013 Grant Fund # 3011, Subfund # 8054 [Commissioners]

A resolution to approve the Further of Justice appropriation for the County Prosecutor, fund to fund transfer [Commissioners]

A resolution to approve a fund to fund transfer from Clerk of Courts Title Fund # 2326 to the General Fund #1001, Accommodating expenditures already occurring in 2013 – Fairfield County Clerk of Courts [Commissioners]
A resolution to approve the Further of Justice appropriation for the County Sheriff, fund to fund transfer [Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Community Action Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Community Action resolution to sign a host site agreement for 2013, 2014, and 2015 required by CFLP Solid Waste District in order to make host site payment for those hosting recycling trailer sites for use by Fairfield County residents; see resolution 2013-12.17.k

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Economic Development Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Economic Development resolution approving an account to account transfer; see resolution 2013-12.17.l.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Engineer’s Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer’s Office resolutions:

2013-12.17.m  A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for personal services and fringe benefits [Engineer]

2013-12.17.n  A Resolution to Approve an LPA Federal Project Agreement with ODOT for the County Sign Upgrade Project and execute contracts as required. [Engineer]

2013-12.17.o  A Resolution to Authorize the Use of Force Account by the Fairfield County Engineer. [Engineer]

2013-12.17.p  A resolution to amend the certificate, update receipt line item & request for appropriations for additional unanticipated receipts of
Memo receipts and memo expenses for fund 3445 for 33A sign upgrade project. [Engineer]

2013-12.17.q A resolution to amend the certificate, update receipt line item & request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3445 (CR17) [Engineer]

Discussion: Mr. Levacy asked Mr. Upp about resolution 12.17.o. Mr. Upp stated this was a resolution required each year and the county engineer may, when authorized by the board of county commissioners and not required by other laws to use competitive bidding, employ such laborers and vehicles, use county employees and property, lease such implements and tools, and purchase such materials as are necessary in the construction, reconstruction, improvement, maintenance, or repair of roads by force account. This is a standard, annual approval.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the JFS Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the JFS resolution to approve the acceptance of a subgrant award from the Ohio Office of Criminal Justice Services; the delegation of signature authority for the grant activities; the approval of a new special revenue fund to account to grant activities; and the approval of a cash advance to be repaid from grant funds at the end of the grant period when reimbursements are made fully by the state agency; see resolution 2013-12.17.r.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Prosecutor’s Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Prosecutor’s Office resolutions:

2013-12.17.s A resolution authorizing the approval of repayment of an advance to the General Fund from Fund 2784 Victims of Crime Act Grant 2011/2012 [Prosecutor] [Prosecutor- Victim/Witness Division]

2013-12.17.t A resolution authorizing repayment of unexpended fund balance in Special Revenue Fund, Appropriate from unappropriated and fund
to fund transfer to the General Fund [Prosecutor] [Prosecutor-Victim/Witness Division]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Regional Planning Commission Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Regional Planning Commission resolutions:

2013-12.17.u A resolution to approve Final Acceptance of the Cooks Pond Estates Subdivision [Regional Planning Commission]

2013-12.17.v A resolution to approve Final Acceptance of the Rushcreek Estates Phase 2 Subdivision [Regional Planning Commission]

Discussion: Ms. Mattei stated that both of these subdivisions were challenging but they were able to work with the Engineer and Pleasant Township to come up with solutions. Mr. Upp added that it was good to see the three come up with reasonable solutions with the resources they had.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Treasurer’s Office Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Treasurer’s Office resolution authorizing Brian S. Kuhn, Fairfield County Treasurer, permission to attend all conventions and meetings pertinent to the operation of the Treasurer’s Office for 2014; see resolution 2013-12.17.w

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Utilities Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Utilities Office resolutions:

2013-12.17.x A resolution requesting the extension of repayment of an advance to the General Fund 2777 Home Sewage Systems.[Utilities]
A resolution to appropriate from unappropriated in a major expenditure object category Utilities 7704 Contract Services. [Utilities]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levy, Steve Davis, and Mike Kiger

Approval of the Payment of Bills Resolution

On the motion of Dave Levy and the second of Steve Davis, the Board of Commissioners voted to approve the Payment of Bills resolution authorizing the approval of payment of invoices for Departments that need Board of Commissioners' approval; see resolution 2013-12.10.y.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levy, Steve Davis, and Mike Kiger

Ms. Elsea announced that the next regular scheduled meeting for the Board of Commissioners will be Monday, January 13, 2014 at 10:00 a.m.

Commissioner Kiger stated at 10:21 a.m. the Commission would take a ten minute recess followed by the Executive Session to be held in Mr. Kiger's office.

Review Continued

The Commissioners met at 10:36 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levy. Also present were Carri Brown, Rachel Elsea, Greg Eyerman, and Aunie Cordle.

Executive Session to discuss Pending Litigation

On the motion of Steve Davis and second of Dave Levy, the Board voted to enter into Executive Session to discuss Pending Litigation at 10:36 a.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levy and Commissioner Kiger, Carri Brown, a representative from the Fairfield County Visitors and Convention Bureau, and Rachel Elsea.

Roll call on the motion as follows:
Voting aye thereon: Steve Davis, Dave Levy and Mike Kiger

On the motion of Steve Davis and second of Dave Levy, the Board voted to exit Executive Session at 10:55 a.m.
Roll call on the motion as follows:
Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

**Review Continued**

The Commissioners met at 10:55 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, and Jason Dolin.

**Executive Session to discuss Personnel in Human Resources**

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Personnel in Human Resources at 10:55 a.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Levacy and Commissioner Kiger, and Aunie Cordle.

Roll call on the motion as follows:
Voting aye thereon: Steve Davis, Dave Levacy and Mike Kiger

On the motion of Dave Levacy and second of Steve Davis, the Board voted to exit Executive Session at 11:00 a.m.

Roll call on the motion as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

**Review Continued**

The Commissioners met at 11:00 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present was Aunie Cordle.

Ms. Cordle reported that all personal items have been returned to Deborah Smalley. Dave Smalley signed her name and this was witness by Rod Barker. Additionally, Ms. Smalley’s county iPhone has been returned.

**Land Bank Planning Session**

The Commissioners met at 11:05 a.m. for the Land Bank Planning Session. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown,
Rachel Elsea, Brian Kuhn, Jeff Porter, Jason Dolin, Holly Mattei, David Miller, Lisa Notestone, Bob Clark, Terry Dunlap, Mayor Dave Smith and Ed Laramee.

Mr. Kuhn welcome everyone to the planning meeting. He noted that this was not the first official meeting of the Land Bank, as it was a planning session. He thanked Mr. Porter for his preparation.

The agenda included: discussion regarding the formation of the land bank, discussion regarding the initial corporate meeting of the land bank, and the review of documents for approval at the first meeting.

Mr. Porter reviewed the packet that each participant had. The land bank is currently active. He reminded everyone that it is not a government entity, rather a not-for-profit and that it will not be supported by the county’s GRF specifically.

Mr. Davis asked who determined the board members.

Mr. Porter stated they were derived from the statute and the original members are to be two commissioners, the treasurer, a representative from a township with at least 10,000 people, and a member from the larger municipality. Once those members meet at their first meeting they can choose to add an additional two or four members.

Ms. Brown stated that the current resolution passed by the Commissioners says the President and Vice President will serve. There is a desire for the third Commissioner to serve, as this has been discussed from the inception of the Land Bank.

Mr. Porter added that the packet included a draft resolution for the Commissioners to enter into an agreement to perform duties for the land bank in line with the Ohio Revised Code. He went on to say that the code of regulations details how the land bank would run and asked everyone to review the regulations and provide feedback.

Mr. Porter stated that the land bank is subject to open meeting laws and public records requests, but that they can do executive sessions for the purchase of land.

Mr. Porter again asked everyone to review the packet in preparation for the first formal meeting in January.

Mayor Smith stated there appeared to be a fine line between not being a government entity.

Mr. Porter stated that since public funds are being utilized they will be subject to the Sunshine Law. Villages, townships, and cities can enter into contracts with the land bank.

Mr. Davis asked what the projected revenue stream was.
Mr. Kuhn presented a proposed budget. The land bank is currently funding through delinquent tax funds. The recent tax lien sale funded $80,000 to the land bank. They currently do not have a director funded in their budget and have a salary of $15,000 for administrative services. They have enough funds to hire a director should they want to.

Mr. Porter added that the land bank will be subject to either the county audit or a private audit.

Ms. Brown noted that while the grants are currently showing no balance, this will increase as there are grants available and expected.

Mr. Levacy asked how properties could be acquired.

Mr. Porter stated there were a variety of way included an expedited foreclosure process of delinquent properties, a regular purchase, the traditional foreclosure process or by donation.

Mr. Levacy stated that he liked that the process was expedited.

Mr. Dunlap asked if the property could be sold for a profit.

Mr. Porter stated that it could be sold, split between adjacent landowners, or rehabilitated and that the land bank could be as big or as small as the board wanted it to be.

Mr. Dunlap asked if the carry over cash could grow.

Mr. Porter stated it could.

Mr. Kuhn asked that any board member recommendations be forwarded to him or Mr. Porter in advance of the first meeting.

Mr. Porter added that additional individuals who are not on the Land Bank Board of Directors can be appointed to serve on special committees.

Mr. Porter mentioned this should be a collaborative process including both government entities and the private sector.

Mr. Kuhn thanked everyone for coming and said the first meeting would be held in late January.
Review Continued

The Commissioners met at 11:34 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown and Rachel Elsea.

Mr. Davis asked for more time for Ms. Brown's formal evaluation as he did not want to rush through it. He suggested reviewing the formal evaluation in January. Ms. Brown said that would be fine and that she was very pleased with the specific goals achieved during the year, with the collaboration of many internal and external partners.

Adjournment

With no further business, on the motion of Dave Levacy and a second of Steve Davis the Board of Commissioners voted to adjourn 11:36 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

The next regular meeting for the Board of Commissioners is scheduled for Monday, January 13, 2014 at 10:00 a.m.

Motion by: D. Levacy Seconded by: S. Davis
that the December 17, 2013, minutes were approved by the following vote:

YEAS: Levacy, Davis
NAYS: None

ABSTENTIONS: None

*Approved on January 14, 2014

[Signatures]

Steven A. Davis
Commissioner

Dave Levacy
Commissioner

Mike Kiger
Commissioner

Rachel Elsea, Clerk